

DRAFT

Minutes of the meeting of the
LOCAL COMMITTEE (WAVERLEY)
held at 3.00 pm on 24 January 2013
at Haslemere Hall, Bridge Road, Haslemere GU27 2AS.

Surrey County Council Members:

- * Mrs Pat Frost (Chairman)
- * Mr Steve Renshaw (Vice-Chairman)
- * Mr Steve Cosser
- Ms Denise Le Gal
- * Mr David Harmer
- * Mr Peter Martin
- * Mr David Munro
- Dr Andrew Povey
- Mr Alan Young

Borough / District Members:

- Borough Councillor Brian Adams
- * Borough Councillor Brian Ellis
- Borough Councillor Carole Cockburn
- * Borough Councillor Robert Knowles
- Borough Councillor Bryn Morgan
- * Borough Councillor Julia Potts
- * Borough Councillor Simon Thornton
- * Borough Councillor Brett Vorley
- * Borough Councillor Keith Webster
- * Borough Councillor Maurice Byham (substitute)
- * Borough Councillor Elizabeth Cable (substitute)

The Chairman reported that she had received a written request from Ms A Hall to record Item 7 with a view to the reproduction of the audio recording for users of the **haslemereparking.com** web-site, along with a full written transcription. She had also sought permission to take photographs and to live tweet during Item 7.

The Chairman stated that she would not permit photography or live tweeting, which she felt to be inappropriate. She sought the Committee's approval for audio recording of the meeting and this was given unanimously. A member of the public received an assurance from Ms Hall that a copy of the recording would be made available on request.

1/13 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS [Item 1]

Apologies were received from Ms D Le Gal, Dr A Povey, Mr A Young, Mr B Adams, Mrs C Cockburn; Mr B Morgan's apology was submitted by e-mail

during the meeting and received afterwards. Mr M Byham and Mrs E Cable were present as substitutes for Mr Adams and Mrs Cockburn respectively.

2/13 MINUTES OF PREVIOUS MEETING [Item 2]

The minutes were agreed as a correct record and signed by the Chairman.

3/13 DECLARATIONS OF INTEREST [Item 3]

Mr R Knowles made a declaration of pecuniary interest in Item 7 on the grounds of his residence in Beech Road, Haslemere; he also informed the Committee that he is a member of the League of Friends of Haslemere Hospital.

The following members declared non-pecuniary interests in Item 7: Mr S Renshaw on the grounds of his residence in Farnham Lane and Mr M Byham on the grounds that his son lives in Kings Road.

4/13 PETITIONS [Item 4]

Mr D Pope presented a petition from residents of Courts Hill Road (West), Haslemere in support of the County Council's advertised proposals for the western section of Courts Hill Road. In his presentation Mr Pope noted residents' sustained support for the proposals and their involvement in developing a viable scheme which, he felt, represented the only realistic way of overcoming the chronic parking problems in this road. Residents felt that, if the recommended schemes for Kings Road and Longdene Road were approved, the situation in Courts Hill Road (West) would deteriorate. Mr Pope believed that some objections to the advertised schemes had been received from non-residents and urged the Committee to reject the recommendation for Courts Hill Road.

The Chairman explained that a response to the petition would be given in the course of discussion at Item 7.

5/13 FORMAL PUBLIC QUESTIONS [Item 5]

Thirteen public questions were received. The text of the questions and tabled responses, along with details of any supplementary questions, are attached. Supplementary questions to which no immediate response was provided would be addressed in the discussion at Item 7.

6/13 MEMBER QUESTIONS [Item 6]

No member questions were received.

7/13 REVIEW OF ON-STREET PARKING IN HASLEMERE: PHASE 1 - RESPONSE TO STATUTORY CONSULTATION [Item 7]

In presenting the report, the Local Highway Services Group Manager explained that the intention of officers was to improve the parking situation in Haslemere. The recommendations had been based on representations submitted during the official period of advertisement. Although expressions of support for specific proposals are not explicitly sought as part of this process, a record is made of these. Any changes agreed by the Committee would be

implemented in the next few months and Guildford Borough Council, as the County Council's enforcement contractor, would contact affected residents within an adequate timescale with arrangements for the purchase of permits.

The report contained a response to the petition presented to the Committee's previous meeting on behalf of residents in Lower Street and Shepherds Hill, requesting the inclusion of these roads in any residents' parking scheme introduced in Haslemere. Mr J Leake accepted an invitation to respond on behalf of the petitioners and expressed his concern at the piecemeal approach adopted in the report which he felt lacked an assessment of the cumulative impact of the proposals. Mr Leake suggested that the proposals did not represent a viable solution to the two fundamental parking problems confronting the town: (i) there are too many vehicles for the number of available spaces – a situation which is worsening as the volume of commuter parking increases; (ii) the concentration of commuter parking in the roads close to the station. Mr Leake believed that the reliance on residents' only parking schemes as the only proposed solution in this area would result in significant displacement of commuter parking and that the failure to fully assess this had resulted in other options not being considered, e.g. a one-hour "curfew".

The Chairman explained that the Committee would consider in turn each of the detailed recommendations set out at Annex 2 in the report. The operation of all residents' only parking schemes would be reviewed as part of Phase 2.

Bunch Lane

The recommendation was to proceed as advertised and to make adjustments to maintain access to Hawthorn Cottage.

It was estimated that displacement from this location would amount to approximately ten vehicles.

It was **resolved** to proceed as recommended with 13 votes in favour and one abstention.

St Christopher's Green

The recommendation was to proceed as advertised and investigate a limited waiting bay on the north side of St Christopher's Green in Phase 2.

It was noted that representations had been received to extend the operational time of the proposed residents' only parking scheme beyond 5.30pm. Officers explained that it would be possible to raise the cost of permits to fund extended enforcement times and that the Committee may wish to consider this in Phase 2. Permits would be available to residents and householders on the west side of St Christopher's Green (excluding the garage) and it was estimated that displacement would be very low. Mr P Martin felt that, in general, there was a risk that residents' only schemes would remove parking opportunities from other road users, but that he would support proposals which had attracted sufficient support.

It was **resolved** unanimously to proceed as recommended.

Lion Green, Lion Mead and Junction Place

The recommendation was to proceed as advertised.

The Committee noted the extent of objections to the proposed double yellow line in front of the Methodist Church. The position of officers – that obstructive parking was a concern at this location and that “blue badge” holders would continue to have some ability to park here – was understood, but members nevertheless wished to permit parking outside of working hours and on Sundays. Officers reminded the Committee that the installation of single yellow lines would require signage to advertise the times of operation. It was confirmed that the possibility of allowing parking on the apron in front of the shops had been examined, but the cost of moving utilities’ installations would be prohibitive.

Mr P Martin proposed an amendment to the effect that the section of Lion Green in front of Haslemere Methodist Church should remain unrestricted. The motion was seconded by Mr K Webster and defeated by eleven votes to three. Mr P Martin then proposed to amend the recommendation such that this section be provided with a single yellow line prohibiting parking on Monday-Saturday, 8.30am-5.30pm. The motion was seconded by Mr D Harmer and carried by eleven votes to three.

It was **resolved** by 13 votes to one to proceed with the recommendation, as now amended for the section of Lion Green in front of Haslemere Methodist Church.

Lion Lane

The recommendation was to proceed as advertised.

It was **resolved** unanimously to proceed as recommended.

Hill Road and College Hill area

The recommendation was to proceed as advertised.

It was **resolved** unanimously to proceed as recommended.

Kings Road and Longdene Road

The recommendation was to proceed as advertised in Longdene Road and in Kings Road, except that two one hour limited waiting bays would be retained outside of 2 Kings Road.

Members acknowledged that the proposals were popular with residents. It was noted that there would be a separate issue of permits for each road and confirmed that the balance of restricted and free spaces in Kings Road would be reviewed as part of Phase 2. There was some concern about the level of displacement, e.g. into Courts Hill Road (if, as recommended, that was to remain unrestricted) and officers estimated that up to ten vehicles may be displaced from Kings Road.

It was **resolved** to proceed as recommended with 12 votes in favour and two abstentions.

Courts Hill Road

The recommendation was not to proceed with proposals in Courts Hill Road, except for the provision of double yellow lines at the junctions of Courts Mount Road and Shepherds Hill and at the entrance to Hedgehog Lane.

A number of members expressed their concern that the distinctions revealed in the statutory consultation between the western and eastern sections of Courts Hill Road (divided at the junction with Courts Mount Road) had not been adequately reflected in the recommendation. It was noted that the majority of residents in the western section of the road wished to proceed with a residents' only schemes and that disproportionate weight had been given to the response from Haughton House, which is in multiple occupation.

Mr P Martin proposed an amendment to the effect that residents' only parking be implemented as advertised in Courts Hill Road (West). The motion was seconded by Mr S Cosser and carried by eleven votes to two with one abstention. Officers were requested to agree appropriate arrangements for the issue of permits at Haughton House.

In relation to Courts Hill Road (East) there was a view that, since few objections had been received, the advertised restrictions should go ahead. However, members noted that there had been few responses in total from this section of the road and that the proposal had only been developed on the basis of feedback from the informal consultation held in the summer of 2012 at which stage the two sections of the road had not been distinguished.

It was **resolved** by twelve votes to none, with two abstentions, not to proceed with proposals in Courts Hill Road (East), but to introduce residents' only parking restrictions as advertised in Courts Hill Road (West) and provide double yellow lines at the junctions of Courts Mount Road and Shepherds Hill and at the entrance to Hedgehog Lane.

Courts Mount Road

The recommendation was to proceed as advertised.

It was **resolved** unanimously to proceed as recommended.

Sandroek

The recommendation was to proceed as advertised, but following implementation review the capacity and eligibility of other nearby residents to apply for a parking permit as part of Phase 2.

It was **resolved** unanimously to proceed as recommended.

Popes Mead, Chestnut Avenue, West Street and Bridge Road (and access road to Telephone Exchange)

The recommendation was to:

- proceed as advertised, except that properties 1-11 Bridge Road (odd numbers) would be allowed to purchase permits for one scheme

encompassing the two previous schemes proposed for Chestnut Avenue and Popes Mead;

- review the operational hours of the residents' parking schemes as part of Phase 2;
- proceed as advertised in West Street

Officers were confident that the recommendations as presented answered the concerns of objectors. It was clarified that the loading restrictions in West Street would allow continuous access and egress at the Fire Station.

It was **resolved** unanimously to proceed as recommended.

Tanners Lane (North), Church Lane, High Lane and Derby Road (East)

The recommendation was not to proceed with proposals in Derby Road (East), High Lane, Church Lane, Church Green and Tanners Lane (approximately north-east of the boundary between Crane Cottage and Rosemary Court) but to provide residents' parking opposite Railway Cottages and double yellow lines east of Crane Cottage.

It was clarified that the residents' scheme would be restricted to the houses specified. It was acknowledged that the area is complex and that the proposals address the road safety concerns.

It was **resolved** unanimously to proceed as recommended.

Beech Road, Grayswood Road, Church Lane

Mr Knowles left the meeting for this section (see Item 3).

The recommendation was not to proceed with proposals in Beech Road and Grayswood Road, but to proceed as advertised in Church Lane opposite the hospital access.

Members expressed considerable sympathy with the needs of users of Haslemere Hospital and gave consideration to the suggestion that a one-hour restriction in the middle of the day may alleviate their concerns. However, in view of the complexity of the situation and the lack of consensus on timing, there was unease about making amendments at this stage. Officers reminded the Committee of the commitment to review the situation in Phase 2.

It was **resolved** to proceed as recommended with ten votes in favour and two abstentions.

THE CHAIRMAN ADJOURNED THE MEETING FOR FIVE MINUTES

Three Gates Lane

The recommendation was to proceed with the advertised proposals but to allow unrestricted parking for four vehicles in front of Fairfield.

Members noted the officers' view that the proposals should go ahead on safety grounds, but noted that there was no history of accidents or high speeds. Some members felt that the extent and nature of the objections were

such that the proposals should not be implemented. When put to the vote the recommendation was defeated by seven votes to five with one abstention.

The proposed restrictions in Three Gates Lane will therefore not proceed.

High Street

The recommendation was to proceed with loading restrictions in the lay-by to the north of West Street as advertised.

The recommendation was agreed by 13 votes to none with one abstention.

The Committee discussed officers' published intention to implement the provisions of the current Traffic Regulation Order (TRO) which requires vehicles to park parallel to the kerb in the on-street parking spaces outside Costa Coffee and at the bottom of Shepherds Hill, where the practice of parking at an angle to the kerb (echelon parking) had developed. The professional view was that the consequent necessity for vehicles to reverse into the flow of traffic on a heavily used A-road should not be supported. Members understood the officers' position but felt, nevertheless, that the case made by traders and residents -- that the reduction in free parking may have an adverse effect on local businesses and the vitality of the town -- was convincing. Officers explained that a proposal to revoke the existing TRO would need to be considered by the Committee in due course and that options could be investigated for highway improvements to enhance the safety of the current echelon parking arrangements. Officers confirmed that, in the meantime, no enforcement of the current TRO would be undertaken.

A motion was proposed from the chair and agreed unanimously such that the Committee **resolved** to request that officers investigate ways of ensuring that echelon parking (i.e. at an angle to the kerb) continues in the on-street parking spaces outside Costa Coffee and at the bottom of Shepherds Hill, with a view to bringing a proposal to revoke the existing Traffic Regulation Order to the Committee as part of Phase 2.

The recommendations having been considered and resolutions agreed on a street-by-street basis as above, recommendation (iii) was put to the Committee and agreed.

The **resolution** of the Committee was therefore:

- (i) That residents' parking schemes are implemented in:

St Christopher's Green
Kings Road
Longdene Road
Sandrock
Chestnut Avenue
Popes Mead/ West Street (near the fire station)
Tanners Lane (opposite Railway Cottages)
Courts Hill Road (West)

- (ii) That:

- Waiting restrictions are introduced for road safety and parking management purposes as shown in Annex 3 of the report (the January 2013 proposals), except in front of Haslemere Methodist Church, Lion Green, where single yellow lines will be installed (prohibiting parking Monday-Saturday 8.30am-5.30pm), and in Three Gates Lane;
 - Officers be requested not to implement the signs and lines required for the parallel parking outside Costa Coffee in the High Street and at the bottom of Shepherds Hill as required by the existing Traffic Regulation Orders, but to investigate options for highway improvements to improve the current echelon parking in these locations and to bring a proposal to revoke the existing Traffic Regulation Orders to the Committee as part of Phase 2.
- (iii) That the allocation and cost of residents' and visitors' permits in these schemes is as described in section 3 of the report.

Reason for decisions

The introduction of parking controls can help improve road safety, reduce obstructive parking and improve sight lines at junctions and access points. Resident permit parking helps those residents find parking spaces near to where they live, particularly those with limited or no off-street parking. The background to decisions of the Committee which vary from the officer recommendations is set out above.

8/13 LOCAL COMMITTEE BUDGETS [Item 8]

The Committee was informed that the application presented as Annex B had been withdrawn. The Chairman had agreed that additional applications set out in Annexes F-L should be presented to the Committee to enable arrangements for the transfer of funds and the implementation of projects to be put in hand as soon as possible.

Resolved to:

- (i) Agree the items presented for funding from the Local Committee's 2012/13 revenue and capital budgets as set out in paragraph 2 of the revised report and contained in Annexes C, D and E, also in Annexes F, G, H, I, J, K and L which were tabled at the meeting (and attached to the minutes).
- (ii) Note the expenditure approved since the last Committee meeting by the Community Partnerships Manager and the Community Partnerships Team Leader under delegated powers, as set out in paragraph 3 of the report.

Reason for decisions

The Committee was asked to decide on these bids so that the Community Partnerships Team can process the bids in line with the wishes of the Committee.

INFORMAL PUBLIC QUESTION TIME

The meeting was preceded by an informal public question time. Details of the matters raised are attached. The summary does not form part of the formal minutes of the meeting.

Meeting ended at: 5.45 pm

Chairman

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LOCAL COMMITTEE (WAVERLEY)

**PUBLIC QUESTIONS AND
RESPONSES**

24 JANUARY 2013

1. **Mr Robert Serman**

The comprehensive parking proposals make several references to Phase 2. What precisely will Phase 2 comprise and when is it intended to bring it forward ?

Response

The response to this question is provided in section 7.2 of the report as follows:

Phase 2 of the review of on-street parking in Haslemere will take place alongside the 2013 Waverley parking review. This will include an assessment of the impact of any schemes that are introduced as part of phase 1, consultation, as appropriate, both with residents within Phase 1 permit schemes and those who may be interested in also having schemes as part of Phase 2. A report on the outcome of the assessment and review will be presented to a future meeting of the Local Committee.

Supplementary question

Mr Serman asked how long the review would take and what the associated costs would be.

The response provided subsequent to the meeting is that the review will take place in the autumn of 2013 and that the Local Committee has allocated the sum of £15,000 in its provisional budget for 2013-14.

2. **From Mr Jeremy and Mrs Victoria Leake**

Question 1 - Displacement

What is the estimated car displacement of the proposed resident-only parking

schemes (ROPs) and other road controls, and why has Surrey County Council (SCC) not presented this analysis to Waverley Local Committee (WLC) members in its report, despite receiving 507 objections that included many concerns about displacement and 137 additional objections purely on the basis of displacement?

Question 2- safety impact of SCC proposals

What does SCC conclude from its risk and safety assessment of the resulting aggregate displacement of cars from Phase 1 ? For example, would the displacement of cars to other parts of Haslemere result in increased safety risks ?

Question 3 - Equality of Impact Assessment

What does the Equality of Impact Assessment that SCC carried out, and reviewed by WLC members, conclude on how the proposals affect different residents living in Haslemere town centre ? Some Lower Street and Shepherds Hill residents park in Popes Mead, West Street and Chestnut Avenue and have done so for many years.

Question 4 - Alternatives considered by WLC

What alternatives to ROPs have WLC members considered in Haslemere Town centre and why are ROPs considered the best option ? For example, a 1 hour curfew which allowed local residents to park in the centre of town would create space by excluding commuters while allowing maximum flexibility in the use of scarce parking space for residents, shoppers and visitors, and would be an improvement for all residents and businesses in the centre of Haslemere.

Question 5 - Cost/benefit of SCC long-term plans for parking in Haslemere

What cost/benefit analysis has been done by SCC officers and reviewed by WLC members, that ensures that SCC's plans for phasing of ROPs is the most appropriate long-term on-road parking arrangement in Haslemere?

Question 6 - Discrimination and predetermination

We would like to understand the nature of SCC's discrimination against Lower Street and Shepherds Hill (LS&SH) and WLC members views on it. Paragraphs 2.14 and 2.15 of Richard Bolton's report state:

2.14 Following implementation of Phase 1, Phase 2 will follow, which will, amongst other objectives mentioned in this report, look at parking provision for residents of Lower Street and Shepherds Hill.

2.15 The highway authority does not have a duty to provide resident parking, and residents of these roads must have moved to their properties in the knowledge that they did not have off street parking.

The second part of paragraph 2.15 is clearly intended to imply that LS&SH residents are less deserving of on-street parking because they must have known that they had no off-street parking when they moved into their homes. SCC has finally revealed its true reason for denying LS&SH equality in their parking process and plans. SCC initially claimed that LS&SH did not want parking in his report presented to the WLC in September having misrepresented the position of

LS&SH to the WLC, drawing on a flawed survey in August (which we told WLC members about previously). But this claim has now proved to be false because LS&SH presented a petition in December from 52 of its residents asking to be included in any Phase 1 parking scheme.

Question 6a

If residents of Longdene and Kings Road moved into their homes knowing that they moved next to a station, and that residents of Popes Mead and Chestnut Avenue moved into their homes knowing that they moved into the centre of a town with shoppers, and residents from neighbouring roads (LS&SH and Bridge Road) sharing parking in their road, doesn't Mr Bolton's logic in paragraph 2.15 also apply to them (and indeed all roads included in Phase 1)?

Question 6b

What do you have to say to residents who have lived in Lower Street or Shepherds Hill for more than 40 years, before the council reduced the capacity of the parking area at the top of Shepherds Hill, resulting in those residents being displaced to adjacent roads ?

Question 6c

Could WLC also please explain to LS&SH why, given Mr Bolton's logic in paragraph 2.15, it is not discriminatory for SCC to allocate parking to Bridge Road residents who also do not have off-street or on-street parking outside their houses in Chestnut Avenue, and to Popes Mead residents in the part of West Street outside the fire station which has no houses fronting it ?

Question 6d

We do not understand SCC's desire to accelerate parking for some roads in the town centre ahead of others. Either Popes Mead and Chestnut Avenue are so blighted by parking problems that they need an urgent parking solution. In which case, so do their neighbours, including Lower Street and Shepherds Hill residents. Alternatively, if parking is not an urgent problem for neighbouring roads such as Lower Street and Shepherds Hill, then it is not an urgent problem for Popes Mead and Chestnut Avenue. Could WLC please explain why it has given preferential treatment to some roads over their neighbouring roads ?

Question 6e

Do Committee Members agree with Lower Street and Shepherds Hill being treated as less deserving of being included in Phase 1 due to their location, as implied by Mr Bolton's remarks in paragraphs 2.14 and 2.15 of his report please ? We request that this answer be signed off by Committee Members rather than written by an SCC officer as is usually the case. If members disagree with Mr Bolton, what conclusion do they draw about the equality of Phase 1 ?

Question 6f

How will SCC address the issues of having discriminated against Lower Street and Shepherds Hill residents in Phase 1 if in the public consultation in Phase 2 reveals that residents in neighbouring roads do not want Lower Street and

Shepherds Hill residents parking in roads that they have frontages on ?

Question 6g

Why did the Deputy Chairman of the WLC (Councillor Renshaw), and SCC Cabinet Member (Councillor Furey), copying the Chairman of WLC (Councillor Frost), tell residents in LS&SH in July 2012, prior to SCC's consultation, analysis by SCC Officers and review by WLC in September 2012, that Lower Street and Shepherds Hill would not be included in SCC's Phase 1 parking proposals ? Is it usual for WLC to determine outcomes of their meetings prior to committee members considering the facts and consulting residents?

Response

The proposals in this report are intended to make it easier for residents in some roads to park nearer their homes by creating permit parking areas. The creation of residents' parking schemes will inevitably lead to some displacement. The recommendations in the report have taken concerns about displacement into account and minimised this where possible. It is often difficult to predict where people might choose to park and there are many variables involved for each individual, but it is the responsibility of the motorist to park safely and not present a hazard to other road users. As such 'additional safety risks' are not anticipated and the recommended proposals should help improve safety and reduce obstructive parking

The proposals may displace a small number of vehicles in a number of locations across the town; however, there is adequate capacity in the existing car parks and on street in nearby roads.

A post-implementation review of the proposals is planned in Phase 2 and any actual displacement that materialises can be considered at this time.

In developing the recommendations in the report consideration has been given to consultation responses and their potential impact on highway users. Parking restrictions are primarily introduced for safety reasons or to maintain access and traffic flow.

Alternative solutions such as a blanket 1 hour waiting restriction can help reduce long-term parking in residential roads and is often used for this purpose. It is not effective unless all residents have off street parking because those without would have nowhere to leave their vehicle during the operational hour. A 1 or 2 hour restriction is not appropriate near shopping areas where non-residents (shoppers) park for shorter periods throughout the day.

The proposed operational hours of the residents' parking schemes in Haslemere are 0830-1730, Mon.-Fri. or Sat. These are the hours when non-residents are most likely to park in residential roads.

It is not possible to provide parking for residents (or anyone else) in Lower Street due to the potential disruption to traffic flow. If Lower Street and Shepherds Hill residents are to be provided with residents' parking it needs to be elsewhere. This will cause displacement and as such is being considered in Phase 2.

It is possible (and recommended) to formalise the existing parking arrangements in Popes Mead and Chestnut Avenue to provide residents' parking, but the

available road space for this is limited. If all the residents of Lower Street were allowed to purchase a permit for the Popes Mead/Chestnut Avenue area it is very unlikely there would be enough space for all the residents to park.

Numbers 1-11 Bridge Road are situated in the middle of, and a few metres away from, two residents' parking bays. It is considered reasonable to allow them to park in these roads and the impact of their additional vehicles is small. Geographically Lower Street is no closer to Popes Mead than many other roads.

The Council does not have a duty to provide on street parking for any residents in Haslemere, but it does have the powers to allocate on street parking space to certain groups of highway user, including residents. Following a lengthy consultation process it is considered appropriate to provide parking for residents of Longdene and Kings Roads in these respective roads.

The residents of Shepherds Hill and Lower Street who choose to own a vehicle are responsible for finding a suitable parking space. The Council does not have a duty to provide a parking space for them, but has agreed to look at their issues in Phase 2.

Shepherds Hill is the A286 and a principal road. The volume of traffic using the road and its proximity to the town centre mean it is not considered suitable for on-street parking. Highways are for movement and access; parking is regulated or formalised where it is safe, but it is not the primary concern when balancing the needs of all highway users. The introduction of the waiting restrictions in Shepherds Hill would have undergone a consultation process at the time they were introduced.

There is and has been no discrimination against Lower Street and Shepherds Hill residents. It is simply more difficult to provide dedicated parking for these residents on the highway network in the town centre area taking into account all the other functions of the highway. Inclusion in Phase 1 would cause larger scale displacement of commuters (one of the biggest causes of concern from consultation respondents) or lead to over-supply of permits for the schemes that are proposed.

As with all modern organisations many e-mails are sent and received as part of normal Council business. As you are aware, Councillors Fury and Renshaw were involved in e-mail communications which discussed various parking issues and options within Haslemere.

The anticipated cost of introducing the proposed residents' parking schemes and other parking restrictions is given in the report. The full scope of Phases 2 and 3 have not been fully agreed. A cost/benefit analysis is not realistic in these circumstances.

3. From Mr Roderick More

I live at The Coppice which is one of the three "new" houses opposite the back entrance to Haslemere hospital. Well before any of the current proposals for parking restrictions in Haslemere were made, I complained to Steve Renshaw about the hazards my wife and I face in getting out of our drive. On every weekday, cars park immediately outside our house (sometimes partly obstructing our driveway) and give us no sightline along the road, particularly to our left. We can only inch out, trying to look both left and right and also keep an eye on traffic

coming out of the hospital on the opposite side of the road. By the time we can see if anything is coming, the bonnet of the car is well into the road and, as the road is effectively single lane, with cars parked, a collision is always a possibility.

During the consultation period last year, one of your safety officers visited Beech Road and, as a result, your autumn plans included double yellow lines outside the three houses opposite the entrance to the hospital. I felt that was a good decision and was most surprised and disappointed to see that this has now been dropped.

I should be most grateful if you would let me know the following:

1. Why do you now consider that we face no threat to our safety ?
2. Did your safety officer consider there to be a safety problem ?
3. Why it is that you consider double yellow lines outside the front entrance to the hospital in Church Lane to be warranted but not outside the back entrance in Beech Road (it is the back entrance that is used by the many lorries going to the hospital and Beech Lane is a bus route).
4. What recourse will we have if we have a collision having asked the Council to give us proper protection ?

Response

The Council has recently carried out a statutory consultation about changes to on street parking restrictions in Haslemere. There was strong opposition to the planned changes in Beech Road and it is recommended to the Local Committee that we do not go ahead with the advertised proposals at the present time.

Parking problems here are typical of many roads where cars park between residential driveways. In our experience the number of parked vehicles in Beech Road fluctuates and traffic speeds reduce when the road is more heavily parked.

Residents have in the past made representations for more parking controls. It is likely that we will consider the parking arrangements again as part of another future review and your comments about access from your driveway will be taken into account.

4. From Ms Clare Loosley and Ms Tamara Lake on behalf of Longdene Road residents

The residents in Longdene Road are very happy to see that the proposals for a residential permit scheme have now been recommended by officers to the Committee for implementation and we really hope that the Committee can agree with their recommendation this afternoon.

Were this to be the case, given the time that this exercise has taken due to the interventions and objections raised by various local pressure groups and bearing in mind the difficulties that residents are continuing to experience in parking on our road, can the Council please implement the scheme as soon as possible and can they advise a date when this will actually be effected ?

Response

If agreed it is planned to implement residents' parking schemes as soon as possible. This is likely to be by the summer.

5. From Mr Paul Megson

This is a general question, prompted by the series of proposals, notices and consultations published by Surrey County Council over the last year or so on the subject of car parking in Haslemere. Please note however that my question could equally apply to many other processes which might in the past have required, or might in future require, formal or informal consultation with residents. Examples might include (but not be confined to) temporary road closures, permanent road closures eg no further admittance to motor vehicles, creating or re-routing public footpaths or bridle paths etc.

Consultation responses may be invited from specific groups of residents, from residents generally – or indeed the public at large, whether residents or not – or from both.

Please explain the processes whereby Councillors and their officers evaluate and take decisions on all representations they receive on a particular subject, whether those representations are made by individuals who can be seen to be directly affected, or indirectly affected, or not really affected at all; whether those representations are canvassed (responses to direct questions addressed to that respondent) or unsolicited; whether they are from individuals speaking for themselves, from individuals claiming to speak for others or for associations, or from individuals who can evidence the fact that they speak for others, eg by delivering a petition or a bundle of individual letters.

Please describe the relative weightings given to such representations across the spectra of interest I outline above.

Response

The Council has set out its approach to public engagement, which includes consultation, in its “Commitment to public involvement” document. This makes it clear that the Council will listen to ideas, involve residents in decision-making, provide opportunities to influence the design and delivery of services and explain how participation has made a difference.

As part of this is a recognition that the Council needs to meet its legal obligations. Some consultations that the Council carry out are required by law- and the way in which we do these and evaluate the responses and enable them to be taken account of is regulated by legislation.

In other situations, our “public involvement” document makes it clear that we will involve people in a timely and meaningful way, co-ordinating activity across the Council and with partners. Opportunities for involvement will be genuine and we indicate that we will feedback results. The approach builds on the “Best Practice Principles” described in the Consultation Institute Charter. It also recognises the principles established by case law, taking account of the Government’s recently updated guidance on Consultation. When engaging in a consultation exercise there is an expectation on Council officers that they will consider advising consultees how the responses to the consultation will inform any decisions that are to be taken.

As regards the weighting of any particular representations, this may be something that is required in accordance with a specific statutory process. Otherwise, Council officers will collate, summarise and present the outcomes from consultations, and other representations they have received where they are to be taken account of by a decision maker (eg a committee). Whilst the categories and sources of particular types of responses may be drawn up and summarised, the weight to be given to any of them is a matter for the particular decision maker or decision making body whilst taking account of all relevant considerations in coming to its conclusions.

Supplementary question

Mr Megson requested further information about objections to the proposals: the amount of correspondence which contained more than one objection or expression of support; the number of objectors and supporters for each proposal; the number of people who objected to a single proposal and the number who objected to more than 50% of the proposals; more detail on the nature of support and opposition relating to the proposals for Beech Road and Courts Hill Road (West).

The Local Highway Services Group Manager confirmed that some multiple objections had been received, but no analysis of this had been carried out. He would investigate the feasibility of this and respond in writing to Mr Megson.

6. From Mr David Round

Has not the Council considered the simple approach to controlling (prohibiting) commuter parking in residential roads ? Namely, to prohibit any parking in such roads for just one hour a day. It works. This has been put before but seems not to have been followed up. Other councils do this. It is much simpler, far less bureaucratic, fairer, and doesn't require anyone to pay anything - unless they transgress the prohibition.

Response

A 1 hour waiting restriction can help reduce long term parking in residential roads and is often used for this purpose. It is, however, not effective unless all residents have off street parking because those without would have nowhere to leave their vehicle during the operational hour.

This type of restriction is not appropriate near shopping areas where non-residents park for shorter periods throughout the day making it more difficult for residents to park near their homes.

The proposed operational hours of the residents' parking schemes in Haslemere are 0830-1730, Mon.-Fri. or Sat. These are the hours when non-residents are most likely to park in residential roads.

Supplementary question

Mr Round felt that a number of the roads where all-day parking takes place do have off-street parking and maintained that a curfew would be a simple and effective solution.

7. From Mr John Cox

The residents of Sandrock, Haslemere, welcomed the 21 September 2012 decision of the Local Committee (Waverley) to proceed to statutory notification of their intention to introduce a resident only parking scheme which included Sandrock. We also now welcome the recommendation of Officers in the 24 January 2013 report to the Committee, following such statutory notification, that implementation of the scheme should proceed (including the agreed provision of much needed yellow lines to prevent obstruction in Sandrock). The "Summary of Objections" provided in Annex 2, Page 42 of the report does not, however, adequately reflect the views submitted by Sandrock residents in our petition and the report therefore presents a distorted view.

Given the recent extension of the Waverley Borough Council car parking charging period to 19:00 Monday to Saturday, which we believe will add to the parking pressure in our road due to Sandrock's close proximity to Haslemere Town Centre and Hall (as well as to the Station), Sandrock residents, in an overwhelming majority, petitioned the Committee (sent on 9 November 2012) to extend the restricted period beyond the hour advertised. If we could not be allowed a 24 x 7 restriction, which was our overall preference, (as the Committee and officers should be well aware from previous submissions from Sandrock), we petitioned for the restriction to run on to 19:00 Monday to Saturday (rather than just up to 17:30 as advertised). We are disappointed that this key issue in the Sandrock petition has not been mentioned in the report.

We therefore ask the Committee Chairman:

1. Why our views with regards to the extension of the restrictions until at least 19:00 have not been conveyed to the Committee ?
2. To support the Sandrock residents by providing an increase in restricted hours and, if not to 24 x 7, then at least from 08:30 to 19:00 Monday to Saturday as set out in our petition as this would at very least deter non-permit holders from evening parking in Sandrock.
3. To give an assurance that reconsideration of the timing of restrictions in Sandrock will, if necessary, take place in 6 months and not be delayed further as a consideration of Phase 2 and that residents will be fully involved in that reconsideration process.

Response

The proposals in Sandrock are to introduce residents' parking on the west side between 0830 and 1730, Mon. – Sat. Extending the operational hours until 7pm creates an enforcement expectation that would be difficult and potentially expensive to meet. The proposed operational hours should be adequate to prevent commuter and shopper parking.

The operational times of the proposed residents' parking schemes will be reviewed in Phase 2.

8. From Mr Alan Blinder

Madam Chairman and Officers of the Committee, I would like to thank you all for your support and encouragement over the last 18 months, it has been greatly

appreciated. I am very pleased to see that St Christopher's Green has been recommended for Phase 1 of the residents' permits implementation, and that the controlled time has been extended to include Saturdays. However, I am extremely disappointed that enforcement times have not been extended to 19.00. As previously mentioned in our responses to the consultations, St Christopher's Green is in a unique location as it is directly opposite a very popular restaurant with other restaurants "around the corner". We experience, on a regular basis, restaurant customers parking their cars on our road rather than in nearby car parks.

Will the Committee agree to monitor the situation and, based on objective evidence gathered, look to review the enforcement hours to 19.00 at Phase 2 and when the fairground car park becomes pay to park ?

Response

The proposals in St Christopher's Green are to introduce residents parking on the west side between 0830 and 1730, Mon.–Sat. Extending the operational hours until 7pm creates an enforcement expectation that would be difficult and potentially expensive to meet. The proposed operational hours should be adequate to prevent commuter and shopper parking. There are free on street spaces in Weyhill for restaurant goers in the evening and spaces nearby in car parks and on street become available as commuters return to their vehicles. The operational times of the proposed residents parking schemes will be reviewed in Phase 2.

9. From Mr Graeme Spratley on behalf of residents of Popes Mead/West Street

We thank the officers and the Committee for their resilience over the last 18 months and welcome the recommendation to introduce the scheme, which is the culmination of several years' efforts.

We accept the inclusion of the residents of 1 -11 Bridge Road in the interests of fairness and inclusivity, as well as the banding of Chestnut Avenue/Popes Mead/West St (opposite the Fire Station) and Bridge Road. The situation in Popes Mead/West Street is worsening due to the overflow from Proven Car Company and since Waverley Borough Council have increased their charges and extended their hours. However, we are disappointed about the hours of restriction, specifically the 17.30 expiry. We request that the scheme as recommended is introduced, but that there should be an immediate advertisement to extend the hours to 19.00hrs for all the roads that are affected. If there is a reason why this can't happen then our suggestion is an early review in 3 – 6 months, rather than be delayed for 12 months, or worse, be moved into Phase 2.

Can the officers and Committee please advise:

1. Why our observations in respect of the hours have been ignored ?
2. Why have similar objections from St. Christopher's Green, Sandroek and Chestnut Avenue also been ignored ?
3. Why we can't have the evening expiry period extended to 19.00 at the time of implementation to be in line with nearby Waverley Borough

Council car parks, which would seem to be utterly logical ?

Response

The proposals in Popes Mead and elsewhere are to introduce residents' parking between 0830 and 1730, Mon.– Sat. Popes Mead requests for longer operational hours (received prior to the latest official consultation period) have not been ignored, but operational hours until 7pm would create an enforcement expectation that would be difficult and potentially expensive to meet. The proposed operational hours should be adequate to prevent commuter and shopper parking for the majority of the day. The operational times of the proposed residents parking schemes will be reviewed in Phase 2.

Supplementary question

Mr Spratley asked when the parking review (to include Phase 2 in Haslemere) would take place.

The Local Highway Services Group Manager responded that the review will take place in the autumn of 2013.

10. From Mr Paul Gardner

I refer to the papers published last week in connection with Surrey's plans for residents' parking on Chestnut Avenue here in Haslemere. I have been asked by my neighbours to address the concerns which we have about the current scheme.

Underpinning the Council's proposals is the principle that we should be able to park on our own road. When a residents' parking scheme was first proposed it was on the footing that it would end at 8.00 p.m. This would have enabled us to return from work in the evenings with a reasonable chance of getting parked near own home. When the scheme was reconsidered the plan was for the period to end at 5.30 p.m. Our residents queried the merits of that proposal, which had come from nowhere, and would result in our cars being displaced elsewhere. In consequence we re-stated our support for the original proposals on filing our petition in response to that scheme.

Please will you explain the following:

1. The rationale for having the period end at 5.30 p.m.
2. The logic of having a period of at least 1.5 hours where people can move their cars from paid spaces in the Chestnut Avenue car park to (effectively) free spaces on our road, probably overnight.
3. Why the wishes of your residents have been ignored.

We also note that permits will only be available to residents whose cars are registered to an address on this road. I must not be the only resident with the equivalent of a company car, which is registered to my office address. Is it the Council's intention to debar me from having a permit to park on my own road ?

Response

The proposals in Chestnut Avenue and elsewhere are to introduce residents' parking between 0830 and 1730, Mon.– Sat. Extending the operational hours until 7pm creates an enforcement expectation that would be difficult and potentially expensive to meet. The proposed operational hours should be adequate to prevent commuter and shopper parking for the majority of the day. The operational times of the proposed residents parking schemes will be reviewed in Phase 2. Company car drivers are permitted to have a resident permit if they are the primary user of that vehicle and a letter from the company (or lease company) confirming this is needed.

Supplementary question

Mr Gardner remained troubled by the possibility that residents' vehicles would be displaced for short periods and that point 3 of his question had been ignored.

11. From Mr Peter Jones

Regarding the proposed bus stop and crossing in Petworth Road, have you considered the speed of cars driving around the corner from the High Street into Petworth Road ? Putting in a crossing is very dangerous and will only lead to a serious accident. People currently cross safely on the corner where drivers can clearly see them.

Losing three parking spaces at the bus stop is another huge negative for shopping in Haslemere. With the bus route being reduced in recent years and very few buses on this route why should our public money be wasted when this is just not necessary ?

There is no history of either the current bus stop or three valuable parking spaces causing a problem, so why do these ridiculous changes need to be made ?

Response

The introduction of a new pedestrian crossing in Petworth Road was recommended by the Haslemere Healthcheck Review of 2008. This review was produced by the Haslemere Initiative, whose aim is to improve the vitality and viability of Haslemere and the surrounding area. The crossing was prioritised for construction in 2012/13 by SCC's Haslemere and Western Villages Task Group, and funding has been allocated by SCC's Local Committee for Waverley. Haslemere Town Council supports the new crossing. SCC officers recently visited nearby shopkeepers and report general support, tempered by disappointment at the resultant loss of limited waiting parking spaces. The layout has been adjusted so that one parking space will be preserved (currently there are three).

The crossing has been reviewed by SCC Road Safety and Passenger Transport officers, as well as the Police Road Safety officer for Surrey, in particular with respect to traffic turning from the High Street. In order to mitigate risk an advance warning sign will be installed in the High Street, and buff coloured high friction surfacing will be applied on the corner to highlight the presence of the crossing and assist vehicle braking.

Supplementary question

Mr Jones was not aware of any support amongst local businesses and asked for details of the consultation by officers and of how local businesses would arrange deliveries and collections when the necessary zig-zag lines have been installed.

The Area Highways Manager would check the details and report back.

12. From Mr Robert Monteath

I would like to know what assessment you have made on businesses due to the proposed loss of parking spaces on Shepherds Hill. I am Chief Executive of the Bordon Liphook Haslemere Charity which runs a charity shop in Shepherds Hill. We rely on donations from the public. When the bays were reduced last year to accommodate the Gas Board's work our donation level dropped by 40%. All our profits go directly back into the community, supporting those individuals in desperate financial need: this will penalise the most vulnerable in our community. Reducing the number of bays to 4 from 8 will cause a great deal of concern.

Response

There has been no formal assessment on the effect that these changes will have on businesses. The echelon parking has developed over time in contravention of the formal manner of parking, which is for vehicles to be parallel to the kerb. Echelon parking can be dangerous, particularly for cyclists as vehicles reverse out into the path of oncoming traffic with restricted visibility.

Both sets of echelon parking are on the A286 which is a principal road with heavy traffic flows (approx 10,000 vehicles per day). The depth of the "bays" is limited, resulting in some parked vehicles protruding into the traffic flow and causing an obstruction. In addition, frequent reversing movements are not something the highway authority would condone on this category of road.

Supplementary question

Mr Monteath requested that a formal economic assessment be carried out.

13. From Mr Martin Nield on behalf of the Courts Hill Road (West) Co-ordination Team

From the safety point of view I am pleased with the proposals to put double yellow lines at the junctions with the A286, Courts Mount Road, and Hedgehog Lane. As to the response to the parking controls themselves, I obviously do not have all the detail, but we all know that a heavy majority of the residents of the western end of Courts Hill Road strongly support parking controls in the western end. Admittedly, their concerns are primarily more about traffic management per se, than permit parking, but if residents at this end of the road cannot have permits, then the available spaces will be taken, as now, by commuter parking. Currently, whilst many properties on the south side have off street parking, they cannot exit their drives, due to vehicles being parked opposite. Those of us on the north side often cannot exit our driveways due to parked vehicles and restricted sight lines.

The road is on a bus route which has difficulty passing the currently uninterrupted line of cars, as does the dust cart, where safety issues are exacerbated by the absence of any passing space. When we held our initial discussions we had no idea that Courts Hill Road could become an overflow parking area for many parts

ITEM 5

of Haslemere and, if the officers' recommendations are accepted, the whole road will become clogged with parked vehicles.

1. We believe that latest proposals, as advertised, force a degree of spaced parking and address this problem. If the officers' recommendations are accepted, the whole of Courts Hill Road will become clogged with parked vehicles. Therefore, will the Committee please vote against the recommendation of their officers and the block protesters, and support the residents of Courts Hill Road (West) who have to tolerate this unacceptable intrusion into their daily lives, five days a week ?
2. Does the Committee agree that it is completely indefensible for officers to recommend extending double yellow lines at the junctions between Courts Hill Road and Shepherd's Hill and Courts Mount Road but not at the corner with Longdene Road, apart from a small stretch in Hedgehog Lane ? The same safety considerations apply at all three points.

Response

Whilst there is support for the advertised proposals amongst Courts Hill Road (West) residents, there is also significant disagreement from residents in this part of the road and elsewhere in Haslemere.

It is accepted that current arrangement of unrestricted parking is not a sustainable long term solution for Courts Hill Road and some form of parking management is needed, but the advertised scheme does not appear to be the solution. An alternative layout will be sought as part of Phase 2 and the effect of residents' schemes in Longdene and Kings Roads monitored.

Supplementary question

On behalf of Mr Nield, Mr D Pope asked why more weight had been given to the views of objectors than to those of Courts Hill Road residents.

PLEASE COMPLETE THIS FORM ELECTRONICALLY

Surrey County Council's Local Committee for Waverley

S

Bid for Members' Allocations

Please answer questions 1-16 below

Your details

Help Notes

Q1 **Project title:** William Cobbett 250 years anniversary.
Born March 9, 1763

Full title of the specific project

Q2 **Name of organisation responsible for carrying out the project:**

The William Cobbett Society

Status of this organisation: voluntary/local authority/private (please delete as appropriate)

This is the name of the organisation responsible for carrying out the project and whether it is a voluntary group or a public or private organisation.

Q3 **Contact person**

Name: Richard Thomas

Role in project: Vice- chairman

Contact address:

Post code:

Telephone:

Fax:

E-mail:

Full name, role and contact details of the lead person for your project

Q4 **Name of local County Councillor proposing request to the Local Committee:**

Pat Frost, Denise Le Gal, David Munro

Name of the County Councillor you have spoken to and who is requesting the support of the local committee in funding your project

What are you seeking funding for ?

Q5 **Description of the project**

a) What will be done? A series of events have been organized. Please see the accompanying events list

a) the work involved to achieve the aims of the project

b) What needs will it address? A) Significantly increase in tourism to Farnham, SW Surrey and surrounding areas. Not just for the anniversary year, but for years ahead. B) to increase the understanding of Cobbett's heritage, his importance in the fight for justice, and his relevance to the present.

b) the evidence that shows this project is required

c) What geographical area will it cover? SE England with emphasis on Southwest Surrey, Farnham, Guildford.. Also included will be parts of Hampshire.

c) where the people who will benefit from this project live

d) Who and how many people will benefit? Thousands of Farnhamians will gain enormous pride in knowing why their favourite son made such a mark on history. In particular, the UCA students and young people will learn that William Cobbett and his ideas are as relevant to today's needs as he was in his

d) details of the groups of and the number of people whose lives will be improved by this project

own time, and inspire them by his example. Cobbett attacked corruption in government, and was a patriot, who fought for democracy and Justice for the poor.	
e) How will you ensure that the project is fully accessible to this community? The events are almost all free of charge and will be well advertised. In particular they will be a free event in the Great Hall of the Farnham Maltings-June 30.	e) methods you will use so that all members of your 'community' benefit from this project
f) Please confirm that, where expenditure is for the maintenance or repair of a non-Surrey County Council building, you envisage that the building will remain in use for the foreseeable future. Not applicable	f) (if applicable) confirmation that you expect a building to continue to be used in the foreseeable future
Q6 What consultation has been undertaken? The Farnham Town Council, the Tindle Group of Newspapers, the Museum of Farnham, the Farnham Maltings, the Carnival committee, the UCA, the Beerex committee, the Rural Life Centre and others.	The names of organisations and people you have spoken with, who support your project.
Q7 When will the project be: a) starts: March 9, 2013 (expenditure started 2012) b) completed: December 30	The dates you expect your project to begin and be finished. Successful applications for members' allocations are expected to spend the funding within 12 months of being agreed.

Financial Questions

Q8 When will you need the funds? By March 1, 2013	The date by which you will require the funds.																																	
Q9 What is the total cost of the project? Please include estimate/breakdown of costings. £7415 - This is the total estimated cost of the activities specifically for the celebrations (normal annual Society costs are not included). The budget is made up as follows:	The total amount of money the project will cost with a breakdown of the costings.																																	
<table border="1"> <thead> <tr> <th>Event</th> <th>Date</th> <th>Net Costs</th> </tr> </thead> <tbody> <tr> <td>Farnham Herald Cobbett Corner</td> <td>Monthl</td> <td>0</td> </tr> <tr> <td>UCA - digital communication prize)</td> <td>Feb</td> <td>650</td> </tr> <tr> <td>UCA - Journalism prize)</td> <td>Feb</td> <td></td> </tr> <tr> <td>Cobbett song</td> <td>Feb</td> <td>50</td> </tr> <tr> <td>Museum of Farnham Exhibition</td> <td>March</td> <td>1000</td> </tr> <tr> <td>A Toast to Cobbett Play</td> <td>April</td> <td>0</td> </tr> <tr> <td>Beerex</td> <td>April</td> <td>300</td> </tr> <tr> <td>Major Community event - The Madding Crowd</td> <td>June</td> <td>525</td> </tr> <tr> <td>Cobbett Way NADFAS</td> <td>June</td> <td>0</td> </tr> <tr> <td>Farnham Carnival</td> <td>Page 26</td> <td>300</td> </tr> </tbody> </table>		Event	Date	Net Costs	Farnham Herald Cobbett Corner	Monthl	0	UCA - digital communication prize)	Feb	650	UCA - Journalism prize)	Feb		Cobbett song	Feb	50	Museum of Farnham Exhibition	March	1000	A Toast to Cobbett Play	April	0	Beerex	April	300	Major Community event - The Madding Crowd	June	525	Cobbett Way NADFAS	June	0	Farnham Carnival	Page 26	300
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Publishing new book (through Ashgate)	June	300
Waverley Singers event	June	0
Rural Ride	July	0
Cycle Rural Ride	July	0
Farnham Rep. new plan	July	0
Rural Life Centre Exhibition	July	300
Cobbett and Heritage	Sep	0
Memorial Lecture (M Buerk)	Oct	0
Printing Costs - W Cobbett Soc.		1200
Printing cost leaflets		200
Reusable pull-out advertisements	Feb	300
Advertising banner	Feb	360
Filming Cobbett	2012+ 1Q2013	1730
Schools programme prizes		200
TOTAL		£7,415
Q10 How much of the total cost would you like from the Local Committee? Please include estimate/breakdown of this part.	The amount of funding you would like from the local committee with a breakdown of these costs. If you have a quote, please attach it to the form.	
Pat Frost, Denise Le Gal, David Munro: £500 REVENUE each = £1500.		
Q11 Where is the rest coming from?	The names of the sources from where you are obtaining the rest of the costs for the project or whether it is still to be found.	
a) £1000		
b) £500		
c) £1300		
d) £3115 own (William Cobbett Society) resources		
Is it promised already, or still to be found?		
a) Farnham Town Council – 2012 granted		
b) Farnham Institute – 2012 granted		
c) Grant application to Farnham Town Council submitted and approval awaiting.		
Q12 Have you applied to anywhere else for this same funding? If so, to whom and when?	Details of other organisations you have applied to for this same funding. Please give names of the organisations and the dates applied.	
No		
Q13 Have you applied for this funding from any other part of Surrey County Council? Please give details.	Details of other departments in Surrey County Council you have applied to for this funding. Please give names of the department, the contact person and dates applied.	
No		

<p>Q14 Are you currently in receipt of any grant or contract funding from Surrey County Council? Please give details</p> <p>No</p>	<p>Details of any grant or contract funding your organisation receives from Surrey County Council, even if not for this particular project. Please give details of contract no., purpose, dates/period covered and amounts.</p>
<p>Q15 Has the organisation responsible for the project received any Local Committee funding for this or any other purpose in the past? Please give details.</p> <p>No</p>	<p>Details of any other funding your organisation has previously received from any SCC Local Committee including purpose, dates and amounts.</p>
<p>Q16 If this project will need funding in future, how will the costs be met? (Costs may be include e.g. maintenance, replenishment, breakdown, repair, support)</p> <p>There will be no maintenance or breakdown or repair costs in future years.</p>	<p>Information on how you intend to fund and/or maintain your project in the future.</p>

NB If your bid is successful; you will need a bank account in the name of your organisation. Any queries please contact the Community Partnerships Team (West) on:

Community Partnerships Team
 Quadrant Court
 35 Guildford Road
 Woking
 Surrey, GU22 7QQ

Telephone: 01483 517 301
 Email: communitypartnershipswest@surreycc.gov.uk

Please return the form, by e-mail, to your local County Councillor.

PLEASE COMPLETE THIS FORM ELECTRONICALLY

Surrey County Council's Local Committee for Waverley



Bid for Members' Allocations

Please answer questions 1-16 below

Your details	Help Notes
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<p>Q1 Project title: Redevelopment and upgrading of ICT and technology project.</p>	<p>Full title of the specific project</p>
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<p>Q2 Name of organisation responsible for carrying out the project</p> <p>Moss Lane school will employ Wordflow to carry out all installations and works</p> <p>Status of this organisation: voluntary/local authority/private (please delete as appropriate)</p> <p>School- local authority</p> <p>Wordflow- private</p>	<p>This is the name of the organisation responsible for carrying out the project and whether it is a voluntary group or a public or private organisation.</p>
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<p>Q3 Contact person</p> <p>Name: Victoria Abbott</p> <p>Role in project: headteacher</p> <p>Contact address:</p> <p>Moss Lane School</p> <p>Moss Lane</p> <p>Godalming</p> <p>Surrey</p> <p>Post code: GU71EF</p> <p>Telephone: 01483 4172143</p> <p>Fax:01483 861338</p> <p>E-mail: head@moss-lane.surrey.sch.uk</p>	<p>Full name, role and contact details of the lead person for your project</p>
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<p>Q4 Name of local County Councillor proposing request to the Local Committee:</p> <p>Steve Cosser</p>	<p>Name of the County Councillor you have spoken to and who is requesting the support of the local committee in funding your project</p>
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What are you seeking funding for ?

<p>Q5 Description of the project</p> <p>a) What will be done?</p> <p style="text-align: center;">Moss Lane IT Requirements</p> <p>The following Request for Proposal (RFP) relates to the redevelopment and transformation of a multipurpose room into</p>	<p>a) the work involved to achieve the aims of the project</p>
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a dedicated IT facilities at the school.

Item 1: Admin Server

Headline Requirement: Windows Server to host administrative office applications.

Description: Standard entry level administrative server to primarily host school financial and administrative applications. Will replace existing server, and services will be required to migrate applications and data to new server.

Given the nature of the information, a RAID 1 solution is preferable, however regular off site backups are currently being undertaken by school staff. Two x 500GB drive should suffice for the RAID solution.

Indicative outline: Dell Poweredge / Lenovo ThinkServer TS130; RAID 1, 2 x 500GB disk, Windows 2008 Server, DVD-RW, 4GB RAM

Item 2: IT Suite Desktops

Headline Requirement: 16 x Desktop Systems for pupils.

Description: Desktop systems do not have to be high spec, as the software does not demand high end processing, however the machines need to be of good quality build, capable of sustaining 5 years usage, with an element of future proofing.

Key attributes: Ideally all in one units, although traditional desktops are acceptable. Ideally touch screens to provide scope to utilise future interactive software which will inevitably emerge over the next few years. Minimising cost is key.

These machines will be centrally managed by the Curriculum server (see Item 3 below). Pupils will save their work to drives mounted from the server, so that they can access their work irrespective of the actual machine they are working from. Both wireless and wired connections are essential and the touch screen capabilities of will provide a degree of future proofing. The software installation and maintenance of these machines should be conducted remotely from the Curriculum server through suitable remote management software.

Indicative outline: System such as the Lenovo C320, which are already used by school admin staff. These are low spec in terms of pure processing power, but are a quality brand at an acceptable cost. Lenovo C320 20 inch All-in-One Desktop PC - Black (Intel Pentium G640 2.8GHz, 4Gb RAM, 1Tb HDD, DVDR, LAN, WLAN, Webcam, Integrated Graphics, Card reader.

Item 3: Curriculum Server

Headline Requirement: Server to store pupils work (on logical

drives, mounted from server to desktops), and remotely manage IT Suite of 16 desktops.

Description: This server will essentially be used as a file server and remote management console, to support the teaching of the IT curriculum. Ideally it should be a similar, if not identical, model to the Admin Sever to maintain consistency across the IT infrastructure.

Item 4: IT Suite Refurbishment

Headline Requirement: Refurbishment of existing IT suite, creating a new workbench layout to host the 16 new desktop systems.

Description: The current IT suite requires modernisation which will involve a change of layout, involving the creation of desks/workbench, chairs, new power and (potentially) network outlets.

Key attributes: A schematic of the proposed room layout can be seen below. Broadly speaking the room measures 6m x 6x, and should accommodate 15 students and a teacher (16 work stations in all).

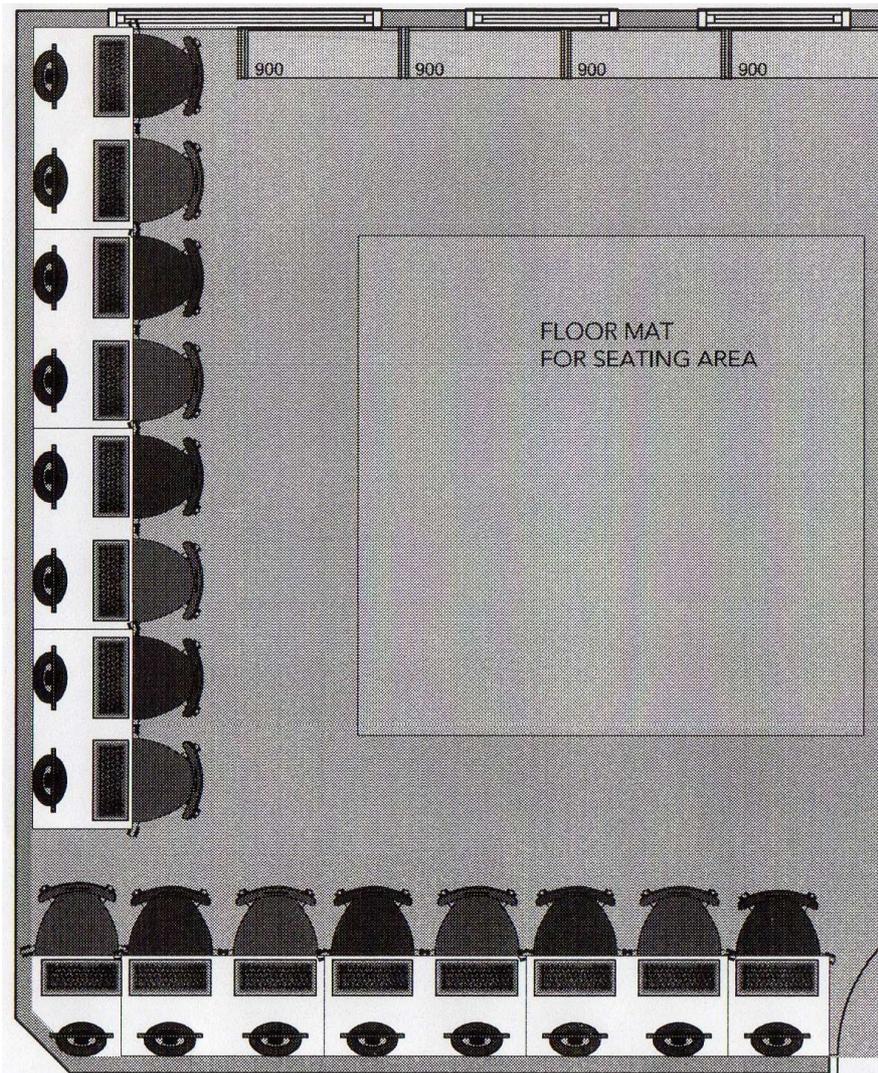


Figure 1 - Proposed IT Suite Page 31

<p>Currently the room is arranged with four clusters of four machines, and utilises Ethernet cabling which is routed through the floor wired up from the cellar below the IT suite (i.e. there is not a false floor in the suite). A 24 port network switch is installed which connects all machines in the Suite, and provides internet access.</p>	
<p>b) What needs will it address? Educational needs – learning.</p> <p>Currently there are not enough computers for children to have 1 between 2. The current machines are often unable to run even the basic educational software stopping the children from accessing all areas to their learning. By undertaking this work we also will be developing whole class learning and IT investigation. The hardware that will be purchased will modernise the whole ICT suite. It is forward thinking in design and looks to the future of ICT technology i.e. Touch screens, wireless capabilities etc. New software will also allow 1 person to upload software on to the server and distribute it throughout the school. This will save considerable time as currently we have to load software on to each individual computer. The new setup will enable each child to store their work in their own personal file which will be accessible throughout the school and will be able to be “passported” up each year. This will enable us to show how they have met their learning objectives throughout their time at Moss Lane. The room layout will also allow for whole class teaching as under the new design there is now a space for the whole class to sit.</p>	<p>b) the evidence that shows this project is required</p>
<p>c) What geographical area will it cover? Godalming families</p>	<p>c) where the people who will benefit from this project live</p>
<p>d) Who and how many people will benefit? At least 160 families</p>	<p>d) details of the groups of and the number of people whose lives will be improved by this project</p>
<p>e) How will you ensure that the project is fully accessible to this community? It will be used daily by children and families attending the school. Also the local community who come to any school events.</p>	<p>e) methods you will use so that all members of your ‘community’ benefit from this project</p>
<p>f) Please confirm that, where expenditure is for the maintenance or repair of a non-Surrey County Council building, you envisage that the building will remain in use for the foreseeable future. N/A</p>	<p>f) (if applicable) confirmation that you expect a building to continue to be used in the foreseeable future</p>
<p>Q6 What consultation has been undertaken? N/A</p>	<p>The names of organisations and people you have spoken with, who support your project.</p>

<p>Q7 When will the project be:</p> <p>a) started: February 2013</p> <p>b) completed: February /March 2013</p>	<p>The dates you expect your project to begin and be finished. Successful applications for members' allocations are expected to spend the funding within 12 months of being agreed.</p>
Financial Questions	
<p>Q8 When will you need the funds?</p> <p>ASAP</p>	<p>The date by which you will require the funds.</p>
<p>Q9 What is the total cost of the project? Please include estimate/breakdown of costings.</p> <p>The total cost of the project is estimated at £17000, but it is hoped with negotiation we may be able to reduce this to nearer £15,000. The final quote is in hard copy and I can forward a photocopy should you require it.</p>	<p>The total amount of money the project will cost with a breakdown of the costings.</p>
<p>Q10 How much of the total cost would you like from the Local Committee? Please include estimate/breakdown of this part.</p> <p>£3000 REVENUE</p>	<p>The amount of funding you would like from the local committee with a breakdown of these costs. If you have a quote, please attach it to the form.</p>
<p>Q11 Where is the rest coming from?</p> <p>PTA raising funds / Capital funds.</p> <p>Is it promised already, or still to be found?</p> <p>Promised</p>	<p>The names of the sources from where you are obtaining the rest of the costs for the project or whether it is still to be found.</p>
<p>Q12 Have you applied to anywhere else for this same funding? If so, to whom and when?</p> <p>No</p>	<p>Details of other organisations you have applied to for this same funding. Please give names of the organisations and the dates applied.</p>
<p>Q13 Have you applied for this funding from any other part of Surrey County Council? Please give details.</p> <p>No</p>	<p>Details of other departments in Surrey County Council you have applied to for this funding. Please give names of the department, the contact person and dates applied.</p>

<p>Q14 Are you currently in receipt of any grant or contract funding from Surrey County Council? Please give details</p> <p>No</p>	<p>Details of any grant or contract funding your organisation receives from Surrey County Council, even if not for this particular project. Please give details of contract no., purpose, dates/period covered and amounts.</p>
<p>Q15 Has the organisation responsible for the project received any Local Committee funding for this or any other purpose in the past? Please give details.</p> <p>Playground markings -2011- £1000</p>	<p>Details of any other funding your organisation has previously received from any SCC Local Committee including purpose, dates and amounts.</p>
<p>Q16 If this project will need funding in future, how will the costs be met? (Costs may be include e.g. maintenance, replenishment, breakdown, repair, support)</p> <p>By fundraising</p>	<p>Information on how you intend to fund and/or maintain your project in the future.</p>

NB If your bid is successful; you will need a bank account in the name of your organisation. Any queries please contact the Community Partnerships Team (West) on:

Community Partnerships Team
 Quadrant Court
 35 Guildford Road
 Woking
 Surrey, GU22 7QQ

Telephone: 01483 517 301

Email: communitypartnershipswest@surreycc.gov.uk

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Surrey County Council's Local Committee for Waverley



Bid for Members' Allocations

Please answer questions 1-16 below

Your details	Help Notes
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Q1 Project title: Tree work in Farnham North	Full title of the specific project
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Q2 Name of organisation responsible for carrying out the project: Surrey Highways Status of this organisation: voluntary/local authority/private (please delete as appropriate) Local Authority	This is the name of the organisation responsible for carrying out the project and whether it is a voluntary group or a public or private organisation.
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Q3 Contact person Name: Patrick Giles Role in project: Community Highway Officer Contact address: Merrow Complex, Merrow Lane, Guildford Post code: GU4 7BQ Telephone: Fax: E-mail: patrick.giles@surreycc.gov.uk	Full name, role and contact details of the lead person for your project
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Q4 Name of local County Councillor proposing request to the Local Committee: Denise Le Gal	Name of the County Councillor you have spoken to and who is requesting the support of the local committee in funding your project
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What are you seeking funding for ?

Q5 Description of the project a) What will be done? Tree work as follows, including removal of waste: 55 Copse Ave (2 trees) - TPO To remove overhanging limb and reduce tree by 1/3 rd To lightly trim tree back to curb line 14 South Avenue (1 tree) To reduce tree by 1/3 rd Opp 30 North Ave (1 tree) To remove rotted limb and reduce remainder to fence line 15 Trinity Field Reduce very large Willow tree to 3.5m above ground level All trees are on SCC Highways land.	a) the work involved to achieve the aims of the project
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<p>b) What needs will it address? Maintenance of trees and improvement of access to light.</p>	<p>b) the evidence that shows this project is required</p>
<p>c) What geographical area will it cover? Locations as specified.</p>	<p>c) where the people who will benefit from this project live</p>
<p>d) Who and how many people will benefit? Local residents</p>	<p>d) details of the groups of and the number of people whose lives will be improved by this project</p>
<p>e) How will you ensure that the project is fully accessible to this community? The improvements will take place on land adjacent to the public highway.</p>	<p>e) methods you will use so that all members of your 'community' benefit from this project</p>
<p>f) Please confirm that, where expenditure is for the maintenance or repair of a non-Surrey County Council building, you envisage that the building will remain in use for the foreseeable future.</p>	<p>f) (if applicable) confirmation that you expect a building to continue to be used in the foreseeable future</p>
<p>Q6 What consultation has been undertaken? With residents and Community Highway Officer</p>	<p>The names of organisations and people you have spoken with, who support your project.</p>
<p>Q7 When will the project be: a) started: March 2013 b) completed: March 2013</p>	<p>The dates you expect your project to begin and be finished. Successful applications for members' allocations are expected to spend the funding within 12 months of being agreed.</p>
Financial Questions	
<p>Q8 When will you need the funds? March 2013</p>	<p>The date by which you will require the funds.</p>
<p>Q9 What is the total cost of the project? Please include estimate/breakdown of costings. Copse Avenue, South Avenue, North Avenue: £701 Trinity Field: £701 (Costs provided by contractor)</p>	<p>The total amount of money the project will cost with a breakdown of the costings.</p>
<p>Q10 How much of the total cost would you like from the Local Committee? Please include estimate/breakdown of this part. £1402 revenue</p>	<p>The amount of funding you would like from the local committee with a breakdown of these costs. If you have a quote, please attach it to the form.</p>

<p>Q11 Where is the rest coming from? N/A Is it promised already, or still to be found? N/A</p>	<p>The names of the sources from where you are obtaining the rest of the costs for the project or whether it is still to be found.</p>
<p>Q12 Have you applied to anywhere else for this same funding? If so, to whom and when? No</p>	<p>Details of other organisations you have applied to for this same funding. Please give names of the organisations and the dates applied.</p>
<p>Q13 Have you applied for this funding from any other part of Surrey County Council? Please give details. No</p>	<p>Details of other departments in Surrey County Council you have applied to for this funding. Please give names of the department, the contact person and dates applied.</p>
<p>Q14 Are you currently in receipt of any grant or contract funding from Surrey County Council? Please give details N/A</p>	<p>Details of any grant or contract funding your organisation receives from Surrey County Council, even if not for this particular project. Please give details of contract no., purpose, dates/period covered and amounts.</p>
<p>Q15 Has the organisation responsible for the project received any Local Committee funding for this or any other purpose in the past? Please give details. N/A</p>	<p>Details of any other funding your organisation has previously received from any SCC Local Committee including purpose, dates and amounts.</p>
<p>Q16 If this project will need funding in future, how will the costs be met? (Costs may be include e.g. maintenance, replenishment, breakdown, repair, support) N/A</p>	<p>Information on how you intend to fund and/or maintain your project in the future.</p>

NB If your bid is successful; you will need a bank account in the name of your organisation. Any queries please contact the Community Partnerships Team (West) on:

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Surrey County Council's Local Committee for Waverley



Bid for Members' Allocations

Please answer questions 1-16 below

Your details	Help Notes
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Q1 Project title: <i>Drainage works adjacent to The Lawns, Milford</i>	Full title of the specific project
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Q2 Name of organisation responsible for carrying out the project: SCC Highways Status of this organisation: Local Authority	This is the name of the organisation responsible for carrying out the project and whether it is a voluntary group or a public or private organisation.
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Q3 Contact person Name: Stuart Copping S,C,C Role in project: Engineer Contact address: Rowan House ,Marrow Depot , Marrow Lane , Guildford Post code: GU4 7BQ Telephone: 03002001003 Fax: E-mail:	Full name, role and contact details of the lead person for your project
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Q4 Name of local County Councillor proposing request to the Local Committee: Peter Martin	Name of the County Councillor you have spoken to and who is requesting the support of the local committee in funding your project
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What are you seeking funding for ?

Q5 Description of the project	
a) What will be done? Drainage works Provide two gutter drains across the Portsmouth Road before the entrance to The Lawns so that the water flow could then be captured and flow into an existing drain on the opposite of the road.	a) the work involved to achieve the aims of the project
b) What needs will it address? Reduction of flooding at The Lawns caused by heavy flow of water from Portsmouth Road.	b) the evidence that shows this project is required
c) What geographical area will it cover? The Lawns and adjacent section of Portsmouth Road, Milford	c) where the people who will benefit from this project live
d) Who and how many people will benefit? Residents and visitors at The Lawns and other road users.	d) details of the groups of and the number of people whose lives will be improved by this project

<p>e) How will you ensure that the project is fully accessible to this community? The work will take place on the public highway.</p>	<p>e) methods you will use so that all members of your 'community' benefit from this project</p>
<p>f) Please confirm that, where expenditure is for the maintenance or repair of a non-Surrey County Council building, you envisage that the building will remain in use for the foreseeable future. N/A</p>	<p>f) (if applicable) confirmation that you expect a building to continue to be used in the foreseeable future</p>
<p>Q6 What consultation has been undertaken? With Waverley Borough Councillors</p>	<p>The names of organisations and people you have spoken with, who support your project.</p>
<p>Q7 When will the project be: a) started: March 2013 b) completed: March 2013</p>	<p>The dates you expect your project to begin and be finished. Successful applications for members' allocations are expected to spend the funding within 12 months of being agreed.</p>
Financial Questions	
<p>Q8 When will you need the funds? As soon as possible</p>	<p>The date by which you will require the funds.</p>
<p>Q9 What is the total cost of the project? Please include estimate/breakdown of costings. £2500</p>	<p>The total amount of money the project will cost with a breakdown of the costings.</p>
<p>Q10 How much of the total cost would you like from the Local Committee? Please include estimate/breakdown of this part. £2500 capital</p>	<p>The amount of funding you would like from the local committee with a breakdown of these costs. If you have a quote, please attach it to the form.</p>
<p>Q11 Where is the rest coming from? N/A Is it promised already, or still to be found? N/A</p>	<p>The names of the sources from where you are obtaining the rest of the costs for the project or whether it is still to be found.</p>
<p>Q12 Have you applied to anywhere else for this same funding? If so, to whom and when? No</p>	<p>Details of other organisations you have applied to for this same funding. Please give names of the organisations and the dates applied.</p>

<p>Q13 Have you applied for this funding from any other part of Surrey County Council? Please give details.</p> <p>No</p>	<p>Details of other departments in Surrey County Council you have applied to for this funding. Please give names of the department, the contact person and dates applied.</p>
<p>Q14 Are you currently in receipt of any grant or contract funding from Surrey County Council? Please give details</p> <p>N/A</p>	<p>Details of any grant or contract funding your organisation receives from Surrey County Council, even if not for this particular project. Please give details of contract no., purpose, dates/period covered and amounts.</p>
<p>Q15 Has the organisation responsible for the project received any Local Committee funding for this or any other purpose in the past? Please give details.</p> <p>N/A</p>	<p>Details of any other funding your organisation has previously received from any SCC Local Committee including purpose, dates and amounts.</p>
<p>Q16 If this project will need funding in future, how will the costs be met? (Costs may include e.g. maintenance, replenishment, breakdown, repair, support)</p> <p>Highway maintenance budget.</p>	<p>Information on how you intend to fund and/or maintain your project in the future.</p>

NB If your bid is successful; you will need a bank account in the name of your organisation. Any queries please contact the Community Partnerships Team (West) on:

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Surrey County Council's Local Committee for Waverley



Bid for Members' Allocations

Please answer questions 1-16 below

Your details	Help Notes
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Q1 Project title: <i>Cranleigh Cricket Club Artificial Pitch</i>	Full title of the specific project
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Q2 Name of organisation responsible for carrying out the project: <i>Cranleigh Cricket Club</i> Status of this organisation: <i>voluntary/CASC with charitable status</i>	This is the name of the organisation responsible for carrying out the project and whether it is a voluntary group or a public or private organisation.
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Q3 Contact person Name: Rick Johnson Role in project: Chairman Contact address: Post code: Telephone: Fax: E-mail:	Full name, role and contact details of the lead person for your project
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Q4 Name of local County Councillor proposing request to the Local Committee: Alan Young	Name of the County Councillor you have spoken to and who is requesting the support of the local committee in funding your project
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What are you seeking funding for ?

Q5 Description of the project	
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a) What will be done? Resurfacing of the artificial cricket pitch A new sign to show where the club is situated and to provide a tidy space for sponsors.	a) the work involved to achieve the aims of the project
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b) What needs will it address? Cranleigh Cricket Club children use the cricket facilities every week during the summer along with local businesses and schools for both matches and recreation. The artificial pitch needed constantly and is currently unplayable due to wear and tear. Waverley Borough Council have insisted that our current signage is untidy. It provides a vital source of income to the club and is the first impression of the club and its status.	b) the evidence that shows this project is required
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c) What geographical area will it cover? Cranleigh and its surrounding villages	c) where the people who will benefit from this project live
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<p>d) Who and how many people will benefit? 250 club members 6 local schools Numerous local businesses</p>	<p>d) details of the groups of and the number of people whose lives will be improved by this project</p>
<p>e) How will you ensure that the project is fully accessible to this community? The club has partnered with all local schools in the area and offered its use throughout the week for school matches and tournaments. Waverley Borough Council have just confirmed that it will be used for the Surrey Youth Games, a weekly tournament particularly for girls cricket. Additionally it hosts annual fixtures for local businesses free of charge. The club itself uses the pitch every Friday and Sunday May - September.</p>	<p>e) methods you will use so that all members of your 'community' benefit from this project</p>
<p>f) Please confirm that, where expenditure is for the maintenance or repair of a non-Surrey County Council building, you envisage that the building will remain in use for the foreseeable future. N/A</p>	<p>f) (if applicable) confirmation that you expect a building to continue to be used in the foreseeable future</p>
<p>Q6 What consultation has been undertaken? Park Mead Cuthbert Mayne Cranleigh C of E Glebelands Cranleigh St Andrews CC</p>	<p>The names of organisations and people you have spoken with, who support your project.</p>
<p>Q7 When will the project be: a) started: 1st April 2013 b) completed: 7th April 2013</p>	<p>The dates you expect your project to begin and be finished. Successful applications for members' allocations are expected to spend the funding within 12 months of being agreed.</p>
Financial Questions	
<p>Q8 When will you need the funds? 7th April 2013</p>	<p>The date by which you will require the funds.</p>
<p>Q9 What is the total cost of the project? Please include estimate/breakdown of costings. £4280 + VAT = Artificial pitch £750 + VAT = Cricket Club Welcome Sign</p>	<p>The total amount of money the project will cost with a breakdown of the costings.</p>
<p>Q10 How much of the total cost would you like from the Local Committee? Please include estimate/breakdown of this part. £4280 + VAT = Artificial pitch £750 + VAT = Cricket Club Welcome Sign £45: 2 plaques</p>	<p>The amount of funding you would like from the local committee with a breakdown of these costs. If you have a quote, please attach it to the form.</p>
<p>Total: £6081 revenue</p>	<p>Page 44</p>

<p>Q11 Where is the rest coming from? N/A Is it promised already, or still to be found? N/A</p>	<p>The names of the sources from where you are obtaining the rest of the costs for the project or whether it is still to be found.</p>
<p>Q12 Have you applied to anywhere else for this same funding? If so, to whom and when? No</p>	<p>Details of other organisations you have applied to for this same funding. Please give names of the organisations and the dates applied.</p>
<p>Q13 Have you applied for this funding from any other part of Surrey County Council? Please give details. No</p>	<p>Details of other departments in Surrey County Council you have applied to for this funding. Please give names of the department, the contact person and dates applied.</p>
<p>Q14 Are you currently in receipt of any grant or contract funding from Surrey County Council? Please give details No</p>	<p>Details of any grant or contract funding your organisation receives from Surrey County Council, even if not for this particular project. Please give details of contract no., purpose, dates/period covered and amounts.</p>
<p>Q15 Has the organisation responsible for the project received any Local Committee funding for this or any other purpose in the past? Please give details. No</p>	<p>Details of any other funding your organisation has previously received from any SCC Local Committee including purpose, dates and amounts.</p>
<p>Q16 If this project will need funding in future, how will the costs be met? (Costs may be include e.g. maintenance, replenishment, breakdown, repair, support) Cricket Club will cover</p>	<p>Information on how you intend to fund and/or maintain your project in the future.</p>

NB If your bid is successful; you will need a bank account in the name of your organisation. Any queries please contact the Community Partnerships Team (West) on:

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Bid for Members' Allocations

Please answer questions 1-16 below

Your details	Help Notes
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Q1 Project title: New Changing Facilities	Full title of the specific project
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Q2 Name of organisation responsible for carrying out the project: Cranleigh Village sports & Social Club Status of this organisation: Voluntary, non-profit making organisation. (please delete as appropriate)	This is the name of the organisation responsible for carrying out the project and whether it is a voluntary group or a public or private organisation.
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Q3 Contact person Name: Mr Rodney Warriner Role in project: Finance Chairman & project Manager Contact address: Post code: Telephone: Fax: E-mail:	Full name, role and contact details of the lead person for your project
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Q4 Name of local County Councillor proposing request to the Local Committee: Mr Alan Young	Name of the County Councillor you have spoken to and who is requesting the support of the local committee in funding your project
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What are you seeking funding for ?

Q5 Description of the project	
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a) What will be done? The Provisions of a new (FSC) sustainable timber build modular construction building for a community sports pavilion, with changing and storage facilities, for sporting, recreational, social, leisure & charity activities. The project is a small scale capital cost sustainable building, which will provide improved facilities for changing rooms and storage for the outdoor activities. It will improve and develop the existing temporary club facilities, and offer greater and increased opportunities for more people to take part in sports, recreation and social, leisure activities. This new larger building will be able to support more people, and encourage and attract new participants from the local and wider community, to take part and enjoy activities supported by the CVSSC. The combination of activities provided by the club do not exist elsewhere within a radius of 10-15 miles from the village, and unique to the club.	a) the work involved to achieve the aims of the project
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b) What needs will it address?

The new Pavilion, with changing & Storage facilities will support the existing unique variety of activities which the club provides. It will improve and develop the existing facilities, providing a safer and secure facility available for the community, and local organisations. These were consulted during our research into the project in 2009. It will provide all residents with facilities which are in easy reach, being central to the village, which will encourage a “Healthy Way of Living”, and will increase usage of the club, generate the necessary income needed to sustain the club, in turn is injected and contributes to supporting and maintaining a thriving rural community.

The ranges of activities this project will support are essential to the village, because it is a non-profit making organisation, and through increased revenue generated by the outdoor activity participation will continue to maintain this social hub, reduce social inclusion, and provide new improved opportunities for healthy and social activities which will benefit a population of 14,000, in the village and surrounding hinterlands.

The village club will continue to support and provide essential community services for the large number of Charity, sport and voluntary organisations based locally, and within the county, which utilise and visit the facilities. These groups are essential to maintaining and improving the rural assets, economy and services within the village.

The project will continue to support the demographics of the GU6 area which highlights that the age groups of those over 60 are equal to those under 60 by promoting a healthy lifestyle, a national UK health issue, to contribute to reducing social inclusion through engaging with a wide and varied age group.

The village has a retired community in excess of 25% of the population; a large number of our participants are in that category, and participate in the existing active social network, which the club runs throughout the year. It is anticipated the new project will provide new opportunities for those in the village to join, and continue to thrive as a community hub in the village.

It will continue to provide employment for the 3 part-time officers of the club, in addition support the catering franchise managed by 1-2 part time that provide catering for all the activities, supported by an additional 3-4 part time staff employed for the events the club supports, (social, recreation, leisure, sports).

Overall it will reduce the loss of recreational and social facilities, within the village, the loss of a well-established social network, and loss of revenue to the local economy. It will impact and have a major effect on a large number of our participants through increased traveling, affecting the road support infrastructure, travel to the outlying villages Bramley, Ewhurst, Shamley, raising the carbon footprint, impacting on the environment. If they wish to continue taking part at all, and reduce their quality of life, by reducing the healthy activity options the club offers, which a major UK issue.

b) the evidence that shows this project is required

<p>c) What geographical area will it cover? Predominantly it will serve all the residents in the GU6 postal area of Cranleigh, population approximately 14,000. The new facility will continue to attract participant and visitors from across the South East. The Bowling and Petanque clubs annually attract between 3000-4000 people of all ages to use the facility each year. In addition to the Local Charity groups, and Royal British Legion, who will use it for the annual Poppy Day appeal.</p>	<p>c) where the people who will benefit from this project live</p>
<p>d) Who and how many people will benefit? The club activities support a wide age group of people within the rural community whose ages vary between 12-94 years old. The activities encourage intergeneration, co-operation and community spirit, reducing social inclusion. The club supports a large number of Senior Citizens who take part in Bowls, Petanque and Social activities and as 25% of the population of 14,000 within the county are retired, against a national average of 21.96%, it is an important factor which highlighted our need to provide a new social and recreational facility within access for residents in the local community. The club is applying for “Club mark” status through Active Surrey, currently in consultation with the local Glebelands school. This facility is essential to support our bid to involve and provide young persons from 12-17 opportunity to participate in sporting activities in the community, whilst attracting other young persons through this scheme to join in. The local charity and community groups within our village regularly utilise our facilities which can be evidenced by letters of support from the following organisations: Cranleigh Lions, Cranleigh Royal British Legion, Rotary Club, Cranleigh Golf Club, Cranleigh Fishing Club, Probis, and Cranleigh Sub Aqua Club. In addition to County and National Governing bodies for Bowling and Petanque who host county and National competitions at the venue. In addition to providing a venue for Weddings, Funeral Wakes, Parties, Social events, U3A activities. We anticipate the overall numbers for all persons who will utilise the club will be approximately 8-10,000 per annum.</p>	<p>d) details of the groups of and the number of people whose lives will be improved by this project</p>
<p>e) How will you ensure that the project is fully accessible to this community? It will through capacity building, use advertising, local media, The Challenger Magazine, Surrey Advertiser, internet, CVVSC Website, Active Surrey Sport Locator, encourage support for these facilities, Wedding receptions, funerals, parties, charity events U3A, Bowling & Petanque clubs, continue to provide and improve the benefits to the people in the village community.</p>	<p>e) methods you will use so that all members of your ‘community’ benefit from this project</p>
<p>f) Please confirm that, where expenditure is for the maintenance or repair of a non-Surrey County Council building, you envisage that the building will remain in use for the foreseeable future. The building will be maintained by the village club for the life time existence of the CVSSC.(99 year lease)</p>	<p>f) (if applicable) confirmation that you expect a building to continue to be used in the foreseeable future</p>

<p>Q6 What consultation has been undertaken? The club started research in 2009, by contacting and consultation with its membership, and established existing community links, which involves a large number of local people based in the GU6 area. This can be demonstrated & evidenced by letters of support from the community and charity organisations that regularly use the club's facilities.</p> <p>The club will continue to collaborate with this large number of community organisations, and provide essential social and sporting activities-services for the village by supporting functions and events for these Cranleigh based organisation: Cranleigh Lions: Cranleigh Royal British Legion,(Charity Groups) Rotary Club, Cranleigh Golf Club, Cranleigh Fishing Club, Probis, Rotary Club. Surrey Playing Fields Association, Active Surrey.</p>	<p>The names of organisations and people you have spoken with, who support your project.</p>
<p>Q7 When will the project be:</p> <p>a) Started: 4TH October 2012.</p> <p>b) Completed: 15th February 2013.</p>	<p>The dates you expect your project to begin and be finished. Successful applications for members' allocations are expected to spend the funding within 12 months of being agreed.</p>
<p>Financial Questions</p>	
<p>Q8 When will you need the funds? Feb 1st 2013. The project is in progress. The funding required for finishing the project as per Q10. The club has negotiated a bridging loan with HSBC to pay for ongoing project costs, and pay for suppliers –contractors.</p>	<p>The date by which you will require the funds.</p>
<p>Q9 What is the total cost of the project? Please include estimate/breakdown of costings. Note: Attached spreadsheet for costs etc.</p>	<p>The total amount of money the project will cost with a breakdown of the costings.</p>
<p>Q10 How much of the total cost would you like from the Local Committee? Please include estimate/breakdown of this part. The amount requested is £ 3245. Internal Decoration-Carpentry: 2 changing rooms, 2 toilets, Lobby, store.(External windows 8 of)</p> <ol style="list-style-type: none"> 1. The complete project costing sheet is attached. 2. The Internal Decoration-carpentry breakdown- Estimate & specification is attached. <p>All our suppliers- contractors used are those selected to provide the services for the project, using the EU 3 tender-supplier process. All quotations-estimates for this project approved by Sport England, in addition to the Surrey Hills EU Leader group during 2012.</p> <p>£2712 CAPITAL + £533 REVENUE (Includes £45 revenue to cover the cost of two plaques)</p>	<p>The amount of funding you would like from the local committee with a breakdown of these costs. If you have a quote, please attach it to the form.</p>

<p>Q11 Where is the rest coming from? Is it promised already, or still to be found?: Funding Sources confirmed, received, in place, payments made for work to date, SE and Cranleigh club. Sport England grant award £39,696, Cranleigh Club £8,817.50 Cranleigh Lions £1000, Members Contributions In Kind: £3050: Surrey CC grant requested £3200: Project total £55,763.50</p>	<p>The names of the sources from where you are obtaining the rest of the costs for the project or whether it is still to be found.</p>
<p>Q12 Have you applied to anywhere else for this same funding? If so, to whom and when? EU programme “Leader”. National Lottery, Surrey Community Action: Miscellaneous Funding streams, Reaching Communities SERCO, BIFFA, VIOLA, Surrey Playing Fields Association, and Active Surrey.</p>	<p>Details of other organisations you have applied to for this same funding. Please give names of the organisations and the dates applied.</p>
<p>Q13 Have you applied for this funding from any other part of Surrey County Council? Please give details. NO</p>	<p>Details of other departments in Surrey County Council you have applied to for this funding. Please give names of the department, the contact person and dates applied.</p>
<p>Q14 Are you currently in receipt of any grant or contract funding from Surrey County Council? Please give details NO</p>	<p>Details of any grant or contract funding your organisation receives from Surrey County Council, even if not for this particular project. Please give details of contract no., purpose, dates/period covered and amounts.</p>
<p>Q15 Has the organisation responsible for the project received any Local Committee funding for this or any other purpose in the past? Please give details. NO</p>	<p>Details of any other funding your organisation has previously received from any SCC Local Committee including purpose, dates and amounts.</p>
<p>Q16 If this project will need funding in future, how will the costs be met? (Costs may be include e.g. maintenance, replenishment, breakdown, repair, support) Not required, The village club will be completely responsible for all costs and all aspects of Life time maintenance, labour, breakdown, repair, support etc.)</p>	<p>Information on how you intend to fund and/or maintain your project in the future.</p>

NB If your bid is successful; you will need a bank account in the name of your organisation. Any queries please contact the Community Partnerships Team (West) on:
Community Partnerships Team
Quadrant Court
35 Guildford Road
Woking
Surrey, GU22 7QQ
Telephone: 01483 517 301
Email: communitypartnershipswest@surreycc.gov.uk

Please return the form, by e-mail, to your local County Councillor.

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PLEASE COMPLETE THIS FORM ELECTRONICALLY

Surrey County Council's Local Committee for Waverley



Bid for Members' Allocations

Please answer questions 1-16 below

Your details Help Notes

<p>Q1 Project title:</p>	<p>Bridge by Hascombe village pond</p>
<p>Q2 Name of organisation responsible for carrying out the project:</p>	<p>Hascombe Parish Council</p>
<p>Status of this organisation: voluntary/local authority/private (please delete as appropriate)</p>	
<p>Q3 Contact person</p> <p>Name:</p> <p>Role in project:</p> <p>Contact address:</p> <p>Post code:</p> <p>Telephone:</p> <p>Fax:</p> <p>E-mail:</p>	<p>Beverley Weddell Clerk and Responsible Finance Officer Lock House Lodge, Knightons Lane, Dunsfold, Surrey GU8 4NU 01483 200314 clerk@hascombeparishcouncil.co.uk</p>
<p>Q4 Name of local County Councillor proposing request to the Local Committee:</p>	<p>Dr Andrew Povey</p>

What are you seeking funding for ?

<p>Q5 Description of the project</p>	<p>Replacement of existing broken bridge</p>
<p>a) What will be done?</p>	<p>Construction of wooden bridge over a stream which feeds the Village pond</p>
<p>b) What needs will it address?</p>	<p>To enable visitors to walk around the pond.</p>
<p>c) What geographical area will it cover?</p>	<p>Hascombe and visitors from other places in Surrey</p>
<p>d) Who and how many people will benefit?</p>	<p>The village pond is beautiful and by the Green Sand Way. It is regularly walked around by both local residents and visitors</p>
<p>e) How will you ensure that the project is fully accessible to this community?</p>	<p>Public are allowed to walk around pond</p>

f) Please confirm that, where expenditure is for the maintenance or repair of a non-Surrey County Council building, you envisage that the building will remain in use for the foreseeable future.	Confirmed
Q6 What consultation has been undertaken?	Parish Councillors and local residents have been or will be consulted on the design
Q7 When will the project be: a) started: b) completed:	March 2013 Before September 2013
Financial Questions	
Q8 When will you need the funds?	March 2013
Q9 What is the total cost of the project? Please include estimate/breakdown of costings.	Two quotations have been received. The cheapest is for a total of £1,856 which is an all in price for manufacture and installation
Q10 How much of the total cost would you like from the Local Committee? Please include estimate/breakdown of this part. £1154 Capital <u>£ 702 Revenue</u> £1856	The Parish Council only has a precept of £7,000 pa. A copy of the Quotation can be provided if requested.
Q11 Where is the rest coming from? Is it promised already, or still to be found?	<i>If the grant is not for 100% then the balance will have to come from seeking donations and spending a small some from the Parish Council,s reserves.</i>
Q12 Have you applied to anywhere else for this same funding? If so, to whom and when?	No
Q13 Have you applied for this funding from any other part of Surrey County Council? Please give details.	No

<p>Q14 Are you currently in receipt of any grant or contract funding from Surrey County Council? Please give details</p>	<p>No. The Parish Council has received some grants some years ago for notice boards and for repairs to the Village Fountain (see below)</p>
<p>Q15 Has the organisation responsible for the project received any Local Committee funding for this or any other purpose in the past? Please give details.</p>	<p>Yes Noticeboard £1,000 Fountain repairs £1,000</p>
<p>Q16 If this project will need funding in future, how will the costs be met? (Costs may be include e.g. maintenance, replenishment, breakdown, repair, support)</p>	<p>No maintenance is expected to be needed in future.</p>

NB If your bid is successful; you will need a bank account in the name of your organisation. Any queries please contact the Community Partnerships Team (West) on:

Community Partnerships Team
 Quadrant Court
 35 Guildford Road
 Woking
 Surrey, GU22 7QQ

Telephone: 01483 517 301

Email: communitypartnershipswest@surreycc.gov.uk

Please return the form, by e-mail, to your local County Councillor.

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INFORMAL PUBLIC QUESTION TIME

The meeting was preceded by an informal public question time. The matters raised are summarised below. This summary does not form part of the formal minutes of the meeting.

The Chairman explained that responses to questions relating to parking in Haslemere would in most cases be provided at Item 7 on the agenda; outstanding matters would receive a response subsequent to the meeting.

1. **A resident of Shepherds Hill**

The Committee was asked why residents of Shepherds Hill had not been given the opportunity for a residents' only parking scheme when others in a similar situation, having bought their houses with no dedicated parking, had been offered this facility.

2. **A resident of Scotlands Close**

The questioner felt that the roots of the parking problem lay with the extent of commuter parking and the approaches of Waverley Borough Council and Surrey County Council and that a solution would have to involve all agencies; it was asked whether the rail companies could not contribute to the cost of daily parking for season-ticket holders.

The response provided subsequent to the meeting is: it is intended that partners, including the County Council, will in due course consider potential solutions to the wider parking pressures facing Haslemere as part of Phase 3.

3. **Mrs N Barton, Scotland Lane**

Mrs Barton referred to her invitation to Committee members to visit Haslemere prior to the meeting and thanked Mr Cosser for his attendance. She asked how many members had observed the working of the town and the impact of removing 8-10 free parking spaces on local businesses.

4. **Mr P Megson, Bunch Lane**

Mr Mason spoke, as a cyclist, in support of enforcing the current Traffic Regulation Order to prevent chevron parking. He asked for views on the implementation of the recently published circular on speed limits.

The Local Highway Services Group Manager referred to the County Council's existing policy, published online at:

<http://www.surreycc.gov.uk/roads-and-transport/roads-and-transport-policies-plans-and-consultations/roads-and-transport-policies-and-plans/traffic-policy-and-good-practice/speed-limit-policies-and-good-practice>

Officers are studying the recent circular and the County Council will consider what action may be necessary.

5. **A resident of Lower Street**

The resident asked about ideas for the accommodation of parking on the street.

6. Ms D Keeley, Bunch Lane

Ms Keeley thanked the Committee for listening to residents' concerns and asked if the scheme for Bunch Lane could be implemented as soon as possible.

7. Mr C Ronson

Mr Ronson asked why, in times of recession and austerity, the County Council has chosen to squander resources on an unnecessary zebra crossing and deprive Haslemere of free parking spaces.

8. Mr P Gardner

Referring to the response tabled to his written question (Item 5: question 10) Mr Gardner asked whether the Committee would agree that extending the operating hours of the residents' only parking scheme in Chestnut Avenue from 5.30 to 7.00pm might itself offer a deterrent to non-residents? Mr Gardner also asked the Committee, in considering the free parking spaces in the High Street, to bear in mind the need for businesses to maintain a through-put of customers.

9. Mr J Leake, Lower Street

Mr Leake asked why options other than residents' only parking schemes had not been considered and suggested a one-hour "curfew" scheme as a viable alternative.

10. Ms Á Hall, Hill Road

Ms Hall observed that the Committee had a membership of 18 councillors and that ten were present, and asked where the remaining eight were.

11. Ms J Evans, Haslemere Chamber of Trade

Ms Evans referred to the vulnerability of some businesses in Haslemere and felt that the maximisation of free car-parking in the High Street and in Shepherds Hill through the established echelon parking arrangements would contribute to their continued viability. The current arrangements slow traffic down and in the absence of accident data would the Committee consider the preservation of echelon parking in these locations?

12. Ms V Leake, Lower Street

Why does the report state that the provision of on-street parking in Lower Street and Shepherds Hill would cause displacement of commuters when people already park locally?

13. Mr D Pope, Courts Hill Road (West)

Mr Pope sought confirmation that, in considering the report, the Committee would not give greater weight to the views of lobbying groups than to the specific needs of local residents.

14. Mr P Jones, Petworth Road

In relation to the proposed zebra-crossing and consequent relocation of the bus-stop, Mr Jones asked whether consideration had been given to the speed of approaching

cars and whether the likelihood of the current level of bus services continuing would outweigh the need for the three free parking spaces which are considered vital for local businesses.

The Chairman undertook to seek the views of the County Council's Passenger Transport Team whose response is: "even if bus services were to be reduced in the future, suitable stops in the town centre would still be required, including at this location. It is therefore important that a bus stopping facility is retained as part of this scheme."

15. Mr Russell

Mr Russell asked whether the County Council had considered Park and Ride as an option in Haslemere.

The response provided subsequent to the meeting is that no investigation into Park and Ride in Haslemere has been undertaken.

16. A resident of Courts Hill Road

The question challenged the recommendation not to proceed with residents only parking in Courts Hill Road.

17. Mr R Serman

Mr Serman referred to the proposed zebra-crossing in Petworth Road and the reference to it in the Haslemere Healthcheck. He understood from previous discussions with the County Council that this crossing would not go ahead; he suggested that a crossing adjacent to the Museum should be given greater priority and asked the Committee to reconsider the matter.

18. Mr Bond, Haslemere Methodist Church

Mr Bond could see no justification for the proposed double yellow lines in front of the Methodist Church and hoped that this could be amended to at least allow parking on Sunday.

19. Mr D Round

Mr Round suggested that chevron parking should continue in the High Street and Shepherds Hill and suggested that appropriate lines should be marked to define the spaces.

20. Ms S Checkley

Ms Checkley requested that more consideration be given to providing parking for commuters.

The response provided subsequent to the meeting is: it is intended that partners, including the County Council, will in due course consider potential solutions to the wider parking pressures facing Haslemere as part of Phase 3.

21. Ms M Mateo

Ms Mateo asked what accident data the County Council could produce to support its proposals to prevent echelon parking in the High Street and Shepherds Hill.

22. A resident of Three Gates Lane

The resident expressed disappointment that no reply had been received to the objection submitted to the proposed restrictions in Three Gates Lane for which no reason could be identified.

23. The proprietor of a business in Shepherds Hill

The Committee was asked to consider the view that the main threat to safety in Shepherds Hill is not parking but speeding vehicles and to consider appropriate measures.

The Area Highways Manager undertook to investigate the situation.

24. A resident

The resident felt that, since echelon parking had been an established practice in the High Street over many years, this should have been recorded as such when the orders relating to Civil Parking Enforcement had been made.

25. Mrs C Lancaster, Mayor of Haslemere

Mrs Lancaster suggested that, if the Committee had difficulty making a decision, then it may wish to ask Haslemere Town Council to solve the problems.