



We're on Twitter:
[@SCCdemocracy](https://twitter.com/SCCdemocracy)



Supplementary Agenda
for the meeting of
THE COUNTY COUNCIL
to be held on
13 NOVEMBER 2018

6 MEMBERS' QUESTION TIME

(Pages 3
- 18)

1. The Leader of the Council or the appropriate Member of the Cabinet or the Chairman of a Committee to answer any questions on any matter relating to the powers and duties of the County Council, or which affects the county.
2. Cabinet Member Briefings on their portfolios

There will be an opportunity for Members to ask questions.

8 ORIGINAL MOTIONS

(Pages
19 - 20)

Amendment to the original motion standing in the name of Mr David Hodge item 8(i).

Amendment proposed by Mr Chris Botten.

12 MINUTES OF CABINET MEETING

(Pages
21 - 34)

Any matters within the minutes of the Cabinet's meetings, and not otherwise brought to the Council's attention in the Cabinet's report, may be the subject of questions and statements by Members upon notice being given to Democratic Services by 12 noon on 12 November 2018.

MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting. To support this, County Hall has wifi available for visitors – please ask at reception for details.

Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the council officer listed in the agenda prior to the start of the meeting so that those attending the meeting can be made aware of any filming taking place.

Use of mobile devices, including for the purpose of recording or filming a meeting, is subject to no interruptions, distractions or interference being caused to the PA or Induction Loop systems, or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances.

It is requested that if you are not using your mobile device for any of the activities outlined above, it be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

Thank you for your co-operation

SURREY COUNTY COUNCIL**TUESDAY 13 NOVEMBER 2018****QUESTIONS TO BE ASKED UNDER THE PROVISIONS
OF STANDING ORDER 10.1****LEADER OF THE COUNCIL****1. MR ROBERT EVANS (STANWELL AND STANWELL MOOR) TO ASK:**

The Prime Minister announced recently 'the end of austerity'. Can the Leader enlighten us as to when these benefits will filter through to Surrey as it seems the contrary is happening, with more severe cuts in the pipeline?

Reply:

The Chancellor's autumn budget covered a wide area of public spending and its funding from taxation. I am delighted that many Surrey residents will see the positive impact of tax changes in their pockets from April next year.

For local government, there were three key areas of additional funding.

First, there was an additional £650 million nationally for social care from April 2019, of which £240 million will help relieve adult social care challenges centred on transfer of care. This is a continuation of the extra funding for this year and Surrey County Council expect to receive £4 million. Of the remaining £410 million, this will be available for more general adult and children social care demands. It is not yet confirmed what proportion Surrey will receive.

Second, an additional £45 million for the Disabled Facilities Grant for this year.

Third, £420m to fix pot holes, repair damaged roads and renew bridges and tunnels. Again, it is not yet confirmed what proportion Surrey will receive and whether it will be capital or revenue funding.

I expect the allocations to Surrey will be known in early December in the Provisional Local Government Financial Statement.

While this additional funding is welcome and will benefit Surrey residents, it will not be enough in itself to change the Council's financial position.

CLARE CURRAN, CABINET MEMBER FOR CHILDREN**2. MR WILL FORSTER (WOKING SOUTH) TO ASK:**

Please could the Cabinet Member update Councillors on the latest situation with the care leavers' charter that was agreed by Full Council in March?

Please could the Cabinet Member also confirm how many borough/district councils in Surrey have taken action to take young care leavers out of Council Tax?

Reply:

Work is progressing well on the Charter for Looked after Children and Care Leavers. The Charter is predominately made up of three components: the Promise, the Core Offer for Looked after Children and Local Offer for Care leavers, and the Bursary Fund. We have completed the review of our promise with our Children in Care Council and this will come to County Council in December. We are currently working on the "Surrey Offer", which are the core things we believe we should provide to all our looked after children. The current thinking is this is likely to include things like birthday cards, access to leisure and something to help young people to be independent and active, for example a bike or scooter. We expect to have the final offer agreed and costed by the end of the year, ready to implement in 2019. Aligned to the offer we are reviewing the role and purpose of the Bursary Fund to ensure it has a real impact for children. This is likely to include enabling foster carers, not only social workers to support applications, follow up's to hear from young people about what difference the bursary made to them and greater publicity to ensure more young people will benefit.

In regards to the action taken by Surrey borough and district councils, some progress has been made, with one borough already agreeing the approach for their area, and a second close to agreeing. District and boroughs have been very engaged in wanting to strengthen their corporate parenting role and work continues with partners to look into this and our wider offer across all Surrey district and borough councils.

MIKE GOODMAN, CABINET MEMBER FOR ENVIRONMENT AND TRANSPORT

3. MRS HAZEL WATSON (DORKING HILLS) TO ASK:

Is the Cabinet aware that some visitors to the Countryside Estate are now parking on residential roads in villages in the Surrey Hills instead of parking in the car parks on the Countryside Estate since parking charges were introduced in August and that this has exacerbated the problem of lack of parking for village residents? Did the Cabinet anticipate that this would happen as a result of car park charges? What action is the Cabinet Member planning to take to resolve the problem, which has been created in Surrey Hills villages as a result of the introduction of these charges?

Reply:

Prior to the implementation of car parking charges the issue of displaced parking was considered. Site visits were undertaken in partnership with officers from the Parking and Highway services to those sites where displacement parking was considered to be most likely. Where the risk was considered high, relevant mitigation measures were implemented which included yellow lines on Staple Hill, Chobham and bollards adjacent to Fetcham Roundabout car park to prevent vehicles parking nearby. All locations continue to be monitored and additional mitigation measures will be considered where issues arise.

TIM OLIVER, CABINET LEAD MEMBER FOR PEOPLE

4. MRS BARBARA THOMSON (EARLSWOOD AND REIGATE SOUTH) TO ASK:

What can this Council do to help our communities who are constantly being targeted, and subsequently devastated, by the drug culture which is particularly affecting our children and young people and is sweeping our local communities? What drug awareness courses or education are provided through the County's schools, if any?

Surrey Police are doing what they can on this issue but what can we as Members do to help to make our communities much more resilient to this threat?

Reply:

Surrey's five year Substance Misuse Strategy (2015)¹ compliments the national drug strategies of 2010² and 2017³ by focusing on three strands: prevention and early identification; building recovery; and safer and supportive communities. Public Health's commissioning of substance misuse services is based on approved processes to deliver:

- **Population wide and targeted prevention** including action on local drug markets, campaigns, building community resilience, prevention programmes targeted at vulnerable young people.
- **Harm reduction** including needle exchange, overdose prevention, vaccination, screening and testing for blood borne viruses.
- **Specialist treatment services** including care planned treatment that meets best practice guidance, is accessible and focused on achieving behaviour change, community and residential rehabilitation for those that need it, prescribed medications.
- **Support for sustained recovery** including referral to education, employment and training opportunities, support in finding and sustaining appropriate housing and the delivery of mutual aid support groups.

Reducing the demand of drug markets and building the resilience of our communities are key to addressing the reduction of drugs within our communities and requires a partnership approach. Surrey has a proactive Substance Misuse Partnership which involves partners from districts & boroughs, community safety, police, prisons, adult social care, children's services, Clinical Commissioning Groups and Jobcentre Plus, amongst others.

Prevention and Early Identification work is commissioned by Public Health through a number of programmes and in association with Children, Families and Learning (CFL). For example, the delivery of the Healthy School's programme (overseen by Babcock 4S on behalf of Public Health and CFL) is based on reducing risk-taking behaviours and building the resilience of young people and families. Although substance misuse is not a statutory component of Personal, Social, Health Education (PSHE), unlike Relationship and Sex Education, support is provided by Babcock to ensure that Surrey County Council schools have an up-to-date substance misuse policy (including the use of appropriate sanctions) and deliver an approved scheme of work. This has been supported by Public Health's commissioning of Surrey's Drug Education (including alcohol, tobacco and other substances) Guidelines (2016) and the Key Stage 4 Substance Misuse Toolkit for secondary schools to deliver age-appropriate drug and alcohol education. Partner organisations, including Surrey Police, also support these schemes.

¹ Surrey Substance Misuse Strategy 2015 <https://www.healthysurrey.org.uk/your-health/substance-misuse/surrey-substance-misuse-strategy>

² Drug Strategy 2010, Home Office <https://www.gov.uk/government/publications/drug-strategy-2010>

³ Drug Strategy 2017, Home Office <https://www.gov.uk/government/publications/drug-strategy-2017>

In addition to the work undertaken by Babcock, Catch 22 are commissioned by Public Health to work with young people (and their families) up to the age of 21 around substance misuse issues. This includes not only psychosocial and medical interventions for those who misuse substances but also the delivery of targeted interventions to prevent the escalation of substance misuse. Catch 22 also provide training to professionals (including social workers, teachers, health professionals, foster carers) in identifying substance misuse and the wider vulnerabilities, or Adverse Childhood Experiences (ACEs), which are often associated with substance misuse including child sexual exploitation (CSE), child criminal exploitation (CCE), exposure to domestic abuse, poor mental health and exclusion from school.

Young people experiencing substance misuse issues are most likely to be identified through their families, CFL services (schools including school nurses, youth offending and social care), primary care and accident and emergency services. Nationally, the number of young people requiring specialist treatment for substance misuse has fallen over the last few years, although there are signs of new and emerging drugs coming onto the market and Catch 22 work with partners to identify these trends and share information as necessary. In addition, the children of adults who are misusing substances are more at risk of misusing substances themselves. In addressing substance misuse within families, a trauma informed approach is needed in order to break the cyclical relationship between childhood experiences of, and exposure to, adult substance misuse, and subsequent misuse of substances in adolescence and adulthood⁴.

Ongoing funding and collaborative commissioning of evidence-based approaches across the wider Partnership are required to continue identifying and supporting our vulnerable families if we are to make our communities much more resilient to the threat of drug culture.

DENISE TURNER-STEWART, CABINET MEMBER FOR COMMUNITY SERVICES

5. MR ROBERT EVANS (STANWELL AND STANWELL MOOR) TO ASK: (2nd question)

The London Fire Brigade has recently started to issue new and improved Personal Protective Equipment (PPE) for firefighters, consisting of a whole new: tunic, over-trousers, boots, gloves and helmet. Does Surrey Fire and Rescue Service have plans to follow suit?

Reply:

In September 2018 Cabinet approved an eight year contract with Bristol Uniforms for the supply and fully managed service provision of Personal Protective Equipment (PPE). This was procured using a National framework, which has enabled the Surrey Fire and Rescue Service to reduce costs and provide higher quality PPE. The contract commences in January 2020.

London Fire Brigade has utilised the same framework and provider as we will be using, and therefore their PPE will be the same type as we will be issuing to our firefighters.

⁴ Addaction & Young Minds: Childhood Adversity, Substance Misuse and Young People's Mental Health

COLIN KEMP, CABINET LEAD MEMBER FOR PLACE

**6. MRS HAZEL WATSON (DORKING HILLS) TO ASK:
(2nd question)**

The Cabinet established a joint venture to manage public sector properties in Surrey, including those owned by the County Council, almost a year ago. What has the joint venture achieved in the last year?

Reply:

Further to Cabinet approval on 14 December 2017 to appoint a Joint Venture (JV) Development Partner, I am pleased to confirm that the Joint Venture partnership went "live" operationally on 6 September 2018 with Places for People.

Officers are working closely with the JV company, preparing the briefs for the first tranche of 14 identified sites and we would be expecting to see the business cases coming back for review towards the end February 2019.

As you can expect officers and the JV are ensuring that the right levels of due diligence is being undertaken to enable this first round of sites for redevelopment, to meet the requirements and needs of our residents and district and borough local plans.

CHARLOTTE MORLEY, CABINET MEMBER FOR CORPORATE SUPPORT

**7. MR ROBERT EVANS (STANWELL AND STANWELL MOOR) TO ASK:
(3rd question)**

In 2015 Surrey County Council became a Fair Trade Council. Can Members have an update on the progress and changes made to support this initiative?

Reply:

Background

On 5 December 2017 the Cabinet Member for Property and Business Services agreed to provide an update to the Council on an annual basis regarding the authority's progress to becoming a Fair Trade Council.

Surrey achieved Fairtrade County status in September 2015 following:

- Campaigning by local residents in a number of Fairtrade towns across the County (Addlestone, Cranleigh, Godalming, Guildford, Haslemere, Leatherhead, Lingfield & Dormansland, Tatsfield, Woking)
- Efforts of a Surrey Fairtrade Steering Group and
- A resolution in support of Fairtrade which was passed by Surrey County Council.

Surrey Fairtrade Steering Group, which was made up of volunteers, has since disbanded due to a lack of support and resources. Surrey no longer has official recognition as being a Fairtrade county. In some of the above mentioned towns individuals are working in local communities in order to maintain their Fairtrade town status.

In 2016 a proposal outlining the activities and costs involved in maintaining the Fairtrade County status was provided. The decision made was to promote Fair trade as part of business as usual without the required investment for the Council to maintain its Fairtrade county status.

Fair Trade & Surrey County Council Procurement

The Council's commitment to ethical sourcing forms part of the Social Value Procurement Strategy developed in response to the Public Services (Social Value) Act 2012. For tenders over £100k in value, Procurement, in agreement with budget holders, incorporate fair trade criteria into the procurement process whilst ensuring compliance with the Public Contract Regulations 2015.

To encourage and drive this culture of fair trade with suppliers and through the supply chain, the Council's Procurement Service has:

- Developed and published an Ethical Procurement Statement and Supplier Code of Conduct which can be viewed on the Council's website. In addition, guidance on Modern Slavery is also provided to suppliers to raise awareness and promote equality in relation to labour standards.
- Re-designed tender documents so they expressly state the Council's commitment to sustainability and social value and, where relevant, appropriate weighting is given to sustainable products in the tender process.
- Awarded contracts based on the most economically advantageous tender, which includes due consideration of both price and quality (includes social value). Where it represents value for money to Surrey taxpayers the Council continues to procure Fairtrade bananas and sugar as part of the ongoing commitment to supporting the motion to facilitate Fairtrade wherever possible.

The Council's Recognition for Ethical Sourcing

- The Council's Commercial Services function continues to maintain its Gold accreditation for catering services (including all food supply) with Soil Association Food for Life (FFL). Applying for this accreditation requires the Council to submit evidence to demonstrate the inclusion of Fairtrade products. The FFL programme is about making good food the easy choice for everyone by making healthy, tasty and sustainable meals the norm for all to enjoy, as well as reconnecting people with where their food comes from, teaching them how it's grown, and championing the importance of well-sourced ingredients.
- Through its supply chain, Commercial Services provides fresh fruit and vegetables to 234 schools and six care homes in Surrey.

CABINET MEMBER UPDATE TO FULL COUNCIL

NAME: John Furey

PORTFOLIO: Deputy Leader and Cabinet Member for Economic Prosperity

MEETING DATE: 13 November 2018

Visit Surrey

The County Council has been working with the University of Surrey and Visit Surrey to transform Visit Surrey to become a sustainable organisation that acts as the central point for tourism communication, activity and development within Surrey.

The visitor economy generates over £2bn for the county's economy and employs over 35,000 people. The sector has the potential to generate further growth and create new jobs in the future, but there are many challenges for businesses in the sector, including recruiting staff with the right skills and a shortage in accommodation.

It is important that the county has an effective and financially sustainable destination management organisation to support the future development of the sector. A recent workshop, involving the eleven district and boroughs, considered the importance of the sector to the economy and identified ways to support Visit Surrey to become more effective. Work will be continuing with the University of Surrey to develop a formal partnership agreement.

Spatial Planning and Investment Framework

The Surrey Future Steering Board has set up a task group to develop an agreed growth vision and strategy for Surrey. The task group is being led by Damian Roberts, Chief Operating Officer, Epsom & Ewell Borough Council, and includes senior planning and economic development officers as well as representation from the Enterprise M3 Local Enterprise Partnership.

The first meeting of the group discussed our shared values and principles for our place narrative and built on the work in the Local Strategic Statement to identify our strengths, weaknesses, opportunities and barriers. The next meeting of the group will finalise the place narrative and strategic priorities and discuss a proposal for additional tasks to complete the work. This will be reported back to the Surrey Chief Executives.

The work will develop a spatial (mapped) expression of planned growth and infrastructure schemes. The work will help local planning authorities meet their obligations under the duty to co-operate. It will also establish a clear, collectively agreed view of future development which can be used to inform the development of Local Industrial Strategies by both LEPs and in discussions with Government; which are likely to be the main means of securing the investment needed to support planned growth.

CABINET MEMBER UPDATE TO FULL COUNCIL

NAME: Mary Lewis

PORTFOLIO: Cabinet Member for All-Age Learning

MEETING DATE: 13 November 2018

SEND Transformation - SCC is a high spending authority on SEND with relatively poor outcomes for children and young people, and low levels of satisfaction from families. The SEND Transformation Programme is an opportunity to change this by providing help earlier and supporting children and young people closer to home. Please look at the [consultation on a new SEND Strategy](#) and encourage residents to do so before 4 January 2019. The strategy includes the principle of 'Closer to Home' placements which was agreed unanimously at Full Council earlier this year.

Schools' Funding - Surrey Schools will be receiving an additional £11m funding through the Dedicated Schools Grant in 2019/20. The Chancellor also announced in his October budget that each Secondary School would receive an additional £50k and each Primary School £10k. Most of the DSG goes straight to schools, but a small amount can be allocated according to locally agreed formulae, which the County Council consults schools on this each year. This year schools and nurseries agreed most of the SCC proposals, but did not support: **A) Transfer of £3.1m from a total £650m schools budget to support the £15m overspend on High Needs SEND budget. B) A claw back of excessive reserves from maintained schools, where not earmarked for specific projects. C) A review of thresholds for additional SEND funding so it is targeted at fewer schools with the highest number of SEND pupils, to comply more clearly with DfE guidance and to reduce the cost by £900k.** Given the widespread school support for the council's proposed SEND transformation programme, these schools' decisions were disappointing. The council is investing £5m in the transformation programme, a further £3m in more support for early identification and support, and an additional £7m of capital funding to support local provision. Cabinet has therefore agreed to appeal to the Secretary of State to overturn decisions A & B and to use its own powers to change the threshold as in C above.

YES Awards 2018 - The 2nd annual YES Awards Ceremony was held on 2 November 2018, celebrating the achievements of children & young people who access SEND services across Surrey and recognising the professionals who have supported them. The council supports the SEND Youth Advisors Surrey to put on the awards ceremony, and grow their own skills and confidence in the process. This year, the YES Awards had a spectacular turn out with 220 service users, parents, carers and professionals attending the ceremony. It was described by those who attended as 'truly inspirational' and an 'amazing evening'. The council is pleased to enable the celebration to happen and with it, the recognition of the many individual achievements of children and young people with SEND.

Road Safety Week is coming up on 19- 25 Nov - Road Safety is an essential life skill: please encourage your local schools and youth groups [to participate](#). The theme of 2018 is encouraging everyone to be **Bike Smart!** SCC's preferred Road Safety Scheme for schools all year round is Modeshift Stars. In addition, local company Stilwell Road Safety, supported by Patrick Parsons, have developed a FREE [bundle of Road Safety information](#) including Primary Age 'lesson plans' as part of its contribution to Road Safety Week. I and my fellow Surrey Education Trust trustees were proud to sponsor road safety messages for an older age group through Safe Drive Stay Alive recently. 150,000 young people have seen the roadshow since its inception, and it has contributed to a significant reduction in deaths and serious injuries among young people on Surrey's roads.

Transforming Libraries & Culture Strategy Document - [Please do read this](#) and think about the new ideas from around the country and the world which are included. We really want to think about what a 21st century information service looks like for people of all ages- especially those who aren't currently using the service because it doesn't meet their needs.

CABINET MEMBER UPDATE TO FULL COUNCIL

NAME: Mel Few

PORTFOLIO: Cabinet Member for Adults

MEETING DATE: 13 November 2018

- Final versions of transformation plans have been published and are in the papers for this meeting. There are five main areas of focus:
 - Practice improvement
 - Market management
 - Extra Care
 - All life learning
 - Health integration
- The projects are designed to achieve savings for the 2019/20 financial year with the following savings targets:
 - Demand management and practice improvement £21.2m
 - Market management £14.2m

- The Secretary of Health and Social Care announced emergency one-off funding to cover winter pressures of £240m for this and next financial year.
 - The initial letter advising the distribution of this funding showed Surrey County receiving circa £3.8m
 - The letter announcing the award specifically mentioned focus on delayed discharge from the acute hospitals over the coming winter.
 - Details of the exact conditions are still to be received.

- The Chancellor also announced a one-off funding for social care including children's services of £410m (£650m if one included the £240m above) in his budget speech. It is not clear what the allocation between the two services will be:
 - Based on the standard funding formula Surrey should receive 1.66% equal to circa £10m.
 - However, neither the final allocation nor the conditions are not known at present and should be confirmed in the Local Government Settlement which is due later this year.

CABINET MEMBER UPDATE TO FULL COUNCIL

NAME: Mike Goodman

PORTFOLIO: Environment & Transport

MEETING DATE: 13 November 2018

Countryside Estate Consultation – The wider consultation began on 8 October 2018 and runs until 3 December 2018. We have received around one thousand responses so far and while some are being used as a chance to put forward negative views, the majority have positive things to say about the Countryside Estate, its value to them, how they use it and what they would like to see in the future on the Estate. The majority of residents say the Countryside Estate is important to them and want to retain good access to it and see it managed for the wildlife as well. Please continue to encourage people to complete [the survey](#) so we can get the views of residents across Surrey.

Ash Dieback – We are all going to see significant changes in the countryside as Ash Dieback continues to move through the ash trees in the county. The disease originally came from continental Europe via contaminated imported trees and is now widespread in southern Britain. The Countryside Estate has been equally affected and a decision has been taken, on advice from the Forestry Commission, to take action to remove dead and dying trees in the vicinity of car parks and main paths. This is being undertaken for safety reasons to protect the many people who walk on the Estate. The disease is likely to affect over 95% of the ash trees and if left to die naturally they become susceptible to secondary infections that have caused trees to fall suddenly.

Single Use Plastics (SUP) – On 30 October 2018 our SUP policy was approved by Cabinet. We are now working closely with our procurement colleagues to integrate our SUP policy objectives into our procurement processes, as well as our 11 districts and boroughs to develop a joint Surrey strategy together with a long-term action plan.

The Surrey Waste Plan – is being reviewed. As a statutory land use plan the new plan will guide the location and type of all waste management development in Surrey over the next 15 years. Cabinet was due to consider the proposed replacement plan on 27 November 2018, however this has now been delayed until 18 December 2018 to allow completion of all necessary supporting information. If agreed at Cabinet there will be an opportunity for representations to be made in the New Year before the new plan is submitted to the Secretary of State in April. An examination in public will follow during summer 2019.

Consultations - As part of our work to make sure we're financially robust, two consultations that went live on 30 October 2018 (and close on 4 January 2018) relate to Environment and Transport. Firstly, one consulting on the future of [bus travel concessions](#) and secondly, [shaping Surrey's CRCs](#). Central government provides us with some funding so that qualifying older and disabled people can travel for free on buses after 9.30am and before 11pm during the week, and all-day at weekends and on public holidays. In Surrey we provide just under £400,000 of extra funding for residents so that people with a disabled person's bus pass can travel free at any time. We also provide companion bus passes so that any qualifying older or disabled bus pass holders who need help to travel can take someone with them who can travel for free as well. Many councils don't provide this extra funding to support their concessionary travel schemes. In the first week we received 325 responses.

A consultation on changes to the CRC service includes the following proposals:

1. Permanently closing a number of smaller, less effective CRCs, whilst increasing the opening hours at some CRCs.
2. Introducing a charge to dispose of construction wood and roofing felt.
3. Increasing the cost of disposing of items we already charge for.
4. Charging an annual application fee for van, pickup and trailer permits.

We have received over 4,000 responses so far. During the next three months we will use this as an opportunity to review the whole of our CRC operations.

CABINET MEMBER UPDATE TO FULL COUNCIL

NAME: Clare Curran

PORTFOLIO: Cabinet Member for Children

MEETING DATE: 13 November 2018

Children's Centres – Public Consultation

The public consultation on [Family Resilience and Children's Centres](#) in Surrey runs from 30 October 2018 to 4 January 2019. This follows the shared community Vision for 2030. To achieve the vision of a county where no one is left behind, we have to make some very difficult decisions to transform ourselves as an organisation and the way we do things. It's the only way we can meet the challenge of supporting the growing number of Surrey residents who need care and support at a time of reducing funding.

Ofsted and the Children's Commissioner have told us that we have not been effective in keeping some children and families safe and providing them with the right support when it is needed. As a result, we are fundamentally changing the way we do things to improve the lives of children and families. With children's centres, our aim is to focus our resources on families who need our support most so they get help early, preventing problems escalating and the need for social care intervention later.

To meet the needs of children and families across the four levels we will work in partnership with schools, early year's settings, partners and the voluntary sector and other universal services that regularly come into contact with children and families. Through effective partnership working we can build a network of support for families to meet their needs at the right time. This network will be supported by providing accessible information and advice either through community venues or the use of digital platforms.

This is a good opportunity for us to listen to our residents and to really ensure we are using these centres, and our limited resources, in the best way to help the most vulnerable children and families in Surrey. We have already received well over a thousand responses to the online consultation and we will be holding 11 drop-in sessions (one in each borough) from now until mid-December to talk about the proposed changes to these services; the dates and locations of these sessions have been sent to Members.

Children's Commissioner

As you know, the Children's Commissioner for Surrey's Children's Services completed a review in Surrey focussing on our capacity and capability to improve. This culminated in a detailed report, and a number of recommendations to the Parliamentary Under Secretary of State for Children and Families. His report was published on 31 October 2018 and was circulated to Members. The Commissioner found that, although there were serious longstanding issues that needed to be addressed, staff and partners showed enthusiasm in wanting to contribute to the improvement and were optimistic due to their confidence in the new leadership team. He added that he had found examples of good practice and that 'there is an openness and willingness to learn from best practice elsewhere'.

Accordingly, he has recommended the council's improvement programme should proceed as planned and the Minister has agreed with this recommendation. Nadhim Zahawi's revised statutory direction setting out the specific actions we must take [has been published by the Department for Education](#). We will maintain ongoing dialogue with the Commissioner and he will continue to have oversight of progress at Surrey with further reviews and reports to the Minister taking place in 6 and 12 months' time.

CABINET MEMBER UPDATE TO FULL COUNCIL

NAME: Denise Turner-Stewart
PORTFOLIO: Community Services
MEETING DATE: 13 November 2018

Community Partnership Team

Members' Community Allocation has continued Surrey's long tradition of supporting small local initiatives that have a big impact on residents' lives. County councillors responded positively to the earlier October deadline for applications, identifying and committing over 80% of the £405,000 funds to local community causes. The Community Partnership Team's assistance to applicants and Members is highly commendable and it has contributed to the overall success of this year's grant programme.

Below is a small snapshot of the variety of projects receiving grant funding this year:

- Upgrades to sports facilities
- Disabled people and carer support groups
- Community foodbanks
- Loneliness and bereavement outreach
- Practical skills workshops for disengaged young people
- Defibrillators
- Community choirs
- Clothing for homeless people
- World War I remembrance

Community Safety

The terms of reference and representation at the Community Safety Board (CSB), chaired by the Police & Crime Commissioner, have been revised to provide a greater focus on Prevent, Domestic Abuse and Serious & Organised Crime (including child exploitation and modern day slavery).

Our acting head of Community Safety, Carl Bussey, is leading on the Council's transformation of community safety. An 'associate model' with internal directorates will be created which will allow for closer working with the Surrey Fire and Rescue Service. This will ensure that resources and expertise are allocated across the county to tackle the key issues affecting our communities.

Ministerial Visit to Trading Standards

On 18 October 2018 Kelly Tollhurst, the new Minister for Small Business, Consumers and Corporate Responsibility at the Department for Business, Energy and Industrial Strategy came to meet our Trading Standards service in Redhill.

The Minister met Steve Ruddy, Head of Trading Standards, myself and representatives of the National Scams Team, which is hosted by Surrey County Council. She also met representatives of scam victims and one of our local volunteers, hearing directly about the devastating impact of scams and the value of our prevention work and support for victims.

The Minister was impressed with a range of national initiatives led by the team including Friends Against Scams, Mail Marshalls, and scam call-blocking initiatives, some of which have also been highlighted in the [Government's new Loneliness Strategy](#).



CABINET MEMBER UPDATE TO FULL COUNCIL

NAME: Colin Kemp

PORTFOLIO: Lead Cabinet Member for Place

MEETING DATE: 13 November 2018

Winter update- Following the active engagement on the changes to salting routes we proposed in January 2018, I can confirm this was a successful and robust exercise, reviewing the roads we treat and evidencing why they are treated. The feedback has been studied and the salting routes have been updated. These can be found via the [online map](#) on the [winter gritting website](#).

As a result of the consultation, 25 miles of roads were added to the Priority 1 network and we were also able to re-categorise 43 miles of roads from Priority 1 to Priority 2. A further optimisation of the new Priority 1 routes meant we could also find efficiencies and reduce the number of routes we grit from 35 to 33, which also reduces the number of vehicles required to treat the network. This is a good result as it has enabled us to achieve some of our savings without overall detriment to the service. I would like to recognise the team effort that has enabled this review to take place led by the Highways Asset Team and supported by Members, Local Highway Teams and our highways contractor, Kier.

As we get into November I can confirm that other winter activities are also underway including the inspection and filling of grit bins, which will be completed by the end of the month.

S-Skills- As part of the Kier contract there is an element of social engagement and [S-Skills was born from this](#). Led by Kier this is a pre-apprenticeship scheme, Kier work with our social care teams to identify vulnerable young people, many of which are registered as Not in Education, Employment or Training (NEET). The programme is comprised of a two week induction at Brooklands museum, which includes practical training and work-ready social skills training, followed by a 12 week work placement, leading to a job or apprenticeship. To date the enterprise has provided opportunities for over 60 individuals and some of these young people have now gained full employment in the industry. The programme has been recognised by several leading industry bodies including winner of [‘Team of the Year’](#) at the 2018 Highways Awards. The programme was also recently shortlisted for the prestigious Queens’s Award for Enterprise, for outstanding achievement in the promoting opportunity through social mobility category.

To further this opportunity for these young people Surrey and Kier have been working to launch a centre for Civil Engineering Highways and Infrastructure Skills in Surrey. This centre will be based within the existing Further Education Colleges in Surrey and will provide professional courses such as Civil Engineering and Highways and Construction Management along with vocational courses and professional development training. The first courses aimed at school leavers will be available from September 2019 and marketing is currently underway with colleges and schools to encourage early enrolment.

Property- I am pleased to report that our investment strategy is on target to achieve £8m income this financial year and a target of £25m by 2030. There are various work streams ongoing to deal with Surrey’s 5000 registered assets (both operational and non-operational) which are being reviewed. At [last month’s Cabinet](#) we agreed a property strategy and a full report will be coming back to full council in April 2019. In the meantime current work streams will continue and we will ensure all these work streams include conversations with all relevant partners in Surrey.

CABINET MEMBER UPDATE TO FULL COUNCIL

NAME: Tim Oliver

PORTFOLIO: Lead Cabinet Member for People

MEETING DATE: 13 November 2018

Health and Social Care Integration

We are making good progress in creating a 10 year strategic plan for improved health outcomes in Surrey and priority areas for intervention are beginning to emerge. Mapping of the delivery phase of the business case for health and social care integration is underway as a part of the transformation work happening internally. This covers new models of care in development in the acute and community settings as well as prevention focused projects where work is being resourced through transformation funding from Surrey Heartlands.

The Better Care Fund (BCF) and Improved Better Care Fund (iBCF) Quarter 2 2018/19 return was submitted to NHS England, providing metrics and performance information on the local delivery of integrated Better Care schemes funded jointly by health and social care. Over the last month, devolution work has focussed on the development of an oversight and assurance model to enable Surrey Heartlands to take a shared or leading role in decisions about oversight of Trusts and CCGs. The ICS will be supported as necessary by national regulators, with a commitment to minimising the administrative burden placed upon systems.

Health and Wellbeing Board

The Board is currently revising its priorities and membership to reflect the changes in the health and care system in Surrey and to strengthen its connection further with Surrey residents through being clearer about its role in improving outcomes in Surrey. The Board proposes to align the Health and Wellbeing Strategy with the 10 year strategic plan for the Surrey system, highlighting prevention and the wider determinants of health as an area where the Board can help to make the links to housing, the environment, crime and poverty.

It will also look to improve partnership working in the system and intervene where that fails. In other words it will look for much greater accountability for those responsible for improving health outcomes.

Public Health

As part of the work to improve access to sexual health services in Surrey our local provider has launched a new [online sexual health home screening kit](#). The kit is available for all residents (18 years and over), with a Surrey postcode and no symptoms. It is delivered to their door and offers a complete STI (sexually transmitted infections) check-up.

A recent joint event between SCC Public Health and Community Pharmacy Surrey and Sussex, (representing community pharmacies across the county) identified a number of opportunities to maximise the preventative role that pharmacies can play in Surrey. SCC already commissions a number of services such as stop smoking, health checks, STI testing and needle exchange in pharmacies. A collaborative approach, with transformation funding from Surrey Heartlands, has developed a new targeted service to better identify those with undiagnosed blood pressure for 2019/20. These developments are supported by NICE guidance which provides more information on the range of opportunities for prevention within community pharmacies. Both contribute to the council's vision for 2030, by promoting self-care, value for money and transforming services.

CABINET MEMBER UPDATE TO FULL COUNCIL

NAME: Charlotte Morley

PORTFOLIO: Cabinet Member for Corporate Support

MEETING DATE: 13 November 2018

The Organisational Strategy, Our People Strategy and Transformation Business Case presented before Council today are the culmination of a period of intense activity, drawing on the previously adopted Vision for Surrey 2030. Subject to Council approval, they will collectively establish the foundations for the Council's improvement and financial sustainability over the next five years. With the support of the Communications team, public consultations and engagements have been launched in relation to a number of Business Cases: [Libraries](#), [Children's Centres](#), [Community Recycling Centres](#), [SEND](#) and [Concessionary Travel](#). Engagement with the voluntary, community and faith sector has continued, with a 'summit' workshop being held for over 70 attendees at Leatherhead Leisure Centre on the 29 October 2018, at which enhanced partnership work, prevention and early help and a refreshed relationship with residents were discussed.

Orbis Partnership

The Orbis VFM business case was approved by Cabinet as part of the wider transformation programme on 30 October 2018. The business case will deliver savings in the region of £3.5m across support functions during the next 3 years, this equates to approximately 10% of the operating budget. Initial engagement with Trade Unions has commenced and more detailed plans are being created for implementation.

Business Operations successfully tendered to be included on a framework for the Catholic schools Church Market Place (CMP). This framework qualifies us to bid for work to deliver services to Multi Academy Trusts, single academies and charities for services such as payroll and DBS checks.

Support for Select Committees

The Centre for Public Scrutiny has been commissioned to run training for all Select Committee Members this month. Two sessions, on 20 and 26 November, will cover the role of scrutiny, including how it can support council performance and add value to council decisions and policies.

Catering changes

We recently communicated the closure of the canteens at Quadrant Court in Woking and at County Hall Kingston. Both facilities will close on Monday 31 December 2018. We have not taken this decision lightly. We are working with our union colleagues to ensure our catering staff are given all the support they need through this difficult period.

IT & Digital

The Digital and Agile Workforce business cases have been approved by Cabinet as part of the wider transformation programme on 30 October 2018. Both initiatives support the projects across the programme, the target operating model and delivery of further savings by extending to services not identified within the programme (£2m/pa). Pending full council approval of funding, design work has begun for utilising the opportunities of digital technologies within Highways and Customer services. Some prerequisites have been delivered for Adult Social Care mobile working and process automation, where these technologies were available for use. IT & Digital have made, or are party, to expressions of interest for the MHCLG Local Digital Fund.

This page is intentionally left blank

MEETING OF THE COUNTY COUNCIL

13 NOVEMBER 2018

PROPOSED AMENDMENT OF MOTION

Amendment to the original motion standing in the name of Mr David Hodge item 8(i)

Amendment proposed by Mr Chris Botten

The Surrey Youth Cabinet forms an important voice, representing the interests of young people across Surrey.

SCC's Cabinet met recently, and we agreed a number of areas where we will work in greater partnership going forward, which I believe will add real benefit to this Council and how we will provide services to young people in future.

I seek the Council's endorsement that we should invite the Surrey Youth Cabinet to hold formal elections to elect a young person as the Youth Mayor for Surrey for a 12 month period, **subject to the matter being referred to the Children and Education Select Committee for the detailed work to be done on the specifics of the role, the costs of, and processes for, the election, and the running costs to ensure that the role is adequately funded and supported.**

This page is intentionally left blank

**MINUTES OF THE MEETING OF THE CABINET
HELD ON 30 OCTOBER 2018 AT 2.00 PM
AT ASHCOMBE SUITE, COUNTY HALL, KINGSTON UPON THAMES,
SURREY KT1 2DN.**

These minutes are subject to confirmation by the Cabinet at its next meeting.

Members:

*Mr David Hodge (Chairman)	*Mr Mike Goodman
*Mr John Furey (Vice-Chairman)	*Mrs Mary Lewis
*Mrs Charlotte Morley	*Mr Colin Kemp
*Mrs Clare Curran	*Mr Tim Oliver
*Mr Mel Few	*Ms Denise Turner-Stewart

Deputy Cabinet Members:

*Miss Alison Griffiths	Mr Jeff Harris
*Mr Cameron McIntosh	

* = Present

Members in attendance:

Mr Chris Botten (Caterham Hill)
Mrs Hazel Watson (Dorking Hills)
Mr Jonathan Essex (Redhill East)

**PART ONE
IN PUBLIC**

159/18 APOLOGIES FOR ABSENCE [Item 1]

An apology was received from Mr Jeff Harris.

160/18 MINUTES OF PREVIOUS MEETING: 25 SEPTEMBER 2018 [Item 2]

The Minutes of the meeting held on 25 September 2018 were agreed as a correct record.

161/18 DECLARATIONS OF INTEREST [Item 3]

There were no declarations of interest.

162/18 PROCEDURAL MATTERS [Item 4]

1 MEMBERS' QUESTIONS [Item 4a]

There were two questions from Members. These and the responses were published as a supplement to the agenda.

Mrs Hazel Watson further asked if the Cabinet had considered giving or selling the Council's countryside estate to another organisation that has the necessary funding to protect the estate for the future. The Cabinet Member for Environment & Transport responded that the Council had a 50 year

contract from 2002 with Surrey Wildlife Trust. Part of that contract was to make it zero cost to the Council but that didn't happen. Selling whilst already under contract would be very difficult legally. He also stated that there was a consultation online on a wildlife review for the next 25 years and urged all to have their say by completing the consultation.

Mr Jonathan Essex also asked a supplementary question and requested that the strategy documents for the online consultations be published separately to the consultation as they were difficult to find when embedded in the consultation itself. He also asked which children's centres were to close. The Leader responded that the consultation was seeking views regarding the children's centres and that a decision would not be made until January when those views had been considered. The Cabinet Member for Children further explained how the online consultation was set up and that information on the children centre proposals was there.

163/18 PUBLIC QUESTIONS [Item 4b]

There was one public question. This and the response was published as a supplement to the agenda.

164/18 PETITIONS [Item 4c]

There were no petitions.

165/18 REPRESENTATIONS RECEIVED ON REPORTS TO BE CONSIDERED IN PRIVATE [Item 4d]

No representations were received.

166/18 REPORTS FROM SELECT COMMITTEES , TASK GROUPS, LOCAL COMMITTEES AND OTHER COMMITTEES OF THE COUNCIL [Item 5]

There were none.

167/18 LEADER / DEPUTY LEADER / CABINET MEMBER DECISIONS/ INVESTMENT BOARD TAKEN SINCE THE LAST CABINET MEETING [Item 6]

RESOLVED:

That the decisions taken by the Leader / Cabinet Members / Investment Board since the last meeting be noted.

Reason for Decision:

To inform the Cabinet of decisions taken by the Leader / Cabinet Members and Investment Board under delegated authority.

168/18 NEW POLICY AND ACTION PLAN FOR SINGLE USE PLASTICS [Item 7]

The Cabinet Member for Environment and Transport introduced the report and presented the Single Use Plastics (SUP) Policy for approval.

The SUP policy:

- provided a framework for reducing and working towards zero avoidable SUP use across the Council's estate;
- encouraged proactive partnership working with key stakeholders such as districts and boroughs, businesses, schools, communities, partners and beyond in order to find positive solutions to reducing plastic pollution county-wide; and
- sets out the activities to deliver this within Surrey County Council in the short-term action plan.

He also explained that work undertaken with districts and boroughs would take place via the Surrey Waste Partnership.

Mr Jonathan Essex thanked the Cabinet for the work done so far and the commitment made. He also paid tribute to the officer who was working on this and that she was spreading the work through the Orbis Partnership.

RESOLVED:

1. That the new policy be approved and the short-term action plan be noted.
2. That further work was being undertaken with all districts and boroughs to develop a joint Surrey strategy and a long-term county-wide action plan that will support Surrey to become a Single Use Plastics (SUP) free county in line with national policy was noted.
3. That authority be delegated to the Executive Director for Highways, Transport and Environment in consultation with the Cabinet Member for Environment and Transport to approve the joint strategy and the long-term action plan once finalised in March 2019.

Reason for Decision:

A motion was passed on 20 March 2018 calling to make the Council a single-use-plastic-free authority. The introduction of the SUP policy is one of the primary steps required to deliver the motion. It also supports the Council's new draft vision for Surrey in 2030 to enable residents to "live in clean, safe and green communities, where people and organisations embrace their environmental responsibilities".

169/18 MONTHLY BUDGET MONITORING REPORT [Item 8]

The Leader introduced the report that set out the Council's financial position as at 31 August 2018, the end of period five. The forecast revenue position was balanced which, in a large part, was due to the Council's efforts to achieve £19m of its £40m in-year cost reduction programme. He also reported that the Medium Term Financial Plan savings and the capital programme were on track. By reaching a balanced forecast position at this stage, the Council had made enough cost reductions to balance the overspends and cost pressures arising in this year. By achieving the

remaining £21m of in-year cost reductions, this would remove the need to draw any money from Council reserves.

He went on to say that there was a need to keep up this work to deliver improvements and that it was vital to do so as this would enhance the Council's financial resilience and put it in a better position to face the challenges. It would also help to deal with the funding uncertainties and service pressures faced in future years and ensure Surrey's residents have sustainable local services.

Other Cabinet Members were given the opportunity to highlight key points and issues from their portfolios.

RESOLVED:

1. That the Council's overall revenue and capital budget positions as at 31 August 2018 be noted.
2. That the management realignment within Highways, Transport & Environment directorate be noted.
3. That the Economic Growth's request to draw down £71,000 from the carry forward agreed from 2017/18 be approved.
4. That the IT and Digital's request to reprofile £1.8m capital expenditure into future years be approved.

Reason for Decisions:

This report is presented to comply with the agreed policy of providing a monthly budget monitoring report to Cabinet for approval and action as necessary.

**170/18 ORGANISATION STRATEGY, PRELIMINARY FINANCIAL STRATEGY, TRANSFORMATION PROGRAMME, AND 'OUR PEOPLE' STRATEGY
[Item 9]**

The Leader introduced a report that set out a suite of strategies and transformation programme which he said was probably the most important this Council had considered in light of the unprecedented pressures facing the County Council and the need to transform services. He stated that the Council was unable to control demands on services and spoke of the pressures on adult social care and the impact that has on the NHS.

He went on to say that although full details were not yet known, yesterday's Budget announcements about additional funding for local government for roads and social care didn't alter the fact that the Council needed to make significant savings. Despite the number of residents needing support continued to increase, core government funding had been cut by around two hundred million pounds since 2010. The Council had found five hundred and forty million pounds of savings in that time to address this but the challenge was getting tougher. To remain financially stable and able to live within its means, the Council had to be a fundamentally different organisation. The Leader explained that the proposed strategy set out in the report was key to achieving that.

The proposed strategy set out how the Council will work with residents and partners so it can provide the best possible support with the resources available. Whilst the Council worked well with districts and boroughs there was more that could be done better. The strategy would create the environment to transform the way services were delivered by being more joined up with partners, shaping services around residents and communities and better use of technology. It was an important duty of politicians to ensure that no one is left behind. This would mean taking some of the toughest decisions this Council has had to make.

The Leader went on to highlight consultations that had recently been launched as part of the Council's transformation plans and to tackle its financial pressures.

The consultations covered five areas:

- children's centres;
- concessionary fares on Surrey buses;
- special educational needs and disabilities;
- libraries; and
- community recycling centres.

He said that some of the things proposed would not be popular but the Council had to look to change how things were done. He further urged residents to take the time to have their say on the consultations by going online at surreycc.gov.uk/consultations in order to help shape the services provided by the Council to residents.

The Cabinet Lead Member for People introduced the Organisation Strategy stating that there were four strategic principles that led to ten outcomes. It was important for the Council to be realistic about what it could do and support others. The improved outcomes would need to be measured and the results published.

The Cabinet Member for Adults introduced the Preliminary Financial Strategy and spoke of the effects of reduced Government support over previous years. Whilst the Chancellor spoke of additional funding in his Budget speech the details of that would need to be received before an actual amount for Surrey would be known. He went on to say that budget envelopes had been set and must be adhered to and that he hoped to see Investment Strategy income shown in future reports.

The Cabinet Lead Member for Place introduced the Transformation Programme and explained that this was the first stage of the business cases which were working documents and not set in stone. He stressed the importance of scrutiny in going forward to ensure that proposals were deliverable, met the financial target and met the needs of residents.

Each Cabinet Member spoke in turn about the projects of the Transformation Programme and how they would affect services within their remits and what the challenges were.

RESOLVED:

Cabinet **RECOMMEND** that Council:

1. Approve the Surrey County Council Organisation Strategy 2019 – 2023 which sets out how the Council would work with residents and partners to contribute to the achievement of the Community Vision for

Surrey in 2030. It sets out priority areas the Council would focus on over the next four years.

2. Approve the Preliminary Financial Strategy (PFS) 2019 – 2024 that sets out a draft balanced budget for 2019/20, without the use of reserves, subject to the outcome of consultation, engagement and equality impact assessments.
3. Approve the Transformation Programme subject to the outcome of consultation, engagement and equality impact assessments. The programme would be delivered through six delivery themes: Service Transformation, Partnership & Integration, New Ways of Working, Commissioning, Investment & Income and Technology & Digital Innovation.
4. Approve the 'Our People 2021' strategy, which was the Council's plan for the current and future workforce and sets out how the Council would develop its capacity and capability to contribute to the Community Vision for Surrey in 2030, achieve its priority strategic outcomes for residents, ensure the effectiveness and efficiency of the Council, drive wholesale transformational change over the next few years and create a high performance culture.
5. To note the planned engagement and consultation activity related to the savings proposals contained within the PFS and Transformation Programme. These had been initiated under the formerly agreed delegated authority of senior officers.

Cabinet noted:

6. That the outcomes of this activity would be brought back to Cabinet on 29 January 2019, where Cabinet would be asked to make recommendations to the Council meeting in February 2019 on the revenue & capital Budget and the Council Tax precept for 2019/20.

Reasons for Decisions:

By approving the suite of documents in the annexes to the submitted report, the Cabinet was supporting a new financial and strategic direction for the Council, endorsing the priorities, key objectives and draft directorate budget envelopes for the medium term.

The Organisation Strategy, Preliminary Financial Strategy, Transformation Programme and 'Our People 2021' strategy provided a clear sense of the Council's direction for staff, members, residents, partner organisations and businesses. As part of the Council's Policy Framework (as set out in the Constitution) the Corporate Strategy (called the Organisation Strategy in this report) must be approved by Council.

171/18 SURREY ASSET AND PLACE STRATEGY [Item 10]

The Cabinet Lead Member for Place introduced this report that sought approval to develop a Surrey Asset and Place Strategy with a delivery plan to 2030 which would be presented to Cabinet in April 2019. He explained how the Council was looking to remodel, reuse and to review place and assets to

make the best use of resources. There were 40 projects underway with districts and boroughs to which he thanked them for the hard work done to date. He went on to say that £500k was needed to pay for expertise to develop and support the strategy.

This report was brought alongside the report on the agenda proposing the Council's Organisation Strategy, Preliminary Financial Strategy, People Strategy and Transformation Programme (i.e. the Council's new integrated strategic and financial framework). The development of the Asset and Place Strategy formed part of the Council's Transformation agenda to deliver the new Community Vision for Surrey in 2030.

Members spoke of the many streams that needed to be brought together and joined up and stressed the importance of no one being left behind.

RESOLVED:

1. That the development of a long term Asset and Place Strategy and Delivery Plan to 2030, in line with district and borough local plans, which would deliver a re-modelled operational estate and long term income for the Council and to use released assets to support growth in Surrey was approved.
2. That this work be led by the Council's Asset Strategy Board.
3. That the appointment of an Advisory Panel to support the Asset Strategy Board in its work be composed of two Councillors and up to three outside advisers including the Chairman be approved.
4. That authority be delegated to the Executive Director of Economy, Growth and Commercial (in consultation with the Leader) to appoint up to two further external advisers, and to agree the Advisory Panel's terms of reference and work programme.
5. That support be provided to the Programme that consisted of:
 - a programme team to co-ordinate the strategy and delivery plan work and organise space planning workshops with partners.
 - high level design and feasibility studies for each scheme (at least 20)
 - social-economic-techno analysis (in support of the work already completed by Surrey Futures).
 - commercial financial modelling expertise to develop funding strategies for each scheme and validate future income streams.
 - legal support to advise on delivery models.

To **RECOMMEND** that Council:

6. Approve a programme budget of up to £500,000 to enable the development of the strategy and the financial validation, as transformation expenditure to be funded from capital receipts flexibility. This figure includes a previous decision by Council to allocate £275k.

Reason for Decisions:

This hugely ambitious plan for change needed extensive technical support and engagement with partners to develop a strategy and plan that was deliverable and has the support of partners. The technical work needed to be completed beforehand to ensure confidence that the outcomes in the strategy were deliverable.

This report sought to secure an approval from Cabinet to draw down resources to help deliver complex technical modelling, feasibility and design studies, legal and programme support.

172/18 SURREY SCHOOLS AND EARLY YEARS FUNDING 2019/20 [Item 11]

The Cabinet Member for All-Age Learning introduced a report that set out how the funding of all Surrey schools (including academies) and the free entitlement to early years nursery provision were funded from the Council's Dedicated Schools Grant (DSG). Each local authority was required to consult on and maintain local formula arrangements to allocate the DSG. The report also set out the recommended funding formula for Surrey schools in 2019/20 and, following a joint consultation with Early Years providers, also proposed the principles to be adopted in the funding of early years in 2019/20.

She also explained that this year, increasing pressures in providing for pupils with Special Educational Needs and Disabilities (SEND) had necessitated requests for support from the Schools block which were not supported by the Schools Forum and the Cabinet was asked to consider an appeal to the Secretary of State.

Mr Chris Botten addressed the Cabinet and requested that additional steps be taken to minimise the impact of the proposals on vulnerable schools. He himself was Chair of Governors at two schools and one of which was a 1 Full Time Equivalent (FTE) infant school that could not afford the proposed £31 per child. He requested that a risk analysis be undertaken on small schools in Surrey to check the affordability of the proposals. He also thought that the Secretary of State would be more likely agree the proposed appeal if mitigation measures had been put in place for those vulnerable schools. Mr Botten also requested that assessment be made when looking at a schools built up reserves in that it may be for a particular reason e.g. Ofsted inspection.

The Cabinet Member for All-Age Learning responded by explaining that there were expert officers that understood schools budgets and would look at this on a school by school basis. The budget pressures faced by schools was understood. She also explained that the Department for Education (DfE) would be paying the increase in pension costs and details of that were expected in January 2019. It was recognised that schools had contributed £32m over the last five years to High Needs, however, the Council was in a difficult situation and needed to make an appeal. If agreement was given to transfer the £3.1m from schools budgets then the ceiling would be lowered on the top gainers of the additional £11m going to schools as this would not be distributed equally to everyone. The Council would continue to monitor and support schools. With regard to the clawback of excessive balances, only excessive balance beyond the 20% of the budget from 31 March 2019 and 15% thereafter would be clawed back in line with DfE guidance. There was

also a set of criteria to ensure that the proposals did not have a destabilising effect on schools, particularly small schools and those with high numbers of children with high needs. Mr Botten was reassured by this response from the Cabinet Member.

RESOLVED:

1. That appeals be lodged with the Secretary of State to overturn the decisions of the Schools Forum and:
 - a) permit the transfer of 0.5% of the Schools Block (£3.1m) to support High Needs Special Education Needs & Disability (SEND); and
 - b) enable the council to introduce a control mechanism on maintained schools' excessive balances to support High Needs SEND.
2. That to ensure the sustainability of the additional SEND funding factor provided to mainstream schools with high numbers of SEND pupils, the threshold for funding be increased and thereby targeted to fewer schools. This recommendation was in the context of increased funding for Low Prior Attainment provided by the National Funding Formula.
3. That the transition to the National Funding Formula (NFF) progresses at a steady rate from 72.5% to approximately 85% of NFF values in 2019/20. This facilitates a move to 100% by 2020/21 when the full NFF funding is available.
4. That the Council implement the Minimum Per Pupil Level (MPPL) in full. However, should the appeal to the Secretary of State to transfer £3.1m to High Needs be approved, the full MPPL should be reduced by approximately £31 per pupil to ensure all schools contribute. (The Schools Forum supported the full MPPL but refused the £3.1m transfer.)
5. That the following formula recommendations from the Schools Forum be approved:

Schools Formula Funding

- a) The minimum funding guarantee (MFG) for schools should be set at zero
- b) All minor formula changes involving facilitating the transition towards the National Funding Formula are implemented. (E.g. notional SEN funding)
- c) £0.3m from the surplus on the de-delegated primary schools' contingency should be distributed to primary schools reflecting the origin of the funds.

Early Years Funding

- d) The SEN Inclusion Fund to provide additional funding to providers for 3-4 year olds with SEND should be set at £1.4m
- e) Funding for individual Early Years providers should be at rates which are commensurate with the levels of Dedicated Schools Grant (DSG) funding, currently estimated at:

- £4.65/ hour for three and four year olds (£4.60 in 2018/19);
 - £5.88 / hour for two year olds (unchanged); and
 - £2.77 / hour additional deprivation funding (based on eligibility for the early years pupil premium on economic grounds (unchanged)
- f) That 2.5% of formula funding is allocated as a deprivation supplement for children meeting the Department for Education criteria for the early years pupil premium.
- g) Funding for free meals provision in maintained and academy nurseries should remain unchanged.
6. That authority be delegated to the Director of Education, Lifelong Learning & Culture in consultation with the Leader and the Cabinet Member for All-Age Learning to approve amendments to the schools and early years formulae as appropriate following receipt of the Dedicated Schools Grant settlement and Department for Education pupil data in December 2018. This was to ensure that total allocations to schools under this formula remain affordable within the Council's DSG settlement.
7. That the Leader write to the Secretary of State and lobby the Local Government Association with regards to applying the same conditions on academy schools in respect of balances.

Reason for Decisions:

To comply with Department for Education regulations requiring formal Council approval of the local funding formula for Surrey's primary and secondary schools.

The meeting adjourned for five minutes and resumed at 16.42pm

173/18 REIGATE AND BANSTEAD LOCAL TRANSPORT STRATEGY [Item 12]

The Cabinet Lead Member for Place introduced this report which was decided with no further discussion.

RESOLVED:

That the updated Reigate and Banstead Local Transport Strategy, including the Forward Programme be approved.

Reason for Decision:

Inadequate transport infrastructure was identified as the biggest barrier to economic growth in the county.

The current Reigate and Banstead Local Transport Strategy was published in 2014. As such, information within it was dated and in need of review. It was important that Local Transport Strategies were kept up-to-date as this ensured that the right investments were prioritised and that Members, officers and delivery partners could coordinate investment in transport infrastructure. Maintaining up-to-date strategies also meant the Council was ready to confidently bid for funding opportunities at short notice, should an opportunity arise.

The revised strategy would support the Council's priorities to promote sustainable economic growth and secure investment in infrastructure. The strategy would benefit Surrey residents and businesses by accommodating sustainable population growth, helping to boost the economy and limit the impact of transport and development on the environment.

This revised strategy had been developed through joint working between officers and Members from both Surrey County Council and Reigate & Banstead Borough Council to ensure that the Local Transport Strategy was relevant for the area.

It has also been subject to public consultation, an Equalities Impact Assessment and an Environmental Sustainability Appraisal, and refined accordingly. The revised strategy had been approved by the Reigate & Banstead Local Committee (under delegated authority).

This revised strategy would replace the Reigate and Banstead Local Transport Strategy from, dated December 2014 currently adopted as part of the Surrey Transport Plan, a statutory document. The Forward Programme will replace previously published versions of the Forward Programme.

174/18 BUS LANE ENFORCEMENT [Item 13]

The Cabinet Lead Member for Place introduced a report which sought approval for the expansion of bus lane enforcement following the success of a pilot scheme approved by Cabinet in October 2017. It also proposed enabling local or joint committees to decide if any bus lanes in their area would benefit from enforcement.

Several Members discussed additional powers held by London boroughs on other highway enforcements such as box junctions and whether the Council could seek these powers from the Secretary of State. It was acknowledged that further thought would be needed as there would be a capital cost for such enforcement.

RESOLVED:

1. That the Bus Lane Camera Enforcement Policy be agreed.
2. That authority be delegated to local or joint committees to decide if enforcement should be introduced for any existing or proposed bus lanes in their area.
3. That authority be delegated to the Head of Highways & Transport in consultation with the Cabinet Lead Member for Place to review and agree any future financial arrangements.
4. That authority be delegated to the Head of Highways & Transport in consultation with the Cabinet Lead Member for Place to enter into any new bus lane enforcement agency agreements, subject to support from the local or joint committee.

Reason for Decisions:

To ensure the Council can effectively, efficiently and consistently manage bus lane enforcement in Surrey, managing congestion for the benefit of residents and businesses.

175/18 CREATION OF A NEW 2FE PRIMARY FREE SCHOOL IN NORTH WEST HORLEY [Item 14]

The Cabinet Member for All-Age Learning introduced this report that sought approval of the Business Case for the building of a new two Form of Entry (420 places) primary school, plus 52 place nursery as part of the Westvale Park housing development, thereby supporting delivery against basic need requirements in the Horley area. This was good news for Horley as there was a growing demand in the area and it fitted in with the Horley Master Plan.

Several Members cited this as a good example of partnership working whereby infrastructure was planned along with the provision of additional housing.

RESOLVED:

That, subject to the agreement of the detailed financial information for the provision of a new two form entry primary school set out in Part 2 of the submitted report [Exempt Minutes E-20-18 and E-21-18], the business case for the provision of an additional 2 Forms of Entry worth of primary and 52 nursery places in Horley be approved.

Reason for Decision:

The proposal supports the Authority's statutory obligation to provide sufficient school places, relative to demand.

176/18 CONVERSION OF STREET LIGHTS TO LED [Item 15]

The Cabinet Member for Place introduced this report that detailed the benefits and costs of investing approximately £19.9 million over three years to convert the council's 89,000 street lights to Light Emitting Diode (LED).

RESOLVED:

1. That the conversion of street lights to LED be approved.
2. That authority be delegated to the Head of Highways and Transport in consultation with the Executive Director of Finance, Leader of the Council and the Cabinet Lead Member for Place to complete the negotiation of the contractual variation and authorise the execution of a Deed of Variation to the Street Lighting Private Finance Initiative (PFI) contract.
3. That officers send the business case to Coast to Capital, EM3 and Local Enterprise Partnerships in order to seek funding opportunities for the LED conversion.

Reason for Decisions:

Energy price inflation was increasing at a significant rate (5%-14% per annum) and to ensure lights were operational when needed, there was little opportunity for the Council to control or reduce its energy costs.

LED technology in street lighting had matured significantly in recent years while the costs had reduced. Many Highway Authorities had either embarked on an LED conversion programme or were in the process of planning to commence one within the next two to three years.

Converting to LED would reduce energy consumption by 60% delivering £2 million per year energy savings at today's prices as well as reducing carbon impact by 6200 tonnes.

In addition to converting to LED street lighting and upgrading the Central Management System, officers would be able to explore additional innovations now being used or being developed for use with street lighting such as:

- Providing real-time traffic movement data to help understand and ease congestion
- Adjust lighting levels of traffic routes to suit actual traffic levels which would lead to additional energy savings
- Environmental sensors to detect and monitor air quality

The potential for these innovations may be in direct relation to street lighting (e.g. dimming in response to traffic levels) or in providing a communications network for other areas of the Council (and extending to partners in district and borough councils) to connect equipment to improve the services and outcomes they deliver.

Furthermore, these innovations may present grant funding opportunities through central Government departments and the Local Enterprise Partnerships (LEPs) which would reduce the borrowing requirement for the Council.

The PFI contract allowed for changes to the specification and service. Following Cabinet approval in January 2018, a Change Notice had been issued under the contract and subject to this approval, officers will finalise the contractual documents and execute a Deed of Variation.

177/18 EXCLUSION OF THE PUBLIC [Item 16]

RESOLVED: That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information under the relevant paragraphs of Part 1 of Schedule 12A of the Act.

178/18 CREATION OF A NEW 2FE PRIMARY FREE SCHOOL IN NORTH WEST HORLEY [Item 17]

Members considered a Part 2 report that contained information which was exempt from Access to Information requirements by virtue of paragraph 3 – Information relating to the financial or business affairs of any particular person (including commercially sensitive information to the bidding companies).

RESOLVED:

1. That the project to provide a new two form entry primary school providing 420 new places, plus a 52 place nursery, at a total cost of [Exempt Minute E-20-18].
2. That the arrangements by which a variation of up to [Exempt Minute E-21-18] of the total value may be agreed by the Executive Director for Economy, Growth & Commercial and Executive Director for Children, Families, Learning and Communities, in consultation with the Cabinet Member for All-Age Learning, the Cabinet Lead Member for Place and the Leader of the Council be approved.
3. That authority to approve the award of contracts for works be delegated to the Interim Chief Property Officer in consultation with the Leader of the Council, Cabinet Member for All-Age Learning, Head of Procurement and Section 151 Officer when a competitive tender is procured through the new Orbis Construction Framework.

Reason for Decisions:

The proposal delivered and supported the Authority's statutory obligation to provide necessary school places to meet the needs of the population in Reigate and Banstead Borough.

179/18 PUBLICITY FOR PART 2 ITEMS [Item 18]

It was agreed that non-exempt information may be made available to the press and public, where appropriate.

Meeting closed at 5.01 pm

Chairman