

Surrey Health and Social Care

SURREY-WIDE COMMISSIONING COMMITTEES IN COMMON

AGENDA **Part Two-CONFIDENTIAL**

Committees in Common between the following organisations:

NHS Frimley ICB	✓
NHS Surrey Heartlands ICB	✓
Surrey County Council	✓

Date	Wednesday 22 March 2023	Time	15:00- 15:45
Venue	Virtual meeting/ Woodhatch Place, Reigate (Surrey County Council)		

Members/ Attendees:

Name	Title/ Role	Attendance (✓)/ Apologies (A)		
		Surrey Heartlands ICB	Frimley ICB	Surrey County Council
Convener				
Ian Smith (IS)	Chair, Surrey Heartlands ICB			
Members				
Ian Smith (IS)	(Chair) Chair	✓		
Clare Stone (CS)	Director of Multi-Professional Leadership and Chief Nurse	✓		
Prof Claire Fuller (ProfCF)	Chief Executive Officer	✓		
Matthew Knight (MK)	Chief Finance Officer	✓		
Dr Tim Bates (TB)	Clinical Director – Integrated Services	✓		
Tracey Faraday-Drake (TFD)	(Chair) Director for Children and Young People and All Age Learning Disabilities and Autism		✓	
Sarah Bellars (SBe)	Chief Nursing Officer		✓	
Samuel Burrows (SBu)	Chief Transformation & Digital Officer		A	

Name	Title/ Role	Attendance (✓)/ Apologies (A)		
		Surrey Heartlands ICB	Frimley ICB	Surrey County Council
Richard Chapman (RC)	Chief Finance Officer		✓	
Cllr Tim Oliver (TO)	(Chair) Council Leader			A
Cllr Clare Curran (CC) <i>On behalf of TO</i>	Cabinet Member for Education and Learning			✓
Cllr Sinead Mooney (SM)	Cabinet Member for Children and Families			✓
Cllr Mark Nuti (MN)	Cabinet Member for Adults and Health			✓
Attendees				
Niki Baier (NB) <i>For item 6</i>	Director of Acute and Collaborative Contracts, Surrey Heartlands ICB		✓	
Harriet Derrett-Smith (HD-S) <i>For item 6</i>	Associate Director, Children and Young People's Commissioning (Community Health and Emotional Wellbeing and Mental Health), Surrey Heartlands ICB		✓	
Hayley Connor (HC) <i>For item 6</i>	Director for Integrated Children's Commissioning and All Age Learning Disabilities and Autism, Surrey County Council		✓	
Anna Kwiatkowska (AK) <i>For item 7</i>	Head of Procurement, Surrey County Council		✓	
Danielle Bass (DB) <i>For item 7</i>	Procurement Partner, Surrey County Council		✓	
Natasha Moore (NM)	(Minute-taker) Governance Manager, Surrey Heartlands ICB		✓	

Item No.	Timings	Item	Action	Presenter	Paper No
1.	15:00 5 mins	Welcome, Introductions and Apologies a) Confirmation of Convener	To note	Convener	Verbal
2.		Declarations of Interest a) To receive confirmation from all members and attendees that their entry in the Register of Interests is up-to-date, accurate and complete. b) To receive any declarations of interest pertinent to items on this agenda.	To note	Convener	1

Item No.	Timings	Item	Action	Presenter	Paper No
3.		Quorum *	To confirm	Convener	Verbal
4.	15:05 5 mins	Minutes from the previous meeting on 14/12/2022	To approve	Convener	2
5.	15:10 5 mins	Action Log	To note	Convener	3
Items for decision					
6.	15:15 20 mins	Children's Community Health Commissioning	To approve	HC/ NB/ HD-S	4
Surrey County Council only items					
7.	15:35 5 mins	Annual Procurement Forward Plan 2023/24 <i>Supplementary confidential information to the Part I report</i>	To approve	AK/ DB	5
AOB					
8.	15:40 5 mins	AOB <ul style="list-style-type: none"> Discussion of Convener role for 2023/24 	To note	All	Verbal
9.	Top risks identified <i>To identify any risks, over and above those already logged on each organisations' risk registers</i>				
10.	Overall review of papers submitted to the meeting and decision making <i>To review the papers submitted to the meeting</i>				
11.	15:45	Meeting close	To note	Convener	Verbal
Date of future meetings for 2023/24: <i>(All hybrid meetings, with 'in person' facility at Woodhatch Place for SCC colleagues)</i> <ul style="list-style-type: none"> Wednesday 14 June 2023; 10:00-12:00 Wednesday 20 September 2023; 10:00- 12:00 Wednesday 13 December 2023; 10:00- 12:00 Wednesday 20 March 2024; 10:00- 12:00 					

***Quorum** and membership agreed by organisations individually. Details on Quoracy and voting are included in the Terms of Reference for each organisation as below:

Organisation	Quorum
Frimley ICB	One member
Surrey Heartlands ICB	A minimum of three members
Surrey County Council	Any three Cabinet members

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