



Supplementary Agenda

Items: 9, 10 and 11

for the Annual meeting of

THE COUNTY COUNCIL

to be held on

21 MAY 2024

(i)

(ii)

- | | | |
|-----------|--|--------------------|
| 9 | ANNUAL REVIEW OF POLITICAL PROPORTIONALITY | (Pages 5 - 8) |
| | To formally review the proportional political allocation of places on committees and to adopt a scheme of proportionality for the Council Year 2024/25. | |
| 10 | APPOINTMENT OF COMMITTEES | (Pages 9 - 16) |
| | To appoint Members of the various Boards / Committees of the Council for the Council Year 2024/25 subject to any changes of membership to be reported to the meeting by Group Leaders. | |
| 11 | ELECTION OF COMMITTEE CHAIRMEN AND VICE-CHAIRMEN | (Pages 17 - 18) |
| | To elect Chairmen and Vice-Chairmen of Committees for the Council Year 2024/25. | |

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REVIEW OF POLITICAL PROPORTIONALITY – MAY 2024**Report of the Monitoring Officer**

1. The Council is asked to formally review the proportional political allocation of places on committees and to adopt a scheme of proportionality for the Council year 2024/25.
2. By law, seats on committees must be allocated in proportion to the political composition of the Council. An authority can only decide that it wishes to adopt an arrangement other than a proportional one if no Member votes against it.
3. The Local Government and Housing Act 1989 requires that as far as reasonably practicable, the following principles must be adhered to when determining the allocation of seats on committees to political groups:
 - (a) The seats on a committee cannot be allocated to members of one political group.
 - (b) The largest group on the council must be allocated the majority of seats on any committee.
 - (c) Subject to (a) and (b) the total number of committee seats allocated to each political group must reflect the proportion of total members of the authority from each political group.
 - (d) Subject to (a) to (c) above, the number of the seats on a committee which are allocated to each political group bears the same proportion to the number of all the seats on the committee as is borne by the number of members of that group to the membership of the authority.
4. The Local Government and Housing Act 1989 requires local authorities to review committee membership and political representation annually and when notice is received of a change in the size of the political groups.
5. There were no by-elections held in May 2024 and the Conservative Group now consists of 44 Members, the Liberal Democrat Group consists of 16 Members, the Residents Association/Independent Group consists of 16 Members, the Labour Group consists of 2 Members, the Green Group consists of 2 Members and there is 1 other Member who is not part of a group.
6. In determining the allocation of seats on ordinary committees, the proportion that each political group forms of the total membership of the Council is applied to the total number of elected Member seats on each committee. Generally, fractional entitlements of less than one half are rounded down and entitlements of one half or more are rounded up. So that this process of rounding does not result in advantage to one political group, the aggregate membership of all the ordinary committees must also be in line with the proportions on the County Council.
7. Due to the principle at 3(b) above that a majority group must have a majority on all committees, the Conservative Group must have 52 seats allocated to them. This is two more seats than the proportionate entitlement and these seats must come from the proportionate allocation of seats to the Residents Association/Independent Group and Liberal Democrat Group, who have an equal entitlement to the number of seats on committees. In agreement with

Group Leaders and in order to ensure compliance with the law, the Liberal Democrat Group have agreed to have two less seats than they would proportionately be entitled to.

8. The number of seats of each group on the Council and the resulting number of seats on committees and percentages are as follows:

| | Conser vative | Residents' Association & Independent | Liberal Democ rats | Labo ur | Green | Other | Total |
|-------------------------------|---------------|--------------------------------------|--------------------|---------|-------|-------|--------------|
| Number of Council seats | 44 | 16 | 16 | 2 | 2 | 1 | 81 |
| Number of seats on committees | 52 | 18 | 16 | 2 | 2 | 1 | 91 |
| Percentage | 58% | 20% | 18% | 2% | 2% | 1% | 100% |

N.B The Local Government (Committees and Political Groups) Regulations 1990 require a constituted political group to be two or more members.

9. The proportional allocation of committee seats is set out in Annex 1 below.

RECOMMENDATION

That Council adopts the scheme of proportionality as set out in Annex 1 to this report for the Council year 2024/25.

CONTACT

Asmat Hussain
Director of Law & Governance

BACKGROUND PAPERS:

Report to County Council AGM, 23 May 2023
Local Government and Housing Act 1989
Local Government (Committees and Political Groups Regulations) 1990
Proportional Representation Table
Constitution of the Council

SCHEME OF PROPORTIONALITY 2024/25

| | CON | RA & IND | LIB DEM | LAB | GREEN | OTHER | To tal | Previous figs |
|---|-----------|-----------|-----------|----------|----------|----------|-----------|---------------|
| SELECT COMMITTEES | | | | | | | | |
| Adults & Health | 7 | 3 | 2 | 1 | 0 | 0 | 13* | 13 |
| Children, Families, Lifelong Learning & Culture | 7 | 2 | 3 | 0 | 1 | 0 | 13* | 13 |
| Communities, Environment & Highways | 7 | 3 | 2 | 0 | 1 | 0 | 13 | 13 |
| Resources & Performance | 7 | 2 | 2 | 1 | 0 | 1 | 13 | 13 |
| | | | | | | | | |
| PLANNING & REGULATORY COMMITTEE | 6 | 3 | 2 | 0 | 0 | 0 | 11 | 11 |
| AUDIT & GOVERNANCE COMMITTEE | 4 | 1 | 1 | 0 | 0 | 0 | 6* | 6 |
| PEOPLE, PERFORMANCE & DEVELOPMENT COMMITTEE | 4 | 1 | 1 | 0 | 0 | 0 | 6 | 6 |
| SURREY PENSION FUND COMMITTEE | 4 | 1 | 1 | 0 | 0 | 0 | 6* | 6 |
| | | | | | | | 81 | 81 |
| MEMBER CONDUCT PANEL | 6 | 2 | 2 | 0 | 0 | 0 | 10 | 10 |
| TOTAL | 52 | 18 | 16 | 2 | 2 | 1 | 91 | 91 |

* additional co-opted members are appointed to these committees

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ANNUAL MEETING OF THE COUNCIL: 21 MAY 2024

APPOINTMENT OF BOARDS AND COMMITTEES

ADULTS AND HEALTH SELECT COMMITTEE (13)

Politically proportionate scrutiny committee. Co-opts three district & borough councillors. The committee has responsibility for statutory health scrutiny in Surrey.

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| <p>Conservative (7)</p> <p>Trefor Hogg Helyn Clack John Furey David Harmer Rebecca Jennings-Evans Frank Kelly David J Lewis (Camberley West)</p> | <p>Residents' Association & Independent (3)</p> <p>Dennis Booth Ernest Mallett MBE Michaela Martin</p> |
| | <p>Liberal Democrats (2)</p> <p>Angela Goodwin Carla Morson</p> |
| | <p>Labour (1)</p> <p>Robert Evans OBE</p> |

SOUTH WEST LONDON AND SURREY JOINT HEALTH OVERVIEW AND SCRUTINY COMMITTEE (2)

Chairman and Vice-Chairman of Statutory Health Scrutiny function

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| Trefor Hogg |
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SOUTH WEST LONDON AND SURREY JOINT HEALTH OVERVIEW AND SCRUTINY COMMITTEE SUB-COMMITTEE (1)

Chairman of Statutory Health Scrutiny function

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| Trefor Hogg |
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FRIMLEY PARK JOINT HEALTH OVERVIEW AND SCRUTINY COMMITTEE (4)

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| Trefor Hogg Richard Tear Michaela Martin Carla Morson |
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CHILDREN, FAMILIES, LIFELONG LEARNING AND CULTURE SELECT COMMITTEE (13)

Politically proportionate scrutiny committee with four co-optees: two diocesan representatives (Catholic and Church of England), appoints at least two Parent-Governor representatives as the select committee with responsibility for scrutiny of the executive’s education functions.

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| <p>Conservative (7)</p> <p>Robert Hughes Bernie Muir Rebecca Jennings-Evans Rachael Lake BEM John O’Reilly Mark Sugden Jeremy Webster</p> | <p>Residents’ Association & Independent (2)</p> <p>Fiona Davidson Chris Townsend</p> |
| | <p>Liberal Democrats (3)</p> <p>Fiona White Liz Townsend Ashley Tilling</p> |
| | <p>Green (1)</p> <p>Jonathan Essex</p> |

**COMMUNITIES, ENVIRONMENT AND HIGHWAYS SELECT COMMITTEE
(13)**

Politically proportionate scrutiny committee.

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| <p>Conservative (7)</p> <p>Luke Bennett Liz Bowes Cameron McIntosh Mark Sugden Richard Tear Buddhi Weerasinghe Keith Witham</p> | <p>Residents' Association & Independent (3)</p> <p>Andy MacLeod John Beckett Jan Mason</p> |
| | <p>Liberal Democrats (2)</p> <p>Lance Spencer Stephen Cooksey</p> |
| | <p>Green (1)</p> <p>Catherine Baart</p> |

RESOURCES AND PERFORMANCE SELECT COMMITTEE (13)

Politically proportionate scrutiny committee.

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| <p>Conservative (7)</p> <p>Tim Hall David Harmer Edward Hawkins Robert Hughes Andy Lynch Lesley Steeds John O'Reilly</p> | <p>Residents' Association & Independent (2)</p> <p>Nick Darby Steven McCormick</p> |
| | <p>Liberal Democrats (2)</p> <p>Hazel Watson Lance Spencer</p> |
| | <p>Labour (1)</p> <p>Robert King</p> |

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| | Other (1) Riasat Khan |
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PLANNING & REGULATORY COMMITTEE (11)

Politically proportionate non-executive committee with responsibility for decisions on planning and development control; licensing and registration functions; commons registration; health an safety; births, deaths and marriages and rights of way and highways.

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| <p>Conservative (6)</p> <p>Victor Lewanski Edward Hawkins Jonathan Hulley Scott Lewis Jeremy Webster Richard Tear</p> <p>Substitutes (up to 7):-</p> <p>David Harmer Trefor Hogg Mark Sugden Buddhi Weerasinghe Keith Witham Luke Bennett</p> | <p>Residents' Association & Independent (3)</p> <p>Ernest Mallett MBE Catherine Powell Chris Farr</p> <p>Substitutes (up to 7):-</p> <p>Nick Darby Amanda Boote</p> |
| | <p>Liberal Democrats (2)</p> <p>Jeffrey Gray John Robini</p> <p>Substitutes (up to 7):-</p> <p>Harry Boparai Stephen Cooksey Fiona White</p> |

AUDIT & GOVERNANCE COMMITTEE (6)

Politically proportionate non-executive committee with responsibility for decisions on audit, governance and financial account matters.

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| <p>Conservative (4)</p> <p>Victor Lewanski Richard Tear Ayesha Azad Helyn Clack</p> | <p>Residents' Association & Independent (1)</p> <p>Steven McCormick</p> |
| | <p>Liberal Democrats (1)</p> <p>Stephen Cooksey</p> |

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| Plus one co-opted independent member (1) |
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PEOPLE, PERFORMANCE AND DEVELOPMENT COMMITTEE (6)

Politically proportionate committee with responsibility for policies on staff pay & conditions, arrangements for consultation with unions, resolving disputes and promoting development and training. The Committee is also responsible for appointing and dismissing chief officers.

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| <p>Conservative (4)</p> <p>Tim Oliver Denise Turner-Stewart Sinead Mooney Mark Nuti</p> <p>Substitutes (up to 7 Cabinet Members):-</p> | <p>Residents' Association & Independent (1)</p> <p>Eber Kington</p> <p>Substitutes (up to 7):-</p> <p>Catherine Powell Michaela Martin</p> |
| <p>Natalie Bramhall Clare Curran Kevin Deanus Matt Furniss Marisa Heath David Lewis (Cobham)</p> | <p>Liberal Democrats (1)</p> <p>Will Forster</p> <p>Substitutes (up to 7):-</p> <p>Fiona White</p> |

SURREY PENSION FUND COMMITTEE (6)

Politically proportionate non-executive committee with responsibility for the governance and administration of the Surrey County Council Pension Fund. The Committee is made up of elected Members as well as co-opted members who provide stakeholder membership. The co-opted members represent the members of the Fund (trade union representation), District and Borough Councils and other employers in the Fund.

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| <p>Conservative (4)</p> <p>David Harmer Trefor Hogg Richard Tear</p> | <p>Residents' Association & Independent (1)</p> <p>Nick Harrison</p> |
|---|---|

| | |
|---|---|
| Robert Hughes | Liberal Democrats (1) George Potter |
| Co-opted Members (4)* <ul style="list-style-type: none"> – One representative (trade union) from employee members of the Fund – Two representatives from Districts and Boroughs of the Fund; – One representative from all other employers in the Fund. | |

* Authorise the Chief Executive to appoint the co-opted Members of the Surrey Pension Fund Committee following nominations from each stakeholder group listed above.

MEMBER CONDUCT PANEL (10) *

A politically proportionate non-executive committee that will determine whether a Member or co-opted member of the Council has breached the Members' Code of Conduct, having regard to the Council's published arrangements for dealing with standards allegations.

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| Conservative (6) David Harmer Helyn Clack Liz Bowes Saj Hussain Keith Witham Tim Hall | Residents' Association & Independent (2) Eber Kington Amanda Boote |
| | Liberal Democrats (2) Paul Follows John Robini |

**Must include Chair and Vice-Chair of the Council*

POLICE AND CRIME PANEL (1)

The role of the Panel will be to maintain a regular check and balance on the performance of the directly elected Police and Crime Commissioner. The Panel is hosted by Surrey County Council, and consists of one elected member (councillor) from each of Surrey's twelve local authorities and two co-opted independent members

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| Nominations received: | Rebecca Paul |
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BUCKINGHAMSHIRE COUNCIL AND SURREY COUNTY COUNCIL JOINT TRADING STANDARDS SERVICE COMMITTEE (2)*

Joint committee with Buckinghamshire Council to oversee the leadership and direction, oversight and governance of the joint service.

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| <i>Nominations received:</i> | Kevin Deanus Scott Lewis |
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**One County Councillor, who must be a Cabinet Member. In addition, the County Council can appoint one county councillor to undertake a non-voting advisory role.*

The County Council is asked to note the following Committee Appointments made by the Leader of the Council:

JOINT MANAGEMENT COMMITTEE FOR THE SURREY HILLS AREA OF OUTSTANDING NATURAL BEAUTY (“SURREY HILLS BOARD”) (1)*

Joint committee consisting of representatives from local authorities, public bodies and agencies, landowners, land managers and farmers, and other special interest groups to oversee the AONB management plan.

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| <i>Appointment:</i> | Marisa Heath |
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**Must be a Cabinet Member*

STRATEGIC INVESTMENT BOARD (4)*

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| <i>Appointment:</i> | Natalie Bramhall David Lewis (Cobham) Tim Oliver Denise Turner-Stewart |
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**Up to five Cabinet Members including the Leader and Deputy Leader and the portfolio holders for Property, Waste and Infrastructure, and Finance and Resources.*

SURREY-WIDE COMMISSIONING COMMITTEES IN COMMON (3)*

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| <i>Appointment:</i> | Clare Curran |
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| | Sinead Mooney Mark Nuti Tim Oliver |
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**The Leader, Cabinet Member for Health and Wellbeing, and Public Health, Cabinet Member for Adult Social Care, and the Cabinet Member for Children, Families and Lifelong Learning.*

Recommendations:

- (1) To appoint Members to serve on the Committees of the Council for the Council year 2024/25 in accordance with the wishes of political groups.**
- (2) To authorise the Chief Executive to make changes to the membership of any of the Council's Committees as necessary during the Council year in accordance with the wishes of political groups.**
- (3) To appoint the Council's representative to the Surrey Police and Crime Panel for the Council year 2024/25.**
- (4) To appoint up to two Members to the Buckinghamshire County Council and Surrey County Council Joint Trading Standards Service Committee, one of whom must be a Cabinet Member; the other in an advisory non-voting role.**
- (5) To note the Leader's appointments to the Council's Executive Committees as outlined above.**

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| ANNUAL MEETING OF THE COUNCIL: 21 MAY 2024 ELECTION OF CHAIRMEN AND VICE CHAIRMEN OF COMMITTEES 2024/25 |
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| SELECT COMMITTEES | | |
|--|-----------------|--|
| | Chairman | Select Committee Task Group Leads |
| Adults and Health | Trefor Hogg | 1. Angela Goodwin 2. Helyn Clack |
| Children, Families, Lifelong Learning and Culture | Fiona Davidson | 1. Jeremy Webster 2. Chris Townsend |
| Communities, Environment & Highways | Keith Witham | 1. Lance Spencer 2. Mark Sugden |
| Resources and Performance | Robert Hughes | 1. Steven McCormick 2. Lesley Steeds |
| REGULATORY COMMITTEES | | |
| | Chairman | Vice-Chairman |
| PEOPLE, PERFORMANCE AND DEVELOPMENT COMMITTEE | | |
| | Tim Oliver | Denise Turner-Stewart |
| AUDIT & GOVERNANCE COMMITTEE | | |
| | Victor Lewanski | Richard Tear |
| PLANNING & REGULATORY COMMITTEE | | |
| | Edward Hawkins | Richard Tear |
| SURREY PENSION FUND COMMITTEE | | |
| | Nick Harrison | Trefor Hogg |

Recommendations:

1. That the Members listed are duly elected as Chairmen and Vice-Chairmen respectively of the Select Committees and Regulatory Committees as shown for 2024/25.