


## Notice of Meeting

# Cabinet- Supplementary Agenda



<u>Date and Time</u>	<u>Place</u>	<u>Contact</u>	<u>Web:</u>
Tuesday, 28 January 2025 2.00 pm	Surrey County Council, Council Chamber, Woodhatch Place, 11 Cockshot Hill, Reigate, Surrey, RH2 8EF	Huma Younis or Sarah Quinn huma.younis@surreycc.gov.uk or sarah.quinn@surreycc.gov.uk	<a href="https://www.surreycc.gov.uk/council-and-democracy">Council and democracy Surreycc.gov.uk</a>  @SCCdemocracy

## AGENDA

### 4 PROCEDURAL MATTERS

#### a MEMBERS' QUESTIONS

(Pages  
1 - 2)

One Member question has been received. A response from Cabinet is attached.

#### b PUBLIC QUESTIONS

(Pages  
3 - 4)

Two public questions have been received. A response from Cabinet is attached.

**Terence Herbert**  
**Chief Executive**  
Published: 27 January 2025

## **MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE**

Members of the public and the press may use social media or mobile devices in silent mode during meetings. Public Wi-Fi is available; please ask the committee manager for details.

Anyone is permitted to film, record or take photographs at Council meetings. Please liaise with the committee manager prior to the start of the meeting so that the meeting can be made aware of any filming taking place.

The use of mobile devices, including for the purpose of recording or filming a meeting, is subject to no interruptions, distractions or interference being caused to any Council equipment or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances.

Thank you for your co-operation.

## **QUESTIONS AND PETITIONS**

Cabinet and most committees will consider questions by elected Surrey County Council Members and questions and petitions from members of the public who are electors in the Surrey County Council area.

### **Please note the following regarding questions from the public:**

1. Members of the public can submit one written question to a meeting by the deadline stated in the agenda. Questions should relate to general policy and not to detail. Questions are asked and answered in public and cannot relate to “confidential” or “exempt” matters (for example, personal or financial details of an individual); for further advice please contact the committee manager listed on the front page of an agenda.
2. The number of public questions which can be asked at a meeting may not exceed six. Questions which are received after the first six will be held over to the following meeting or dealt with in writing at the Chairman’s discretion.
3. Questions will be taken in the order in which they are received.
4. Questions will be asked and answered without discussion. The Chairman or Cabinet members may decline to answer a question, provide a written reply or nominate another Member to answer the question.
5. Following the initial reply, one supplementary question may be asked by the questioner. The Chairman or Cabinet members may decline to answer a supplementary question.

**CABINET – 28 JANUARY 2025****PROCEDURAL MATTERS****Members' Questions:****Question (1) Trefor Hogg**

There have been various claims made/ rumours about the future of Camberley Fire Station. Can you please give an assurance that there are no plans to close the fire station?

**Reply:**

We can assure you that there are no plans to close Camberley Fire Station within this Community Risk Management Plan for 2025-2030. Unfortunately, there have been some claims made via social media that are factually incorrect and scaremongering. The service has responded robustly to this misinformation to try to mitigate public concern.

**Kevin Deanus**

**Cabinet Member for Fire and Rescue and Resilience  
27 January 2025**

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## CABINET – 28 January 2025

## PROCEDURAL MATTERS

**Public Questions:****Question (1): Ellen Nicholson**

What is the Council policy with regards to Care Homes and the Council policy to vacate care homes and to dispose of the asset?

**Reply:**

The Residential and Nursing Care Delivery Strategy was approved by Cabinet in November 2024 which built on previous cabinet decisions on care home provision in March 2015, February 2022 and June 2023. The primary goal is to develop “Homes for the Future” to address demand by working with the broader Surrey care home market and utilising Surrey's own care home assets to enable affordable capacity. Over the next year, we will prepare a Strategic Business Case, to be presented for Cabinet approval by the end of 2025, outlining recommendations for the future of Surrey's care home assets.

An asset disposal will only be pursued when a formal surplus declaration has been agreed and the decision has been made to release the asset from any operational service use.

Once any asset is vacated or released from current use, and/or has been subject to a decision to close, it is re-assessed for potential redevelopment for a service use, or fully released for disposal. If fully released the asset is exposed to the open market for sale and final terms approved by Cabinet in accordance with Standing Orders to secure Section 123 best value from its disposal.

**Sinead Mooney**  
**Cabinet Member for Adult Social Care**  
**27 January 2025**

**Natalie Bramhall**  
**Cabinet Member for Property,**  
**Waste and Infrastructure**  
**27 January 2025**

**Question (2): Leigh and David Chambers**

Given the limited time available for discussion of each case at the Additional Needs and Disabilities Governance Board meetings, what **documented records** are kept to show **due evidenced** consideration has been given to all the submitted reports and is this information available on request to families ahead of them starting legal proceedings?

**Reply:**

Governance Boards are multi-disciplinary panels attended by SEN staff, educational psychologists, school, health and social care representatives and they make recommendations to the nominated decision-making officer. These panels consider

requests to assess a child, requests to issue an EHCP and requests to change an EHCP following annual reviews.

The multi-agency discussion supporting decision-making is not documented, however the discussion itself requires each professional attending to give their views in respect of the children and young people presented, sharing their views and recommendations of the provision required to meet the needs of the child or young person. In order to give these views, the professionals in attendance are required to read and assimilate the paperwork in advance of the meeting. This includes a Summary of Assessment document, which pulls together the professional reports, as well as the individual reports themselves. Part of the activity in the multi-agency discussion meeting is to ensure the correct details have been included in this summary document, which requires full engagement with the source material.

Where a decision is made not to carry out a statutory assessment of a child or young person's needs, the decision is shared with a rationale and a link to the provision and support available to all children and young people via our 'local offer'. An offer is also made to discuss the outcome, should the family wish, allowing them a better understanding of the rationale.

Where a decision is made following a statutory assessment not to issue an EHCP, the rationale is provided to support the decision, and in addition further discussion is available in a 'way forward' meeting offered to all families after a decision, which can include reference to the evidence provided in the professionals' reports.

The summary of assessment and all supporting documents are also shared with the parent/carer, which allows families to see how the detail of the reports has been used to assess the needs of the child or young person.

If the decision has been made to issue an Education Health Care Plan, families will receive a copy of the draft plan, which again shows the connection between reports (these are attached as appendices to the plan) and the decision made.

In the case of decisions made following an annual review, the rationale for the decision is shared. If the outcome is 'no change', the Education Health Care Plan remains unchanged, families having access to the annual review evidence that was used.

If there is a change to the plan suggested, families will receive a copy of the draft plan, which again shows the connection between reports (these are attached as appendices to the plan) and the decision made.

In all cases, families are always offered the opportunity to meet with a member of the SEND service to better understand the rationale behind a decision should they wish to discuss the outcomes, allowing them to understand the way in which reports have been used to support decision making.

**Clare Curan**  
**Cabinet Member for Children, Families and Lifelong Learning**  
**27 January 2025**