Notice of Meeting

Tandridge Local Committee

Date: Friday, 1 March 2013

Time: 9.30 am

Place: Soper Hall, Harestone Valley Road, Caterham, CR3 6HY

Contact: Sarah Woodworth, Community Partnership and Committee Officer

Tandridge District Council Offices, Station Road East, Oxted, Surrey, RH8 0BT

01737 737 422
sarah.woodworth@surreycc.gov.uk

Surrey County Council Appointed Members [6]

Mr Michael Sydney, Lingfield (Chairman)
Mr Nick Skellett CBE, Oxted (Vice-Chairman)
Mr David Hodge, Warlingham
Mrs Sally Ann B Marks, Caterham Valley
Mr John Orrick, Caterham Hill
Mr Tony Elias, Godstone

District Council Appointed Members [6]

District Councillor Michael Cooper, Harestone
District Councillor Ken Harwood, Felbridge
District Councillor Lindsey Dunbar, Limpsfield
District Councillor Nick Childs, Godstone
District Councillor Martin Fisher, Oxted North and Tandridge
District Councillor Simon Morrow, Warlingham East, Chelsham and Farleigh

Chief Executive
David McNulty
District Council Substitutes:

District Councillor Rose Thorn, Godstone
District Councillor Lesley Steeds, Dormansland and Felcourt
District Councillor Alan Jones, Burstow, Horne and Outwood
District Councillor Jeremy Pursehouse, Warlingham East & Chelsham & Farleigh
District Councillor Eithne Webster, Westway
District Councillor Glynis Whittle, Warlingham West

NOTES:

1. Members are reminded that Standing Orders require any Member declaring an interest which is personal and prejudicial to withdraw from the meeting during the discussion of that item, except in the circumstances referred to in Standing Orders. If you have any queries concerning interests, please contact the Community Partnership & Committee Officer.

2. Members are requested to let the Community Partnership & Committee Officer have the wording of any motions and amendments not later than one hour before the start of the meeting.

3. Substitutions (District Members only) must be notified to the Community Partnership & Committee Officer by the absent member or group representative at least half an hour in advance of the meeting.

If you would like a copy of this agenda or the attached papers in another format, e.g. large print, Braille, or another language please either call Sarah Woodworth, Community Partnership and Committee Officer on 01737 737 422 or write to the Community Partnerships Team at Tandridge District Council Offices, Station Road East, Oxted, Surrey, RH8 0BT or sarah.woodworth@surreycc.gov.uk

This is a meeting in public. If you would like to attend and you have any special requirements, please contact us using the above contact details.
1 **APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

To receive any apologies for absence and notices of substitutions from District members under Standing Order 39.

2 **MINUTES OF PREVIOUS MEETING** (Pages 1 - 8)

To approve the Minutes of the previous meeting as a correct record.

3 **DECLARATIONS OF INTEREST**

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

**Notes:**
- In line with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, declarations may relate to the interest of the member, or the member’s spouse or civil partner, or a person with whom the member is living as husband or wife, or a person with whom the member is living as if they were civil partners and the member is aware they have the interest.
- Members need only disclose interests not currently listed on the Register of Disclosable Pecuniary Interests.
- Members must notify the Monitoring Officer of any interests disclosed at the meeting so they may be added to the Register.
- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.

**GENERAL ITEMS**

4 **PETITIONS RELATING TO NON HIGHWAY MATTERS**

To receive any petitions from local government electors in the Tandridge District area in accordance with Standing Order 65 and the Local Protocol. Notice should be given in writing or by e-mail to the Community Partnership and Committee Officer at least 5 days before the meeting.

*None received at time of printing*

5 **FORMAL PUBLIC QUESTIONS RELATING TO NON HIGHWAY MATTERS**

To receive any questions from local government electors in the Tandridge District area in accordance with Standing Order 66 as amended by the local protocol. Notice should be given in writing or by email to the Community Partnership and Committee Officer at least 7 days before the meeting.

*None received at time of printing*
6  MEMBER QUESTIONS RELATING TO NON HIGHWAY MATTERS

To receive any written questions from Members under Standing Order 47. Notice should be given in writing to the Community Partnership and Committee Officer of formal questions by 12.00 noon four working days before the meeting.

None received at time of printing

7  SURREY FIRE AND RESCUE SERVICE UPDATE  

To inform the Committee on the items in the next Public Safety Plan Action Plan, covering the period of 2013-16.

8  SERVICES FOR YOUNG PEOPLE LOCAL PREVENTION COMMISSIONING 2013-15  

To approve the local specification for Tandridge and agree that the Neighbourhood Prevention should be delivered in house with regards to services for Young People, Local Prevention Commissioning.

9  YOUTH SMALL GRANTS UPDATE  

To update the Local Committee on the Youth Small Grants approved bids in Tandridge for 2012/13.

10  MEMBERS ALLOCATIONS  

To take decisions on the most recent applications for funding from the local community.

BREAK
A short break to allow for members of the public and Councillors to join the meeting for transportation items.

TRANSPORTATION ITEMS

11  PETITIONS RELATING TO HIGHWAY MATTERS

To receive any petitions from local government electors in the Tandridge District area in accordance with Standing Order 65 and the local protocol. Notice should be given in writing or by e-mail to the Community Partnership and Committee Officer at least 5 days before the meeting.

Two petitions have been received at time of printing. One relating to HGV's on the roads in the Lingfield area. One regarding the conditions of the verges in Drivers Mead in Lingfield.

12  FORMAL PUBLIC QUESTIONS RELATING TO HIGHWAY MATTERS

To receive any questions from local government electors in the Tandridge District area concerning transportation in accordance with
Standing Order 66 as amended by the local protocol. Notice should be given in writing or by e-mail to the Community Partnership and Committee Officer at least 7 days before the meeting.

None had been received at the time of printing.

13 **MEMBER QUESTIONS RELATING TO HIGHWAY MATTERS**

To receive any written questions from Members under Standing Order 47. Notice should be given in writing to the Community Partnership and Committee Officer of formal questions by 12.00 noon four working days before the meeting.

One question received at time of printing from Mr Nick Skellett requesting an update with regards to the weight and width restrictions on Grants Lane Bridge, Hurst Green.

14 **HGV’S ON ROADS IN TANDRIDGE**  

To inform the Local Committee on matters relating to freight vehicle access on all roads in Tandridge

15 **LOCALISM - PARISH OFFER**  

To inform the Committee on the localism Parish offer in Tandridge and note the current proposals for delivering the service.

16 **HIGHWAYS SCHEMES 2012/13 - END OF YEAR UPDATE**  

To inform the Local Committee on the outcome of the 2012/13 Integrated Transport and highways maintenance schemes programmes in Tandridge District.

17 **HIGHWAYS FORWARD PROGRAMME 2013/14 - 2014/15**  

To approve the programme of works for 2013/14 - 2014/15 and allocate the Local Committee’s delegated budget for capital, revenue and Community Enhancement funding.
Surrey County Council Members:

* Mr Michael Sydney (Chairman)
* Mr Nick Skellett CBE (Vice-Chairman)
* Mr David Hodge
* Mrs Sally Ann B Marks
* Mr John Orrick
  Mr Tony Elias

Borough / District Members:

* District Councillor Michael Cooper
* District Councillor Ken Harwood
* District Councillor Lindsey Dunbar
* District Councillor Nick Childs
* District Councillor Martin Fisher
* District Councillor Simon Morrow

* In attendance

51/12 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS  [Item 1]

Apologies for absence received from County Councillor Tony Elias and District Councillor Nick Childs. District Councillors – DC Cooper, DC Dunbar, DC Fisher and DC Harwood left the meeting after Item 7.

52/12 MINUTES OF PREVIOUS MEETING  [Item 2]

The following amendments were made to the minutes:

Page 5: 46/12 Cllr Morrow agreed to speak to the District to ask that a similar notification could be provided to District members.

Subject to the above amendments, the minutes were agreed as an accurate record of the meeting

53/12 DECLARATIONS OF INTEREST  [Item 3]
Cllr Morrow declared an interest in Item 10 Warlingham Cricket Club by virtue of his Membership to the Club. Although unable to vote on the Item, he wished for the declaration to be noted. Mrs Marks and Cllr Cooper declared an interest in Item 10 for Soper Hall Community Centre Limited.

54/12 PETITIONS [Item 4]

A25 (Limpsfield)
A petition was presented by Jennifer Richards, signed by 292 residents, requesting a reduction in the speed limit from 40mph to 30mph outside Limpsfield C of E Infant School between Ballards Land and the junction with Limpsfield High Street.

The Local Committee NOTED the response.

Torwood Lane, Whyteleafe
A petition was received, signed by 19 residents requesting additional lighting on Torwood Lane.

The Local Committee NOTED the response.

55/12 FORMAL PUBLIC QUESTIONS [Item 5]

Four formal public questions were received. Written responses are attached to the minutes.

[Lynn Hunter-Rowe on behalf of Felcourt Against Speeding Traffic, asked a supplementary question asking the Committee who would take responsibility should an accident occur. The Committee encouraged the Community group to continue working with the police to ensure that they enforce the speed limit on the road. It was suggested that the group may wish to speak to the new Police and Crime Commissioner to express their concerns of speeding and enforcement on the roads in the District.]

[David Borer on behalf of Transport Access Group asked if the speed limit on Station Road East, Oxted could be reduced to 20mph to make it easier for people to cross the road. The Divisional member commented that he has contacted the Chamber of Commerce in Oxted to seek their views on where the crossings are on Station Road East.]

[Cllr Webster thanked the Committee for writing to the Police Chief Constable regarding the speeding on Stanstead Road.]
The Committee **AGREED** to write another letter to the Police, asking that they consider other options for positioning mobile cameras for enforcing speeding motorists.]

[Leony Goodwin thanked the Committee for their support to date on Harestone Valley Road. Asking a supplementary question of when possible costings for the crossing would be available as the school may wish to fund raise. The Area Highways Manager advised that they are awaiting full costings and final design.

The Committee **AGREED** that when the costings were available the divisional Member would contact the school to discuss options for a crossing point.]

**56/12 FORMAL MEMBERS QUESTIONS [Item 6]**

Mrs Marks asked if the Parking Team at Surrey County Council could provide some statistics on the frequency of visits by the Parking Enforcement Team in Caterham and the number of parking tickets issued. Local traders and businesses are very disappointed that the level of attention given to Caterham by the enforcement team has worsened in the last year or so. Could the Local Committee scrutinise the current service with particular regard to value for money and efficacy?

The Committee **AGREED** to invite the Parking Team Manager at Surrey County Council to a future meeting to discuss.

Mr Sydney requested the Committee’s support for a report to be brought to the March Committee meeting explaining what can and cannot be done to restrict the movement of HGV’s on rural roads in Tandridge. It was suggested that the report considered all roads in the area and not only rural roads. The Chair requested that this be available in good time to share with Parish Councils.

The Committee **AGREED** for a report to be provided at the next meeting.

**57/12 UPDATE ON WINTER MAINTENANCE ARRANGEMENTS [Item 7]**

The Area Highways Manager presented the report.

During the discussion by the Committee the following points were raised:
• The Committee wished to thank Officers for their work to date on the Winter Maintenance scheme and providing new manually steered grit spreaders to Parish Councils, working together to agree what footpaths would be cleared in bad weather.
• Members reported that Parish Councils who had received a new grit spreader were delighted at being able to make a difference in the local area.
• The Area Highway Manager advised County Councillors that they can use their Community Pride money to purchase grit bins.
• Members were concerned that the report did not mention the use of a 4x4 vehicle as the North Downs did have a great need in bad weather.

The Local Committee (Tandridge):

i. **NOTED** the revised winter maintenance arrangements for Tandridge.

ii. **AGREED** that the information contained in the report is shared widely within the District.

NOTE - DC Cooper, DC Dunbar, DC Fisher and DC Harwood left the meeting after the Item at 11.45am.

**58/12 HIGHWAYS SCHEMES PROGRESS REPORT [Item 8]**

The Local Committee (Tandridge)

i. **NOTED** the report for information

**59/12 YOUTH SMALL GRANTS UPDATE [Item 9]**

An Officer from Youth Commissioning Services presented the report.

The following points were raised:

• The deadline for applications to the Youth Small Grant has been extended from the 31 December to 1 February 2013.
• The criteria for applying for the funding has been revised allowing community groups of young people to apply as long as they do it in association with a voluntary organisation, the income and size restriction of the organisation is therefore not applicable as it is the young people making the application.

The Local Committee (Tandridge)

i. **NOTED** the report for information
NOTE- Due to request from a Member, the Chairman brought forward Item 10 to after Item 7.

The sponsoring Member presented the bid.

During the discussion by the Committee the following points were raised:

- Mr Skellett asked if the Committee would support an application to help fund a Stroke Rehabilitation services. The East of the County and in Tandridge this provision is poor compared with the West. Mr Skellett asked if the Committee would support a future application and asked officers to contact the Stroke Support Network.
- The Committee wished for Officers to look into the other options to help residents with the cost of travelling in the district to ensure value for money.

The Local Committee (Tandridge)

i. AGREED the items presented for funding from the Local Committee’s 2012/13 revenue budget as set out in section 2 of this report and summarised below:

<table>
<thead>
<tr>
<th>Organisation</th>
<th>Project Title</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chaldon Scout Group</td>
<td>Refurbishment of HQ</td>
<td>£4000</td>
</tr>
<tr>
<td>Surrey Police</td>
<td>Electric Patrol Cycles £0</td>
<td></td>
</tr>
<tr>
<td>Soper Hall Community Centre</td>
<td>Tables and Trolleys</td>
<td>£2500</td>
</tr>
<tr>
<td>Downlands Project</td>
<td>Minibus</td>
<td>£3500</td>
</tr>
<tr>
<td>Tandridge DC</td>
<td>Taxi Vouchers</td>
<td>£5000</td>
</tr>
<tr>
<td>Burstow Parish Council</td>
<td>Millennium Garden Proj. £1250</td>
<td></td>
</tr>
<tr>
<td>Outwood Cricket Club</td>
<td>Junior Academy Equip</td>
<td>£523.94</td>
</tr>
<tr>
<td>Warlingham Cricket Club</td>
<td>Practice Net</td>
<td>£5000</td>
</tr>
</tbody>
</table>

ii. AGREED the items presented for funding from the Local Committee’s 2012/13 capital funding as set out in section 2 of the report and summarised below:
<table>
<thead>
<tr>
<th>Organisation</th>
<th>Project Title</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st Whyteleafe Scouts</td>
<td>Refurbishment of Scout Hut</td>
<td>£5467.50</td>
</tr>
</tbody>
</table>

iii. **NOTED** the expenditure previously approved by the Community Partnerships Manager and the Community Partnerships Team Leader, in consultation with County Councillors, under delegated powers, as set out in section 3.

iv. **NOTED** any returned funding and/or adjustments, as set out within the report and at Annex A.

Reason for decision

All projects under consideration have been sponsored by, and have the support of, the appropriate Local Member or, for District-wide bids, the Chairman. County Members are requested to consider each of them on their individual merits and to decide, as a group, whether or not to approve them.

**ITEM i.**

**SURREY POLICE** the Committee felt that Members Allocations should not be used to fund a Police project.

**BURSTOW PARISH COUNCIL** the Committee felt that funding for the garden project could be sought from other funding streams so agreed to 50% of the amount requested.

**ITEM ii.**

1st **WHYTELEAFE SCOUTS** the Committee agreed to use all of the remaining capital funds on this project and increase the amount to £5467.50.

**61/12 LOCAL COMMITTEE FLEXIBLE FORWARD PLAN** [Item 11]

The Community Partnership and Committee Officer presented the report.

During the discussion the Committee raised the following point:

- Request that the Parking Team attend the March meeting and a representative from Network Rail attend the June meeting as these are important matters for residents in Tandridge.
The Local Committee (Tandridge):

i. NOTED the report for information

ii. AGREED the provisional dates for 2013/14

Meeting ended at: 12.13

___________________________________________

Chairman
KEY ISSUE

To inform the committee on the items in the next Public Safety Plan Action Plan, covering the period 2013-16.

SUMMARY

The second action plan in support of the Public Safety Plan is currently under development. This process includes a review of the 2 year action plan for 2011-13 and also the proposals for a 3 year action plan from 2013-16.

OFFICER RECOMMENDATIONS

The Local Committee for Tandridge is asked to:

(i) Note the progress to date on items in the Action Plan for 2011-13


(iii) To consider those items that will be the subject of further public consultation at the appropriate time.

Introduction:

1. The Public Safety Plan 2011-20 is supported by a series of action plans, detailing the specific targets and actions for the current period.

2. The first action plan covers the period between June 2011 and March 2013.

3. The second action plan, covering the period between April 2013 and March 2016 is currently under consultation.
4. This report provides an overview of progress against the first action plan and also details the intended actions and targets for the second action plan.

Public Safety Plan Action Plan 2011-13 Review

5. The first action plan supporting the PSP will conclude in March 2013. A number of the actions have been completed, including several that indicated the commencement of projects. There are a number of items that will be carried forward into the next action plan.

6. Several of these items were ‘enabling items’ to allow more significant changes to be made in the following action plan, notably the development of new Wholetime duty systems.

7. **Surrey Response Standard:** The Response Standard is embedded and the reporting mechanism is continuing to be improved. This is now business as usual. **Item complete**

8. **Mutual Assistance:** The arrangements with neighbouring Fire and Rescue Services under sections 13 and 16 of the Fire and Rescue Services Act have been reviewed and revised where appropriate. The agreement with West Sussex following the intended cessation of the ceded area arrangement is being reviewed again. **Item complete.**

9. **Reform of the On-Call duty system:** Revised contracts and a new availability planning system will be in place by April 2013. A phased transition for staff will be implemented during 2013. Item will be completed.

There are a number of actions that are linked to the on-call duty system project:

- 24 hour provision at Cranleigh: This is a deliverable from the main duty system project.
- Revised service delivery at Gomshall. The Service are continuing to develop the options for Gomshall and the staff based there. This may includes crewing a special appliance.
- Removal of 2\textsuperscript{nd} appliances from Cranleigh, Godalming, Haslemere, and Oxted: The removal of the second appliances is also linked to the implementation phasing of the revised contracts. These appliances will not be available for emergency response but may stay in their locations to provide resilience.

10. **Wholetime duty system changes:** Work has been refocused in order to provide a new model for firefighters to provide additional shifts in order to maintain cover against a reducing establishment. This element is expected to be delivered before the end of March 2013. This item will also be **carried forward** in the next action plan.

11. **Location of Fire Stations:** This is an ongoing item; specific details are covered in the Action Plan 2013-16 section of this paper’.
12. **Fire station facilities**: Review ongoing, with incremental implementation subject to budget availability. A number of fire stations are now being shared by Surrey Police and/or South East Coast Ambulance Service creating revenue income and operational benefits.

13. **7 day a week working**: The Middle Management Review reduced the establishment of Middle Managers from fifty to forty and introduced a new working pattern to increase managerial availability at the weekends. **Item complete.**

14. **Operational Assurance**: Good progress is being made, with the second phase of operational audits currently underway. The revised post event review process is being implemented and the organisational learning and Service improvement packages are being delivered. This item will be **carried forward** into the next action plan.

15. **Increased Use of Volunteers**: The Service has increased the number of volunteers to 80 from a figure of fewer than 10 in 2011, and has established a framework for the increase in number of and use of volunteers across a wide range of activity. **Objective being achieved.**

16. **Review of Response/Call Challenge/Charging**: Not complete, this item is dependent upon a pan regional project as detailed in the 2013-16 plan.

17. **Development of sponsorship**: Initial research indicated that this item would require specialist assistance. New post created and appointed to in order to manage this element. Commences in January 2013.

18. **Governance review** - The review will be broken down into 4 workstreams - analysis of the impact of current arrangements; review of possible models; assessment of future influencing factors; and an assessment of options for the future. It is envisaged that the work will develop options by end 2013. The next action plan will include the delivery of the review findings. **Item complete.**

19. **Analysis of data**: The revised Community Risk Profile will be published in April 2013. The annual review/revision of this item becomes business as usual. **Item complete.**

20. **Partnership review**: Partnership review completed with revised register/risk assessment. **Item complete.**

21. **London 2012**: Planning and exercising for the Olympics was completed in time. Significant Service commitment during the Olympics supported the successful delivery of the games, notably the road cycling events and the Olympic Rowing Village at Royal Holloway College. **Item complete.**
22. The Service has developed a 3 year action plan, to commence in 2013. This will then encompass a longer period of the Medium Term Financial Plan and enable the Service to provide direction on a number of significant projects, mostly relating to property/location changes.

23. **Fire station locations:**

24. A number of external factors have contributed to the requirement for Surrey Fire and Rescue Service (SFRS) to engage with station relocations additional to those described within the Public Safety Plan. As a consequence, and in line with the budget planning for the Service, the phasing for implementation has now changed.

**Epsom & Ewell and Reigate & Banstead**

25. West Sussex Fire and Rescue Authority (FRA) have decided to remove the fire engine from their Horley station in April 2013. This affects the fire emergency response arrangements in Surrey as this fire engine was often the quickest response to incidents in the Horley area.

26. Surrey’s response to this action has been the subject of a public consultation, the proposal being to provide new fire station locations in the Salfords and Burgh Heath areas, with one fire engine being moved to Horley as an interim solution for Reigate and Banstead until a suitable location is found in the Salfords area.

**Woking**

27. In September 2012, Surrey County Council’s Cabinet agreed to form part of the Woking Town Centre development company and consequently agreed to the relocation of the fire station from its current site in Cawsey Way.

28. Woking fire station is a relatively modern station that occupies a small footprint. This limits the area available for practical training and also for car parking. The impact on training is obvious, whilst the limited car parking capacity negates the opportunity to create an ‘on-call’ unit at the station, which is an option that SFRS would wish to explore.

29. A proposed site has been given provisional approval by Fire and Rescue based upon operational requirements. At the time of writing the location of the site was subject to the requirement for confidentiality due to commercial/contractual reasons.

30. Target date for completion: **March 2014**
31. Guildford Fire Station is being replaced due to the condition of the existing building. The timescale from the consultants is for early works to begin January 2013 with start of construction on site by May 2013.

32. Preparatory works are being carried out on the properties due to be demolished in January 2013, as part of the enabling works.

33. Property Services target date for completion: **July 2014**.

**PSP Phase 2**

34. Phase 2 of the PSP is described as follows;

9.2 *It will be this second phase of changes that allow us to make the majority of the savings that have been identified in the current medium term financial plan. It will also provide the opportunity to improve our first fire engine response time to particular areas of the county. Due to the complexity of the factors outlined above, we cannot be explicit about where we think our fire stations will be and we are mindful that other opportunities to change may arise. However our current aspirations include the following:*

a) *A fire engine located more centrally in Spelthorne. This would impact on the fire engines at Staines and Sunbury.*

b) *A rationalisation of the number of fire stations in Elmbridge.*

**Spelthorne**

35. The current provision within Spelthorne is one pump at Sunbury and one pump at Staines. These stations are located at either end of the borough. For Staines this means that the fire station is very close to the border with London, with Feltham Fire Station situated approximately 3 miles away.

36. An optimal location in the Ashford Common area has been identified by Property Services and initial scoping work has commenced.

37. Property Services target date for completion: **March 2015**

**Elmbridge**

38. The current provision within Elmbridge is one pump at Painshill, one pump at Esher and two pumps at Walton (1 variable crew, 1 on-call). Painshill is situated in an optimal location but there is the potential to rationalise the resources at Walton and Esher into a suitable site in the Hersham area.
39. Property Services target date for completion: **March 2016**

40. **Income generation**
Details the plan to increase the generation of income through a range of options.

41. **Review of Response/Call Challenge/Charging**
This is an item carried forward from the 2011-13 plan and is dependant upon the delivery of the products from the Fire and Rescue collaborative partnership. This partnership is developing standardised operational procedures and the supporting elements, such as risk assessments, task analysis and training packages. Central government funding has enabled the establishment of a hub, to be based at Reigate, to accelerate the completion of this work and to form the basis of a steady state mechanism for review and revision of the documents.

The Service has already introduced the Incident Types that the partnership has produced, as has the Isle of Wight and has now commenced implementation of the Standard Operating Procedures.

During the 3 year plan the Service will seek from the Fire Authority confirmation of the requirement to continue to respond to incidents that do not form part of the statutory duty detailed by the Fire and Rescue Service Act 2004. This includes incident types such as animal rescue.

Confirmation of the response requirement will also enable the Fire Authority to consider the charging regime applied to incident response where appropriate.

42. **Reform of Wholetime duty systems**
In order to support the further improvement in staffing flexibility and resilience, the Service will progress the development of Wholetime duty systems by the end of this action plan.

43. **Review of Governance**
The review of governance will deliver its findings during this action plan period. This will initiate a project to implement the recommendations following receipt of the appropriate approvals.

44. **Emergency response cover disposition**
The PSP contained a model of the potential disposition of fire engines as a result of the implementation of Phase 1 of the plan. Whilst the rationale behind this disposition plan has not changed, there is a change to the phasing of implementation, prompted in part by the external factors of Horley and Woking. This means that some of the potential disposition changes may not happen due, for example, to a change in fire station locations. This is the case for Epsom, where the implementation of a day crew is likely to be superseded by the establishment of a fire station in the Burgh Heath area.

The PSP also proposed the implementation of day crewed fire engines at Oxted, Godalming and Chobham. Whilst this remains an aspiration for
the Service it is clear that due to the other planned changes described previously this is not a priority action. The implementation of the revised on-call duty system and associated availability requirements will be reviewed and revised where appropriate.

45. The PSP described the creation of additional capacity to support training and community safety activity. The requirement for this capacity remains but the Service will continue to examine the most appropriate method for delivery.

46. The PSP also described the intention to match resources to demand. This involved redressing the imbalance between night time, when currently there is more cover but less demand, and day time when the reverse is true. This remains the intention and the changes in the availability of the on-call duty system will see the first steps in achieving this.

47. The Service understands how valued both the Youth Engagement Scheme and Safe Drive Stay Alive are, and continues to deliver both of these schemes successfully. There are significant resource implications from these that must also be considered in future planning.

48. **Provision of Specialist Capability/Contingency Crewing**

   During this action plan the Service will be implementing a one year pilot scheme during 2013 for the provision of a contingency crewing capability to provide fire and rescue response during periods of staff shortages. This is with a Dorking based company, Specialist Group International Ltd. This meets the statutory requirement as confirmed in the Fire and Rescue Service National Framework.

   In addition to the contingency crewing element, the contract also incorporates the provision of specialist services, incorporating a wide range of special rescue activity, including rescues from surface and subsurface water, confined spaces and heights. One of the recommendations from the Cabinet Paper which initiated this contract is for a thorough review to be undertaken during the period of the pilot. This review will report its findings to the Communities Select Committee.

49. **Reviews of Action Plan 2011-13 items.**

   Items completed during the previous action plan will be reviewed where necessary. This will include the reforms of the On-Call duty system.

**Conclusions:**

50. **Financial and value for money implications**

   The cost and timing assumptions set out above are being taken into accounting in preparing the proposed 2013-18 Medium Term Financial Plan. It is worth emphasising that any additional costs which may be associated with the change in arrangements for Horley have not yet been allowed for, pending consultation; and that the timing of other
changes in station location is the single most critical factor to delivering the savings required.

51. **Equalities Implications**

The proposed location changes will be subject to staff and public consultation. Equalities Impact assessments will be completed where necessary.

**Risk Management Implications**

52. The Medium Term Financial Plan savings are based upon the delivery of the station rationalisations as described. The delivery of these savings remain as a risk.

53. The property strategy for SFRS mitigates community risk as it provides improved facilities in more appropriate locations.

**Implications for the Council’s Priorities or Community Strategy**

54. The continued provision of an effective Fire and Rescue Service supports all of the key priorities

**CRIME AND DISORDER IMPLICATIONS**

55. None identified

**WHAT HAPPENS NEXT**

The Action Plan will be reviewed in light of the comments received.

The Action Plan will be published during 2013 with actions commencing as required during the period of the plan. Items regarding proposed changes to station locations and/or fire engine deployments will be subject to the appropriate public consultation.

Local Committees will be updated on specific actions and progress.

Regular reporting against the 2013-16 Action Plan will be delivered through the Programme Management board of SFRS.

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**LEAD OFFICER:** Russell Pearson, Chief Fire Officer  
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**BACKGROUND PAPERS:** Public Safety Plan 2011-20  
PSP Action Plan 2011-13
KEY ISSUE

This is a report from the Youth Task Group for Tandridge. Services for Young People is presently in the process of supporting the Youth Task Group to re-commission the Local Prevention Framework and its associated elements for the period 1 September 2013 – 31 August 2015. In Tandridge it is proposed that in house delivery will continue to deliver preventative services in line with the revised local specification.

The Local Committee is asked to:

Approve the local specification for Tandridge and approve the Task Group’s recommendations as to how the devolved local commissioning resource should be targeted.

SUMMARY

The Local Prevention Framework has some proposed improvements following the first year of the commission countywide. These changes are outlined in this report.

1. The Youth Task Group was set up by the Local Committee for the purpose of advising the Local Committee in relation to youth issues, with particular reference to prioritising needs in respect of SCC Services for Young People resources devolved to the Local Committee. The Task Group has expressed the view that, given the unique nature of Tandridge, the unsuitability of bids previously and current comparative performance of existing providers across the County, that the Youth Support Service are ideally placed to deliver the best outcomes for young people and should be allowed to continue in house delivery of the Local Prevention Framework. The Task Group has identified key priorities for Tandridge to prevent young people becoming Not in Education, Employment or Training (NEET). This
The report brings forward recommendations from the Task Group on how the local commissioning resource should be targeted.

2. The recommendations focus on key geographical neighbourhoods and community priorities. However, the Task Group agreed that there should be district-wide access to any commissioned services. Following a workshop, the Task Group discussed and agreed key risk factors for Tandridge and these were used to produce a local specification for the Local Prevention Framework for 2013-15. See Annex A.

3. Following agreement of the Local Committee, a proposed in-house delivery plan for work to address the identified priority areas and risk factors will be sought from the Youth Support Service. The Commissioning and Development team will put this proposal forward for consideration of the Task Group. The Task Group will then consider the proposal before final recommendations for award of funding are brought to the Local Committee. The commissioned services would then commence on 1 September 2013.

OFFICER RECOMMENDATIONS

The Local Committee (Tandridge) is asked to:

i). Approve the allocation of £10,000 to Personalised Prevention (see 1.3a for details).

ii). Approve the local needs specification (Annex A) focusing on the identified needs and the geographical neighbourhoods prioritised by the Youth Task Group.

iii). Approve the recommendation of the Youth Task Group that Neighbourhood Prevention should be delivered in house, subject to the submission of a satisfactory delivery plan and final Local Committee approval.

1.0 INTRODUCTION AND BACKGROUND

The Local Prevention Framework is a commission aimed to reduce risk factors and increase protective factors for young people who are identified as being most at risk of becoming Not in Education, Employment or Training (NEET). The Local Prevention Framework is intended to commission preventative opportunities for young people in school years 8-11. Delivered outside of core school hours and external to SCC youth centres, all year round.
1.1 The Local Prevention Framework has been in place across Tandridge since 1st April 2012. This service is currently delivered in house by the Youth Support Service.

1.2 Following the first year of the Local Prevention Framework, the Commissioning and Development team conducted a review of the procurement and commissioning process involved in commissioning the Local Prevention Framework. The results of this were reported to the Education Select Committee on 29 November 2012.

1.3 Several improvements to the Local Prevention Framework were proposed. These include:

a) The inclusion of a Personal Prevention section which will be administered through Individual Prevention Grants. This fund is to provide funding through the Youth Support Service to young people who are NEET or at risk of becoming NEET to support them to participate in Education, Employment or Training. This is through the local purchase of items or services to support the individual. No funds will be provided directly to the young person, but spent by the Youth Support Service Team Manager on the individual's behalf. This will be allocated by the Local Committee from the Local Prevention Framework funding to the Youth Support Service.

b) The inclusion of a Universal Prevention section which will incorporate Small Grants. This is to more closely align Small Grants within Services for Young People's preventative strategy whilst recognising the more general nature of the Small Grants.

c) To allow groups of young people (two or more) to apply through a recognised body for funding through the Universal Prevention (Small Grants) process to support projects or activities, in addition to small voluntary youth organisations who can apply.

d) The retention of the Risk of NEET Indicators (RONI), but to move away from a specified list produced annually. This is to allow providers and all services engaged with Services for Young People and beyond to identify young people who exhibit these risk factors locally, rather than centrally. It is hoped that this will enable a more localised service and remove any perceived restrictions a central list could create. RONI lists will still be generated for the purposes of the year 11-12 transition programme.

**RONI risk factors are (not exhaustive list):**

a. School attendance less than 60%

b. Excluded from school

c. Statement of Special Educational Needs, school action or school action plus
d. Living in an area with increased crime or anti-social behaviour
e. Engaged in anti-social behaviour
f. Poverty in the neighbourhood or household affected by multiple-deprivation
g. Family disruption, ineffective parenting
h. Young Carer
i. Young parent

e) The purpose of Neighbourhood Prevention is to solely focus on those at risk of becoming NEET young people from 1 September 2013 in school years 8 to 11.

f) That the Local Prevention Framework should be awarded in the form of a grant funding agreement, rather than a contract as at present. This provides more freedom to local potential providers through less bureaucracy.

g) Change the name of the Local Prevention Framework to Neighbourhood Prevention Grants to align with the simplified commissioning approach.

h) The Neighbourhood Prevention Grant be awarded for two years from 1 September 2013. This is to allow providers more time to develop relations with local networks and young people locally.

1.4 The amount allocated to each of the eleven Borough and Districts is reviewed each commissioning cycle and is based on the needs of each area based on current NEET and RONI cohorts. There is an adjustment for the number of youth centres to compensate boroughs or districts with fewer youth centres. For 2013-15 Tandridge has been allocated £105,000.

1.5 The district’s allocation for Universal Prevention Grants remains the same at £17,000.

2.0 ANALYSIS

2.1 Services for Young People’s strategic objective is 100 % participation in Employment, Training and Education. The Local Prevention Framework contributes to this by reducing risk factors that may lead to a young person becoming NEET.

2.2 Burstow, Horne and Outwood Ward had the highest number of NEET young people (22) in Tandridge during 2011-12, followed by Bletchingley and Nutfield (16) and Oxted South (15). The two most deprived areas in Tandridge are located within Warlingham East and Chelsham and Farleigh, and Godstone wards, although they are rank 47th and 50th in Surrey.

2.3 Both young people with School Action Plus plans and Statements of Special Educational Need were overrepresented in the NEET cohort in Tandridge when compared to Surrey as a whole.
2.4 84% of young people who have been identified as at risk of becoming NEET in Tandridge have some form of learning difficulty or disability.

2.5 Other key groups of young people in the RONI cohort are those eligible for free school meals (75), members of the Traveller community (13) and those young people who have been looked after (11).

2.6 Tandridge’s 10-19 year old population is: 10,375 (7.7% of Surrey’s 10-19 year old population).

3.0 CONSULTATION

3.1 The Local Committee Youth Task Group met on the 22nd January 2013 to consider the needs of the District and to set the needs assessment and specification for Tandridge.

3.3 Local Committee Chairmen were consulted on the 20 November 2012 and 22 January 2013. Consultation will be ongoing throughout the procurement process.

3.4 The proposed improvements to the Local Prevention Framework were considered and supported by the Education Select Committee on the 29 November 2012.

4.0 FINANCIAL AND VALUE FOR MONEY IMPLICATIONS

4.1 It is anticipated local commissioning will offer better value for money in that the outcomes commissioned and work delivered will be more closely aligned to local need.

4.2 The Local Prevention budget for 2013/14 has already been partially allocated by the Local Committee to extend the present providers contract to 31 August 2013. £36,667 has been allocated to the Youth Support Service as agreed by the Local Committee on the 5 October 2012.

4.3 The remainder £51,333 will be allocated for the period 1 September 2013 – 31 March 2014, a further £105,000 for the period 1 April 2014 – 31 March 2015 and a final £36,667 for the period 1 April 2015 – 31 August 2015. Subject to Cabinet and Full Council budget decisions in 2013-14, 2014-15 and 2015-16. Any reductions in the 2014-15 and 2015-16 will be passed on to the providers. This will be made clear to all providers at the bidding stage and award stage.

5.0 EQUALITIES AND DIVERSITY IMPLICATIONS

5.1 The devolved commissioning budget is likely to be targeted to groups who are vulnerable or at risk.
6.0 CRIME AND DISORDER IMPLICATIONS

6.1 The purpose of Local Prevention is to prevent young people from becoming not in education, employment or training (NEET), evidence shows that young people who are fully participating are less likely to commit crime.

7.0 CONCLUSIONS

7.1 In response to feedback and the Education Select Committee report, officers recommend amendments to the Local Prevention Framework. The aim of the 3 strands of the Local Prevention Framework (Universal Prevention, Neighbourhood Prevention, and Personal Prevention) is to promote 100% Participation. The local specification has been developed in consultation with the Youth Task Group to ensure that bids are tailored to meet local needs.

The Local Committee is asked to:

i). Approve the allocation of £10,000 to Personalised Prevention Budgets.

ii). Approve the local Tandridge needs specification (Annex A) focusing on the identified needs of Tandridge and the geographical neighbourhoods prioritised by the Youth Task Group.

iii). Approve the recommendation of the Youth Task Group that Group that Neighbourhood Prevention should be delivered in house, subject to the submission of a satisfactory proposal and final Local Committee approval.

8.0 REASONS FOR RECOMMENDATIONS

8.1 These recommendations will:

a) Support the council’s priority to achieve 100% participation for young people aged 16 to 19 to be in education, training or employment.

b) Increase the delivery of youth work locally.

c) Speed up the process for awarding Universal Prevention Grants (Small Grants).

d) Increase the access of the Local Prevention Framework through the use of a grants based commissioning process.
9.0 WHAT HAPPENS NEXT

9.1 The next step will be for officers to develop a prospectus which will provide the Youth Support Service with the necessary local information to draw up their proposal.

9.2 The Youth Support Service will be asked to present their proposals to the Youth Task Group.

9.3 A recommendation on the awarding of funding will be brought to the next meeting of the Local Committee for approval.

9.5 It is anticipated that the Youth Support Service will begin delivery on 1 September 2013.

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BACKGROUND PAPERS: N/A
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The priority for the Neighbourhood Prevention Grant in Tandridge is to prevent young people from becoming NEET by supporting young people in years 8-11 to reduce their risk factors and increase protective factors for those who are identified as being most at risk of becoming NEET.

Prevention activities should be co-produced with young people and delivered in the local community. Preventative services must demonstrate high-quality delivery and a focus on meeting the individual needs of young people identified as being at Risk of NEET (RONI). There were 143 young people NEET in Tandridge and 154 identified as at risk of NEET (RONI’s) in 2011/12.

Definitions:

• **NEET** young people are those who are ‘Not in Education, Employment or Training’. They are in year groups 12-14 (aged 16-19) and have had at least one period when they were out of education or work during the 2011-2012 Academic Year (Sept 2011 - Aug 2012);

• **RONI** young people are those who have been identified as ‘At Risk’ of becoming NEET when they leave school (aka RONI) are in year groups 8-11. These young people have been identified by Services for Young People in collaboration with schools. They will exhibit a number of NEET indicators, such as being Looked After or a Child in Need, involvement with crime or anti-social behaviour, low school attendance or fixed term exclusions, or having a learning difficulty or disability.

Key local services/commissions.

There are three key strands to Services for Young People. Providers will be expected to link between these commissions:

• **Centre Based Youth Work** – Delivers universal and targeted provision to all young people. Also works with the RONI cohort.

• **Youth Support Service** – A one-to-one case management service supporting young people who are NEET, in the Youth Justice System, Child in Need and homelessness.

• **Neighbourhood Prevention Grant** – Providing preventative services to RONI young people.

Key characteristics for the Neighbourhood Prevention Grant.

Neighbourhood Prevention activity must take place outside the school day and be delivered from premises other than the Youth Centres above. Initial contact can be made in schools.
Based on the knowledge of local need the Tandridge Task Group have identified the following neighbourhoods as some that should be targeted areas for the delivery of prevention projects. Providers must deliver from one or more of these priority areas of Tandridge:

- Hurst Green
- Caterham-on-the-Hill
- Warlingham
- Smallfield
- Burstow
- Horne
- Outwood
- Smallfield
- Godstone

The Task Group has identified the following specific needs or barriers to Participation in Education, Training or Employment (PETE) in Tandridge for which bids are invited:

- Support for young people with attending special educational needs schools to anticipate their needs moving forward towards PETE.

- Support for young people who are unable to access provision due to a lack of transport causing social isolation and contributing to young people becoming NEET.

- There are a high number of Traveller sites within Tandridge. Support for Traveller young people to access provision and to move towards PETE.

- Young People’s mental health was highlighted as a particular barrier to PETE.

The Tandridge Task Group has identified a need for projects, which fulfil the following key criteria:

- Projects must demonstrate a strategy for engaging young people.

- Projects must work alongside the Supported Families Programme, Youth Support Service, Surrey Police, Schools, Youth Centres and other agencies to identify groups/areas that need extra input.

- Projects should include Community events in areas where there are a high proportion of RONI’s.

- Projects must deliver during the school holidays, weekends and evenings to young people in addition to term-time out of school hours in order to divert young people from anti social behaviour.
• Projects should not duplicate existing provision within the Tandridge area and should enhance or add value to existing services.

• Provision should be developed in one or more of the key priority areas and in areas where there are a high proportion of RONIs as identified in the Local Needs Analysis. Projects should also take into account the geographical nature of Tandridge and recognise that there is a broad spread of young people across the district. Projects should have capacity for borough wide referrals, to ensure any young person in Tandridge can access the provider’s service(s).

• Bids should demonstrate how providers are going to promote their services and engage with young people. Use of alternative media to communicate with young people is desirable.

• Projects should be a mixture of long-term and short-term provision.

• The provider should work to enable young people to take an active part in the district wide Youth Task Group, taking into account young people who attend other youth services.

Bids will be scored by their ability to meet the above needs and deliver in the target areas.
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SUMMARY:

As part of the transformation of the Services for Young People, the Committee was allocated a Youth Small Grants fund of £18,000 to deploy for the year 2012/13.

On 29 June 2012 the Local Committee agreed to delegate all decisions with respect of Youth Small Grants to the Head of Commissioning in consultation with the Youth Task Group. As of 7 February 2013 £0 remains of the Small Grant allocation for 2012/13.

REPORT:

1. INTRODUCTION

1.1 On 10th October 2011, the Committee noted that as of 1st April 2012, it will have £18,000 available to support small voluntary youth organisations with grants of £500 to £5,000.

1.2 On 29 June 2012 the Local Committee agreed to delegate all decisions with respect of Youth Small Grants to the Head of Commissioning in consultation with the Youth Task Group.

1.3 Following the first round of receiving Small grant bids funding was advertised and organisations were able to submit bids since 23rd July 2012 by emailing an application form or via the Surrey County Council website, www.surreycc.gov.uk/smallgrants. For the second round of applications the eligibility criteria has been further emphasised:

- The application should preferably be for a not for profit group or organization with a turnover of less that £100,000 per annum
- Bidding organisation should not have existing contracts with Surrey County Council Services for Young People
Funding would enable direct work with Surrey young people aged 10-19 and is not for large capital funding that does not enable direct activity (e.g. fixing roofs, installing loos etc.)

1.4 Youth Small Grants are currently being reviewed by Services for Young People.

2. Funding Awarded

2.1 All eligible bids have been reviewed by the Head of Commissioning for recommendation and sent to the local Task Group. Funding has been awarded based on the Task Group recommendations.

2.2 Funding awarded:

<table>
<thead>
<tr>
<th>Organisation</th>
<th>Project Title</th>
<th>Project Summary</th>
<th>Amount awarded (as recommended by Task Group)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Caterham Sea Cadets</td>
<td>Trinity 500 Pulling Boat Project</td>
<td>Purchase a new Trinity 500 pulling boat would enable the staff to take the cadets on more regular training sessions and enter more competitions.</td>
<td>£1500 (if at least 75% of user group are from Tandridge rather than Croydon)</td>
</tr>
<tr>
<td>CR3 Soldiers</td>
<td>CR3 Soldiers</td>
<td>Funding for the Youth Club to open a second night a week as requested by the police</td>
<td>£2500</td>
</tr>
<tr>
<td>Lingfield Skate Park Venture</td>
<td>Lingfield Skate Park Venture</td>
<td>Build a new skate ramp</td>
<td>£4000</td>
</tr>
<tr>
<td>Lingfield Youth Club</td>
<td>Youth Worker for Lingfield Youth Club</td>
<td>Employ a youth worker for 3 hrs /week to help run the club</td>
<td>£780</td>
</tr>
<tr>
<td>Outwood Youth Club Committee</td>
<td>Outwood Youth Club</td>
<td>Support annual running costs of the Youth Club</td>
<td>£1000</td>
</tr>
<tr>
<td>Studio ADHD Centre</td>
<td>Studio ADHD Centre Fishing Project</td>
<td>Support angling project for young people with ADHD and Aspergers.</td>
<td>£544</td>
</tr>
<tr>
<td>Godstone Tennis Club</td>
<td>Godstone Tennis Club Junior Members</td>
<td>Evening tennis coaching</td>
<td>£200</td>
</tr>
<tr>
<td>Club</td>
<td>Project</td>
<td>Activity</td>
<td>Amount</td>
</tr>
<tr>
<td>----------------------------------------------------------------------</td>
<td>-------------------------------------------------------------------------</td>
<td>-----------------------------------------------</td>
<td>---------</td>
</tr>
<tr>
<td>Tandridge Canoe and Kayak Club</td>
<td>Stay Top Club Project</td>
<td>Equipment and volunteer training</td>
<td>£1500</td>
</tr>
<tr>
<td>Warlingham District Senior Section</td>
<td>Warlingham District Senior Section Camp</td>
<td>Camping Trip</td>
<td>£300</td>
</tr>
<tr>
<td>Tandridge Village Youth Group</td>
<td>Outbound and Active</td>
<td>Subsidise youth activities.</td>
<td>£1500</td>
</tr>
<tr>
<td>Limpsfield Grange School D of E Canoeing Expeditions</td>
<td>Friends of Limpsfield Grange</td>
<td>Duke of Edinburgh expedition</td>
<td>£400</td>
</tr>
<tr>
<td>1st Godstone Scout Group</td>
<td>Purchase of additional camping equipment for 1st Godstone Scout Group</td>
<td>Camping equipment</td>
<td>£400</td>
</tr>
<tr>
<td>1st Whyteleafe Guides</td>
<td>1st Whyteleafe Guides Summer Camp</td>
<td>Camping equipment</td>
<td>£300</td>
</tr>
<tr>
<td>East Surrey Rural Transport Partnership</td>
<td>Wheels to Work &amp; Learn</td>
<td>Mopeds for young people to access work and education</td>
<td>£3000</td>
</tr>
<tr>
<td>Valley CatSS (Girlguiding UK senior section unit)</td>
<td>Equipping a Senior Section Guide Unit with craft equipment.</td>
<td>Everyday equipment and stationary.</td>
<td>£76</td>
</tr>
<tr>
<td><strong>Total awarded</strong></td>
<td></td>
<td></td>
<td><strong>£18000</strong></td>
</tr>
<tr>
<td><strong>Total remaining</strong></td>
<td></td>
<td></td>
<td><strong>£0</strong></td>
</tr>
</tbody>
</table>

### 3. CONSULTATIONS

3.1 The Services for Young People *Fit for the Future* transformation programme has been subject to wide ranging consultation with groups of young people, staff, and partner agencies. Members have been consulted through the County Council's PVR Member Reference Group.

3.2 Local Committee Chairmen’s views were sought on the Youth Small Grants process on 31st January 2012.

3.3 The Local Committee approved the process for approving Small Grants on 29 June 2012.

### 4. FINANCIAL IMPLICATIONS

4.1 It is anticipated local commissioning will offer better value for money in that the outcomes commissioned will be more closely aligned to local need.
5. EQUALITIES IMPLICATIONS

5.1 The devolved commissioning budget is likely to be targeted on groups who are vulnerable or at risk.

6. WHAT HAPPENS NEXT

6.1 We are no longer accepting applications for this round of Youth Small Grants.

6.2 The Small Grant scheme is currently being reviewed.

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BACKGROUND PAPERS: Services for young people – briefing for elected members (issued May 2011)
OFFICER REPORT TO LOCAL COMMITTEE
TANDRIDGE

MEMBER ALLOCATIONS FUNDING
1 March 2013

KEY ISSUE
To give consideration to the funding requests received that have been sponsored by at least one County Councillor.

SUMMARY
Surrey County Council’s Local Committees receive funding to spend on locally determined purposes that help to promote social, economic or environmental well-being. This funding is known as Member Allocations.

For the financial year 2012/13, the County Council has allocated £12,615 revenue funding to each County Councillor and £35,000 capital funding to each Local Committee.

OFFICER RECOMMENDATIONS
The Local Committee (Tandridge) is asked to:

i. Consider and agree which of the following projects can be funded from the remaining 2012/13 Local Committee delegated revenue budget of £5606.92, as set out in section 2 of this report:

<table>
<thead>
<tr>
<th>Organisation</th>
<th>Project Title</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tandridge Voluntary Service Council</td>
<td>Community Hub Laptops</td>
<td>£2300</td>
</tr>
<tr>
<td>Caterham Festival Theatre Company</td>
<td>Antony &amp; Cleopatra</td>
<td>£500</td>
</tr>
<tr>
<td>Nutfield Pensioners Lunch Club</td>
<td>Auto Fill Water Urn</td>
<td>£475</td>
</tr>
<tr>
<td>Plough Road Allotment Group</td>
<td>Maintenance Equipment</td>
<td>£900</td>
</tr>
</tbody>
</table>
Outwood Horticultural Society  Display Equipment  £550.80
East Surrey Rural Transport Partnership  Wheels for Work  £5000

ii. Note the expenditure previously approved by the Community Partnerships Manager and the Community Partnerships Team Leader in consultation with County Councillors, under delegated powers, as set out in section 3.

iii. Note any returned funding and/or adjustments, as set out within the report and at Annex A.

1 INTRODUCTION AND BACKGROUND

1.1 At the 29 June 2012 Tandridge Local Committee meeting, County councillors agreed to pool their individual £12,615 revenue allocations and to continue to collectively make decisions on expenditure from both their revenue (£75,690) and capital budgets (£35,000).

1.2 Member Allocation funding is generally made to organisations on a one-off basis, so that there is no expectation of future funding for the same or similar purpose.

1.3 Member Allocation funding will not usually be granted for purposes that benefit one individual, nor to fund schools for the direct delivery of the National Curriculum, nor to support political parties.

1.4 When considering bids, organisations applying are advised against assuming that the Local Committee will meet the total cost of their project.

2. BIDS SUBMITTED FOR APPROVAL – REVENUE FUNDING

2.1 The funding proposals for consideration and decision by the Local Committee are set out below. If all of these projects were to be funded in full, the Committee would require a sum of £9725.80. However, the Committee’s remaining revenue budget is £5606.92. Members are therefore requested to decide which projects are to be funded from their remaining revenue budget.
Tandridge Voluntary Service Council
£2300 Revenue

Mrs Sally Marks

An application has been received for the purchase of five laptop computers for permanent use in the Community Hub. The laptops will be used by the various voluntary, community and faith sector organisations that use the Hub’s facilities. The computers will be used for training courses, by the Job Club and to assist with general outreach. It is hoped that the laptops will help the Hub to become more widely accessible by members of the community. The total cost of the project is £2300.

Caterham Festival Theatre Production
£500 Revenue

Mrs Sally Marks
Mr John Orrick

A financial contribution to a production of William Shakespeare’s play, Anthony and Cleopatra, as part of the 2013 Caterham Festival is being sought. The play will be open to up to 300 members of the general public attending the Festival and is also intended to benefit local school pupils since the play currently features as part of the A Level curriculum.

Nutfield Pensioners Lunch Club
£475 Revenue

Mr Tony Elias

An application has been received for the installation of a self-filling urn that will be used by all groups and members of the community that use the Christ Church Hall, where the Pensioners Club meets. This will make the provision of refreshments available to everyone. Currently, some elderly and infirm users find it difficult to use the existing facilities available.

Plough Road Allotment Group
£900 Revenue

Mr Michael Sydney

An application has been received for maintenance equipment for universal use at the allotment site, comprising a lawnmower (£450), strimmer (£200) and safety equipment (£40). The equipment will benefit all allotment holders, thus reducing the system of having to transport heavy equipment by vehicle. The application for £900 is to cover all equipment costs and subsequent related expenses.
Outwood Horticultural Society  £550.80 Revenue

Mr Michael Sydney

An application has been received to purchase display equipment for local horticultural shows. This will be provide an alternative to using the walls in the local halls for displaying art work/photography at the shows. This will benefit the horticultural society and anyone who submits entries to the shows, approximately 50 people.

East Surrey Rural Transport Partnership  £5000 Revenue

Wheels for Work

All Members

The East Surrey Rural Transport Partnership (ESRTP) has submitted an application for financial assistance to help re-establish its Wheels for Work project. The project aims to provide mopeds to allow local young people to look for and take up work in industries that operate anti-social hours (early mornings or late evenings) or are in hard to reach locations such as industrial estates or rural towns and villages where public transport is either lacking or prohibitively expensive. ESRTP has requested £5000 from the Local Committee. This funding would pay for two moped vehicles, safety equipment, insurance and training. The vehicles would be made available on either a rental or a rent-to-buy basis for young people in Tandridge. The total cost of the project is £15000 and an application for £5000 has also been made to Surrey’s Youth Small Grants fund.

3. DELEGATED AUTHORITY APPROVED BIDS

3.1 The Community Partnership Manager or Community Partnership Team Leader (East Surrey) has approved the following bids under delegated authority since the last committee meeting:

<table>
<thead>
<tr>
<th>Member</th>
<th>Project</th>
<th>Amount</th>
<th>Revenue</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mr John Orrick</td>
<td>Caterham Community Choir</td>
<td>£600</td>
<td></td>
</tr>
<tr>
<td>Mr Michael Sydney</td>
<td>Dormansland Cricket Club</td>
<td>£975</td>
<td></td>
</tr>
<tr>
<td>Mr David Hodge</td>
<td>Warlingham School Road to Rio</td>
<td>£897.09</td>
<td></td>
</tr>
<tr>
<td>Mr Michael Sydney</td>
<td>Lingfield Nature Reserves</td>
<td>£990</td>
<td></td>
</tr>
<tr>
<td>Mr Michael Sydney</td>
<td>Lingfield Youth Club</td>
<td>£350.97</td>
<td></td>
</tr>
<tr>
<td>Mr Nick Skellett</td>
<td>Uvedale Rd jct Brassey Rd Grit Bin</td>
<td></td>
<td>£400</td>
</tr>
<tr>
<td>Mr Nick Skellett</td>
<td>Home Park Grit Bin</td>
<td></td>
<td>£400</td>
</tr>
</tbody>
</table>
4. OPTIONS

4.1 The Local Committee may choose to approve part or none of the funding proposals under discussion in this report. The Committee is unable to fund all of the proposals under consideration in this report, in full because it has insufficient remaining funds to do so.

5. CONSULTATIONS

5.1 In relation to new bids, consultation, where appropriate, may have been undertaken by the organisation receiving the funding, the local Member or the Community Partnerships Team, as required.

5.2 The appropriate Surrey County Council services and partner agencies are consulted when bids are submitted, as required.

6. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS

6.1 Each project detailed in this report has completed a standard application form giving details of timescales, purpose and other funding applications made. The County Councillor proposing each project has assessed its merits prior to the project’s inclusion as a proposal for decision by the Committee.

All bids are also scrutinised to ensure that they comply with the Council’s Financial Framework and represent value for money.

6.2 The Committee does not have sufficient monies to fund all of the proposals contained within this report in full. If all of the above recommendations are approved, the committee will have overspent its budget by £4,118.88, as set out in the chart in the Local Committee’s financial position statement attached at Annex A.

6.3 Please note that these figures will not include any applications submitted for approval after the deadline for this report. They will not include any funding that is in the process of being returned to the Local Committee.

7. EQUALITIES AND COMMUNITY SAFETY IMPLICATIONS

7.1 The allocation of the Committee’s budgets is intended to enhance the wellbeing of residents and make the best possible use of the funds. Funding is available to all residents, community groups or organisations based in, or serving, the area. The success of the bid depends entirely upon its ability to meet the agreed criteria, which is flexible.

7.2 The Local Committee funding can be allocated to projects that benefit a diverse range of community safety needs.
8. CONCLUSION AND RECOMMENDATIONS

8.1 The spending proposals put forward for this meeting have been assessed against the County’s standards for appropriateness and value for money within the agreed Financial Framework and the local criteria. These are available from the Community Partnerships Team.

8.2 The Local Committee is asked to consider the items submitted for funding from the remaining 2012/13 delegated revenue budget of £5606.92, as detailed in the report.

9. REASONS FOR RECOMMENDATIONS

9.1 The Committee is being asked to decide on these bids so that the Community Partnerships Team can process the bids in line with the wishes of the Committee.

10. WHAT HAPPENS NEXT

10.1 If approved by the Local Committee, organisations will be approached to sign the funding agreements for their projects based on the bids submitted.

10.2 Any changes to an approved bid will be discussed with the local members and the Chairman and, if the changes are considered to be significant, an amended bid will be brought back to the Committee for approval. In all other circumstances, the Community Partnerships Team will process the payments as soon as possible once the signed agreement has been received.

10.3 All successful applicants will be contacted for details of how the funding was spent and will be asked to supply evidence to the Community Partnerships Team.

Lead Officer: Sandra Brown
Community Partnerships Team Leader (East)
Telephone Number: 01737 737420
E-mail: communitypartnershipseast@surreycc.gov.uk

Report Contact: Diana Ambrose
Local Support Assistant
Telephone Number: 01737 737420
E-mail: communitypartnershipseast@surreycc.gov.uk

Background Papers:
- SCC Constitution: Financial Framework
- Local Committee Protocol
- Criteria and Guidance for Members Allocations
- Local Committee Funding Bids
## Revenue Balance

**OPENING BALANCE REVENUE**

<table>
<thead>
<tr>
<th>Tony Elias</th>
<th>TAN1213006</th>
<th>Godstone Parish Council - Jubilee Celebrations</th>
<th>£500.00</th>
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</thead>
<tbody>
<tr>
<td>Michael Sydney</td>
<td>TAN1213020</td>
<td>Dormansland Carnival</td>
<td>£650.00</td>
</tr>
<tr>
<td>David Hodge</td>
<td>TAN1213024A</td>
<td>Chelsham &amp; Farleigh Parish Council - Diamond Jubilee Picnic</td>
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<tr>
<td>Michael Sydney</td>
<td>TAN1213014</td>
<td>Felbridge PC - Planting of Trees for Queen's Diamond Jubilee</td>
<td>£523.00</td>
</tr>
<tr>
<td>Nick Skellett</td>
<td>TAN1213015</td>
<td>The Bluehouse Festival 2012</td>
<td>£860.00</td>
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<tr>
<td>Tony Elias</td>
<td>TAN1213018</td>
<td>Metal Monkeys (Orpheus) Supernature</td>
<td>£500.00</td>
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<tr>
<td>Sally Marks</td>
<td>TAN1213019</td>
<td>Street Youth Centre - Girls Group</td>
<td>£615.08</td>
</tr>
<tr>
<td>Michael Sydney</td>
<td>TAN1213021</td>
<td>Horne Parish Council - Regeneration of Newchapel Green</td>
<td>£2,500.00</td>
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<td>Sally Marks</td>
<td>TAN1213022</td>
<td>Home-Start East Surrey - Volunteer Preparation Course</td>
<td>£2,030.00</td>
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<td>Michael Sydney</td>
<td>TAN1213023</td>
<td>SUSY Community Radio Project</td>
<td>£2,750.00</td>
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<td>All Members</td>
<td>TAN1213025</td>
<td>Looked After Children Bursary</td>
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<td>John Orrick</td>
<td>TAN1213029</td>
<td>East Surrey Carers Support Association Day Trip to Brighton Summer 2013</td>
<td>£1,500.00</td>
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<td>Tatsfield Allotment and Community Gardens</td>
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<td>Nick Skellett</td>
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<td>Taxi Voucher Scheme</td>
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<tr>
<td>John Orrick</td>
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<tr>
<td>Sally Marks</td>
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<td>Highways Community improvements - Godstone</td>
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<td>Michael Sydney</td>
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<td>Highways Community improvements - Lingfield</td>
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<td>Nick Skellett</td>
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<td>Michael Sydney</td>
<td>TAN1213033</td>
<td>Felbridge Village Hall CCTV</td>
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<td>Michael Sydney</td>
<td>TAN1213034</td>
<td>Surrey Police - Electronic Patrol Cycles - withdrawn</td>
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<td>David Hodge</td>
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<td>Warlingham Heritage Showcase - Hall Hire</td>
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<td>TAN1213036</td>
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<td>Description</td>
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<td>Uvedale Road jct Brassey Road Salt/Grit Bin</td>
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<td><strong>£4,118.88</strong></td>
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## Capital Balance

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<td>Michael Sydney</td>
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<td>Felbridge &amp; Sunnyside Cricket Club - Practice Net</td>
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<td>Michael Sydney</td>
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<td>Nick Skellett</td>
<td>TAN1213007</td>
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<td>Michael Sydney</td>
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<td>Felbridge Gardening Club - Deer Fencing for Garden Plots</td>
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<td>Care &amp; Repair - Tandridge DC - Key Safes</td>
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<td>Ridge Radio Disabled Toilet and Baby Changing Facility</td>
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<td>Returned to Funds - Surrey Fire &amp; Rescue Service Step Ladders</td>
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<td>Caterham Men in Sheds</td>
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<td>1st Felbridge (St Johns) Brownies and Guides</td>
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<td>Tony Elias</td>
<td>TAN1213022</td>
<td>South Nutfield Wednesday Guild</td>
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<td>Sally Marks</td>
<td>TAN1213023</td>
<td>1st Whyteleafe Scout Hut</td>
<td>5,467.50</td>
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</tbody>
</table>

**BALANCE REMAINING**  
£0.00
1.0 INTRODUCTION AND BACKGROUND

1.1 Tandridge District is the most easterly of the 11 Surrey districts bordering Kent to the east, London to the north and East and West Sussex to the south. Although mainly rural, its location on the edge of London, and on national routes to and from the channel ports, contributes to a number of Heavy Goods Vehicle problems for its communities.

1.2 The County Council needs to strike a balance between the economic benefits of HGVs and their impact on the environment. As a transport authority, the Council’s has some limited powers to regulate HGV movements, but also has a role to manage freight through information and voluntary agreements.

1.3 This report will outline perceived HGV issues within Tandridge, refer to potential solutions within the toolkit and give examples of where similar measures have been implemented elsewhere.

2.0 Traffic Infrastructure in Tandridge

2.1 The M25 passes east to west through the northern part of the District. Junction 6 of the M25 is at Godstone. The M23 running north to south cuts through the western part of the District, joining the M25 at Merstham at the border between Tandridge and Reigate and Banstead.

2.2 A number of A and B roads pass through the district. The A roads consist of the A25, A22 and A264. The A25 runs east/west across the District from Sevenoaks District in the east to Reigate & Banstead Borough in the west. The A22 runs north/south entering the District at Whyteleafe in the north and leaving the District at Felbridge in the south. Lastly the A264 passes through the south west corner of the District and joins up with the A22 at Felbridge.
2.3 Annex A describes the main road network in Tandridge and highlights its general transport limitations, weaknesses and threats.

3.0 The Surrey Transport Plan and the Freight Strategy

3.1 Surrey County Council adopted the Surrey Transport Plan (STP) in 2011. The Freight Strategy is a core strategy of the STP and can be viewed on the website at:

3.2 The Freight Strategy contains a toolkit of potential measures for managing Heavy Goods Vehicle Movements. The toolkit is reproduced as Annex B.

3.3 This report will outline perceived HGV issues within Tandridge, refer to potential solutions within the toolkit, and give examples of where similar measures have been implemented elsewhere.

4.0 Heavy Goods Vehicles Pressures on Tandridge

4.1 The County Council needs to strike a balance between the economic benefits of HGVs and their impact on the environment. As a transport authority, the Council’s has some limited powers to regulate HGV movements, but also has a role to manage freight through information and voluntary agreements.

4.2 Tandridge is predominantly rural with 94% of the district designated as Green Belt. However, its position within the national road network means that the area suffers from the effects of HGV traffic passing through on route to other key destinations. The M25 in the district forms part of the strategic road network connecting the channel ports with London and the rest of the United Kingdom. Traffic problems on the M25 in this area often result in traffic diverting on to the A25 which runs parallel.

4.3 Redhill has no direct access to the M25/M23 which means that many vehicles, including HGV's, bound for the town exit the motorways at the Godstone interchange and travel west along the A25 to Redhill. HGV traffic accessing mineral working sites and a waste transfer station alongside the A25 between Redhill and Godstone can compound this problem and has a detrimental environmental impact on the villages along this route (Godstone, Nutfield and Bletchingley).

4.4 A 2010 study of roadside parking in South London and Surrey revealed that many HGV's, after entering the UK at the channel ports, break their journey within Surrey before travelling into London or beyond early the next day. There is very little lorry parking within the London area which puts pressure on areas alongside roads in this part of Surrey. Overnight facilities are provided on the M25 at the Clackett Lane Services and the recently completed Cobham services but many drivers seek avoid the high cost of this service by parking at formal and informal parking areas alongside the A25, A22 and A23.
4.5 With the exception of Caterham, Tandridge north of the M25 is mainly characterised by a hilly landscape with narrow, often steeply graded, which are difficult to negotiate by HGV’s.

4.5 To the south of the district there is mostly rural but has pockets of rural industry such as the Lambs Industrial Estate and the Hobbs Industrial Estates accessed of the A22. Lingfield racecourse can generate a large number of large vehicles on race days.

5.0 Practical Uses of Toolkit measures

5.1 Like any other class of road user, HGVs have a general right to use all public roads. The County Council (and other stakeholders such as the Highways Agency) encourage HGV to use the highest category of road for the majority of their journeys and only use local roads for access to their destination.

5.2 Positive Lorry Routeing - A review of the Surrey Priority Network has recently been completed. Extensive traffic counts across the county have confirmed those roads with the heaviest traffic flows and those primarily used by HGVs. Together with other criteria this information is used to target maintenance funding towards the roads that support the heaviest traffic flows, especially HGVs. This is generally the A and B road network but can include some other roads such as those to industrial estates.

5.3 We encourage HGVs to use the most appropriate roads and use distinctive positive lorry routes signing to key destinations. However where HGV’s regularly divert onto alternative less suitable routes we can impose environmental restrictions to enforce this measure.

5.4 The County Council has powers to apply an environmental weight limit which would prevent lorries above a certain weight from using a road. Each application is considered on its merits. For any given application, we will assess whether the limit would divert lorries onto even less suitable roads. We will also assess whether some HGVs would need to be allowed an exception to the limit, for example to service local shops and businesses. An "except for access" clause can be imposed within the restriction but these arrangements can fall into disrepute because they are very difficult to enforce, as Police need to observe an offence taking place. For these reasons environmental restrictions are rarely used unless there is an acceptable diversionary route and there are no shops and businesses within the restricted area.

5.5 If an environmental weight limit is not suitable for a given location, it may be possible to enter into a local voluntary agreement. For example, this may cover the routes that vehicles take and the times that they operate.

6.0 Examples

6.1 In north-west Surrey the key lorry routes from the motorway network to Woking town centre and the Brook lands Industrial Estate have been signed using distinctive white on black lorry route signs. The signing along the A322
between West End and Brookwood has been re-enforced by installing a 7.5 tonne environmental weight limit throughout the Knaphill area. Chobham village centre has a 13 tonne environmental weight limit.

6.2 In some more localised areas where problems are encountered on individual roads, we can install **Unsuitable for HGVs signing**. However, as these signs are only advisory and can be abused if overused, we only install them in locations where large vehicles are regularly getting stuck.

7.0 **Meetings with TAG 25 Group**

7.1 A number of meetings, initiated by East Surrey MP Sam Giymah have taken place with the TAG25 group and representatives of the communities of Godstone, Bletchingley and Nutfield to discuss issues concerning HGV movements along the A25 between Redhill and Godstone. These ongoing meetings have considered access to mineral working sites, mitigation measures including revisions to speed limits in the villages and the local Parish Council taking control of a roadside parking area in Nutfield. It is intended to carry forward proposals from these meetings for future consideration within the local highways programme and Tandridge District Council's Community Infrastructure Levy (CIL) schedule which is anticipated to come into force in 2014.

8.0 **Working with partners to consider freight issues (Planning Applications and Vehicle Operators Licenses)**

8.1 Surrey County Council will continue to consider freight access and operating issues are fully considered, and advising on the application of suitable conditions, on planning applications and applications for (HGV) Vehicle Operators Licenses.

**LEAD OFFICER:** Peter Hitchings, Engineer  
**TELEPHONE NUMBER:** 03456 009 009  
**E-MAIL:** highways@surreycc.gov.uk
Components of the road network in Tandridge, with limitations, and weaknesses and threats

<table>
<thead>
<tr>
<th>Component of the transport network</th>
<th>Historic and geographical limitations</th>
<th>Weaknesses and threats</th>
</tr>
</thead>
<tbody>
<tr>
<td>Principal road network</td>
<td></td>
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<tr>
<td>The M25 passes through the northern part of the District. Junction 6 of the M25 is at Godstone.</td>
<td>Tandridge District is the most easterly of the eleven districts in Surrey, bordering Kent to the east, London to the north and East and West Sussex to the south. With an area of 248km² and just under 80,000 people, it has the lowest population density in the county.</td>
<td>Congestion and tailbacks on the M25 and M23 are regrettably regular features in East Surrey. One issue is about the safety and convenience of the users of local roads which often become congested if there is a serious motorway problem. Delays on the motorway network often result in serious congestion on routes such as the A25 and on parts of the A22.</td>
</tr>
<tr>
<td>The M23 cuts through the western part of the District.</td>
<td>Some 94% of the District is designated as Green Belt and the urban area occupies the remaining 6%, much of which lies predominantly in the northern half of the District.</td>
<td>Surrey has relatively high levels of usage on its roads and there are particular congestion issues in many areas of East Surrey at peak times. There are significant volumes of traffic passing through the District including on the M25 and M23. In part this is due to:</td>
</tr>
<tr>
<td>There are a number of A and B roads throughout the district. The A roads consist of the A25, A22 and A264. The A25 runs east/west across the District from Sevenoaks District in the east to Reigate &amp; Banstead Borough in the west.</td>
<td>There are two Areas of Outstanding Natural Beauty (AONB), the Surrey Hills AONB in the north and the High Weald AONB in the south-east. AONBs are landscapes of national importance.</td>
<td>a) Gatwick Airport which employs approximately 25,000 on airport; and</td>
</tr>
<tr>
<td>The A22 runs north/south entering the District at Whyteleafe in the north and leaving the District at Felbridge in the south. Lastly the A264 passes through the south west corner of the District and joins up with the A22 at Felbridge.</td>
<td></td>
<td>b) The pattern of residents choosing to live further out from London than their place of work, resulting in an inward drift of traffic in the morning peak and outward drift in the afternoon/evening peak.</td>
</tr>
<tr>
<td>B roads in the District include the B269 which enters the District at Hamsey Green and leaves the District at Limpfield Chart going into Kent and the B2024 which connects with the B269 at Botley Hill and runs into Kent leaving the North Downs just below Tatsfield.</td>
<td></td>
<td>Forecasts plans produced by the Highways Agency show that by 2026 the levels of stress experienced on the M23 will increase, however, due to the widening scheme that is proposed to take place between junctions 5 to 7 of the M25 in 2010/11 the congestion levels on the section will be reduced by 2026.</td>
</tr>
<tr>
<td>Apart from the M25, east-west transport links are poor. Gatwick Airport lies just over the District boundary to the south-west. Parts of the south of the District are subject to serious noise disturbance from aircraft flying into or out of the Airport</td>
<td></td>
<td></td>
</tr>
<tr>
<td>The frequency of the bus services running to and from the outside of Caterham Station is low and needs to be adapted to meet the needs of commuters needing to make their journey into London to work at peak times.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## Freight Strategy Toolkit

<table>
<thead>
<tr>
<th>Measures and interventions related to the Freight Strategy</th>
<th>Contribution to Objectives</th>
<th>Strategy which is the main promoter of the measure</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Eff</td>
<td>Rel</td>
</tr>
<tr>
<td><strong>Infrastructure Measures</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Safety engineering at collision sites</td>
<td></td>
<td>✔</td>
</tr>
<tr>
<td>“Unsuitable for HGVs” signing</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Positive lorry route signing</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td><strong>Management of Infrastructure</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>HGV restrictions, including weight and height restrictions</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Developing a preferred lorry route network for satnav applications, including information on driver rest facilities</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Collaborative working with the freight industry and other authorities</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Lorry incident reporting system</td>
<td>✔</td>
<td></td>
</tr>
<tr>
<td>Monitor local lorry movements, working with local residents and elected members</td>
<td>✔</td>
<td></td>
</tr>
<tr>
<td>Loading/unloading bay provision</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Freight Quality Partnerships</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Freight delivery and servicing planning</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Construction Logistics Planning</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>River freight transport</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Rail freight transport</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td><strong>Information Provision</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Exploiting future opportunities to disseminate information to lorry drivers and satnav companies (eg. Mobile phone applications, partnership work with Kent County Council at major ports)</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td><strong>Pricing Measures</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ensuring access issues are fully considered as part of Vehicle Operators License Applications</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td><strong>Other Measures (including Land Use Measures)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Working with partners to consider freight issues:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• in Local Development Framework process to plan location and type of development and local infrastructure improvements and controls,</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>• in identification of appropriate developer-funded mitigation schemes,</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>• in providing guidance on parking provision</td>
<td>✔</td>
<td></td>
</tr>
</tbody>
</table>
LOCALISM IN HIGHWAYS : AN UPDATE ON DEVOLVED HIGHWAYS DELIVERY

1 March 2013

KEY ISSUE
Surrey County Council is working with parish and town councils and other local organisations to explore and establish, where feasible, appropriate locally-managed highway service decision-making and delivery.

SUMMARY
As part of the ‘localism’ drive, service providers and public bodies are exploring ways of involving local organisations and communities in the delivery of services in their neighbourhoods. Surrey County Council is working with parish and town councils and other community organisations to establish some locally-managed highways service delivery. Discussions with divisional members, area highways officers, parish and town councils, and other organisations have taken place to bring together some initial proposals for Tandridge as seen in Appendix 1.

This paper provides the Local Committee with current bids from parish and town councils and other organisations in Tandridge, and requests that members confirm support for the approach and to note where members have funded parish or village councils from their delegated allocations.

OFFICER RECOMMENDATIONS
The Local Committee (Tandridge) is asked to agree that:

(i) The Highways Localism initiative is supported in principle in Tandridge District.
(ii) Current proposals for delivering these services in Appendix 1 are noted for information.
1 BACKGROUND

- Service providers and public bodies are exploring ways of involving local organisations and communities in continuing to improve the relevance, quality and effectiveness of services in their neighbourhoods. In a drive to greater ‘localism’, Surrey County Council is working with parish and town councils and other community organisations to establish locally-managed highway service delivery.

- Surrey Local Committees are already facilitating an increasing proportion of local spending of highways budgets. In 2012/13 the committees and individual members, through their Community Pride (Enhancement) funds, made decisions covering some £8m of the county council’s highways spend, up from around half that amount in 2011/12. Early decision-making has enabled this increased volume of local spend to be achieved and visible benefits to be realised.

- In 2013/14, local committees have the opportunity to launch this increased involvement of neighbourhoods in decision-making and delivery of services. Parish councils, town councils and other local groups are submitting bids to local committees for highways related works they would like to carry out, manage or commission in their area during 2013/14. The table below summarises the bids currently received for the Local Committee in Tandridge.

- The Local Committees is invited to note these proposals from their delegated highways budget for 2013/14. County members may also wish to consider funding future initiatives through their Community Enhancement 2013/2014 allocations.

2 PROCESSES

- The county council will be working closely with parish and town councils to facilitate these processes and ensure all relevant information, support and agreements are in place to make this as easy as possible.

- Where there are no parish or town councils, other local organisations such as residents associations have the opportunity to bid for funding to carry out small highways tasks and one-off jobs, as agreed by members and with support from the local Highways team.

- Where bids or associated arrangements are not sufficiently advanced to commence at the start of 2013/14, officers from Surrey County Council will continue to work with members and partners to explore all potential opportunities for continuing to devolve decision-making and services to local communities for the future.

- In their community leadership role, individual county members identify different opportunities to enhance local decision-making and delivery.
The project team can assist in implementation of these varying approaches and to share good practice with other local committees.

- Following discussion with the divisional member and Highways team, the parish or town council, or other local organisation may submit a bid proposal for funding to deliver identified highways tasks in their neighbourhood.

- Once the Divisional Member or the Local Committee have agreed to support the proposal on an annual basis, the work will be established with six monthly reviews.

3 CONSULTATIONS

- The Highways Localism initiative is at an early stage and is still taking shape, having been shared initially with a first tranche of parish councils, divisional members, Local Committee Chairmen and Vice Chairmen, and the Surrey Association of Local Councils. Each proposal needs partnership agreement from members, highways officers and other appropriate partners according to the local needs and priorities in that neighbourhood. It is not a ‘one-size fits all’ approach.

- Consultations will continue with all partners to monitor and review the outcomes and modify the processes to ensure good practice, value for money and quality delivery.

4 FINANCIAL AND VALUE FOR MONEY IMPLICATIONS

- Budgets will be allocated, monitored and reviewed through a transparent and agreed process, with members and the Local Committee agreement and Highways support.

- Services will be delivered where communities and neighbourhoods have identified a need, focusing funding on the key community priorities and exploring wider funding opportunities where possible.

5 EQUALITIES AND DIVERSITY IMPLICATIONS

- There are no equality or diversity implications at this time.

6 CRIME AND DISORDER IMPLICATIONS

- There are no crime and disorder implications at this time.
7 CONCLUSION AND RECOMMENDATIONS

This paper provides the Local Committee with current proposals from parish and town councils and other organisations in Tandridge, and requests that members confirm support where agreed and to note where members have funded parishes or other local groups from their own allocations.

The recommendation is that the Highways Localism initiative is supported in principle in Tandridge and that current bids for delivering these Highways services in Appendix 1 are noted.

8 REASONS FOR RECOMMENDATIONS

Service providers and public bodies are exploring ways of involving local organisations and communities in continuing to improve the relevance, quality and effectiveness of services in their neighbourhoods. In this drive to greater 'localism', Surrey County Council is working with parish and town councils and other community organisations to establish locally-managed quality highway service delivery, and these recommendations support this focus.

9 WHAT HAPPENS NEXT

Services will be developed and delivered through partnerships with parish councils and other local organisations. Monitoring and review of these approaches will also be established.

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CONTACT OFFICER: Lynne Martin, Senior Project Manager
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E-MAIL: Lynne.Martin@surreycc.gov.uk
Burstow and Horne Parish Councils (Divisional Member: Michael Sydney)
– proposal to clear vegetation, ditches, pathways and hedging according to priorities (£5000).

Chaldon Village Council (Divisional Member : John Orrick)
- proposal to maintain verges and signs, hedge trimming and ditches. (£3000-£5000, detail and costs to be confirmed)
KEY ISSUE

To inform the Local Committee on the outcome of the 2012/13 Integrated Transport and highways maintenance schemes programmes in Tandridge and seek approval to put on hold the proposed improvement at the junction of Westhall Road/Narrow Lane/Westhall Park, Warlingham.

SUMMARY

At the 2 March 2012 Local Committee, Members agreed a programme of work for highways in Tandridge. This report sets out the outcomes of both the Integrated Transport Schemes programme and the programme of maintenance works. The cost of the proposal to improve the junction of Westhall Road/Narrow Lane/Westhall Park, Warlingham has been estimated at between £85,000 and £90,000. Given the limited budget for Integrated Transport Schemes, the Local Committee’s agreed priorities and the good accident record at this location, it is proposed not to progress this scheme at the current time.

OFFICER RECOMMENDATIONS

The Local Committee (Tandridge) is asked to:

(i) Note the report for information; and

(ii) Agree that the proposal to improve the junction of Westhall Road/Narrow Lane/Westhall Park, Warlingham is not progressed at the current time.
1 INTRODUCTION AND BACKGROUND

1.1 In March 2012, Tandridge Local Committee agreed a programme of capital Integrated Transport Schemes (ITS) improvement and maintenance works, and revenue Maintenance expenditure for 2011/12 in Tandridge District. The capital budget for ITS improvement schemes was £183,573, the ITS capital maintenance schemes budget was a further £183,573 and the revenue maintenance budget was £251,440. In addition to this, each County Member was allocated £5,000 Community Pride funding to spend on improvements in their local area. The budgets for the above programmes were devolved to the Local Committee.

1.2 In addition, there are capital budgets that are delegated to the Head of Surrey Highways for highways works across the County, managed by the central Asset Management team. These budgets cover major maintenance, surface treatments, footway schemes, and flooding and drainage schemes.

1.3 Developer contributions and other external sources provide a further area of funding of highway improvement schemes.

2 ANALYSIS

2.1 Annex A sets out the 2012/13 approved programme of works in Tandridge under the headings described above and provides an end of year update.

2.2 A number of Integrated Transport Schemes have been the subject of design only this financial year. It is suggested that these schemes be carried forward onto the ITS programme for 2013/14 – 2014/15, which is the subject of a separate report to this meeting of Tandridge Local Committee.

2.3 Feasibility design to improve the layout of the junction of Westhall Road, Narrow Lane and Westhall Park is shown in Annex B. The existing layout at this junction results in vehicles cutting across a hatched area of carriageway and pedestrians are not well catered for within the existing layout. However, there are no recorded personal injury accidents at this junction over the 3 year period November 2009 to October 2012, the latest figures available. As indicated on the plan, there are BT chambers within the scheme boundary which would need to be diverted.

2.4 Construction of this scheme has been estimated at £25,000 and the BT diversion works would cost an estimated £53,000. Taking into account the costs of detailed design, road safety audits and possible road closures to carry out the works, it is estimated that the total scheme cost could be in the region of £85,000 to £90,000.

2.5 At the Member Workshops held to develop the Tandridge ITS forward programme for 2013/14 to 2014/15, the Westhall Road scheme was not considered to be a high priority given the costs, good accident record and limited budget. It is therefore proposed not to progress this scheme at the current time.
2.6 Eleven Local Structural Repair (LSR) schemes were completed in 2012/13 funded from the Local Committee ITS capital maintenance budget. A further three LSR schemes were completed by the central Asset Management team.

2.7 Table 1 below shows the revenue maintenance allocations for 2012/13, together with works carried out to date. This budget will have been spent in full by the end of the financial year.

<table>
<thead>
<tr>
<th>Item</th>
<th>Allocation</th>
<th>Works Carried Out</th>
</tr>
</thead>
<tbody>
<tr>
<td>Drainage / ditching works</td>
<td>£28,000</td>
<td>Investigation and/or repairs carried out 8 locations.</td>
</tr>
<tr>
<td>Tree works</td>
<td>£30,000</td>
<td>Cutting back of vegetation at various locations.</td>
</tr>
<tr>
<td>Carriageway or footway patching works</td>
<td>£40,000</td>
<td>Improvement schemes at Approach Road, Tatsfield; Westerham Road, Limpsfield; Farleigh Court Road; Lake View Road; and Woodhurst Lane.</td>
</tr>
<tr>
<td>Signs and Road makings</td>
<td>£2,000</td>
<td>Provision of new signs, upgrade/replacement of existing signs and provision of new bollards at various location</td>
</tr>
<tr>
<td><strong>Sub Total</strong></td>
<td><strong>£100,000</strong></td>
<td></td>
</tr>
<tr>
<td>Additional funding</td>
<td>£151,440</td>
<td>Hire of Revenue Maintenance Gang Area-wide ad hoc gully cleaning Eastbourne Road, Lingfield fencing works Other minor works</td>
</tr>
<tr>
<td><strong>Sub Total</strong></td>
<td><strong>£151,440</strong></td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>£251,440</strong></td>
<td></td>
</tr>
</tbody>
</table>

Table 1 – Revenue Maintenance 2012/13

2.8 Tandridge Local Committee was allocated £30,000 Community Pride Fund, which equates to £5,000 per County Member, to pay for small highway improvements to benefit the local community. This budget has been spent in full to carry out works such as providing new grit bins, signing, bollards, handrails and treeworks.

2.9 Six major maintenance schemes were delivered in Tandridge and an extensive programme of surface treatment schemes has been substantially delivered. A major drainage scheme was delivered on the A22 Caterham By-Pass to address flooding issues and to provide access for future maintenance. A further drainage scheme was completed in East Grinstead Road where surface water had been contributing to a number of single vehicle, loss of control accidents.

2.10 External funding was used to part fund the footway scheme in Rook Lane, Chaldon. This scheme was part funded by the Parish Council.
2.11 Work is on-going to identify options for using developer contributions in Tandridge.

3 FINANCIAL AND VALUE FOR MONEY IMPLICATIONS

3.1 The key objective with regard to the 2011/12 budgets has been to manage to a neutral position. Final end of year figures are not yet available to determine if this objective has been achieved.

4 EQUALITIES AND DIVERSITY IMPLICATIONS

4.1 The Highway Service is mindful of its needs within this area and attempts to treat all users of the public highway with equality and understanding.

5 CRIME AND DISORDER IMPLICATIONS

5.1 A well managed highway network can reduce fear of crime and allow the Police greater opportunity to enforce speed controls.

6 CONCLUSION AND RECOMMENDATIONS

6.1 This report sets out the highway works carried out in Tandridge in 2012/13, for Members information. It also recommends that the junction improvement scheme at Westhall Road/Narrow Lane/Westhall Park, Warlingham is not progressed at the current time.

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E-MAIL: highways@surreycc.gov.uk
CONTACT OFFICER: Anita Guy, Senior Engineer, South East Area Team
TELEPHONE NUMBER: 03456 009 009
E-MAIL: highways@surreycc.gov.uk
BACKGROUND PAPERS: Report to Tandridge Local Committee, 2 March 2011
## INTEGRATED TRANSPORT SCHEMES – CARRIED FORWARD 2011/12

<table>
<thead>
<tr>
<th>Project</th>
<th>Allocation</th>
<th>Detail/Progress</th>
</tr>
</thead>
<tbody>
<tr>
<td>Outwood Lane, Bletchingley – Phase 1</td>
<td>£89,100</td>
<td>Speed Management – speed limit reduction to 40mph &lt;br&gt;Completed</td>
</tr>
<tr>
<td>A25 Godstone Road, Bletchingley</td>
<td></td>
<td>Speed Management – extension of existing 30mph &lt;br&gt;Speed limit change completed. Gateway enhancement designed – to be implemented this financial year</td>
</tr>
<tr>
<td>High Street/Dormans Road/Plough Road, Dormansland</td>
<td>£89,100</td>
<td>Junction improvement - mini-roundabout &lt;br&gt;Further design work being progressed following Stage 1 Road Safety Audit. Scheme will require land acquisition.</td>
</tr>
<tr>
<td>Little Common Lane, Bletchingley</td>
<td></td>
<td>Relocation of pedestrian crossing point &lt;br&gt;Completed</td>
</tr>
<tr>
<td>Church Lane/Barrow Green Road/Bluehouse Lane, Oxted</td>
<td></td>
<td>Pedestrian facilities – two zebra crossings &lt;br&gt;Civils works completed. Awaiting Skanska electrical connection.</td>
</tr>
<tr>
<td>Chelsham Common Road, Warlingham</td>
<td></td>
<td>Speed limit reduction to 30mph. &lt;br&gt;Completed</td>
</tr>
<tr>
<td>B2031 Rook Lane, Chaldon</td>
<td>£15,000</td>
<td>Extension of footway improvements &lt;br&gt;Completed</td>
</tr>
<tr>
<td>High Street, Dormansland</td>
<td>£24,000</td>
<td>Safety improvements. Scheme revised following road safety audit. Parish Council expressed concerns and scheme put on hold. Pedestrian count carried out by Parish on 12 September 2012. Any further design work to be carried out 2013/14, subject to allocation of funding.</td>
</tr>
</tbody>
</table>
## INTEGRATED TRANSPORT SCHEMES – NEW SCHEMES 2012/13

<table>
<thead>
<tr>
<th>Project</th>
<th>Allocation</th>
<th>Detail/Progress</th>
</tr>
</thead>
<tbody>
<tr>
<td>Outwood Lane, Smallfield – Phase 2</td>
<td>£10,000</td>
<td>Extension of 40mph speed limit</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Completed</td>
</tr>
<tr>
<td>East Grinstead Road, Lingfield</td>
<td>£5,000</td>
<td>Signing and lining</td>
</tr>
<tr>
<td></td>
<td></td>
<td>With Area Team to order works</td>
</tr>
<tr>
<td>Town Hill, Lingfield</td>
<td>£10,000</td>
<td>Footway widening</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Insufficient width available to enable widening within the existing highway boundary. Maintenance Engineer to arrange levelling of footway where appropriate.</td>
</tr>
<tr>
<td>Redehall Road, Smallfield</td>
<td>£5,000</td>
<td>Extension of 40mph speed limit to B2037</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Works programmed early March</td>
</tr>
<tr>
<td>Bluehouse Lane (Limpsfield Grange School), Oxted</td>
<td>£10,000</td>
<td>Footway improvements</td>
</tr>
<tr>
<td></td>
<td></td>
<td>On-going sweeping and cutting back of overhanging vegetation to clear existing hatched area. Road widths to be measured once clearing work completed to identify any areas where hatching could be extended.</td>
</tr>
<tr>
<td>A25 Westerham Road, Limpsfield</td>
<td>£10,000</td>
<td>Advisory 20mph speed limit. Speed surveys been carried out. Awaiting price from Skanska. Works to be ordered for completion this financial year.</td>
</tr>
<tr>
<td>Harestone Valley Road, Caterham</td>
<td>£5,000</td>
<td>Pedestrian crossing outside Caterham School</td>
</tr>
</tbody>
</table>
### INTEGRATED TRANSPORT SCHEMES – NEW SCHEMES 2012/13

<table>
<thead>
<tr>
<th>Project</th>
<th>Allocation</th>
<th>Detail/Progress</th>
</tr>
</thead>
<tbody>
<tr>
<td>Whyteleafe Road, Caterham</td>
<td>£5,000</td>
<td>Pedestrian crossing improvements by Audley School With Design Team for design only 2012/13. Traffic survey completed. Report due mid/end March.</td>
</tr>
<tr>
<td>Westhall Road/Narrow Lane/Westhall Park, Warlingham</td>
<td>£25,000</td>
<td>Junction improvement See paras. 2.3 – 2.5 of this report.</td>
</tr>
<tr>
<td>Byers Lane, South Godstone</td>
<td>£2,000</td>
<td>Investigate HGV issues ‘Unsuitable for HGVs’ signing not address issue raised by residents. With Design Team to consider alternative measures - for design only 2012/13. Report due end March.</td>
</tr>
<tr>
<td>Small Safety Improvements and Stage 3 Road Safety Audits</td>
<td>£5,000</td>
<td>Hollow Lane, Dormansland speed limit assessment Assessment carried forward to early 2013/14.</td>
</tr>
<tr>
<td>A22 junctions with A25, M25 J6, B2208 (Wapses Lodge) and B2208 (Newchapel Road)</td>
<td>£20,000</td>
<td>Investigation of signs, road markings, operation of roundabouts Proposals to amend markings at Wapses Lodge roundabout and A22/A25 roundabout – completed. M25 J6/A22 roundabout – further design work being carried out for implementation 2013/14, subject to allocation of funding (see separate report on this agenda).</td>
</tr>
<tr>
<td>Blackberry Lane/Blackberry Road, Dormansland</td>
<td>£5,000</td>
<td>Introduce one-way working With Design Team for design only 2012/13. Report due end March. Implementation in 2013/14, subject to allocation of funding (see separate report on this agenda).</td>
</tr>
</tbody>
</table>
### INTEGRATED TRANSPORT SCHEMES – NEW SCHEMES 2012/13

<table>
<thead>
<tr>
<th>Project</th>
<th>Allocation</th>
<th>Detail/Progress</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parking</td>
<td>£11,000</td>
<td>Contribution towards implementation of parking measures 2012/13. Measures advertised and objections considered by Local Committee at October meeting. Some additional consultation required in Church Rd, Woldingham and Rockfield Road Oxted following initial consultation. Detailed design is underway and a works likely to be completed by early Summer. Residents’ parking consultation in Caterham Valley completed during December and January. Responses being analysed and will be discussed with divisional member. Parking consultations in Whyteleafe have been delayed due to car park re-decking work and consequent displacement. Proposals have been developed for Station Rd, Lingfield following discussions with divisional member and Parish. Consultation planned for the spring.</td>
</tr>
<tr>
<td>Signs</td>
<td>£10,000</td>
<td>Provision of new signs. Underspend to be allocated to scheme implementation, subject to consultation with Chairman and Vice-Chairman.</td>
</tr>
<tr>
<td>Funding ring fenced for construction of schemes identified above</td>
<td>£40,000</td>
<td>For scheme implementation</td>
</tr>
<tr>
<td>Capital Maintenance</td>
<td>£187,146</td>
<td>Local Structural Repair schemes. See separate table below</td>
</tr>
<tr>
<td>Project</td>
<td>Location</td>
<td>Update</td>
</tr>
<tr>
<td>----------------------------------------</td>
<td>------------</td>
<td>--------------------------------------------------</td>
</tr>
<tr>
<td>Crowborough Drive</td>
<td>Warlingham</td>
<td>Completed</td>
</tr>
<tr>
<td>Harrow Road</td>
<td>Chelsham</td>
<td>Completed</td>
</tr>
<tr>
<td>Rag Hill Road</td>
<td>Tatsfield</td>
<td>Completed</td>
</tr>
<tr>
<td>Park Road</td>
<td>Lingfield</td>
<td>Completed</td>
</tr>
<tr>
<td>Weatherhill Road</td>
<td>Smallfield</td>
<td>On Major Maintenance programme - completed</td>
</tr>
<tr>
<td>Central Way</td>
<td>Oxted</td>
<td>Completed</td>
</tr>
<tr>
<td>Spring Lane</td>
<td>Oxted</td>
<td>Completed</td>
</tr>
<tr>
<td>Harestone Valley Road</td>
<td>Caterham</td>
<td>Completed</td>
</tr>
<tr>
<td>Whyteleafe Hill</td>
<td>Whyteleafe</td>
<td>Cancelled</td>
</tr>
<tr>
<td>Livingstone Road</td>
<td>Caterham</td>
<td>On hold – deferred to 2013/14</td>
</tr>
<tr>
<td>Westway</td>
<td>Caterham</td>
<td>Completed</td>
</tr>
<tr>
<td>Big Common Lane</td>
<td>Bletchingley</td>
<td>On hold – deferred to 2013/14</td>
</tr>
<tr>
<td>The Avenue</td>
<td>Nutfield</td>
<td>On hold – deferred to 2013/14</td>
</tr>
<tr>
<td>The Limes</td>
<td>Lingfield</td>
<td>Completed</td>
</tr>
<tr>
<td>The Ridge</td>
<td>Woldingham</td>
<td>On hold – deferred to 2013/14</td>
</tr>
<tr>
<td>Farleigh Court Road (bell mouth)</td>
<td>Warlingham</td>
<td>Completed</td>
</tr>
<tr>
<td>Lake View Road</td>
<td>Lingfield</td>
<td>Completed</td>
</tr>
</tbody>
</table>
### CASUALTY REDUCTION WORKING GROUP SCHEMES

<table>
<thead>
<tr>
<th>Project</th>
<th>Detail/Progress</th>
</tr>
</thead>
</table>
| A22 Wapses Lodge roundabout, Caterham | Signs and markings  
To be carried out with A22 lining works (see ITS scheme above) |
| A25 Oxted Rd, Godstone between A22 and Jackass Lane | Warning signs and hazard marker posts  
Completed |

### MAJOR MAINTENANCE SCHEMES

<table>
<thead>
<tr>
<th>Project</th>
<th>Location</th>
<th>Update*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Church Road</td>
<td>Station Road to start of properties</td>
<td>Woldingham</td>
</tr>
<tr>
<td>Jackass Lane</td>
<td>Tandridge Lane to A25 Oxted Road</td>
<td>Tandridge</td>
</tr>
<tr>
<td>Kings Mill Lane</td>
<td>Redhill Aerodrome to Kings Cross Lane</td>
<td>Nutfield</td>
</tr>
<tr>
<td>Clacket Lane</td>
<td>Pilgrims Lane to Westerham Road (excl. M25 bridge)</td>
<td>Titsey</td>
</tr>
<tr>
<td>Church Road</td>
<td>Smallfield Road to Horne Court Hill</td>
<td>Horne</td>
</tr>
<tr>
<td>Hillbury Road</td>
<td>Westhall Road for approx. 800m west</td>
<td>Warlingham</td>
</tr>
<tr>
<td>Paynesfield Road</td>
<td>Ship Hill to Crossways</td>
<td>Tatsfield</td>
</tr>
</tbody>
</table>
## MAJOR MAINTENANCE SCHEMES

<table>
<thead>
<tr>
<th>Project</th>
<th>Location</th>
<th>Update*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Weatherhill Road</td>
<td>Smallfield</td>
<td>Completed</td>
</tr>
</tbody>
</table>

## SURFACE TREATMENT SCHEMES

| Project                                           | Location                  | Treatment     | Update*                                                                 |
|--------------------------------------------------|---------------------------|---------------|
| North Park Lane  
A25 to end                                     | Godstone                 | Surface dressing | Deferred to 2013/14  |
| Godstone Hill southbound and northbound           | Caterham                 | Surface dressing | Completed. New cats eyes to be provided – work to be carried out with drainage scheme |
| Church Hill/Church Road  
Station Avenue to Whyteleafe Road                  | Caterham                 | Surface dressing | Patching completed  |
| Limpfield Road – carried forward from 2011/12 programme  
Chelsham Road to Slines Oak Road                   | Warlingham                | Surface dressing | Completed  |
| Cooper’s Hill Road  
A25 to south of M23 bridge                         | South Nutfield            | Surface dressing | Completed  |
| East Park Lane  
West Park Road to Bones Lane                      | Newchapel                 | Surface dressing | Completed  |
| Miller’s Lane  
Daysey’s Hill to Outwood Lane                     | Outwood                   | Surface dressing | Completed  |
| Crowhurst Lane  
360m east Tandridge Lane to Gibbs Brook Lane      | Crowhurst                 | Surface dressing | Completed  |
<table>
<thead>
<tr>
<th>Project</th>
<th>Location</th>
<th>Treatment</th>
<th>Update*</th>
</tr>
</thead>
</table>
| Llimpsfield Road – carried forward from 2011/12 programme  
*Slines Oak Road to Beech Farm Road* | Slines Green | Surface dressing | Completed |
| Cogman’s Lane  
*Normans Road to Plough Road* | Smallfield | Surface dressing | Substantially complete. Section outstanding due to ponding. |
| Llimpsfield Road  
*Beech Farm road to Cheverells Farm* | Slines Green | Surface dressing | Completed |
| Ninehams Road  
*Complete length* | Caterham | Surface dressing | Completed under Winter Damage programme. Undergoing investigation as surface is failing. |
| Chaldon Common Road  
*Rook Lane to Roffe’s Lane* | Caterham | Surface dressing | Completed |
| Harts Lane  
*Tilburstow Hill Road to Eastbourne Road* | South Godstone | Surface dressing | Completed |
| Farleigh Common  
*Moorcroft to 50m north Farleigh House Farm* | Warlingham | Surface dressing | Completed |
| Moor Lane  
*Starborough Road to Racecourse Road* | Dormansland | Surface dressing | Patching completed. Additional patching required. Surface dressing to be carried out 2013/14. |
| Mutton Hill  
*Dormans High Street to Hollow Lane* | Dormansland | Surface dressing | Completed |
<table>
<thead>
<tr>
<th>Project</th>
<th>Location</th>
<th>Treatment</th>
<th>Update*</th>
</tr>
</thead>
</table>
| Church Lane – carried forward from 2011/12 programme  
*Oxted Road to Eastbourne Road*                   | Godstone   | Surface dressing | Completed                              |
| East Grinstead Road                               | Lingfield  | Surface dressing | Completed                              |
| A264 Copthorne Road                               | Felbridge  | Surface dressing | Completed                              |
| Detillens Lane                                    | Limpfield  | Surface dressing | Completed                              |
| High Street/Eastbourne Road                       | Godstone   | Surface dressing | Completed                              |
| Larch Close/Cedar Close – carried forward from 2011/12 programme  
*Flower Lane to Northdown Road*                    | Woldingham | Surface dressing | Site walked and measured for patching. To be programmed |
| Harestone Lane – carried forward from 2011/12 programme | Caterham   | Micro asphalt   | Completed                              |
| New Road – carried forward from 2011/12 programme  | Limpfield  | Micro asphalt   | Completed                              |
| Boulthurst Way – carried forward from 2011/12 programme | Oxted      | Micro asphalt   | Completed                              |
| Bellweather Lane – carried forward from 2011/12 programme | Smallfield | Micro asphalt   | Completed under alternative treatment   |
| Orchard Road                                      | Smallfield | Micro asphalt   | Completed                              |
### SURFACE TREATMENT SCHEMES

<table>
<thead>
<tr>
<th>Project</th>
<th>Location</th>
<th>Treatment</th>
<th>Update*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jackass Lane</td>
<td>Tandridge</td>
<td>Surface dressing</td>
<td>Patching to be carried out 2012/13 – site walked and measured. Surface dressing to follow in 2013/14.</td>
</tr>
</tbody>
</table>

### MAJOR STRUCTURAL REPAIR SCHEMES

<table>
<thead>
<tr>
<th>Project</th>
<th>Location</th>
<th>Update</th>
</tr>
</thead>
<tbody>
<tr>
<td>St Mary’s Church Road</td>
<td>Oxted</td>
<td>Completed</td>
</tr>
<tr>
<td>Bluehouse Lane to near cemetery entrance</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Wheelers Lane</td>
<td>Smallfield</td>
<td>Completed</td>
</tr>
<tr>
<td>Broadbridge Road to Centenary Hall</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mount Avenue</td>
<td>Chaldon</td>
<td>Completed</td>
</tr>
<tr>
<td>Rook Lane to end</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Water Lane</td>
<td>Limpsfield</td>
<td>Moved to Project Horizon</td>
</tr>
<tr>
<td>Bluehouse Lane to Pitchfont Lane</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Pollards Oak Road</td>
<td>Oxted</td>
<td>Moved to Project Horizon</td>
</tr>
<tr>
<td>Hurstlands to Pollards Oak Crescent</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## Flooding and Drainage Schemes

<table>
<thead>
<tr>
<th>Project</th>
<th>Location</th>
<th>Update</th>
</tr>
</thead>
<tbody>
<tr>
<td>East Grinstead Road</td>
<td>Lingfield</td>
<td>Completed</td>
</tr>
<tr>
<td>A22 Caterham By-Pass/B2030 Godstone Road</td>
<td>Caterham Valley</td>
<td>Completed</td>
</tr>
</tbody>
</table>

## Footway Schemes

<table>
<thead>
<tr>
<th>Project</th>
<th>Location</th>
<th>Treatment</th>
<th>Update*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Station Road East</td>
<td>Oxted</td>
<td>Reconstruction</td>
<td>Moved to 2013/14</td>
</tr>
<tr>
<td>Complete length</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Churchill Road</td>
<td>Smallfield</td>
<td>Slurry</td>
<td>Completed</td>
</tr>
<tr>
<td>Both sides</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Church Way</td>
<td>Hurst Green</td>
<td>Slurry</td>
<td>Completed</td>
</tr>
<tr>
<td>Hurst Green</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

## Developer Funded Schemes

<table>
<thead>
<tr>
<th>Project</th>
<th>Detail/Progress</th>
</tr>
</thead>
<tbody>
<tr>
<td>Court Bushes Road, Whyteleafe</td>
<td>Scheme to be agreed with Transportation Development Planning team</td>
</tr>
<tr>
<td>Godstone Road, Lingfield</td>
<td>Kerb build-out, speed limit Completed</td>
</tr>
</tbody>
</table>
Notes:
Programme dates subject to change due to weather conditions.
Completed works may still be subject to snagging
Information correct at time of writing (13/02/13)
KEY ISSUES
To seek approval of a programme of works for Tandridge and to allocate the Local Committee’s delegated budget for capital, revenue and Community Enhancement funding, based on the assumption that Local Committee will receive the same level of funding as this financial year.

SUMMARY
This report offers proposals for Tandridge’s 2013/14 – 2014/15 Integrated Transport Scheme programme, the use of 2013/14 revenue maintenance funding and the allocation of the Community Enhancement Fund.

OFFICER RECOMMENDATIONS
The Local Committee (Tandridge) is asked to:

- **ITS Capital Improvement Schemes**
  - (i) Approve the list of Integrated Transport Schemes for 2013/14 and 2014/15 given in Annex A and agree that further schemes can be added to the list during the year, subject to formal Local Committee approval and funding being allocated;
  - (ii) Agree that the Integrated Transport Schemes allocation for Tandridge is used to progress the new schemes as set out in Annex A;
  - (iii) Authorise the Local Committee Chairman, Vice-Chairman and Area Team Manager, together with the relevant local divisional Member to progress any scheme from the agreed Integrated Transport Schemes programme
for 2013/14, including consultation and statutory advertisement that may be required under the Road Traffic Regulation Act 1984, for completion of those schemes;

(iv) Agree that where the Local Committee Chairman, Vice-Chairman, relevant local divisional Member and Area Team Manager agree that an Integrated Transport Scheme should not progress for any reason, a report be submitted to the next formal meeting of the Local Committee for resolution;

(v) Authorise that the Area Team Manager, in consultation with the Local Committee Chairman and Vice-Chairman, be able to vire money between the schemes listed in Annex A, if required;

ITE Capital Maintenance Schemes

(vi) Approve the Integrated Transport Schemes allocation for capital maintenance be divided equitably between County Councillors to treat roads to be agreed by the Area Team Manager in consultation with the Local Committee Chairman, Vice-Chairman and the local divisional Members;

Revenue Maintenance

(vii) Authorise the Area Maintenance Engineer, in consultation with the Local Committee Chairman, Vice-Chairman and relevant local divisional Member, to use £100,000 of the revenue maintenance budget for 2013/14 as detailed in Table 2 of this report;

(viii) Authorise that the Area Maintenance Engineer, in consultation with the Local Committee Chairman and Vice-Chairman, be able to vire the revenue maintenance budget between the headings detailed in Table 2 of this report, with the exception of the Highways Localism Initiative heading, if required;

(ix) Agree that the £5,000 per County Councillor allocated from the revenue maintenance budget for Highways Localism Initiative works, if not distributed to the Parishes by the end of November 2013, revert to the relevant Members Community Enhancement allocation;

(x) Authorise the additional revenue maintenance budget for 2013/14 be used to fund a revenue maintenance gang in Tandridge and to carry out drainage works, with any balance used to carry out works identified by the Area Maintenance Engineer, in consultation with the Local Committee Chairman, Vice-Chairman and relevant local divisional Member;

Community Enhancement

(xi) Agree that the Community Enhancement Funding is devolved to each County Councillor based on an equitable allocation of £5,000 per division; and

(xii) Agree that Members should contact the Area Maintenance Engineer to discuss their specific requirements with regard to their Community Enhancement allocation and arrange for the work activities to be managed by the Area Maintenance Engineer on their behalf.
1.0 INTRODUCTION AND BACKGROUND

1.1 Local Committees were devolved additional funding for highway works in 2012/13. Tandridge Local Committee agreed its programme of capital and revenue works in March 2012 and has received update reports setting out scheme progress at each subsequent formal Local Committee meeting. An end of year update report will be presented to the March 2013 meeting of the Local Committee.

1.2 To improve the planning and delivery of capital works with our partners, the leader of Surrey County Council has asked that each Local Committee develop a 2 year forward programme for Integrated Transport Schemes. This will allow for scheme design to be carried out in year 1 with implementation in year 2. At the time of drafting this report, the County’s budget for 2013/14 has not been set. This report assumes that the Local Committee will be receiving at least the same amount of funding as in 2012/13.

1.3 Surrey County Council’s Local Transport Plan (LTP) aims to improve the highway network for all users. In general terms it seeks to reduce congestion, improve accessibility, reduce the frequency and severity of road casualties, improve the environment, and maintain the network so that it is safe for public use. Following a series of informal workshops with Members, this report suggests schemes for the next two financial years, which can be taken forward for design and implementation using the Local Committee’s share of the capital allocation for Local Transport Schemes.

1.2 There is a countywide revenue budget that is devolved across the Local Committees to carry out maintenance works. This budget is targeted at drainage/ditching works, tree works, carriageway/footway patching works, signs and road markings, parking and other low cost measures. It is proposed to use this budget to allocate funding for the Highways Localism Initiative. A suggested allocation of the revenue maintenance budget is presented.

1.3 The Community Enhancement Fund (previously known as the Community Pride Fund) pays for small improvements to benefit the local community. Each Local Committee receives an allowance for projects in their area to improve the street scene and make a visible difference to the lives of the people they represent. The Tandridge Local Committee has delegated authority to decide how this funding is allocated. The works funded by this budget are identified by Members during the financial year.

1.4 The capital budget for major maintenance, surface treatment, footway schemes, drainage works and safety barriers is spent across the county based on a priority basis. The prioritisation process considers factors such as road condition, skid resistance, accidents and traffic volumes.
2.0 PROPOSALS FOR 2013/14 – 2014/15

2.1 Both capital and revenue funding is devolved to the Tandridge Local Committee for highways works. Table 1 summarises the various funding streams, the assumed level of funding for 2013/14, the relevant paragraphs of this report which set out how it is proposed that this funding is allocated in 2013/14 and the recommendations relating to each funding stream.

<table>
<thead>
<tr>
<th>Funding Stream</th>
<th>Assumed Level of Funding 2013/14</th>
<th>Relevant paragraphs of report</th>
<th>Relevant recommendations</th>
</tr>
</thead>
<tbody>
<tr>
<td>ITS Capital Improvement Schemes</td>
<td>£183,573</td>
<td>2.2 – 2.6 Annexe A (i) – (v)</td>
<td>(i) – (v)</td>
</tr>
<tr>
<td>ITS Capital Maintenance Schemes</td>
<td>£183,573</td>
<td>2.7 – 2.9</td>
<td>(vi)</td>
</tr>
<tr>
<td>Revenue Maintenance</td>
<td>£251,440</td>
<td>2.10 – 2.13 Table 2</td>
<td>(vii) – (x)</td>
</tr>
<tr>
<td>Community Enhancement</td>
<td>£30,000</td>
<td>2.14 – 2.15</td>
<td>(xi) – (xii)</td>
</tr>
</tbody>
</table>

Table 1 – Summary of Local Committee Funding Levels 2013/14

ITS Capital Improvement Schemes

2.2 A budget of £2m was set for Countywide Integrated Transport Schemes in 2012/13. It has been assumed that the share of this funding received by Tandridge Local Committee will remain the same, at £183,573, for each of the next two financial years.

2.3 A series of workshops have been held with Members to develop the ITS two-year forward programme. Requests for improvement schemes from residents and Members have been collated, assessed and prioritised. CASEM has been used to prioritise potential schemes by scoring against set criteria (Congestion, Accessibility, Safety, Environment and Maintenance) in accordance with the County’s Local Transport Plan.

2.4 Annex A sets out the suggested ITS forward programme for 2013/14 – 2014/15. There are three elements to the proposed programme for each of the two years:
   a) Schemes for design
   b) Schemes for implementation
   c) General items

2.5 It is recommended that the £183,573 allocation for Integrated Transport Schemes is used as set out in Annex A. It is proposed that the Area Team Manager, in consultation with the Chairman and Vice-Chairman, be able to vire money, if required, between the schemes listed in Annex A. It
should be noted that further schemes can be added to the list during the year, subject to formal Local Committee approval and funding being made available.

2.6 In October 2012, the Local Committee agreed a new process to address the delays in delivery of the 2012/13 ITS programme. Delegation of authority was agreed to progress schemes, including consultation and statutory advertisement. For any scheme that was agreed should not progress, it was resolved that a report be submitted to Local Committee for resolution. It is suggested that this new process be applied to all ITS schemes on the 2013/14 programme

**ITS Capital Maintenance Schemes**

2.7 In 2012/13, a budget for ITS capital maintenance schemes was provided to enable local structural repair to be carried out in roads that would not score highly under the County’s prioritisation process but which were causing concerns locally. Tandridge Local Committee received £183,573 for ITS capital maintenance schemes in 2012/13 and it has been assumed that the same level of funding will be received in 2013/14.

2.8 Roads that would benefit from local structural repair have been identified by the Maintenance Engineer, as given in Annex B. Works to be carried out in 2013/14 in Tandridge under the central Asset Management team’s programmes, including Project Horizon, had not been finalised at the time of writing this report. There may be roads in Annex B that are included as part of these programmes and similarly roads that were initially part of these programmes that do not get included in the final programme. Officers will cross check the programmes to ensure that roads identified as requiring local structural repair do not get overlooked.

2.9 Therefore, it is suggested that the ITS capital maintenance budget is divided equitably between the County Members and that the roads to be treated are agreed by the Area Team Manager in consultation with the Chairman, Vice-Chairman and divisional Members.

**Revenue Maintenance**

2.10 For the purposes of this report, the Revenue Maintenance budget for 2013/14 is assumed to remain at the 2012/13 level of £251,440. As in previous years, it is suggested that £100,000 of this budget is used to fund revenue works under specific item headings, as shown in Table 2 below. This includes an allowance of £5,000 per County Member to fund the Highways Localism Initiative whereby Parish Council’s can bid to Local Committee for funding of local revenue projects. A report will be brought to a future meeting of the Local Committee to set out how it is intended that the scheme will operate.
Table 2 – Suggested Revenue Maintenance expenditure for 2013/14

<table>
<thead>
<tr>
<th>Item</th>
<th>Allocation</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Drainage / ditching works</td>
<td>£28,000</td>
<td>Works to be identified by the Area Maintenance Engineer in consultation with the Chairman, Vice-Chairman and relevant local Member</td>
</tr>
<tr>
<td>Tree works</td>
<td>£20,000</td>
<td>Works to be identified by the Area Maintenance Engineer in consultation with the Chairman, Vice-Chairman and relevant local Member</td>
</tr>
<tr>
<td>Footway patching works</td>
<td>£10,000</td>
<td>Works to be identified by the Area Maintenance Engineer in consultation with the Chairman, Vice-Chairman and relevant local Member</td>
</tr>
<tr>
<td>Parking</td>
<td>£10,000</td>
<td>Contribution towards Residents Parking Scheme consultation, to be carried out by the Parking team</td>
</tr>
<tr>
<td>Signs and Road markings</td>
<td>£2,000</td>
<td>Works to be identified by the Area Maintenance Engineer in consultation with the Chairman, Vice-Chairman and relevant local Member</td>
</tr>
<tr>
<td>Highways Localism Initiative works</td>
<td>£30,000</td>
<td>£5,000 per County Member. Works requested by Parish Councils and agreed by the Chairman, Vice-Chairman and relevant local Member, in consultation with the Area Maintenance Engineer</td>
</tr>
</tbody>
</table>

**Total** £100,000

2.11 It is proposed that the Area Maintenance Engineer, in consultation with the Chairman and Vice-Chairman, be able to vire money, if required, between the item headings given in Table 2, with the exception of the Highways Localism Initiative heading.

2.12 It is proposed that any of the £5,000 per County Councillor allocated for Highways Localism Initiative works in their Parishes, if not distributed to the Parishes by the end of November 2013, revert to the relevant Members Community Enhancement allocation.

2.13 In 2012/13, the remaining £151,440 was used to finance a revenue maintenance gang to carry out minor works throughout Tandridge, and to carry out drainage works, targeting gullies which required additional cleaning over and above that provided by the annual cleaning programme. The balance of this funding was used to carry out low cost measures identified by the Area Maintenance Engineer in consultation with the Chairman, Vice-Chairman and relevant local Member. It is proposed that this funding is allocated in the same way in 2013/14.

**Community Enhancement**

2.14 Members are again being allocated Community Enhancement funding (previously known as Community Pride funding) to pay for improvements in their local area. The budget for Tandridge is £30,000, which equates to
an allowance of £5,000 per County Member. The Tandridge Local Committee has delegated authority to decide how this funding is allocated.

2.15 To ensure all Local County Councillors have the ability and flexibility to promote projects in their area, it is recommended that the Local Committee delegate funding and decision making to each County Councillor on the basis of the £5,000 per Member allocation. This does not preclude Members pooling their funding across divisional boundaries should they so wish. It is proposed that the Area Maintenance Engineer will continue to manage the Community Enhancement Fund on Members’ behalf.

Capital Maintenance

2.16 Details of centrally funded capital maintenance including Project Horizon, surface dressing, footway improvements and drainage works were not finalised at the time of preparing this report. Members will be advised of the schemes to be carried out in Tandridge once this information becomes available.

3.0 FINANCIAL AND VALUE FOR MONEY IMPLICATIONS

3.1 Proposed ITS schemes are prioritised to ensure that the maximum public benefit is gained from any funding made available.

3.2 The Capital Maintenance budget enables local structural repair to be carried out in roads that would not score highly under the County’s prioritisation process but which are causing concerns locally.

3.3 The Committee Revenue Maintenance budget is used to target the most urgent sites where a specific need arises, to keep up with general maintenance activities that reduce the need for expensive repairs in the future and to support local priorities, including the Highways Localism Initiative.

3.4 The Community Enhancement Fund is used to finance works that are of benefit to the local community but might not be otherwise be carried out under the area-wide programmes.

4.0 EQUALITIES AND DIVERSITY IMPLICATIONS

4.1 It is an objective of Surrey Highways to treat all users of the public highway equally and with understanding. An Equalities Impact Assessment is undertaken for Integrated Transport Scheme as part of the design process.
5.0 CRIME AND DISORDER IMPLICATIONS

5.1 A well-managed highway network can contribute to reduction in crime and disorder.

6.0 CONCLUSION AND RECOMMENDATIONS

6.1 It is recommended that the Committee approve the list of ITS schemes for 2013/14 and 2014/15 as set out in Annex A and agree that further schemes can be added to the list during the year, subject to Formal Local Committee approval and funding being made available. Authority is sought to allow the Area Team Manager, in consultation with the Chairman and Vice-Chairman, to vire money between the schemes listed in Annex A, if required. It is further recommended that the new process agreed by Local Committee in October 2012 to address delays in delivering the 2012/13 ITS programme be applied to the 2013/14 ITS programme.

6.2 It is recommended that the ITS capital maintenance budget for 2013/14 be divided equitably between County Members to treat roads to be agreed by the Area Team Manager in consultation with the Chairman, Vice-Chairman and local divisional Members.

6.3 It is recommended that £100,000 of the revenue maintenance budget for 2013/14 be allocated between the headings set out in Table 2 of this report, with the works to be identified, where indicated, by the Area Maintenance Engineer, in consultation with the Chairman, Vice-Chairman and relevant local Member. Authority is sought to allow the Area Maintenance Engineer, in consultation with the Chairman and Vice-Chairman, to vire this budget between the headings listed in Table 2, with the exception of the Highways Localism Initiative heading, if required. It is recommended that any of the Highways Localism Initiative funding not distributed to the Parishes by the end of November 2013 be allocated to the relevant Member’s Community Enhancement funding.

6.4 The additional revenue maintenance allocation is recommended to be used to fund a revenue maintenance gang to carry out minor works in Tandridge, and to carry out drainage works, with any balance being used to fund works to be identified by the Area Maintenance Engineer, in consultation with the Chairman, Vice-Chairman and relevant local Member.

6.5 It is recommended that the Community Enhancement Funding is devolved to each County Councillor based on an equitable allocation of £5,000 per division, with the fund to be managed by the Area Maintenance Engineer on Members’ behalf.
7.0 REASONS FOR RECOMMENDATIONS

7.1 To agree a programme of ITS and revenue works in Tandridge and flexibility in the delivery of these works and to keep members informed of proposed highway work to be delivered from the capital maintenance budget.

8.0 WHAT HAPPENS NEXT

8.1 Officers will progress schemes and deliver works for 2013/14 and 2014/15 and will update Members at future meetings.

LEAD OFFICER: John Lawlor, Area Team Manager South East
TELEPHONE NUMBER: 03456 009 009
E-MAIL: eastsurreyhighways@surreycc.gov.uk
CONTACT OFFICER: Anita Guy, Senior Engineer
TELEPHONE NUMBER: 03456 009 009
E-MAIL: eastsurreyhighways@surreycc.gov.uk
BACKGROUND PAPERS: None
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TANDRIDGE ITS PROGRAMME 2013/14 - 2014/15

<table>
<thead>
<tr>
<th>Scheme/Title</th>
<th>2013/14</th>
<th>2014/15</th>
</tr>
</thead>
<tbody>
<tr>
<td>Whyteleafe Road, Caterham</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- pedestrian crossing improvements by Audley, St Francis and Sunnydown Schools</td>
<td></td>
<td>£128,573</td>
</tr>
<tr>
<td>Harestone Valley Road, Caterham</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- pedestrian crossing outside Caterham School</td>
<td>see notes (1)</td>
<td>£120,000</td>
</tr>
<tr>
<td>A22 Various Junctions</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- improvements to road markings at M25 J6 roundabout</td>
<td></td>
<td>£10,000</td>
</tr>
<tr>
<td>High Street/Plough Road/Dormans Road, Dormansland</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- junction improvement (mini-roundabout)</td>
<td></td>
<td>£20,000</td>
</tr>
<tr>
<td>Blackberry Lane/Blackberry Road, Dormansland</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- one-way working</td>
<td></td>
<td>£10,000</td>
</tr>
</tbody>
</table>

3 schemes to be agreed by Committee for design in 2013/14
1. Station Road East/Gresham Road, Oxted - Pedestrian crossing and 20mph zone (score 34.93)
2. A25 East Hill near Uvedale Road, Oxted - Pelican crossing (score 21.71) (feasibility completed 2012/13)
3. A25 High Street, Nutfield - traffic calming/pedestrian crossing (score 21.46)
4. Dormansland area - Quiet Lanes (score 19.25)
5. Following (all scored at 17.71)
   - Whyteleafe Road, Caterham - Pedestrian crossing by Salmons Lane Caterham Hill
   - Burntwood Lane, Caterham - Pedestrian crossing point near access to Milner Close Caterham Hill
   - Burntwood Lane, Caterham - Pedestrian crossing (pelican) by De Stafford Road Caterham Hill
   - Buxton Lane, Caterham - Pedestrian refuge on route to Audley and De Stafford schools Caterham Hill
   - Rook Lane, Chaldon - Pedestrian crossing near Chaldon Common Road Caterham Hill
   - Redehall Road, Smallfield - Provision of footway Lingfield
   - High Street, Dormansland - Safety scheme - pedestrian crossing facilities Lingfield
   - Mill Lane, Hurst Green - Footway extension Oxted
   - Red Lane, Hurst Green - New footway between Holland Lane and The Hollies Oxted
   - Wolfs Hill, Hurst Green - (Home Pk - Hazelwood School) - Provision of footway Oxted
   - B269 Limpsfield Road, Hasme Green - Pedestrian crossing between Warlingham Green and Trenham Drive Warlingham

Schemes to be agreed by Committee for design in 2014/15
- 3 schemes from above list, to be agreed by Members
- £10,000

Schemes construction 2014/15 (from schemes designed in 2013/14)
- £48,573

Stage 3 Road Safety Audits
- £5,000

Small safety schemes
- £5,000

£188,573

NOTES:
1. Harestone Valley Road scheme to be progressed in 2013/14 if scheme at Whyteleafe Road cannot be progressed for any reason or does not require all the funding allocated.

KEY:
D = Design
CN = Construction
### LOCAL STRUCTURAL REPAIR - CARRIAGEWAY
#### PROPOSED SITES FOR 2013/14 – 2014/15

<table>
<thead>
<tr>
<th>Road</th>
<th>Division</th>
</tr>
</thead>
<tbody>
<tr>
<td>D1427 Park Avenue, Caterham</td>
<td>Caterham Hill</td>
</tr>
<tr>
<td>D1424 Roffes Lane, Caterham</td>
<td>Caterham Hill</td>
</tr>
<tr>
<td>D1388 Salmons Lane, Whyteleafe - Whyteleafe Hill to Torwood Lane</td>
<td>Caterham Hill</td>
</tr>
<tr>
<td>C67 Redehall Road - Keepers Corner end</td>
<td>Lingfield</td>
</tr>
<tr>
<td>C88 East Grinstead Road, Lingfield - parking area outside Boots</td>
<td>Lingfield</td>
</tr>
<tr>
<td>D428 Greenhurst Lane, Oxted</td>
<td>Oxted</td>
</tr>
<tr>
<td>D424 Hurst Green Road - outside no. 2 to no. 14</td>
<td>Oxted</td>
</tr>
<tr>
<td>D474 Ridlands Rise, Limpsfield</td>
<td>Oxted</td>
</tr>
<tr>
<td>D1435 Loxford Way, Caterham</td>
<td>Caterham Valley</td>
</tr>
<tr>
<td>C227 Whyteleafe Hill, Whyteleafe - approaches to the level crossing</td>
<td>Caterham Valley</td>
</tr>
<tr>
<td>D402 Dewlands, Godstone</td>
<td>Godstone</td>
</tr>
<tr>
<td>D381 Fullers Wood Lane, Nutfield</td>
<td>Godstone</td>
</tr>
<tr>
<td>D405 Quarry Road, Godstone</td>
<td>Godstone</td>
</tr>
<tr>
<td>D389 Big Common Lane, Bletchingley</td>
<td>Godstone</td>
</tr>
<tr>
<td>D383 The Avenue, Nutfield</td>
<td>Godstone</td>
</tr>
<tr>
<td>To be advised</td>
<td>Warlingham</td>
</tr>
</tbody>
</table>

### LOCAL STRUCTURAL REPAIR - FOOTWAY
#### PROPOSED SITES FOR 2013/14 – 2014/15

<table>
<thead>
<tr>
<th>Road</th>
<th>Division</th>
</tr>
</thead>
<tbody>
<tr>
<td>C217 Farleigh Road, Warlingham - The Green to No. 90</td>
<td>Warlingham</td>
</tr>
<tr>
<td>B269 Limpsfield Road, Warlingham - The Green to Crewes Avenue</td>
<td>Warlingham</td>
</tr>
<tr>
<td>D 1341 Meadway, Warlingham</td>
<td>Warlingham</td>
</tr>
<tr>
<td>D1399 Westway, Caterham - William Road to Livingstone Road</td>
<td>Caterham Hill</td>
</tr>
<tr>
<td>C81 Barrow Green Road, Oxted - No. 3 to No. 13</td>
<td>Oxted</td>
</tr>
</tbody>
</table>

**Notes:**
- Roads highlighted identified as priority sites
- All subject to pricing and allocation of budget
- Unless specified, extents of work not confirmed