

## Notice of Meeting

# Surrey Police & Crime Panel

**Date & time**  
**Thursday, 13**  
**December 2012**  
**at 10.30 am**

**Place**  
Ashcombe Suite,  
County Hall, Kingston  
upon Thames, Surrey  
KT1 2DN

**Contact**  
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**If you would like a copy of this agenda or the attached papers in another format, eg large print or braille, or another language please either call 020 8541 9068, write to Democratic Services, Room 122, County Hall, Penrhyn Road, Kingston upon Thames, Surrey KT1 2DN, Minicom 020 8541 8914, fax 020 8541 9009, or email [damian.markland@surreycc.gov.uk](mailto:damian.markland@surreycc.gov.uk).**

**This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Damian Markland on 0208 541 9122.**

### Members

Dorothy Ross-Tomlin (Chairman)	Surrey County Council
Terry Dicks (Vice-Chairman)	Runnymede Borough Council
John O'Reilly	Elmbridge Borough Council
Clive Smitheram	Epsom & Ewell Borough Council
Richard Billington	Guildford Borough Council
Margaret Cooksey	Mole Valley District Council
Victor Broad	Reigate & Banstead Borough Council
Penny Forbes-Forsyth	Spelthorne Borough Council
Charlotte Morley	Surrey Heath Borough Council
Ken Harwood	Tandridge District Council
Pat Frost	Waverley Borough Council
Bryan Cross	Woking Borough Council
Anne Hoblyn	Independent Member
Janice Turner	Independent Member

## **PART 1** **IN PUBLIC**

### **1 APOLOGIES FOR ABSENCE**

The Chairman to report apologies for absence.

### **2 MINUTES OF PREVIOUS MEETING**

(Pages 1 - 4)

To approve the minutes of the meeting held on 8 October 2012 as a correct record.

### **3 DECLARATIONS OF INTEREST**

To receive any declarations of disclosable pecuniary interests from Members of the Panel in respect of any item to be considered at the meeting.

### **4 CONFIRMATION HEARING FOR THE PROPOSED DEPUTY POLICE AND CRIME COMMISSIONER**

(Pages 5 - 14)

To consider the proposed appointment of Mr Jeff Harris as Deputy Police and Crime Commissioner.

The Panel will:

- i. Put questions to the Police and Crime Commissioner's proposed appointee for Deputy Police and Crime Commissioner; and
- ii. Following deliberation later in the meeting, make a recommendation to the Police and Crime Commissioner as to whether or not the nominee should be appointed to the office.

### **5 PROTOCOL BETWEEN THE POLICE AND CRIME PANEL AND THE POLICE AND CRIME COMMISSIONER FOR SURREY**

(Pages 15 - 32)

To agree the Protocol between the Police and Crime Panel and the Police and Crime Commissioner for Surrey.

### **6 POLICE AND CRIME COMMISSIONER**

A question and answer session between the Panel and the newly-elected Police and Crime Commissioner to discuss his priorities and the working arrangements with the Panel going forward.

### **7 COMPLAINTS PROTOCOL**

(Pages 33 - 40)

To agree arrangements for handling complaints against the Police and Crime Commissioner and the Deputy Police and Crime Commissioner.

### **8 COMMUNICATION PROTOCOL**

(Pages 41 - 46)

To agree the Panel's Communication Protocol.

**9 ESTABLISHMENT OF WORKING GROUPS AND SUB-COMMITTEES**

To agree the membership and terms of reference for the following:

**Complaints Sub-Committee**

(Pages 47 - 50)

**Finance Working Group**

(Pages 51 - 54)

**10 EXCLUSION OF THE PUBLIC**

That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following item of business on the grounds that it involves the likely disclosure of exempt information under the relevant paragraphs of Part 1 of the Schedule 12A of the Act.

**PART 2 - IN PRIVATE**

**11 DEPUTY POLICE AND CRIME COMMISSIONER - PANEL  
DELIBERATION AND DECISION**

Published: 5 December 2012

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- Interfere with the PA and Induction Loop systems
- Distract other people
- Interrupt presentations and debates
- Mean that you miss a key part of the discussion

**Please switch off your mobile phone/BlackBerry for the duration of the meeting.** If you wish to keep your mobile or BlackBerry switched on during the meeting for genuine personal reasons, ensure that you receive permission from the Chairman prior to the start of the meeting and set the device to silent mode.

*Thank you for your co-operation*