

DRAFT

Minutes of the meeting of the
Waverley LOCAL COMMITTEE
held at 2.00 pm on 5 July 2013
at Hale Institute, Wings Road, Farnham GU9 0HN.

Surrey County Council Members:

- * Mrs Pat Frost (Chairman)
- * Mr David Harmer (Vice-Chairman)
- Mrs Nikki Barton
- * Mr Steve Cosser
- * Ms Denise Le Gal
- * Mr Peter Martin
- * Mr David Munro
- Mr Alan Young
- * Mrs Victoria Young

Borough / District Members:

- Borough Councillor Brian Adams
- * Borough Councillor Maurice Byham
- * Borough Councillor Elizabeth Cable
- * Borough Councillor Carole Cockburn
- * Borough Councillor Brian Ellis
- * Borough Councillor Robert Knowles
- * Borough Councillor Bryn Morgan
- * Borough Councillor Julia Potts
- Borough Councillor Simon Thornton

* In attendance

28/13 APOLOGIES FOR ABSENCE [Item 1]

Apologies were received from Mr B Adams, Mrs N Barton, Mr S Thornton and Mr A Young.

29/13 MINUTES OF PREVIOUS MEETING [Item 2]

The minutes of the meeting held on 15 March 2013 were agreed as a correct record.

30/13 DECLARATIONS OF INTEREST [Item 3]

Ms J Potts and Ms D Le Gal declared non-pecuniary interests in Item 8 on the grounds that they are Directors and Trustees of the Sandy Hill Community Bungalow; Ms Potts also drew the Committee's attention to a potential pecuniary interest in Item 15 on the grounds that her residence is in the Folly Hill/Park View estate.

31/13 PETITIONS [Item 4]

There were no petitions.

32/13 FORMAL PUBLIC QUESTIONS [Item 5]

The text and response for each of the public questions received is contained in **Annex 1** of the minutes. Commenting on the response provided to his question (2), Mr J Ricketts explained that he wished to see a commitment from the County Council that residents would have a say in influencing public health decisions that affected them. The Chairman undertook to pursue the question with the relevant officers.

33/13 MEMBER QUESTIONS [Item 6]

There were no member questions.

NON-EXECUTIVE FUNCTIONS

34/13 BYWAY OPEN TO ALL TRAFFIC 278 BRAMLEY: REQUEST TO CONSIDER A TRAFFIC REGULATION ORDER(ROAD TRAFFIC REGULATION ACT 1984) [Item 7]

Local members were supportive of the proposed action. The Committee was informed of the intention to start work over the summer.

Resolved that the grounds for making an all year round Traffic Regulation Order as outlined are met and an Order should be made for Byway Open to All Traffic 278 (Bramley) to prevent damage to the road as shown on Drawing Number 3/1/2/H16 (Annex 1 of the report).

Reason

The physical condition of this byway means that it is in need of significant repair. Prior to the discovery of the endangered species a schedule of repair was being put in place. We have since commissioned an independent ecological report and taken advice from the County Ecologist. Their advice is that repairs can be undertaken (given suitable mitigation techniques) without the need to apply to Natural England for a 'conservation licence' which was discussed in the previous report of March 2013. Their advice is summarised in this report. Repairs will be carried out in line with this advice before the above Traffic Regulation Order (TRO) is made. Once in place the TRO will allow us to manage the way to accommodate both (legal) users and the endangered species.

EXECUTIVE FUNCTIONS

35/13 LOCAL COMMITTEE FORWARD PROGRAMME 2013-14 [Item 8]

The Committee was assured that, when receiving the Parking Review (scheduled for December 2013), it would be asked to make a decision to advertise on the basis of detailed proposals presented by officers. Additional reports were requested as set out in the resolution.

Resolved to agree the Forward Programme 2013/14, as outlined in Annex 1 of the report, with the addition of reports on Adult Social Care, Children's Services, Education and the Tour of Britain Cycle Race.

Reason

Members were asked to comment on the Forward Programme so that officers can publicise the meetings and prepare the necessary reports.

36/13 SUPPORTING PRIORITY NEIGHBOURHOODS [Item 9]

The Committee welcomed the report and the opportunity to consider the relevant data. In order to understand better the age profile of the borough's population a more detailed breakdown was requested. Members were interested in the extent to which symptoms of disadvantage were experienced in smaller and more rural communities than those identified for particular attention; the situation in Witley was discussed and it was noted that the Safer Waverley Partnership is aware of the possible need for intervention and that likewise the Youth Task Group had ensured that this area was identified in the specification for the Local Prevention Framework (Item 10). The increased number of adults with qualifications at Sandy Hill was welcomed as an indication of the benefits of intervention, but it was felt that further outreach, especially with lone parents and via the Children's Centre, was justified by the data. Members agreed that an update on the Family Support Service would be helpful and a report on this and on Children's Centres was requested for a future meeting. Further detail on public health data, especially that relating to life-expectancy, was requested and this would be pursued outside of the meeting.

There was a discussion on the high number of carers in Waverley and the specific challenges facing young carers. It was felt that there are now some genuine opportunities to support carers more effectively.

Resolved:

- (i) To maintain support for multi-agency activity in the Committee's identified priority neighbourhoods.
- (ii) To consider whether any additional communities may benefit from further investigation and targeted local support.
- (iii) To note the implications of the 2011 Census and bear these in mind when making funding decisions and monitoring services across the range of its responsibilities.

Reason

The report described progress in the neighbourhoods identified by the Committee for support and provides evidence for the continuation of this approach and possible further investigation of additional areas.

37/13 LOCAL PREVENTION FRAMEWORK: TASK GROUP RECOMMENDATION [Item 10]

The Chairman reported that a number of young people from a variety of backgrounds had helped the task group to assess applicants. The Committee was reminded that the decision could be taken by County Councillors only.

Resolved to approve the Youth Task Group recommendation to award a funding agreement for a twenty four month period from 1 September 2013 to the following providers:

- (i) Surrey Care Trust for 30% of the contract value (£29,100pa) to prevent young people from becoming NEET (Not in Education Employment or Training) in Waverley through mentoring.
- (ii) Guildford YMCA for 70% of the contract value (£67,900pa) to prevent young people from becoming NEET in Waverley through positive activities.

Reason

The recommendations will support the council's priority to achieve full participation; that is for 100% of young people aged 16 to 19 to be in education, training or employment.

38/13 SERVICES FOR YOUNG PEOPLE COMMISSIONS IN WAVERLEY 2012/13 [Item 11]

The Committee was informed that the year on which information was reported had been one of development and that further progress was anticipated in the current year. The introduction of the attendance app was welcomed and it was reported that, following transfer of the project to the centre-based youth work provider, this would now become available for the Sandy Hill Detached Project.

A concern was expressed that centre-based provision in Godalming remains limited and not proportionate to the population and extent of need. It was explained that, while activity tended to concentrate on the Wey Centre as the only County Council-owned centre in Waverley, it was recognised that further activity was needed in Godalming and a business case is being developed for a second full-time youth worker within the centre-based provision to operate in Farnham and Godalming. The Committee was reminded that the report was restricted to work commissioned by the County Council and that extensive work was undertaken to complement this by voluntary sector partners. The Committee reflected the continuing challenge in Waverley to achieve a balance between those neighbourhoods with concentrated needs and the difficulties facing young people in rural areas.

The Committee welcomed the significant decrease in young offenders: it was felt that this reflected the investment in prevention, the work done by Police colleagues in promoting restorative justice and the contribution of the Corporate Parenting Board in developing appropriate interventions with Looked After Children.

It was proposed from the chair and agreed ((ii) below) that the Youth Task Group should consider the updated needs assessment for Waverley and continue to monitor progress.

Resolved:

- (i) To note the progress Services for Young People has made during 2012/13 to increase participation for young people in Waverley, as set out in detail in the appendices to this report.
- (ii) To request that the Youth Task Group continue to monitor progress in Waverley against identified needs and report to the Committee at a future meeting.

Reason

The Local Committee has an important part to play in supporting the local development of Services for Young People, ensuring that the services provide the right support to young people in local communities. In particular it has an important formal role in relation to the Local Prevention Framework.

39/13 LOCAL COMMITTEE COMMUNITY SAFETY BUDGET 2013-14 [Item 12]

Resolved

- (i) That the community safety budget of £3,226 that has been delegated to the Local Committee for 2013-14 be transferred to the Safer Waverley Partnership.
- (ii) That the Community Partnerships Manager manages and authorises expenditure from the budget delegated to the Local Committee in accordance with the strategic aims of the Safer Waverley Partnership.

Reason

The County Council is a statutory member of the community safety partnership, known as the Safer Waverley Partnership. The Council values partnership working that will make a positive contribution to local projects and activities that will create a safer community for Waverley residents.

40/13 LOCAL COMMITTEE TASK GROUPS AND EXTERNAL APPOINTMENT [Item 13]

Resolved

- (i) That the Local Transport Plan (LTP) Task Group should continue for the Council year 2013-2014 reporting to this Committee.
- (ii) That the following Local Task Groups should continue for the Council year 2013-2014 reporting to the LTP Task Group on transportation funding priorities and directly to the Committee on other matters:

Farnham

Godalming, Milford and Witley
Haslemere and Western Villages
Cranleigh and Eastern Villages

- (iii) That the Terms of Reference set out at Annex 1 of the report for the Task Groups established in (i) and (ii) should be confirmed.
- (iv) That the Youth Services Task Group should continue for the year 2013-2014, reporting to the Committee and subject to the Terms of Reference set out in Annex 3.
- (v) That the Committee should cease to nominate members to the joint Surrey County Council/Hampshire County Council Task Group.
- (vi) To determine the membership and chairmanship of the task groups for the Council year 2013-2014 and to agree that representation from relevant partner agencies should be sought.

Chairmen as follows:

Farnham Local Task Group: Mrs P Frost
Godalming, Milford and Witley Local Task Group: Mr S Cosser
Haslemere and Western Villages Local Task Group: Mr D Harmer
Cranleigh and Eastern Villages Local Task Group: Mr A Young

Membership of Youth Task Group: Mrs P Frost and Mrs N Barton (Surrey County Council); Mrs C King and Ms J O'Grady have been nominated by Waverley Borough Council]

- (vii) To nominate the Mrs N Barton as champion for the Two National Parks Local Sustainable Transport Fund project.

Reason

The task groups support the Local Committee in carrying out specific aspects of its work. The Two National Parks partnership has requested that a member champion is nominated from each of the partner authorities, and as the Surrey County Council part of this project is focused on Haslemere it was suggested that the divisional member for Haslemere is nominated for this role.

41/13 LOCALISM IN HIGHWAYS : AN UPDATE ON DEVOLVED HIGHWAYS DELIVERY [Item 14]

Members considered the range of applications presented and, while welcoming the contribution of rural parishes, noted a concern that the value of applications should be proportionate to the size of the community. There was a request that the added value achieved by the projects should be evaluated objectively. The Chairman announced that an additional £20,000 could be made available from unallocated highways budgets to accommodate, if necessary, much of the total funding required by the projects proposed. The Committee wished to ensure that a decision was not delayed further and agreed amended recommendations proposed by officers.

Resolved:

- (i) To note the level of funding to be allocated to those organisations who have submitted applications in Annex 1 of the report.
- (ii) To delegate final approval of the total funding for each project (which in each case will not exceed that identified in Annex 1) to the Area Highways Manager in consultation with local members.

Reason

A decision on allocation will enable parish and town councils in Waverley to take on some minor highways tasks.

42/13 HIGHWAYS UPDATE [Item 15]

The Area Highways Manager drew the Committee's attention to two corrections to the published Annex 1:

- Lighting enhancement in Cranleigh High Street: completion has been deferred until the last week of July.
- Drainage works in Waverley Western Villages (£60,000) had been omitted.

It was hoped that funding released by the proposal to construct a less elaborate pedestrian crossing in Borough Road, Godalming could be re-allocated to additional schemes in the immediate area and that some minor adjustments to the footway in The Street, Wonersh could deliver improved safety for pedestrians.

It was proposed from the chair and agreed that the budget available for highways localism be increased to £40,000 (see Item 14).

Resolved to

- (i) Note progress on the programme of highway schemes.
- (ii) Delegate authority to the Area Manager, in consultation with the Chairman and Vice-Chairman of the Local Committee and locally affected members, to amend budgets throughout the year if required to ensure the budget is allocated in a timely manner.
- (iii) Increase the budget allocated for highways localism to a total maximum of £40,000.

Reason

The Committee requires regular updates on the progress of its programme. The increased budget for highways localism is necessary to support Item 14: resolution (ii).

Meeting ended at: 3.50 pm

Chairman

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LOCAL COMMITTEE (WAVERLEY)

**PUBLIC QUESTIONS AND
RESPONSES**

5 JULY 2013

1. From Elstead Parish Council

You are no doubt aware that Cllr Bryn Morgan of Waverley BC has asked SCC to carry out later this year a parking survey of three areas in Elstead: around the village green; outside St James School; and in Springfield, particularly the area adjacent to the doctors' surgery. In relation to this last area, the Parish Council established a working group involving local residents to look at possible solutions to a problem directly affecting patients attending the surgery. The working group's conclusions, which were endorsed at the PC meeting, are as follows:

- A short term, low cost but only partial solution would be to identify and allocate three additional roadside parking bays next to the current identified roadside disabled parking bay. These three additional bays to be identified either for surgery use between the surgery hours of 8.00am – 6.30pm, or if this is not practicable to be limited to 1-hour parking during these hours.
- A longer term and preferred solution would be to create a parking lay-by on the western side of Springfield, running from Back Lane to Hillcrest, which would be capable of accommodating up to 10 vehicles. Four of these vehicle spaces would be marked off as above, 1 for disabled use and 3 for surgery/1-hour parking use. The grass verge here between the highway and footpath (owned we understand by Waverley BC) would be wide enough to accommodate the lay-by.

We ask that these proposals should be considered in the context of the parking survey. The Parish Council agreed at this meeting that it would be prepared to contribute to the cost of solutions along these lines, in the light of the high level of public concern about access to the village surgery.

Response

As part of the next Waverley Parking Review, which is being presented to this committee in December, we will be assessing all parking requests for the Elstead area. During this review, in the autumn, the parking team will arrange a meeting with the Parish Council and any other representatives that wish to attend in order to discuss what can and can't be done in terms of new parking restrictions and arrangements. The comments above have been added to the review for future reference.

2. From Mr Jeremy Ricketts (Farnham)

Farnham Town Council welcomes Surrey County Council's 'Surrey Future' project focusing on tackling congestion in our county. In particular we are greatly pleased to see that money is being set aside to improve Farnham's air quality.

Surrey County Council has taken many highway measures to improve our air quality with unloading restrictions, etc. but with little result. Your new responsibility for public health brings great opportunities to tackle this long standing health issue through other means. With the cooperation of Waverley Borough Council, we have produced a 'ready to go' awareness campaign that will bring immediate and quantifiable benefits to our residents particularly our vulnerable. By using successful community engagement formula we employ to deliver Farnham in Bloom, we will employ the energies and commitment of our people to tackle these health issues for ourselves.

Would Surrey County Council consider funding this awareness initiative through the Surrey Future's initiative please?. If you feel that you are unable to support this at this time, would you attend an open workshop in Farnham please, where the merits of genuinely including people in public health decision making can be explored with you ?

Response

Surrey Future is a long-term, strategic partnership project and does not have specific funds associated with it. The County Council would, however, be prepared to collaborate with partners locally on the details of an air quality/public health campaign in the Farnham area.

3. From Mr David Beaman (Farnham)

I regularly man Farnham Town Council's Information Tent at local events and, since the introduction of on-street parking charges, complaints are received at virtually every event from both residents of Farnham and from those living outside Farnham regarding the loss of free short-term parking and stating that they now go elsewhere. Despite the cost of driving elsewhere being almost certainly higher than the level of parking charges in Farnham it does appear that the introduction on-street parking charges has resulted in some people deciding to no longer visit Farnham. Against this background are there any proposals to review the consequences of introducing on-street car parking charges, including any assessment of the effect on Farnham's local economy ? Could any review also include an evaluation proposal to restore a small area of free parking in one specific location (e.g. Castle Street), provided that any parking should not exceed 30 minutes with no return allowed within a period of two hours ?

Response

Our initial observations following the introduction of on-street pay and display in Farnham is that the parking bays 'turn over' more frequently and that they are very well used, particularly in Castle Street. We routinely review parking restrictions following their implementation and, as part of the next Waverley Parking Review being presented to this committee in December, we will look to see if any changes to parking arrangements in Farnham are necessary including Castle Street.

4. From Mr Paul Megson (Haslemere)

It is my understanding – I have not had time to search the previous minutes and agenda papers to confirm this – that the residents' parking schemes to be implemented following the January meeting of the Local Committee were to be given at least six months of operation before any review were to be undertaken.

I note that it is proposed (in the forward programme shown in the July meeting papers) to commence this review with the December meeting. This is actually less than five months before the schemes are implemented, which I understand is to be around the middle of July.

Can the Committee reassure residents that no review will be made until a fair passage of time, at least six months, has occurred to give them a chance to prove themselves? For example, to date I have had no opportunity at all to make my own assessment of whether the proposed restrictions in Bunch Lane are beneficial to me, as so far there has been no evidence of implementation.

Can the Committee also reassure residents that, if the schemes are found on review to have some imperfections, that the schemes will continue in operation until improvements are identified, approved and implemented, and that the imminent schemes will not simply be abandoned?

Response

We routinely review any parking restrictions following their implementation. The next Waverley Parking Review, being presented to this committee in December, will include an assessment of the Haslemere parking schemes. Whilst this is within the six-month time scale initially agreed it will prevent any further delay to the borough-wide review, which has already been put back to allow the Haslemere schemes to be introduced. Most resident parking schemes and permit arrangements settle down within the first few months and any benefits or disadvantages become apparent. Therefore it should be possible to accurately assess the parking schemes during the next review.

5. From Mr Graeme Spratley (Haslemere)

I have heard that parking in Haslemere could be discussed as early as the December Local Committee meeting. It has been previously stated by the Local Committee that the impact of Phase 1 will be assessed as part of this discussion. Given that the scheme isn't meant to come into operation in Phase 1 until July 15th I believe that this is premature. At the time of writing there are no lines on the road in zone J (Popes Mead, etc.) nor have parking permits been confirmed and paid for and possibly other zones are in the same situation. I believe that the

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committee originally agreed to allow a minimum of at least six months operation, as an initial period, before there was any discussion or analysis of the scheme's effectiveness. Can I have the Committee's assurance that they will adhere to this earlier proposal and let Phase 1 operate for at least six months, suggesting a discussion at the March meeting of the Local Committee at the earliest ?

Expanding on the theme of this discussion and review what form of consultation or questionnaire will be used to determine how Phase 1 has been received by residents ? Will the wishes of the majority of residents in the Phase 1 roads be put before any organised block objection from known opponents which could be numerically superior ?

Response

We routinely review any parking restrictions following their implementation. The next Waverley Parking Review, being presented to this committee in December, will include an assessment of the Haslemere parking schemes. Whilst this is within the six month time scale initially agreed it will prevent any further delay to the borough wide review, which has already been put back to allow the Haslemere schemes to be introduced. Most resident parking schemes and permit arrangements settle down within the first few months and any benefits or disadvantages become apparent. Therefore it should be possible to accurately assess the parking schemes by December. The exact method of assessment has not yet been agreed but it will be objective.