

## Notice of Meeting

# Environment & Transport Select Committee



**Date & time**  
**Thursday, 12**  
**December 2013**  
**at 10.00 am**

**Place**  
Ashcombe Suite,  
County Hall, Kingston  
upon Thames, Surrey  
KT1 2DN

**Contact**  
Tom Pooley or Victoria Lower  
Room 122, County Hall  
Tel 020 8541 9122 or 020  
8213 2733

**Chief Executive**  
David McNulty

thomas.pooley@surreycc.gov.uk  
or  
victoria.lower@surreycc.gov.uk

**If you would like a copy of this agenda or the attached papers in another format, eg large print or braille, or another language please either call 020 8541 9122, write to Democratic Services, Room 122, County Hall, Penrhyn Road, Kingston upon Thames, Surrey KT1 2DN, Minicom 020 8541 8914, fax 020 8541 9009, or email [thomas.pooley@surreycc.gov.uk](mailto:thomas.pooley@surreycc.gov.uk) or [victoria.lower@surreycc.gov.uk](mailto:victoria.lower@surreycc.gov.uk).**

**This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Tom Pooley or Victoria Lower on 020 8541 9122 or 020 8213 2733.**

### Members

Mr David Harmer (Chairman), Mr Mike Bennison (Vice-Chairman), Mr John Beckett, Mrs Natalie Bramhall, Mr Mark Brett-Warburton, Mr Stephen Cooksey, Mrs Pat Frost, Mr David Goodwin, Mr Ken Gulati, Mr Peter Hickman, Mr George Johnson, Mr Adrian Page, Mr Michael Sydney, Mr Richard Wilson and Mrs Victoria Young

### Ex Officio Members:

Mr David Munro (Chairman of the County Council) and Mrs Sally Ann B Marks (Vice Chairman of the County Council)

## TERMS OF REFERENCE

The Select Committee is responsible for the following areas:

### Environment

- Strategic Planning
- Countryside
- Waste
- Economic Development & the Rural Economy
- Housing
- Minerals
- Flood Prevention

### Transport

- Transport Service Infrastructure
- Aviation
- Highway Maintenance
- Community Transport
- Local Transport Plan
- Road Safety
- Concessionary Travel

## PART 1 IN PUBLIC

### 1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

### 2 MINUTES OF THE PREVIOUS MEETING: 23 OCTOBER 2013

(Pages 1  
- 12)

To agree the minutes as a true record of the meeting.

### 3 DECLARATIONS OF INTEREST

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

#### **Notes:**

- In line with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, declarations may relate to the interest of the member, or the member's spouse or civil partner, or a person with whom the member is living as husband or wife, or a person with whom the member is living as if they were civil partners and the member is aware they have the interest.
- Members need only disclose interests not currently listed on the Register of Disclosable Pecuniary Interests.
- Members must notify the Monitoring Officer of any interests disclosed at the meeting so they may be added to the Register.
- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.

### 4 QUESTIONS AND PETITIONS

(Pages  
13 - 14)

To receive any questions or petitions.

#### **Notes:**

1. The deadline for Member's questions is 12.00pm four working days before the meeting (6 December 2013).
2. The deadline for public questions is seven days before the meeting (5 December 2013).
3. The deadline for petitions was 14 days before the meeting, and no petitions have been received.

One question has been received from Councillor Will Forster and the response is attached.

### 5 RESPONSES FROM THE CABINET TO ISSUES REFERRED BY THE SELECT COMMITTEE

There are no responses to report.

### 6 RECOMMENDATION TRACKER AND FORWARD WORK PROGRAMME

(Pages  
15 - 20)

The Committee is asked to monitor progress on the implementation of recommendations from previous meetings, and to review its Forward Work Programme.

**7 SURREY HIGHWAYS CUSTOMER SERVICE & RESIDENT SATISFACTION** (Pages 21 - 34)

**Purpose of report:** Scrutiny of Services

To update the Select Committee on the customer service within, and resident satisfaction relating to, Surrey Highways and the work being undertaken to improve customer service through the Customer Service Excellence (CSE) Standard.

**8 COMMUNITY RECYCLING CENTRE SERVICE UPDATE** (Pages 35 - 40)

**Purpose of report:** Policy Development and Review

To provide an update on the current and potential future provision of service.

**9 TREE MAINTENANCE** (Pages 41 - 44)

**Purpose of the report:** Scrutiny of Services and Budgets

To update the Select Committee on Highway Tree Maintenance.

**10 GULLY CLEANING UPDATE** (Pages 45 - 50)

**Purpose of the report:** Scrutiny of Services and Budgets

To update the Select Committee on highway gully cleaning.

**11 DATE OF NEXT MEETING**

The next meeting of the Committee will be held at 10am on 23 January 2014 at Elmbridge Civic Office.

**David McNulty**  
**Chief Executive**

Published: Wednesday, 4 December 2013

**MOBILE TECHNOLOGY – ACCEPTABLE USE**

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- Interfere with the PA and Induction Loop systems
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- Interrupt presentations and debates
- Mean that you miss a key part of the discussion

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*Thank you for your co-operation*