

Notice of Meeting

Economic Prosperity, Environment and Highways Board



Date & time
Thursday, 10
December 2015 at
10.30 am

Place
Ashcombe, County
Hall, Penrhyn Road,
Kingston upon
Thames, KT1 2DN

Contact
Huma Younis or Dominic
Mackie, Room 122, County
Hall, Kingston upon
Thames
Room 122, County Hall
Tel 0208 213 2725, 0208
213 2814

Chief Executive
David McNulty

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This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Huma Younis or Dominic Mackie, Room 122, County Hall, Kingston upon Thames on 0208 213 2725, 0208 213 2814.

Elected Members

Mr David Harmer (Chairman), Mr Bob Gardner (Vice-Chairman), Mrs Nikki Barton, Mr Mike Bennison, Mrs Natalie Bramhall, Mr Stephen Cooksey, Mr Steve Cosser, Mrs Pat Frost, Mr David Goodwin, Dr Zully Grant-Duff, Mr Ken Gulati, Mr Peter Hickman, Mr George Johnson, Mr Richard Wilson and Mrs Victoria Young

TERMS OF REFERENCE

The Committee is responsible for the following areas,

Performance, Finance and Risk Monitoring for the E&I Directorate	Road Safety	Community Transport
Strategic Planning	Concessionary Travel	Economic Development and the Rural Economy
Economic Prosperity	Minerals	Housing
Countryside	Parking Regulation and Enforcement	Local Transport Plan
Waste and recycling	Climate Change and Carbon Energy	Biodiversity and Wildlife
Transport Service Infrastructure	Rights of Way	Planning Services
Aviation	Cycle Routes	Street Lighting
Highway Maintenance	Gypsy and Traveller Sites	Flood Prevention and Infrastructure

AGENDA

1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

2 MINUTES FROM THE PREVIOUS MEETING: 21 OCTOBER 2015

(Pages 1
- 22)

To agree the previous minutes as a true record of the meeting.

3 DECLARATIONS OF INTEREST

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

Notes:

- In line with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, declarations may relate to the interest of the member, or the member's spouse or civil partner, or a person with whom the member is living as husband or wife, or a person with whom the member is living as if they were civil partners and the member is aware they have the interest.
- Members need only disclose interests not currently listed on the Register of Disclosable Pecuniary Interests.
- Members must notify the Monitoring Officer of any interests disclosed at the meeting so they may be added to the Register.
- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.

4 QUESTIONS AND PETITIONS

To receive any questions or petitions.

Notes:

- The deadline for Member's questions is 12.00pm four working days before the meeting (Friday 04 December 2015)
- The deadline for public questions is seven days before the meeting (Thursday 03 December 2015).
- The deadline for petitions was 14 days before the meeting, and no petitions have been received.

5 RECOMMENDATIONS TRACKER AND FORWARD WORK PROGRAMME

(Pages
23 - 28)

The board is asked to monitor progress on the implementation of recommendations from previous meetings and to review its forward work programme.

6 UPDATES FROM MEMBER REFERENCE GROUPS AND TASK GROUPS

To receive a verbal update from the Board's Task and Member Reference Groups.

7 INTERNAL AUDIT REPORT UPDATE ON THE BUS OPERATING CONTRACT

(Pages 29 - 36)

Purpose of the report: Scrutiny of Services

The Board considered the summary of audit findings and the agreed management action plan (MAP) on 11 June 2015 following the internal audit review of Bus Operating Contracts in 2014/15. Since the consultation process for a local transport review was in progress at the same time, Members requested a further update in December 2015 to review the progress made to recommendations in the agreed MAP.

8 INTERNAL AUDIT REPORT - REVIEW OF HIGHWAYS COMMUNICATIONS 2015/2016

(Pages 37 - 42)

Purpose of the report: Scrutiny of Services

To review the summary of audit findings and Management Action Plan produced as a result of an Internal Audit review of Highways Communications in 2015/16.

9 INTERNAL AUDIT REPORT - REVIEW OF HIGHWAYS SCHEMES (ITS) 2015/2016

(Pages 43 - 48)

Purpose of the report: Scrutiny of Services.

To review the summary of audit findings and Management Action Plan produced as a result of an Internal Audit review of Highways Schemes (ITS) in 2015/16.

10 UPDATE REPORT ON THE COMMUNITY INFRASTRUCTURE LEVY (CIL)

(Pages 49 - 58)

Purpose of the report: Policy Development and Review

This report provides an update and overview of the implementation of the Community Infrastructure Levy (CIL) across the eleven planning authorities in Surrey.

11 HIGHWAYS AND TRANSPORT MEMBER REFERENCE GROUP REPORT ON THE KIER CONTRACT EXTENSION

(Pages 59 - 80)

Purpose of the report: Scrutiny of Services

This report sets out the Member Reference Groups (MRG) findings on the

Kier contract and is intended to provide the Economic Prosperity, Environment & Highways Board and Cabinet with member insight to help inform the final decision on contract extension.

12 DATE OF NEXT MEETING: 26 JANUARY 2016

The next meeting of the Economic Prosperity, Environment and Highways Board will be held on Tuesday 26 January at 10.30am in the Ashcombe Suite, County Hall, Kingston upon Thames.

David McNulty
Chief Executive

Published: Wednesday 2 December 2015

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