

Notice of Meeting

Economic Prosperity, Environment and Highways Board



Date & time
Thursday, 2 March
2017 at 10.30 am

Place
Ashcombe, County
Hall, Penrhyn Road,
Kingston upon
Thames, KT1 2DN

Contact
Huma Younis or Sharmina
Ullah
Room 122, County Hall
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Chief Executive
David McNulty



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If you would like a copy of this agenda or the attached papers in another format, eg large print or braille, or another language please either call 020 8541 9122, write to Democratic Services, Room 122, County Hall, Penrhyn Road, Kingston upon Thames, Surrey KT1 2DN, Minicom 020 8541 8914, fax 020 8541 9009, or email huma.younis@surreycc.gov.uk or sharmina.ullah@surreycc.gov.uk.

This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Huma Younis or Sharmina Ullah on 0208 213 2725 or 020 8213 2838.

Elected Members

Mr David Harmer (Chairman), Mr Bob Gardner (Vice-Chairman), Mrs Nikki Barton, Mr Mike Bennison, Mrs Natalie Bramhall, Mr Stephen Cooksey, Pat Frost, Dr Zully Grant-Duff, Mr Ken Gulati, Mr Peter Hickman, Mr George Johnson, Mr Richard Wilson, Mrs Victoria Young, Mr Ian Beardsmore and Ms Denise Turner-Stewart

TERMS OF REFERENCE

The Committee is responsible for the following areas,

Performance, Finance and Risk Monitoring for the E&I Directorate	Road Safety	Community Transport
Strategic Planning	Concessionary Travel	Economic Development and the Rural Economy
Economic Prosperity	Minerals	Housing
Countryside	Parking Regulation and Enforcement	Local Transport Plan
Waste and recycling	Climate Change and Carbon Energy	Biodiversity and Wildlife
Transport Service Infrastructure	Rights of Way	Planning Services
Aviation	Cycle Routes	Street Lighting
Highway Maintenance	Gypsy and Traveller Sites	Flood Prevention and Infrastructure

AGENDA

1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

To note any apologies for absence.

2 MINUTES FROM THE PREVIOUS MEETING: 12 JANUARY 2017

(Pages 1
- 8)

To agree the previous minutes as a true record of the meeting.

3 DECLARATIONS OF INTEREST

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter,

- (i) Any disclosable pecuniary interests and / or
- (ii) Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

NOTES:

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

4 QUESTIONS AND PETITIONS

To receive any questions or petitions.

Notes:

- The deadline for Member's questions is 12:00pm four working days before the meeting 24 February 2017.
- The deadline for public questions is seven days before the meeting 23 February 2017.
- The deadline for petitions was 14 days before the meeting, and no petitions have been received.

5 RECOMMENDATIONS TRACKER AND FORWARD WORK PROGRAMME

(Pages 9
- 14)

The board is asked to monitor progress on the implementation of recommendations from the previous meeting and to review its forward work programme.

6 UPDATES FROM MEMBER REFERENCE GROUPS AND TASK GROUPS (Pages 15 - 16)

To receive a verbal update from the Board's Task and Member Reference Groups.

7 UPDATE ON PROPOSALS TO IMPROVE PEDESTRIAN SAFETY ON BRIDGE STREET, GUILDFORD (Pages 17 - 26)

Purpose of the report: Performance Management

This report provides an update on the development of proposals to improve pedestrian safety on Bridge Street, Guildford. This follows a road traffic collision on 20 February 2016 that led to the deaths of two pedestrians. This issue was the subject of a petition to the council on 17 May 2016 and was considered previously by the Economic Prosperity, Environment and Highways Board on 9 June 2016.

8 UPDATE ON CHANGES TO COMMUNITY RECYCLING CENTRES (Pages 27 - 34)

Purpose of the report: Scrutiny of Services and Budgets and Performance Management

To update the EPEH Board on the changes to the Community Recycling Centre service implemented as part of the council's cost saving measures.

9 EXCLUSION OF THE PUBLIC

Recommendation: That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following item(s) of business on the grounds that they involve the likely disclosure of exempt information under the relevant paragraphs of Part 1 of Schedule 12A of the Act.

10 PARTIAL REFINANCING OF SURREY'S PFI WASTE CONTRACT (Pages 35 - 42)

Purpose of the report: For the Board to receive details of the partial refinancing of Surrey's PFI Waste Contract.

11 DATE OF NEXT MEETING: THURSDAY 1 JUNE 2017

The next meeting of the Economic Prosperity, Environment and Highways Board will be held on Thursday 1 June 2017 at 10:30 in the Ashcombe Suite, County Hall, Kingston Upon Thames.

MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting. To support this, County Hall has wifi available for visitors – please ask at reception for details.

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It is requested that if you are not using your mobile device for any of the activities outlined above, it be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

Thank you for your co-operation

MINUTES of the meeting of the **ECONOMIC PROSPERITY, ENVIRONMENT AND HIGHWAYS BOARD** held at 10.30 am on 12 January 2017 at Ashcombe, County Hall, Penrhyn Road, Kingston upon Thames, KT1 2DN.

These minutes are subject to confirmation by the Board at its meeting on Thursday, 2 March 2017.

Elected Members:

- * Mr David Harmer (Chairman)
- Mr Bob Gardner (Vice-Chairman)
- * Mrs Nikki Barton
- * Mr Mike Bennison
- * Mrs Natalie Bramhall
- * Mr Stephen Cooksey
- * Pat Frost
- * Dr Zully Grant-Duff
- * Mr Ken Gulati
- Mr Peter Hickman
- * Mr George Johnson
- Mr Richard Wilson
- Mrs Victoria Young
- Mr Ian Beardsmore
- * Ms Denise Turner-Stewart

In attendance

Mike Goodman, Cabinet Member for Environment and Planning

John Furey, Cabinet Member for Highways, Transport and Flooding

1/17 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS [Item 1]

Apologies were received from Richard Wilson, Ian Beardsmore and Bob Gardner.

2/17 MINUTES FROM THE PREVIOUS MEETING: 8 DECEMBER 2016 [Item 2]

The minutes from the previous meeting were agreed as a true and accurate record.

3/17 DECLARATIONS OF INTEREST [Item 3]

None received.

4/17 QUESTIONS AND PETITIONS [Item 4]

None received.

5/17 RECOMMENDATIONS TRACKER AND FORWARD WORK PROGRAMME [Item 5]

Key points raised during the discussion:

1. A Member queried whether a response was received from the EM3 LEP funding in relation to Bridge Street, Guildford. The Cabinet Member for Highways, Transport and Flooding advised the Board that the road safety improvements on Bridge Street was subject to implementation once Guildford's decision around the operation of the traffic lights and relocation of the bus stop was resolved.
2. The Cabinet Member indicated that further information on the application/development would be available and circulated by the end of the January 2017 and the Chairman advised a wider discussion would be anticipated in the next meeting in March.
3. The Board noted the concern raised in relation to Junction 10 in Painshill, however the Chairman reminded Members this was the property and responsibility of Highways England.

Recommendations:

The Board noted and agreed with the proposed Recommendation Tracker and Forward Work Programme.

Actions

EP1- For the Cabinet Member for Highways, Transport and Flooding to circulate to the board an update regarding traffic light management as part of the road safety improvements on Bridge Street, Guildford by the end of January 2017.

**6/17 UPDATES FROM MEMBER REFERENCE GROUPS AND TASK GROUPS
[Item 6]**

Key points raised during the discussion:

1. The spokesperson for the Basingstoke Canal Task Group informed the Board that there was no recent update to report on the progression of the Canal and advised anything new will be made known to the new Council, post elections.
2. A Member made reference to page 19 and proposed the deletion of the 'The task group is due to report back to the Board in summer 2016' which no longer applied for the Basingstoke Canal Task Group.
3. The Countryside Management Member Reference Group spokesperson reported to the Board that the MRG were going to meet, following the Board meeting today and any appropriate information would be circulated to Members.
4. The spokesperson for the Finance Sub-Group and Waste Local Plan Member Reference Group advised that an update would be covered in today's agenda, therefore a verbal update at this time would not be necessary as matters would be raised in the reports.
5. It was noted that a full report in relation to the Surrey Waste Partnership Future Member Reference Group had been put to Cabinet including changes which relate to the recommendations around the recycling credits.

**7/17 REVIEW OF THE SURREY WASTE PLAN: RESULTS OF CONSULTATION
[Item 7]**

Witnesses:

Katelyn Symington, Principal Planning Policy Officer
Paul Sanderson, Minerals & Waste Policy Team Manager
Mike Goodman, Cabinet Member for Environment and Planning

Declarations of interest:

None

Key points raised during the discussion:

1. The Minerals & Waste Policy Team Manager introduced the report and outlined that the current waste plan was adopted in 2008 and was in need of review to cover the period from 2018 to 2033.
2. As the Waste Planning Authority it was Surrey County Council's responsibility to create a new waste plan, which would be adopted from 2018 onwards.
3. Members were presented with a presentation (Annex 1) where Officers touched upon the issues, draft vision and objectives of the Surrey Waste Local Plan Issues and Options consultation results, which ran for a 12 week period.

4. It was noted that no sites were included at this particular stage and the plan included all types of waste streams such as municipal, commercial and industrial and construction and demolition.
5. Officers were queried on the elimination of landfill waste, in terms of reducing it to nothing. Officers responded that it would be more specialist going forward, and likely to be seen as a regional resource rather than local, as there will be less waste being sent to landfill. The Chairman indicated that it would be beneficial to look upon Hampshire's approach who for the last 10 years have paid zero landfill tax for its municipal waste.
6. A Member raised concern with contamination in recyclable waste and raising awareness to educate the public on this issue. The Officer shared the view that there was lack of understanding and also problems accessing information regarding this. Members were assured that comments had been passed on to the Waste Disposal Authority (WDA) to resolve this.
7. The Cabinet Member for Environment and Planning shared the view that there was a big issue with contamination, where waste was rejected as a result of this. Although a campaign on contamination had been carried out, Members were advised more work was essential to reduce this and working with schools and the Waste and Resources Action Plan (WRAP) would help alleviate this.
8. The Board were informed that WRAP were the organisation used by Government to advise on waste and having links with them continues to advantageous.
9. There was a discussion around Brexit and the impact this may have on the future of waste plans. Officers reported that there was uncertainty going forward and that certain risks would be involved. However at this stage the Board were advised the service would continue to carry on as normal until any legislative changes.
10. Officers were asked whether on a national level, the issue of packaging would be reviewed in terms of generating less waste going forward. The Officer informed the Board that the WDA were working on this and had representatives on the packaging Board. At a local level SCC is taking accountability by looking at trends and making changes where necessary.
11. It was noted that Surrey was innovative. Examples to illustrate this included having the best recycling rates with Surrey Heath being ranked third in the country with 64%. The Cabinet Member for Environment and Planning also commended the work of the Surrey Waste Partnership on its new innovative approach.
12. In terms of business waste, Officers reported that they are trying to engage directly with businesses and discuss their objectives and views in taking responsibility for waste. The Cabinet Member for Environment and Planning emphasised the point that businesses should take more responsibility and was keen to work with WRAP to

protect the environment. It was noted that there was a low response rate from businesses in the recent waste plan consultation.

13. With regards to construction and demolition waste, Members were informed a lot of this waste was recycled on development sites, since this made economic sense. Such inert waste could also be positively used to help restore mineral workings.
14. A Member referred to the current move to mixed kerbside recycling facilities asking whether there was any evidence to show how successful this has been. The Cabinet Member for Environment and Planning reported that Surrey Heath used commingle recycling facilities and this was the way forward for councils, It was noted that separate containers would make the process complex.
15. Furthermore, a Member requested whether a statement in relation to recycling could be provided since charges have been introduced at CRC's. Officers informed the Board this information would be collated by the WDA and could be available to Members at a later date.
16. It was explained that although the new plan would be from 2018-33, it would in all probability not formally be adopted until 2019. Officers would look at this but reassured Members that by 2018 a draft plan would be well advanced and would be given increased weight in decision making as it neared formal adoption.
17. It was stated that the consultation had included text which could be perceived as misleading. In particular the 'zero waste to landfill' which a Member explained could be over looked by the public in terms of actually representing energy to waste initiatives. It was suggested that the wording in the consultation be amended and tested with members of the public.

Recommendations

The Economic Prosperity, Environment and Highways Board:

- a. Noted the results of the Issues and Options Consultation related to the preparation of the new SWLP.
- b. Noted the summary report that sets out the responses to the Issues and Options Consultation (**Annexe 1**).

Actions:

None

8/17 ENVIRONMENT AND INFRASTRUCTURE FINANCE UPDATE [Item 8]

Witnesses:

Ian Boast, Assistant Director for Environment
Jason Russell, Deputy Director for Environment & Infrastructure
John Furey, Cabinet Member for Highways, Transport & Flooding
Lesley Harding, Head of Place Development
Lucy Monie, Head of Highways & Transport

Mike Goodman, Cabinet Member for Environment and Planning
Tony Orzieri, Finance Manager

Declarations of interest:

None

Key points raised during the discussion:

1. Officers introduced the report by way of PowerPoint presentation where the Board were updated on the current budget which included main areas of spend and existing MTFP savings. The Deputy Director for Environment and Infrastructure explained that as part of a budget exercise a Scenario A and B with clear savings targets had to be produced by the directorate.
2. It was explained that in certain areas of the budget it would be impossible to make savings due to the statutory responsibilities attached to these areas. Therefore areas with no or very little statutory obligations would be considered as areas where possible savings could be made. The board would be presented with Scenario A which has been discussed with Cabinet.
3. It was stated that from the existing MTFP savings for Highways and Transport, a further £340K would need to be addressed as part of the winter maintenance savings.
4. The Board were presented with a list of proposed additional savings for both Highways and Transport and Environment and Planning in regards to Scenario A.
5. The Chairman agreed for the meeting to be taken into part 2.

RESOLVED: That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting during the consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information under the relevant information under the relevant paragraph 3 of Part 1 of Schedule 12A of the Act.

Recommendations

- a. It was agreed that any recommendations from the Board would be considered at the 18 January 2017 Council Overview Board meeting with final recommendations from all Scrutiny Boards being considered at the Cabinet meeting on 31 January 2017.

Actions:

None

9/17 DATE OF NEXT MEETING: THURSDAY 2 MARCH 2017 [Item 9]

The next meeting of the Economic Prosperity, Environment and Highways Board will be held on Thursday 2 March at 10.30am in the Ashcombe Suite, County Hall, Kingston upon Thames.

Meeting ended at: 1.15pm

Chairman

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**ECONOMIC PROSPERITY, ENVIRONMENT AND HIGHWAYS BOARD
ACTIONS AND RECOMMENDATIONS TRACKER- 2017/18**

The actions and recommendations tracker allows Board Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed and reported to the board, it will be removed from the tracker.

Date of meeting	Item	Recommendations/ Actions	Achieved or Still Outstanding	Responsible Officer:
8 Sept 2016	REPORT OF THE WINTER MAINTENANCE TASK GROUP [Item 8]	EP5- For the Asset Planning Team Manager to report back to the board with information on grit bins left at under 50% full after the 2016 winter season. To also report back on whether refilling at 50% would provide a significant saving. For this to be added as an item on the forward work programme for review in Summer 2017.	Outstanding- this item has been added to the forward work programme for Summer 2017.	Asset Planning Team Manager
8 December 2016	RESPONSES FROM THE CABINET TO ISSUES REFERRED BY THE BOARD]Item 5]	EP8- For the Cabinet Member for Highways, Transport and Flooding to provide the board with details on the County's decision regarding thermal mapping proposals.	Achieved- an update regarding this was emailed to members on 26 Jan 2017.	Cabinet Member for Highways, Transport and Flooding
8 December 2016	CIVIL PARKING ENFORCEMENT (AGENCY AGREEMENTS) [Item 8]	EP9- For the Local Highway Services Group Manager to send the board a link detailing performance per borough in relation to agency agreements.	Outstanding	Local Highway Services Group Manager

**ECONOMIC PROSPERITY, ENVIRONMENT AND HIGHWAYS BOARD
ACTIONS AND RECOMMENDATIONS TRACKER- 2017/18**

The actions and recommendations tracker allows Board Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed and reported to the board, it will be removed from the tracker.

8 December 2016	COMMUNITY INFRASTRUCTURE LEVY PROGRESS REPORT [Item 9]	EP11-For the Infrastructure Agreements & CIL Manager to provide the Board with details on how much money from CIL has been collected and what it has been allocated to by the planning authorities.	Outstanding	Infrastructure Agreements & CIL Manager
8 December 2016	COMMUNITY INFRASTRUCTURE LEVY PROGRESS REPORT [Item 9]	EP13- For the Cabinet Member for Environment and Planning to report back to the Board on the outcome of the Surrey Chief Executives meeting to discuss the allocation of CIL funds.	Outstanding	Cabinet Member for Environment and Planning
12 January 2017	RECOMMENDATIONS TRACKER AND FORWARD WORK PROGRAMME [Item 5]	EP1- For the Cabinet Member for Highways, Transport and Flooding to circulate to the board an update regarding traffic light management as part of the road safety improvements on Bridge Street, Guildford by the end of January 2017.	Achieved- As designs are not yet completed and costed, it has been agreed that this will be included as part of the update report on Road Safety Improvements on Bridge Street, Guildford which has been added to the forward work programme for March 2017.	Cabinet Member for Highways, Transport and Flooding

Economic Prosperity, Environment & Highways Board – Forward Work Programme 2017/18

2 March 2017

- Update Report on Changes to Surreys CRC's.
- Update Report On Road Safety Improvements On Bridge Street, Guildford
- Waste Financing Project

1 June 2017

- Members Induction Day (tbc)

Future Scrutiny Topics

Potential topics that can be scheduled for scrutiny when appropriate as well as long term and ongoing items are listed below.

- Update Report On Winter Service Cost Saving Recommendations- Summer 2017
- Waste Local Plan Member Reference Group Update- June 2017
- Basingstoke Canal Governance Final Report- Summer 2017
- Civil Parking Enforcement Audit Update- Summer 2017
- Community Infrastructure Levy (CIL) progress report- Summer 2017

Member Reference Groups/ Task Groups

Ongoing Member Reference Groups and Task Groups of the Board

Basingstoke Canal Task Group	Michael Sydney George Johnson Bob Gardner David Harmer (Spokesperson)	To consider the most effective governance option for Surrey county council in relation to the Basingstoke Canal of which Surrey is a joint owner. Recommendations of this Task Group will enable the county council to decide whether they continue their involvement with the Basingstoke Canal or make changes to the current joint ownership model. <i>The task group is due to report back to the board in summer 2017.</i>
Countryside Management Member Reference Group	Bill Barker Michael Sydney Stephen Cooksey David Harmer (Spokesperson)	To report to EPEH with recommendations to advise the Cabinet Member on the changes required to the Surrey Wildlife Trust (SWT)/Surrey County Council (SCC) Agreement and its governance, to ensure that it is fit for purpose for the remainder of its term. <i>The MRG meets on an ad hoc basis as and when the service requires support.</i>
Customer Service Excellence Member Reference Group	John Beckett Stephen Cooksey George Johnson Mike Bennison Richard Wilson (Spokesperson)	To support the Highways Service's journey to achieve the Customer Service Excellence (CSE) Standard. <i>The MRG meets on an ad hoc basis as and when the service requires support.</i>
Finance Sub-Group	Mike Bennison Stephen Cooksey George Johnson Bob Gardner Richard Wilson David Harmer (Spokesperson)	To carry out robust scrutiny of major budgets, performance and costs of the services within the remit of the Environment & Transport Select Committee, and review existing and potential options for budget savings and performance improvement including testing of the evidence base for these options. <i>The sub group is scheduled to meet on a quarterly basis.</i>
Highways for the Future Member Reference Group	Stephen Cooksey Peter Hickman Richard Wilson Mike Bennison (Spokesperson)	To allow Member input into the Highways Service's plans for the future long-term management of Surrey's highways. <i>The MRG meets on an ad hoc basis as and when the service requires support.</i>

Local Transport Review Member Reference Group	Ian Beardsmore Peter Hickman Michael Sydney Pat Frost (Spokesperson)	To assist the E&I Directorate in its Local Transport Review project. <i>The MRG meets on an ad hoc basis as and when the service requires support.</i>
Winter Maintenance Task Group	Ian Beardsmore David Harmer Stephen Cooksey (Spokesperson)	To provide scrutiny and oversight of Surrey's annual Winter Maintenance policy. <i>The task group meets in the summer to discuss the future winter maintenance policy.</i>
Waste Local Plan Member Reference Group	Stephen Cooksey Richard Wilson Natalie Bramhall (Spokesperson)	To advise and support officers with the development of a new Surrey waste local plan. <i>The MRG meets on an ad hoc basis as and when the service requires support.</i>
Surrey Waste Partnership Future Member Reference Group	Richard Wilson Ian Beardsmore George Johnson David Harmer Zully Grant-Duff (Spokesperson)	To support officers with the development of a single approach to waste for Surrey. <i>The MRG meets on an ad hoc basis as and when the service requires support.</i>



Economic Prosperity, Environment and Highways Board
2 March 2017

Updates from Members Reference Groups and Task Group

1. To receive a verbal update from the Boards Member Reference Groups and Task Groups.

Recommendation:

That the Board receives a verbal update from the Chairman of each Member Reference Group and Task Group, making comments as necessary.

Next Steps:

The Board will receive a verbal update from its Member Reference Groups and Task Groups at each board meeting.

Report contact:

Huma Younis, Scrutiny Officer

Contact details: 020 8213 2725, huma.younis@surreycc.gov.uk

Sources/background papers: None

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Economic Prosperity, Environment and Highways Board
2 March 2017

Update on Proposals to Improve Pedestrian Safety on Bridge Street, Guildford

Purpose of the report: Performance Management

This report provides an update on the development of proposals to improve pedestrian safety on Bridge Street, Guildford. This follows a road traffic collision on 20 February 2016 that led to the deaths of two pedestrians. This issue was the subject of a petition to the council on 17 May 2016 and was considered previously by the Economic Prosperity, Environment and Highways Board on 9 June 2016.

Introduction:

1. There was a road traffic incident on Bridge Street on 20 February 2016 whereby a vehicle left the road and killed two pedestrians on the footway. A petition was submitted to the council on 17 May 2016 requesting that various improvements should be considered to improve pedestrian safety on this stretch of road. The council resolved that this issue should be subject to scrutiny by the Economic Prosperity, Environment and Highways Board.
2. A report was submitted to the Economic Prosperity, Environment and Highways Board on 9 June 2016 that provided an explanation of the extent and nature of the history of road casualties on Bridge Street. The report described an assessment of the options to reduce the risk of casualties in the future, based on this analysis. The Board resolved that
 - a) officers commission feasibility and design work for the repositioning of the stop lines at the junction of Bridge Street with Onslow Street;
 - b) officers commission feasibility and design work for the implementation of raised road tables at the crossing points at this junction;
 - c) officers commission a review of the pedestrian and traffic signal phasing and staging at this junction;

- d) once completed, these options be presented to Guildford Local Committee for approval and funding;
 - e) for the board to receive an update on road safety improvements on Bridge Street in spring/ summer 2017.
3. The following sections provide a reminder of the conclusions of the analysis of collisions, followed by an update of progress on each of the recommendations (a) to (c) above as well as a summary of the latest position with respect to a potential major scheme for the gyratory.

Collision analysis summary

4. A full analysis of the collisions taking place on Bridge Street was provided in the previous report to the Economic Prosperity, Environment and Highway Board on 9 June 2016. In summary the collision resulting in the deaths of two pedestrians (whereby the vehicle left the road and mounted the footway) at the western end of Bridge Street was not found to form part of a pattern of similar collisions at this location. It was not thought that the cause of the loss of control of the vehicle was as a result of any highway defect or deficiency in the design of the highway environment. Therefore it would not be an effective use of resources to try to amend the highway at this location to reduce the risk of future similar collisions, because it is highly unlikely that an incident involving the same circumstances would take place again at the same location.
5. Instead analysis of all the injury collisions recorded by the police highlighted a pattern of pedestrian casualties focussed at the eastern end of Bridge Street at the junction with Onslow Street. There were a total of 31 road casualties in just over five years on Bridge Street, 21 of which were pedestrians, and 15 of these took place at the Bridge Street junction with Onslow Street. These involved pedestrians being struck while in the road rather than on the footway. Consequently work has been undertaken on highway improvements to improve pedestrian safety at this location and are described below.

Repositioning of Stop Lines

6. Currently the position of the vehicle stop lines at the junction of Bridge Street with Onslow Street are at the minimum of 1.7m from the pedestrian crossings. It was proposed that this could be increased to the maximum of 3m. This would mean there would be a greater distance between any vehicles waiting to set off from the stop line and any pedestrians who may still be crossing at the end of the green man period, which may reduce the risk of conflict and collision.
7. At the time of writing an order had been placed and it is expected that new stop lines will be implemented before the end of March 2017.

Raised Road Tables

8. There is not much speeding over the 30 mph speed limit on Bridge Street, especially at the junction with Onslow Street. However travelling at the 30 mph limit through the junction could be considered an inappropriate speed given the large number of pedestrians that could be crossing or at the edge of the road waiting the cross. Therefore the provision of raised road tables at the crossing points would help to slow traffic down and highlight the presence of pedestrians to vehicle drivers travelling through the junction. Slower speeds through the junction would reduce the risk of collision, and would reduce the consequences should any collision take place.
9. Appendix 1 shows two initial design options for providing raised road tables at this location. As well as reducing vehicle speeds, the new designs have moved the pedestrian crossing points on the northwest and southwest corners of the junction a few metres to the west. This will improve the visibility between pedestrians and vehicles approaching eastbound on Bridge Street.
10. Further work will be undertaken to refine the designs following safety audit and internal consultation before officers will present the final preferred option to members.

Review of Traffic and Pedestrian Signal Sequence

11. Currently the traffic signals on the gyratory (including at the junction of Bridge Street with Onslow Street) work as part of an Urban Traffic Control system. This means the level of traffic on each arm entering the gyratory and the level of traffic within the gyratory is monitored and the traffic signal timings are adjusted automatically to try to maximise the throughput of vehicles. This means that the signal timings for southbound traffic on Onslow Street entering the gyratory will vary in comparison with the signal timings for northbound traffic exiting Bridge Street onto Onslow Street. This means that pedestrians are required to cross Onslow Street using pedestrian signals in two stages, which on some occasions may conveniently take place one immediately after the other or at the same time, whereas on other occasions may require the pedestrian to wait in the central island for a period of time. This can create confusion, frustration and could lead to risk taking by pedestrians.
12. Appendix 2 shows a proposed new signal sequence that would allow pedestrians to cross the Onslow Street arm during one stage. This new arrangement will allow pedestrian countdown signals to be introduced.
13. The proposed pedestrian countdown signals will indicate to the pedestrians the amount of time in seconds that are available to cross the road at the end of the pedestrian phase. This reduces uncertainty and will hopefully reduce risk taking by pedestrians.

14. Pedestrian count down signals were first trialled in the UK in London in 2010, and are now in wide use across London (see the example below). The Department for Transport approved the use of pedestrian countdown signals in other local authority areas in April 2016.



15. Further work will be required to assess the impact of the proposed new signal sequence and timings on traffic flows, using computer traffic simulation modelling. It is possible that there could be a trade-off between improved pedestrian facilities and increased delay to motorised traffic that will need to be taken into account when deciding how to proceed.

Potential Major Scheme

16. Funding was sought from the Enterprise M3 Local Enterprise Partnership through an Expression of Interest submitted on 31 March 2016 by Guildford Borough Council for a project that would reconfigure the gyratory from one way to two way traffic-flow in phases, leading to the eventual closure of Bridge Street to traffic other than buses. The aim of the bid was to monitor and assess the impacts on traffic and pedestrian flows and safety of each phase. The changes would then be implemented permanently if successful.
17. The amount of money that the Local Enterprise Partnership have since indicated is available for investment in the Guildford area is insufficient to enable the scheme described above to be implemented during the next funding period 2018-21. Therefore officers in Surrey County Council and Guildford Borough Council are considering alternative lower cost options for investment in highway improvements and traffic signal systems that could be implemented during this period that would facilitate the implementation of a major scheme to reconfigure the gyratory in the future.

Estimated Costs

18. Subject to further refinement of the designs shown within Appendix 1, it is estimated that the cost for implementation of the scheme (including road tables, improvements to the traffic signal sequence, pedestrian countdown and traffic modelling) would be £80,000 to £100,000.

Conclusions

19. Analysis has highlighted a pattern of pedestrian casualties at the junction of Bridge Street with Onslow Street in Guildford. This report provides an update on development of highway and traffic signal improvements to improve the safety of pedestrians at this location.
20. It is expected that new stop lines will be implemented before the end of March 2017. Further work will be undertaken to refine the designs for providing road tables at the crossing points. Proposals for changing the traffic and pedestrian signal sequence and incorporating pedestrian countdown signals will also be refined and computer simulation traffic modelling will be undertaken to assess the impact of the proposals on traffic flows.
21. It is estimated that the scheme would cost £80,000 to £100,000 to implement.

Recommendations:

22. It is recommended that officers continue to undertake work to refine the design proposals before presenting the final options to the Guildford Local Committee for approval and funding consideration.

Next steps:

Officers will refine the designs and present final options to the Guildford Local Committee for approval and funding consideration.

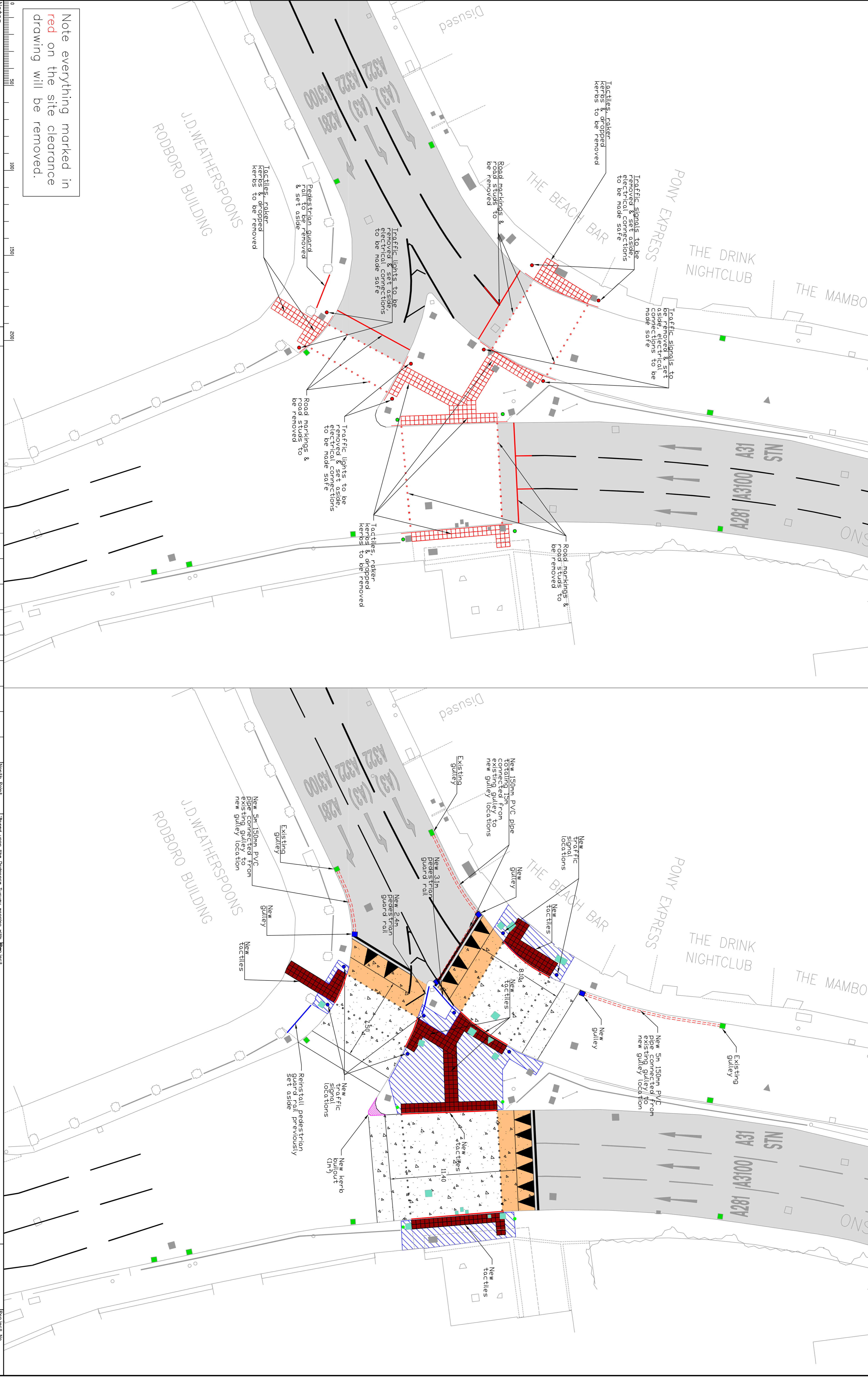
Report contact: Duncan Knox, Road Safety Team Manager, Environment & Infrastructure

Contact details: 020 8541 7443 duncan.knox@surreycc.gov.uk

Sources/background papers:

Road Safety Improvements on Bridge Street, Guildford, Report to Economic Prosperity, Environment and Highways Board, 9 June 2016

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Note everything marked in red on the site clearance drawing will be removed.

NOTES

	Existing cover		Proposed new road side
	Existing gully		Proposed new kerb
	New gully location		Proposed tactile paving
	Existing cover to be raised to new level of road		Proposed tactile paving
	New kerb location		Proposed pedestrian guard rail
	Existing kerb location		Proposed pedestrian guard rail
	New kerb location		Proposed pedestrian guard rail
	Existing traffic lights to remain		Proposed traffic lights to remain
	New kerb finished with new road state		Proposed traffic lights to remain

Rev.	Description	Drwn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date
A	Slip line moved 0.3m in advance of the ramp	NK	NK	20/01/17	JW	JW	20/01/17	JD	JD	20/01/17

North Point

Based upon the Ordinance Survey mapping with Project reproduction of Her Majesty's Crown Copyright and reproduction infringes Crown Copyright and may lead to prosecution or civil proceedings.

Drawn by: NK, JD, SJP
 Checked by: NK, JD, SJP
 Approved by: JD

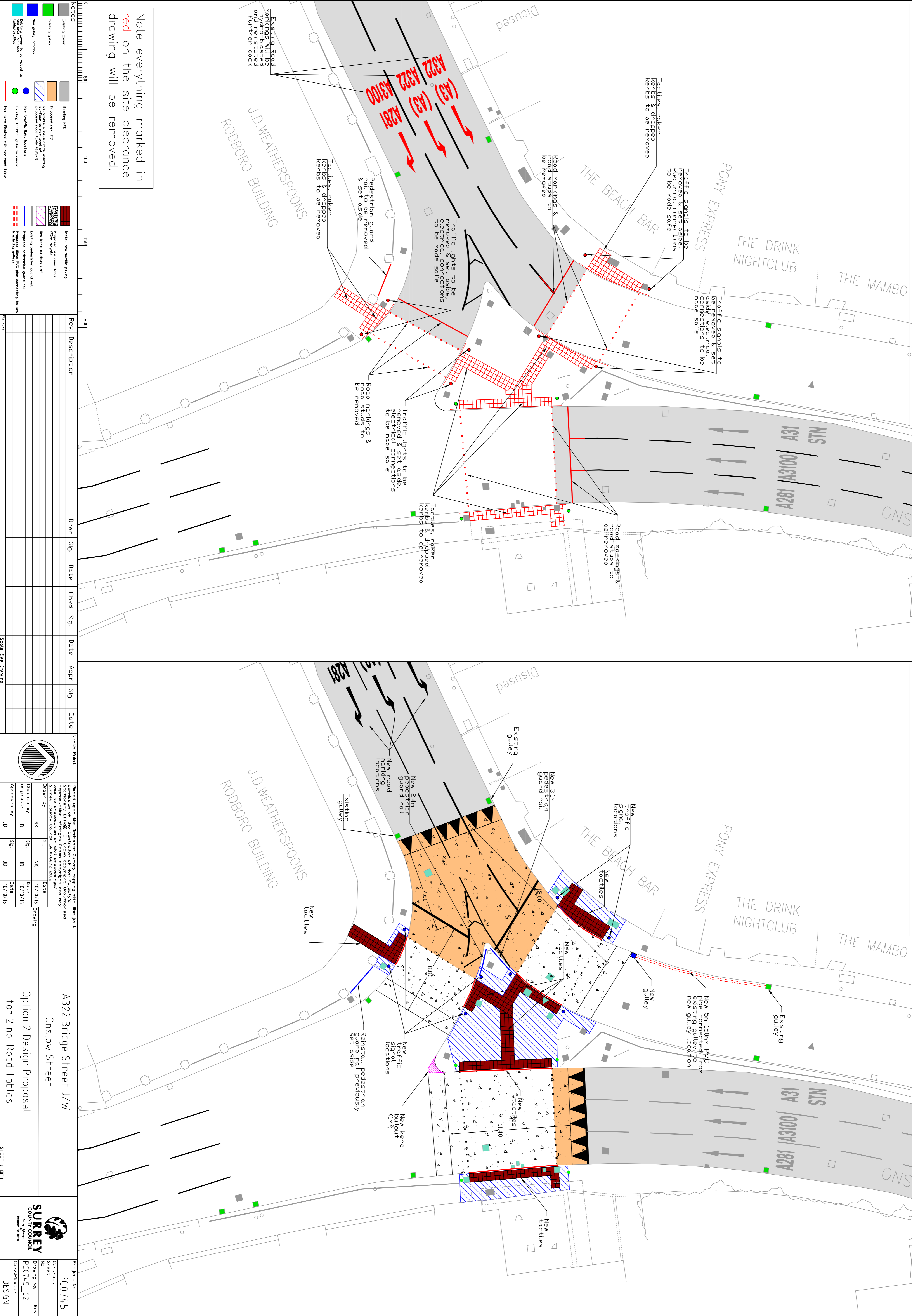
Date: 10/10/16
 Date: 10/10/16
 Date: 10/10/16

A322 Bridge Street J/W Onslow Street

Option 1 Design Proposal for 3 no. Road Tables

SURREY COUNTY COUNCIL
 Transport & Highways

Project No: PC0745
 Contract: PC0745_01
 Drawing No: A
 Classification: DESIGN



Note everything marked in red on the site clearance drawing will be removed.

NOTES

	Existing cover		Proposed new road side
	Existing gully		Proposed new road side
	New gully location		Proposed pedestrian guard rail
	Existing kerb to be raised to new kerb level of road		Proposed pedestrian guard rail
	New kerb location		Proposed pedestrian guard rail
	New kerb location		Proposed pedestrian guard rail
	New kerb location		Proposed pedestrian guard rail
	New kerb location		Proposed pedestrian guard rail

Rev.	Description	Drwn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date

North	Scale
	Scale See Drawing

Based upon the Ordnance Survey map with Project permission of the Controller of Her Majesty's Stationery Office and the Ordnance Survey Act 1947 and any reproduction infringes Crown Copyright and may lead to prosecution or civil proceedings.

Drawn by: NK
 Checked by: JD
 Approved by: JD

Date: 10/10/16
 Date: 10/10/16
 Date: 10/10/16

Project: A322 Bridge Street J/W Onslow Street
 Drawing: Option 2 Design Proposal for 2 no. Road Tables

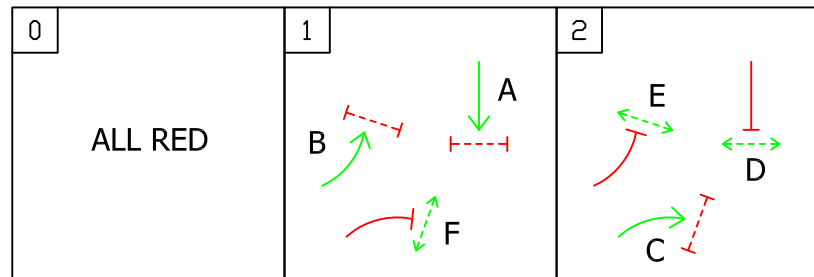
SURREY COUNTY COUNCIL

Project No: PC0745
 Contract: PC0745_02
 Classification: DESIGN

A322 Bridge Street / Onslow Street, Guildford.

Proposed phasing/staging diagram

STREAM 0



Stream 0:

<u>Traffic</u>	<u>Phase</u>	<u>Stage(s)</u>
A322 Onslow Street - ahead	A	1
A322 Bridge Street - left turn	B	1
A322 Bridge Street - right turn	C	2
<u>Pedestrians</u>	<u>Phase</u>	<u>Stage(s)</u>
A322 Onslow Street - ahead	D	2
A322 Bridge Street - left turn	E	2
A322 Bridge Street - right turn	F	1

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Economic Prosperity, Environment & Highways Board
2 March 2017

Update on Changes to the Community Recycling Centres

Purpose of the report: Scrutiny of Services and Budgets and Performance Management.

To update the EPEH Board on the changes to the Community Recycling Centre service implemented as part of the council's cost saving measures.

Introduction:

1. Surrey County Council (SCC) provides 15 community recycling centres (CRCs) across the county which are operated by our waste contractor, Suez Surrey. In 2015/16 these sites handled just over 140,000 tonnes of material delivered by Surrey residents. The vast majority of this material was either recycled, reused or sent for energy recovery.
2. At their meeting on 24 November 2015, SCC's Cabinet approved a number of changes to the CRC service aimed at reducing the cost of operating the service. These changes were necessary as a result of increased demand on essential services in the context of reduced government funding.
3. A presentation on the proposed cost saving measures was made to the EPEH Board at their meeting on 26 January 2016. This report sets out progress with the implementation of these changes.

Changes to service introduced during 2016

4. The following changes to the service were introduced on 1 April 2016:
 - Reduction in the opening hours at all sites.
 - Closure of 5 sites one day extra per week.
 - Removal of containers for rubble & soil, plasterboard and tyres at all six single level sites.
5. The following changes were introduced on 1 September 2016:

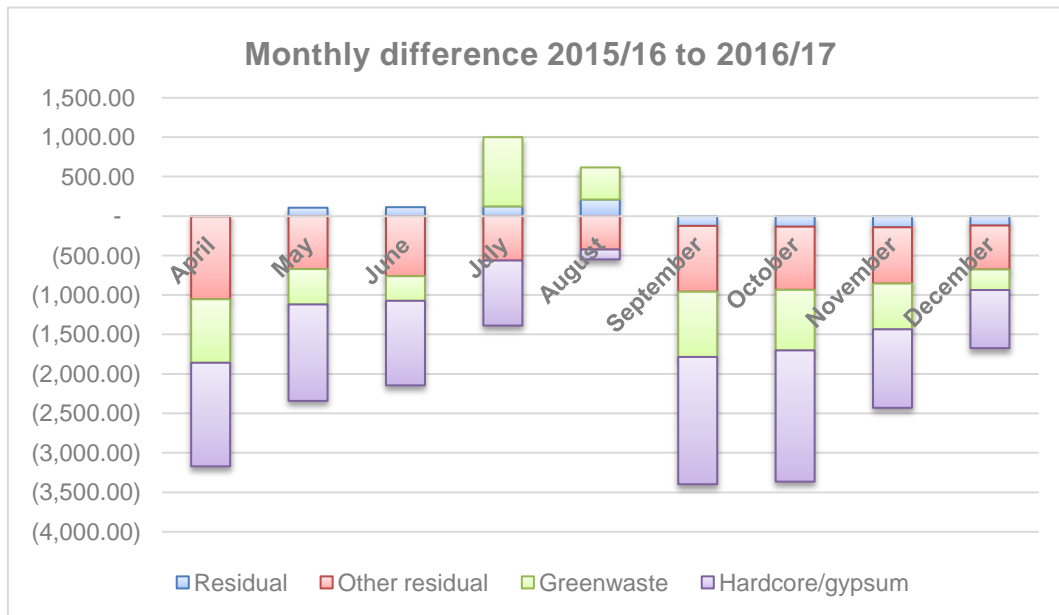
- Charges for rubble, soil, plasterboard and tyres at all nine split level sites.
6. Both of the changes were preceded by an extensive publicity programme, which included handing out leaflets to site users, banners on site, press adverts, leaflets and posters in libraries and council offices as well as the use of social media.
 7. During the implementation stage, it was necessary to make some small adjustments to the planned changes in response to feedback from our the public, and our contractor, This included temporarily extending the opening hours at Charlton Lane because of the effect of on-going building works. The introduction of a chargeable waste service at Lyne Lane to reduce the pressure at Charlton Lane. The inclusion of facilities for non- chargeable 'inert waste' such as crockery and flowerpots at the six single level sites.

Impact of the Changes

Reduction in tonnage of materials collected

8. As expected there has been a significant reduction in the amounts of rubble, soil, plasterboard and tyres delivered to the site including:
 - The amount of rubble and soil collected has reduced from an average of around 2000 tonnes per month to around 500 tonnes per month.
 - The amount of plasterboard collected has reduced from 125 tonnes per month to 43 tonnes per month.
 - The tonnage of tyres has reduced from 25 to 5 tonnes per month.
 - There has also been a significant reduction in other 'non-chargeable' waste types brought to the site. The reductions in tonnages are shown in **Figure 1** below.

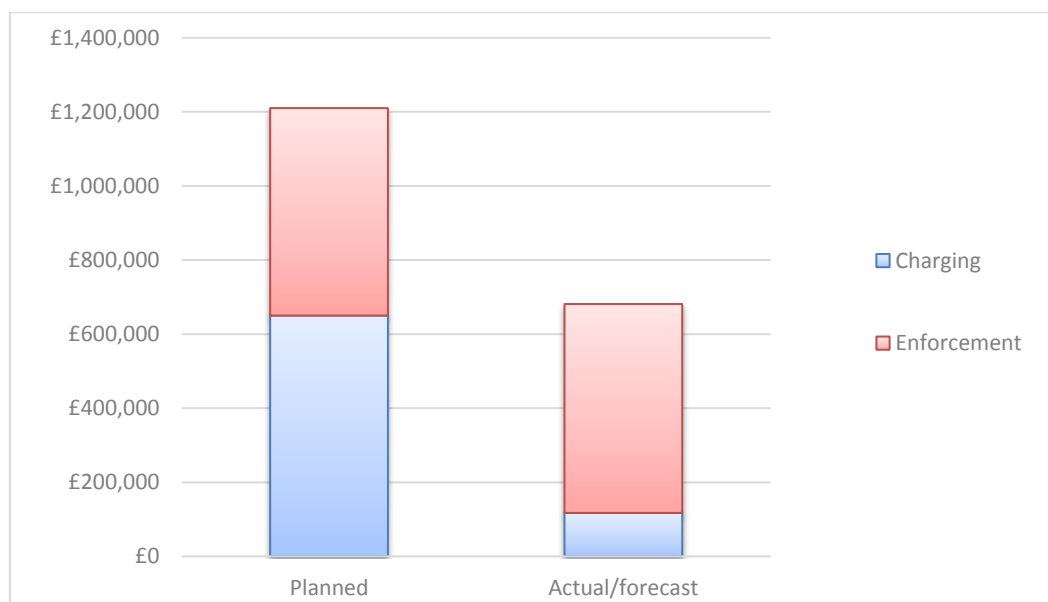
Figure 1 – Net difference in tonnage of material collected in Apr – Dec 2016 compared with April – Dec 2015



Savings Effect

- Savings come from both the reduction in waste material requiring treatment and cost recovery through the application of charges. **Figure 2** shows the cost savings projections for 2016/17 compared with the projected out-turn for 2016/17. Whilst the savings come from both enforcement activity and cost recovery, they should be looked at as a whole because the cost recovery staff are also used to prevent traders from bringing their waste to the site.

Figure 2 Net Savings from enforcement and charging activities



10. As can be seen from Figure 2, the enforcement activity is expected to deliver £564,000 savings in 2016/17 compared with a planned saving of £560,000. However the charging activity is projected to deliver a net saving of £117,000 compared to a target of £650,000.
11. There are a number of reasons why charging has not generated the expected savings.
 - Firstly the projections were based on a full year effect of the charging scheme. The scheme will have only have been in effect for 6 months of 2016/17.
 - Secondly the actual recovery of charges has been very low (Approx £10,000 per month) because 75% of the rubble, soil and plaster board that is delivered by residents using their free 'one bag per day' allowance. In this respect it is interesting to note that if the free bag allowance were removed, it could generate an estimated £600,000 per year in additional savings.
 - Thirdly all the staffing costs for the charging/enforcement officers are included in the net calculation for charging.
12. In addition to the above a £263,000 annual saving was made through the reduction in opening hours and days.

Public feedback

13. The changes on 1 April and 1 September 2016 were preceded with significant publicity, and whilst we did receive a number of complaints regarding the changes, these were relatively small in number (less than 100) compared with the numbers of users of the site. There was a notable increased use of the service in August as residents took advantage of disposing of rubble, soil and plasterboard in particular and this increased tonnage, as shown in Fig 1 above. At the request of the Surrey waste Partnership, further publicity was undertaken in November 2016 to advertise the range of waste that could be brought to the CRCs free of charge. This was in response to concerns that residents were unsure of what waste the charges applied to.

Concerns regarding fly-tipping

14. The results of the public consultation undertaken in the summer of 2015 identified residents' concerns that the changes to the CRC service would result in increased fly-tipping.
15. Fly-tipping is an existing problem, and the Cabinet Member for Environment and Planning had already identified this as a priority area to address. In June 2016, The Surrey Waste Partnership launched a fly - tipping prevention strategy, and between July and November 2016, the partnership ran a fly-tipping prevention publicity campaign.
16. In November 2016, a fly-tipping Partnership and Intelligence Officer was appointed to assist District and Borough Council officers with investigations and prosecutions, and to provide a resource to co-ordinate enforcement activities across Surrey and neighbouring authorities.

17. Officers have been monitoring the volumes of fly-tipping collected by District and Borough Councils, and delivered to SCC's Waste Transfer Stations for disposal. This data shows that 2,749 tonnes of fly-tipped was collected by District and Borough Councils between April last year and this January. This represents a fall of 30 per cent on the previous 10-month period. This is illustrated in **Figure 3** below. The reduction in fly-tipping disposed of this period means the Council has saved £125,000 in disposal costs. This latest position in Surrey is contrasting to recent reports of high levels of fly-tipping in some other parts of the country.

Figure 3- Fly-tipping tonnages collected by District and Borough Councils for disposal at Surrey's Waste Transfer Stations

Month	2015/16	2016/17	Difference
Apr	414	279	135
May	327	292	35
Jun	439	278	161
Jul	413	354	59
Aug	398	261	137
Sep	500	283	217
Oct	469	206	263
Nov	327	317	10
Dec	280	239	41
Jan	335	240	95
Total	3,902	2,749	1153

18. There have been some inconsistencies with local reports of fly-tipping with some areas reporting increases and decreases in incidents following the introduction of charges. Our initial review of the locally reported increases indicate that they're not related to the introduction of the charging scheme. However further work will be carried out to understand more about these reported increases. We'll also continue to step up coordinated efforts to tackle and reduce fly-tipping through the Partnership and Intelligence Officer and the delivery of the actions in the joint fly-tipping strategy. This work will include an approach to increase successful prosecutions and the development of a countywide enforcement plan.

Further changes to the Service

19. The Council's Medium Term Financial Plan (MTFP) assumes that income of £300k will be made in 2017/18 through the operation of reuse shops. A reuse shop has been operating at Leatherhead since October 2015, and subject to successful grant of planning consent, it is planned to open three further reuse shops at Witley, Woking and Earlswood in the spring of 2017.
20. Given the County Council's financial situation, there will be a need to make further savings from the operation of the CRC service. Officers are currently considering a strategy to deliver these further savings.

Future of Waste Collection and Disposal

21. In December 2016, SCC's Cabinet confirmed its support for a co-ownership approach to managing waste in Surrey. This would involve Surrey's authorities creating a single entity to manage the collection, recycling and disposal of all of Surrey's waste and would mean the integration of all waste services across the two tiers of local government. The barriers to unlocking savings would be removed and the greater benefits gained by working together would then be shared across all authorities.
22. Work to deliver this new approach is well underway. At the end of last year, Elmbridge, Mole Valley, Surrey Heath and Woking Councils completed the procurement of a joint collection contract and have agreed an Inter Authority Agreement (IAA), to create a shared waste function that is governed by a Joint Committee. In addition, those authorities and SCC have agreed to add the County Council partnership functions to this arrangement. This will demonstrate the early benefits of single tier working by concentrating combined effort on the delivery of savings, will reduce the duplication of effort inherent in the current system, and will improve the service offered to Surrey residents.
23. Whilst this work will deliver savings in the medium to long term, current financial pressures mean that SCC needs to make savings from its waste budget in the short term. In order to address this, SCC has a comprehensive range of activity aimed at both reducing the cost base of its functions and controlling the rate of cost increases. This paper focuses on the progress made with delivering savings at CRCs, and further changes that may be required with the service, as part of the programme of change to a new partnership arrangement.

Conclusions:

24. This report sets out progress with implementation of cost saving measures at Surrey's CRCs.

Recommendations:

- a. The Board are asked to comment on the report.

Next steps:

Identify future actions and dates.

Report contact: Richard Parkinson, Waste Operations Group Manager, Environment Service, Surrey County Council

Contact details: 020 8541 9391, Richard.Parkinson@Surreycc.gov.uk

Sources/background papers:

Shaping Surrey's Community Recycling Centres, 24 November 2015.
Developing a Single Waste Approach, 13 December 2016.

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By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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