DRAFT

Minutes of the meeting of the
Tandridge LOCAL COMMITTEE
held at 10.15 am on 22 September 2017
at Council Chamber, Tandridge District Council Offices, Station Road East,
Oxted, RH8 0BT.

Surrey County Council Members:
* Mr David Hodge CBE
* Mr Chris Botten
  Mr David Lee
* Mrs Lesley Steeds
* Mrs Rose Thorn
* Mr Cameron McIntosh

Borough / District Members:
* Mr Pat Cannon
  Mr Michael Cooper
* Mr Martin Fisher
* Mr Nick Childs
* Mrs Maureen Young
* Mr Simon Morrow

* In attendance

126/17 APOLOGIES FOR ABSENCE [Item 1]

Apologies were received from Mr David Lee.

127/17 MINUTES OF PREVIOUS MEETING [Item 2]

The minutes from the previous meeting on 23 June 2017 were agreed as a true record and signed by the Chairman.

In reference to 117/17 the Chairman wished for an update on HGV traffic for Chalkpit Quarry. Cllr Fisher advised that Highways recognised that lorries cannot physically pass at points on the road as too narrow. He argued that more lorries equates to a higher probability of them having to pass each other, with concerns over the route the lorries use to get to the quarry. Cllr Fisher welcomed a meeting with the Environment Agency.

128/17 DECLARATIONS OF INTEREST [Item 3]

Mr Chris Botten, declared a personal interest in Item 8, Burstow School as he is Chair of Governors. Mr Botten did not consider this to be a prejudicial interest.
129/17 PETITIONS [Item 4]

No petitions had been received.

130/17 FORMAL PUBLIC QUESTIONS [Item 5]

One public question had been received. The response was provided in the supplementary papers.

Mr Lemanski did not attend the meeting and did not submit a supplementary question.

131/17 MEMBERS QUESTIONS [Item 6]

One Member Question was formally submitted.

Cllr Simon Morrow raised a question regarding the condition of the pavement in Farleigh Road Warlingham. He thanked Officers for their response but asked if this will done in the foreseeable future? The Area Highways Manager advised that there are more requests than funding available, and pavements have been added to the Horizon programme for next year but future programmes not yet set. Pavements will still be inspected and will have a safety defects fixed until funding becomes available. Divisional Member Mr David Hodge agreed with the Highways Manager advising that Surrey must make savings. He is pushing for Government to use the volume and usage figures when allocating budgets as he feels Surrey have been allocated £8m less using the current formula. Mr Hodge urge all Surrey residents to write to their MP for fairer funding for Surrey.

132/17 TANDRIDGE PARKING REVIEW (EXECUTIVE FUNCTION FOR DECISION) [Item 7]

Declarations of Interest: None

Officer attending: David Curl, Parking Strategy and Implementation Manager

Petition, Public Questions, Statements: None

The Officer presented the report, drawing the committee’s attention to the revised recommendations and additional annex tabled at the meeting. He informed the Committee that the report also contained the temporary parking restrictions for Oxted centre whilst Ellice Road car park works take place to absorb the extra car parking.

The Officer advised the consultation for the proposals would take place in December 2017/January 2018 and the responses would be collated and agreed with the County Councillor.

The recommendations published with the agenda have been revised. Recommendation vi in the agenda has been withdrawn due to the funding no longer being required, as the cost can be spread over 2 financial years. Recommendation i) was amended to allow for the inclusion of Chelsham Road, as per the tabled papers.
Members Discussion – Key Points

- In reference to Harrow Road, Warlingham, it was asked why the restriction was only on one side of the road. The Officer advised that it allows for two way traffic, if a restriction is put in on the footway side it forces drivers to park on the other side which should keep the footway clear. The Divisional Member added that Harrow Road is linked with Chelsham Common, Warlingham as the Management Committee on the Great Park estate do not allow for vans to be parked overnight forcing owners to park on the road. The footpath has recently been redone and needs to be clear for residents’ safety. The Divisional Member asked if the District could do anything to stop new residential housing developments imposing restrictions for parking vans overnight as it puts issues on to the public highway. Cllr Martin Fisher confirmed he would take the concerns back to Tandridge District Council planning and would be happy to facilitate a meeting between Highways at SCC and Planning at TDC.

- A question regarding the timing of the consultation in the Oxted area was raised as Ellice road car park improvements are planned to commence in the Spring. The Officer advised that the changes should be straightforward to implement and was confident of meeting the car park timetable, it would not be necessary to come back to Committee for changes as the proposed recommendations allow for this. Surrey County Council and Tandridge District Council would work closely together to ensure the temporary restrictions are removed as soon as the car park becomes available. Cllr Fisher stated that the committee fully supported the officer in terms of making any necessary changes to parking restrictions in Oxted that were needed as a result of the car park work.

- A Member raised concerns for residents in Amy Road, due to the garage parking cars along the road. The Officer advised that if there was demonstrated support for a permit parking scheme by residents in Amy, Ellice and Beatrice Roads, proposals could be developed to be included in the December 2018 parking review or in conjunction with the Ellice Road carpark work Depending on its progress.

- The Chairman thanked David Curl and his team for their hard work on behalf of the Committee.

Resolution

The Local Committee (TANDRIDGE):

i) AGREED the proposed changes to parking and waiting restrictions as shown in the revised Annex 1, in Annex 2, in paragraph 3.9 and the additional proposal for Chelsham Road, Warlingham as tabled at the meeting.

ii) AGREED that if necessary, adjustments can be made to the proposals agreed at the meeting, by the Parking Team Manager in consultation with the Chairman, Vice-Chairman and local Member prior to statutory consultation.
iii) AGREED that the intention of the County Council to make Traffic Regulation Orders (TROs) under the relevant parts of the Road Traffic Regulation Act 1984 to impose the waiting and on street parking restrictions in Tandridge as shown in the Annexes (and as subsequently modified by ii) is advertised and that if no objections are maintained, the Order is made.

iv) AGREED that if there are unresolved objections, they will be dealt with in accordance with the county council’s scheme of delegation by the Parking Strategy and Implementation Team Manager, in consultation with the chairman/vice chairman of this committee and the appropriate county councillor.

v) AGREED that if necessary the Parking Team Manager will report the objections back to the local committee for resolution.

vi) Recommendation withdrawn

Annex A- Revised recommendations

Annex B - Drawing for Chelsham Rd, Chelsham Com, Harrow Rd, Ledgers Rd Warlingham

133/17 ROAD SAFETY OUTSIDE SCHOOLS - BURSTOW PRIMARY SCHOOL (EXECUTIVE FUNCTION FOR DECISION) [Item 8]

Declarations of Interest: Mr Chris Botten declared a personal but not prejudicial interest as Chair of Governors of Burstow Primary School.

Officer attending: Rebecca Harrison, Safer Travel Team Manager.

Petition, Public Questions, Statements: None

The Officer introduced and highlighted a number of key points from the report to address local concerns around road safety around Burstow Primary School.

Members Discussion – Key Points

- Mr David Hodge was happy to support the recommendations but proposed to add to an amendment to recommendation iii. This was seconded by Cllr Martin Fisher.
- There was some discussion about whether or not funds raised from development in the district could be put towards this project.
- As Chair of Governors of the primary school, Mr Chris Botten thanked the team for their support and added that the school feel supported on this matter.
- A Member raised his concerns that St Peter and St Pauls school on Rook Lane in Chaldon is equally dangerous but the speed survey was pulled. The Area Highways Manager advised that she appreciated the Members concerns and referred the Committee to Annex 1 of the Highways update report (Item 9) which noted the use of section 106 money from the Oaklands Hospital site development.
The Local Committee (Tandridge):

(i) NOTED the contents of the report;

(ii) AGREED that the measures set out in paragraph 3.1 of this report be added to the list of possible future highway improvements in Tandridge for prioritisation and consideration for future Local Committee funding;

(iii) SUPPORTED the proposal that external funding may be sought for the proposed highway improvements, for example via a bid to Tandridge District Council for Community Infrastructure Levy funding; as and when CIL is available from local new housing and;

(iv) AGREED that the Safer Travel Team work with Burstow Primary to take up more of the road safety education and training activities offered by the county council.

134/17 HIGHWAYS SCHEMES 2017/18 UPDATE (SERVICE MONITORING AND ISSUES OF LOCAL CONCERN) [Item 9]

Declarations of Interest: None

Officer attending: Zena Curry, Area Highways Manager

Petition, Public Questions, Statements: None

The Area Highways Manager, advised that as the £2,500 allocated within the Highways budget for the parking review was no longer required, as per Item 7, this money could be reallocated to another scheme.

Members Discussion – Key Points

- In order to permit the £2500 allocated to the parking review to be vired to another scheme, the Chairman Mrs Lesley Steeds proposed a new recommendation. This was seconded by Mrs Rose Thorn.
- Mr Chris Botten asked if the crossing on Banstead Road was not feasible that the funding be diverted to consider a crossing on Rook Lane. The Officer confirmed that the design is nearly complete and should be with the Divisional Member for consideration very shortly.
- It was asked if the Local Committee budget is only for ITS schemes. The Area Highways Manager confirmed that the Capital funding this year is £36,000, in previous years half would be for LSR eg resurfacing, however this year all funding is for Capital ITS improvement schemes.
- Mrs Rose Thorn advised that Mr Cameron McIntosh had used his funding for sign cleaning on the A25 and that Mrs Lesley Steeds and herself would be using part of their funding to do the same on the A22. The Officer provided clarity for the Minor Maintenance fund, explaining that the £30,000 is divided between the six divisions and can be apportioned to revenue maintenance, eg sign cleaning, cutting back. This fund is different to the Members Allocation fund which is
administered by the Community Partnership team which is for community groups to apply for.

- Mr David Hodge referred to Farleigh Road/Harrow Road, Warlingham asking to see the design so he could advise his District Councillors. The Area Highways Manager advised that the design was not back from stage 3 audit but as soon as it is received it would be forwarded on to the Divisional Member.

Resolution

The Local Committee (Tandridge)

i) NOTED the contents of this report.

ii) DELEGATED the virement of the £2500 allocated to the parking review, to the Local Committee Chairman and Vice-Chairman, in consultation with the Area Highways Manager.

135/17 UPDATE - FLOOD ALLEVIATION SCHEMES IN TANDRIDGE (SERVICE MONITORING AND ISSUES OF LOCAL CONCERN) [Item 10]

Declarations of Interest: None

Officer attending: Tor Peebles, Flood Risk Management Strategy and Partnership Team Leader

Petition, Public Questions, Statements: None

The Officer highlighted several key areas in the report to the Committee. He advised the Caterham on the Hill feasibility study is still in draft but would be circulated to Members when available. The proposals to reduce the risk of flooding to 50 from 186 properties.

Tandridge District Council have requested a catchment study to bring out a suite of maintenance measures and conversations with planners. This will look to include more robust polices regarding surface water flooding in the local plan. The two Councils will meet to develop in more detail.

The Officer welcomed Member questions and comments on the report.

Members Discussion – Key Points

- Questions were raised as to if there are seven separate options for Caterham or the same one with slight variations, and how can we be reassured that the option is the right one? The Officer advised that the options will not completely solve the issue but it will alleviate the issue to 50 properties and reduce risk. They may go with 4 of the options, but there is likely to be some gaps.
- Mr Chris Botten and Mr David Hodge requested to see the report and the plans as would be able to offer historical local knowledge which maybe helpful.
- It was questioned why there was no reference to Warlingham, Caterham and Whyteleafe and requested an update on these at the next meeting. It was confirmed that Cabinet would be looking at how we fund flooding issues at the end of October. Stressing the
importance of preventative methods. Surrey need to ensure ditches are clear and drains are good enough. Drainage needs to be addressed at the planning stage.

- It was suggested that grey water recovery could be considered with new housing. The Officer advised that land owners have a duty to keep the watercourses clear. All authorities have the power to carry out maintenance and SCC have power to enforce.
- There was a discussion around encouraging Tandridge residents to use waterbutts and there was a suggested that TDC do this again through their magazine.
- It was requested that the Committee have a report/updated list on the wet spots in Tandridge and how they are maintained. It was confirmed that this would be added to a future meeting and the list would be circulated to Members.
- The Chair thanked the Officer for attending and thanks to his team for their work on flooding.

136/17 ANNUAL PERFORMANCE REPORT 2016/17 - SURREY FIRE AND RESCUE (SERVICE MONITORING AND ISSUES OF LOCAL CONCERN) [Item 11]

Declarations of Interest: None

Officer attending: Stuart De Fraine Ford, Assistant Group Commander

Petition, Public Questions, Statements: None

The Officer presented the report highlighting several key points. Since submitting the report for the agenda the national co-responding trial has been put on hold.

In reference to the statistics on vehicle fires, the Assistant Group Commander noted a recent arrest, following which the number of vehicle fires has reduced.

SFRS achieve 70% of critical calls within the target response time. Reasons for not meeting this target are predominately due to the location of the stations to reach all areas of the District and the closure of the A22 which affected Godstone Station. The Officer reiterated that no fire station has closed in Tandridge, however due to location of the population, fire stations are in more urban areas. There has been difficulties in reaching the north corner, such as Warlingham, however the London Fire Brigade are able to assist sending crews from Biggin Hill or Purley Stations.

Members Discussion – Key Points

- Members of the Committee thanked the Officer and the Fire and Rescue service for all the work they do, they are a credit to Surrey. Concerns were raised in relation to the Fire and Rescue Service transferring to the Police as it might not be right for residents.
- It was asked if the Officer was aware of any buildings in the District where there may be a fire risk, for example cladding on the building and can Surrey Fire and Rescue Service carry out a fire risk assessment on District buildings? The Officer advised that is the
responsibility of the building owner to carry out the necessary building checks to ensure it meets the regulations. However after the Grenfell fire in June 2017 the CEO at Surrey requested that the Fire Service visited any high rise buildings to inspect and offer advice. The Officer confirmed that no serious issues have arisen to date in Surrey. The Officer advised that the District should liaise with the owners on the risk assessments and the SFRS do have a Risk Manager who can provide advice where necessary.

- Members expressed their disappointment to hear that the co-response trial has closed as saw the benefits for residents. The Committee raised concerns about the current funding and cuts since 2014 and assured the Officer that Members would try to get fairer funding for Surrey.

- It was raised about the importance of building owners and management committees ensuring the fire risk assessments are completed and up to date, failure to do so would mean invalidating buildings insurance.

- Mr David Hodge wished to add how SCC have made investments to the Fire and Rescue Service. The Fire and Rescue Service attend more Road Traffic Incidents than fires so investment has been made in vehicles and equipment to assist firefighters with this. In the Grenfell fire, SFRS were on the scene in 32 minutes and had the necessary equipment, which appliances from other areas did not have to support the incident. There are also two new fire stations in Surrey in Woking and Guildford.

- The Chairman thanked the Officer for attending and for the work the Fire and Rescue Service do for Surrey residents.

Resolution

The Local Committee (Tandridge):

i. RECOGNISED the achievements of SFRS teams both within Tandridge and across the County this year, support their commitment in further identifying and improving initiatives to reduce risk and make the District of Tandridge safer especially for those more vulnerable within the community.

ii. RECOGNISED the standard achieved in District Key Performance Indicators (Annex 1).

137/17 DECISION TRACKER (FOR INFORMATION) [Item 12]

Declarations of Interest: None

Officer attending: Sarah Woodworth, Partnership Committee Officer

Petition, Public Questions, Statements: None

The Chairman introduced the item explaining that this would be a public document that would track actions agreed by the Committee which would not be captured in recommendations of reports. For example actions arising from petitions or public questions.
Members Discussion – Key Points

- Cllr Fisher referred to the public question from the meeting on the 11 December 2015 regarding the request for a crossing on Banstead road near Le Personne. He advised the Chair of Trustees had not been consulted to date. The Area Highways Manager advised that she would contact the Chair of Trustees.

Meeting ended at: 12.25pm

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Chairman
ITEM 7 – Parking Review: Revised recommendations

Tabled on 22 September 2017

The Local Committee is asked to agree:

i) The proposed changes to parking and waiting restrictions as shown in the revised Annex 1, in Annex 2, in paragraph 3.9 and the additional proposal for Chelsham Road, Warlingham as tabled at the meeting.

ii) That if necessary, adjustments can be made to the proposals agreed at the meeting, by the Parking Team Manager in consultation with the Chairman, Vice-Chairman and local Member prior to statutory consultation.

iii) That the intention of the County Council to make Traffic Regulation Orders (TROs) under the relevant parts of the Road Traffic Regulation Act 1984 to impose the waiting and on street parking restrictions in Tandridge as shown in the Annexes (and as subsequently modified by ii) is advertised and that if no objections are maintained, the Order is made.

iv) That if there are unresolved objections, they will be dealt with in accordance with the county council’s scheme of delegation by the Parking Strategy and Implementation Team Manager, in consultation with the chairman/vice chairman of this committee and the appropriate county councillor.

v) That if necessary the Parking Team Manager will report the objections back to the local committee for resolution.
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