

# Agenda

## Waverley Local Committee

**We welcome you to  
Waverley Local Committee**  
Your Councillors, Your Community  
and the Issues that Matter to You

Please submit the text of formal  
questions by 12.00 on 19 June to:

[carys.walker@surreycc.gov.uk](mailto:carys.walker@surreycc.gov.uk)

The meeting will start with an  
informal question time at 10am; this  
will last for a maximum of 30  
minutes, or until there are  
no further questions, at  
which point the formal  
meeting will begin



## Venue

**Location:** Haslemere Hall ,  
Bridge Rd, Haslemere  
GU27 2AS

**Date:** Friday, 23 June 2017

**Time:** 10.00 am



# You can get involved in the following ways

## ***Ask a question***

If there is something you wish know about how your council works or what it is doing in your area, you can ask the local committee a question about it. Most local committees provide an opportunity to raise questions, informally, up to 30 minutes before the meeting officially starts. If an answer cannot be given at the meeting, they will make arrangements for you to receive an answer either before or at the next formal meeting.

## ***Write a question***

You can also put your question to the local committee in writing. The committee officer must receive it a minimum of 4 working days in advance of the meeting.

When you arrive at the meeting let the committee officer (detailed below) know that you are there for the answer to your question. The committee chairman will decide exactly when your answer will be given and may invite you to ask a further question, if needed, at an appropriate time in the meeting.

## ***Sign a petition***

If you live, work or study in Surrey and have a local issue of concern, you can petition the local committee and ask it to consider taking action on your behalf. Petitions should have at least 30 signatures and should be submitted to the committee officer 2 weeks before the meeting. You will be asked if you wish to outline your key concerns to the committee and will be given 3 minutes to address the meeting. Your petition may either be discussed at the meeting or alternatively, at the following meeting.



## Attending the Local Committee meeting

Your Partnership officer is here to help.

*Email:* [carys.walker@surreycc.gov.uk](mailto:carys.walker@surreycc.gov.uk)

*Tel:* 01483 517530 (text or phone)

*Website:* <http://www.surreycc.gov.uk/waverley>



Follow @WaverleyLC on Twitter

This is a meeting in public.

Please contact **Carys Walker, Community Partnership & Committee Officer** using the above contact details:

- If you would like a copy of this agenda or the attached papers in another format, e.g. large print, Braille, or another language
- If you would like to attend and you have any **additional needs, e.g. access or hearing loop**
- If you would like to talk about something in today's meeting or have a local initiative or concern.



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### **Surrey County Council Appointed Members**

Mrs Victoria Young, Waverley Eastern Villages (Vice-Chairman)  
Mr Richard Hampson, Haslemere  
Mr David Harmer, Waverley Western Villages  
Mr Andy MacLeod, Farnham Central  
Mr Peter Martin, Godalming South Milford and Witley  
Mr Stephen Spence, Farnham North  
Mr Wyatt Ramsdale, Farnham South  
Mrs Penny Rivers, Godalming North  
Dr Andrew Povey, Cranleigh & Ewhurst

### **Borough Council Appointed Members**

Cllr Carole Cockburn, Farnham Bourne  
Cllr Denis Leigh, Milford  
Cllr David Round, Haslemere East and Grayswood  
Cllr Richard Seaborne, Bramley Busbridge and Hascombe  
Cllr Jerry Hyman, Farnham Castle  
Cllr Pat Frost, Farnham. Wrecclesham & Rowledge  
Cllr James Edwards, Haslemere Critchmere and Shottermill  
Cllr Denise LeGal, Farnham Hale & Heath End  
Cllr Liz Townsend, Cranleigh West

Chief Executive  
**David McNulty**

## MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE

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Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the council officer listed in the agenda prior to the start of the meeting so that those attending the meeting can be made aware of any filming taking place.

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*Thank you for your co-operation*

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***Generally the public seating areas are not filmed. However by entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.***

*If you have any queries regarding this, please contact the representative of **Legal and Democratic Services** at the meeting.*

## **1 APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

## **2 MINUTES OF PREVIOUS MEETING**

(Pages 1 - 4)

To approve the minutes of the previous meeting as a correct record.

## **3 DECLARATIONS OF INTEREST**

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter

- (i) Any disclosable pecuniary interests and / or
- (ii) Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

### **NOTES:**

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)

Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial

## **4 DECISION TRACKER**

(Pages 5 - 6)

To review the progress of decisions made at previous meetings

## **5 FORMAL PUBLIC QUESTIONS**

To answer any questions from residents or businesses within the Waverley Borough area in accordance with Standing Order 69. Notice should be given in writing or by email to the Community Partnership and Committee Officer by 12 noon four working days before the meeting.

## **6 PETITION**

## **7 MEMBER QUESTIONS**

To receive any written questions from Members under Standing Order 47.

## **8 POLICING IN WAVERLEY: UPDATE (SERVICE MONITORING & ISSUES OF LOCAL CONCERN)**

A verbal update from the local Waverley police team sharing some of their work in the borough.

## **9 COMMUNITY SAFETY FUNDING UPDATE (EXECUTIVE FUNCTION)**

(Pages 7 - 12)

Reviewing the local committee's community safety funding for 2016/17

and introducing funding for 2017/18

**10 HIGHWAYS UPDATE (EXECUTIVE FUNCTION)** (Pages 13 - 34)

To receive an update on the 2016/17 programme of highway improvement and maintenance works funded by this committee and to agree further arrangements for allocating the budget for 2017/18.

**11 REVIEW OF TASK GROUPS AND EXTERNAL APPOINTMENTS (EXECUTIVE FUNCTION)** (Pages 35 - 38)

To review the use of task groups in decision making and consider an alternative approach.

**12 LOCAL COMMITTEE FORWARD PROGRAMME 2017-18 ((SERVICE MONITORING AND ISSUES OF LOCAL CONCERN)** (Pages 39 - 40)

To note the proposed forward programme and consider any additional items for future discussion.

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**DRAFT**

Minutes of the meeting of the  
**Waverley LOCAL COMMITTEE**  
held at 10.00 am on 24 March 2017  
at Hale Institute, Wings Road, Farnham GU9 0HN.

**Surrey County Council Members:**

- \* Mrs Pat Frost (Chairman)
- \* Mr David Harmer
- \* Mrs Nikki Barton
- \* Mr Steve Cosser
- Ms Denise Le Gal
- \* Mr Peter Martin
- Mr Alan Young
- \* Mr Wyatt Ramsdale
- Mrs Victoria Young (Vice-Chairman)

**Borough / District Members:**

- Cllr Brian Adams
- \* Cllr Carole Cockburn
- \* Cllr Jerry Hyman
- \* Cllr Denis Leigh
- Cllr Julia Potts
- Cllr David Round
- \* Cllr Richard Seaborne
- \* Cllr Val Henry
- Cllr Jeannette Stennett

\* In attendance

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**55/17 APOLOGIES FOR ABSENCE [Item 1]**

The following apologies were received:

Ms Denise Le Gal  
Mrs Victoria Young  
Cllr David Round  
Cllr Jeannette Stennett  
Cllr Brian Adams

**56/17 MINUTES OF PREVIOUS MEETING [Item 2]**

The minutes of the previous meeting were agreed.

**57/17 DECLARATIONS OF INTEREST [Item 4]**

## ITEM 2

No declarations of interest were made

### **58/17 DECISION TRACKER [Item 3]**

The items on the decision tracker were noted.

With reference to the item on parking: The chairman informed those in attendance that 4 additional parking enforcement officers would soon be in action in Waverley.

### **59/17 PETITION [Item 5]**

No petitions had been received.

### **60/17 FORMAL PUBLIC QUESTIONS [Item 6]**

**Question 1:** This was from Mr Hodgson and concerned the condition of the surface of the footpath from South Hill to Brighton Road in Godalming

The response from Highways was noted. Mr Hodgson expressed disappointment that the issue had not been made a priority.

Comments from the committee members also expressed that they did not think that Members' Allocations was a suitable funding vehicle for works of this nature and they would prefer that this was not recommended by Highways without prior agreement from the divisional member. Especially in the current financial climate where it is likely that member's allocations will be reduced in the coming year.

**Question 2:** Mr Hesse asked a question about road conditions in Surrey and in particular the condition of road signs and litter along the carriageway.

The response from Highways was noted and Mr Hesse was invited to provide any specific examples of signage that needed cleaning or replacing to the committee officer so that these could be considered.

The Principal Highways Maintenance Engineer confirmed that illuminated street furniture was not included in the 2015 survey and they are now addressing this. They will be prioritising mandatory signage (circular signage and any sign that is supported by a traffic order)

Committee members also mentioned that parish councils were getting more involved in maintaining the appearance of street furniture and this is an option that the parishes might want to consider.

**Question 3:** Ms McGrory submitted a question about safety at traffic crossings in Farnham.

Ms McGrory was unable to attend local committee. The response from Highways was noted.

**61/17 MEMBER QUESTIONS [Item 7]**

No member questions had been submitted

**62/17 HIGHWAYS UPDATE (EXECUTIVE FUNCTION) [Item 8]**

The Principal Highway Maintenance Engineer presented his report which highlighted projects that had been due to be completed by the end of the financial year.

The budget for the financial year 17/18 is currently being finalised and the result of this will not be known until April.

Committee members requested status updates on a number of the projects that were listed that had not yet been completed. The Highways Engineer noted these and will advise the appropriate divisional members accordingly.

It was noted that it was not yet possible to discuss plans for works that had been prioritised for next year and this had therefore not been included in the report. In the event that the funding allocated to the local committee is less than the £430,000 estimated budget set out in the December report, the local task groups will be asked to meet again to bring the programme within the available funding. Where appropriate, public consultation for individual improvements will be sought to allow residents to submit their views in order that the best solution can be implemented.

The committee requested that reports indicate which projects were being funded by Planning Infrastructure Contribution (PIC). This is a contribution made to local authorities by developers as a condition of their permission to build in a specific area. The reason for this request is that as local committee reports are put out into the public domain, this will allow residents to gain an appreciation of how this type of funding is being used in their area. A list of the PIC funding currently available was included with the December 2016 report. The Local Committee were reminded that this list included only items that were prioritised by the area task groups and that members were invited to discuss the task groups' selection with the chairman of the relevant local area task group.

**The Local Committee resolved to:**

- (i) Note progress of the 2016/17 programme of highway works funded by this committee and by developer contributions.

**Reasons:**

- i. The Local Committee established the Local Transport task group and 4 area task groups to prioritise the projects that made up the 2016/17 programme

## ITEM 2

### **63/17 SURREY COUNTY COUNCIL INTERNAL AUDIT TEAM (SERVICE MONITORING AND ITEMS OF LOCAL CONCERN [Item 9]**

This item was deferred as the speaker was unable to attend due to family illness.

### **64/17 LOCAL COMMITTEE FORWARD PROGRAMME 2017-18 (SERVICE MONITORING AND ISSUES OF LOCAL CONCERN) [Item 10]**

The committee was presented with the forward programme for items that will be included in future committees. Members requested that an item updating the committee on the cycling strategy across Waverley and the county was included in the programme.

Meeting ended at: 11:07

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**Chairman**

# Local Committee (Waverley) Decision Tracker

## 23 June 2017

This Tracker monitors progress against the decisions that the local committee has made. It is updated after each committee using the 'RAG' (red, amber, green) ratings below.

**Green:** Actions are on track and progressing as expected towards the agreed deadline.

**Amber:** Action is off track but corrective measures are in place to meet the original or updated deadline.

**Red:** Action has not been progressed and is off track. Deadline will not be met.

NB. Once actions have been reported to the committee as complete, they are removed from the tracker.

Page 5

Meeting Date	Item	Decision	Due By	RAG	Officer	Comment or Update
	11	Implement the on-street parking restrictions agreed by the committee.	Summer 2016	<b>G</b>	Jack Roberts	<b>COMPLETED</b>

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SURREY COUNTY COUNCIL

LOCAL COMMITTEE (WAVERLEY)

DATE: 23 June 2017



LEAD OFFICER: CARYS WALKER  
PARTNERSHIP & COMMITTEE OFFICER

SUBJECT: LOCAL COMMITTEE COMMUNITY SAFETY FUNDING  
DIVISION: All

**SUMMARY OF ISSUE:**

The local committee has a delegated budget of £3,000 for community safety projects in 2017/18. This report sets out the process by which this funding should be allocated to the Community Safety Partnership and/or other local community organisations that promote the safety and wellbeing of residents. The report also provides a progress update regarding last year's funding.

**RECOMMENDATIONS:**

**The Local Committee (Waverley) is asked to agree that:**

- (i) The committee's delegated community safety budget of £3,000 for 2017/18 be retained by the Community Partnership Team, on behalf of the Local Committee, and that the Community Safety Partnership and/or other local organisations be invited to submit proposals for funding that meet the criteria and principles set out at paragraph 2.4 of this report.
- (ii) Authority be delegated to the Community Partnership Manager, in consultation with the Chairman and Vice-Chairman of the local committee and divisional members as appropriate, to authorise the expenditure of the community safety budget in accordance with the criteria and principles stated in paragraphs 2.5-2.11 of this report.
- (iii) The committee receives updates on the project(s) that was funded, the outcomes and the impact it has achieved.

**REASONS FOR RECOMMENDATIONS:**

The report sets out a process for allocating the committee's delegated community safety budget of £3,000 to local organisations to achieve the recommendations outlined above.

There is also an update on how last year's funding was used in order to provide visibility and promote accountability within the CSP.

## **1. INTRODUCTION AND BACKGROUND:**

- 1.1 Prior to 2016, the local committee had historically chosen to passport its delegated community safety funding to the local Community Safety Partnership (CSP) to assist in their efforts to tackle crime and anti- social behaviour on behalf of residents.
- 1.2 Following countywide analysis of the projects that were funded through CSPs and the outcomes achieved, the local committee agreed that its local CSP should firstly be invited to provide an outline of any prospective projects that could be supported from the committee's funding for approval. This aimed to provide greater oversight of the committee's expenditure. In the context of the County's Medium Term Financial Plan and the requirement upon all county services to contribute to significant savings, the process would also help to achieve better value for money from projects in support of the County Council's wider community safety priorities.
- 1.3 In 2016/17, the committee awarded £3,000 as a contribution toward the costs of Domestic Homicide Reviews (DHRs) in Waverley. An overview of the initiative is outlined below. A more detailed progress review will be brought to Local Committee in December.

## **2. ANALYSIS:**

- 2.1 DHRs are a statutory requirement under the Domestic Violence & Victims Act 2004 and review any case where there has been a death at the hands of a relative or member of the same household. The purpose of the review is to evaluate the role of the authorities prior to, during and after the incident. The lessons learned are used to shape future practice and prevent further cases of a similar nature
- 2.2 Since the inception of these measures Waverley has had conducted 3 DHRs (more than any other borough in Surrey) and a 4<sup>th</sup> is anticipated in 2017.
- 2.3 It is a legal requirement for DHR's to employ the services of an independent chairman to oversee proceedings as well as the acquisition of any specialised expertise needed. In addition, there is a requirement for substantial administrative resource and this may come from either an internal or external source. Therefore DHRs can be an expensive measure, currently averaging approximately £10-£12,000 with the highest cost so far being £25,000. This is funding that Waverley Borough Council has been picking up so far. The CSP executive therefore prioritised DHR's to be its top funding priority.



- 2.4 The funding awarded to the CSP last year has gone towards the completion of DHR3. This report from this review has now been submitted to the Home Office for quality assurance and is expected to be published in November. A full update on this will be prepared for December's committee.
- 2.5 As in the previous year, a clear and simple process designed to support CSPs will be adopted in order that funds can be processed efficiently this year.
- 2.6 Local CSPs will be invited to submit a brief outline of the projects that they would like to put the committee's funding towards, on a simple template designed for this purpose.
- 2.7 To assist CSPs in identifying suitable projects, the following criteria will be provided as a guide:
- (a) Results in residents feeling safer
  - (b) Has clear outcomes that align with the priorities of the Local Committee and/or the CSP
  - (c) Is non recurrent expenditure
  - (d) Does not fund routine CSP activities (e.g. salaries, training)
  - (e) Is not subsumed into generalised or non-descript funding pots
  - (f) Does not duplicate funding already provided (e.g. domestic abuse services, youth work, transport costs, literature which could be co-ordinated across all CSPs )
- 2.8 To ensure funds can be utilised within the current financial year, it is suggested that a deadline of **29 September 2017** is imposed for the submission of outline projects by CSPs and/or local organisations. This deadline will be communicated widely to local CSPs and partner organisations.
- 2.9 To ensure that funds can be distributed speedily and efficiently, it is recommended that authority is delegated to the Community Partnership Manager, in consultation with the Chairman and Vice-Chairman of the Local Committee, along with the relevant divisional member, to authorise the expenditure of the committee's funds outside the formal quarterly committee meeting cycle. This should allow local organisations to obtain approval, initiate and implement projects with the minimum of delay.
- 2.10 Once implemented, the CSP and any other recipients of this funding will be required to provide the local committee with a short update on each project, outlining how the funding was used and the difference and impact it has made in the local community.

### **3. OPTIONS:**

- 3.1 All viable options were considered and appraised when forming the recommendations to the Local committee. The previous arrangement, whereby the committee transferred both its funding and the decision-making about how

the funding could be used to the CSP was not considered to provide sufficient information on the impact that the funding or the outcomes it had achieved.

- 3.2 The recommended funding arrangements will employ a simple process for the commitment of funds by the committee to enable greater scrutiny over the use of this funding.

#### **4. CONSULTATIONS:**

- 4.1 Local committee chairmen were collectively consulted about this process for allocating community safety funding as recommended in this report, before its implementation last year,

#### **5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:**

- 5.1 The costs of the recommendations in this report are contained within existing revenue budgets. Early scrutiny of proposed projects by CSPs and local organisations will help to achieve better value for money for the Committee's funding.

#### **6. EQUALITIES AND DIVERSITY IMPLICATIONS:**

- 6.1 There are no direct equalities or diversity implications. However, through its membership of the local CSP and external bodies, the County Council can help to ensure that local services are accessible to harder to reach groups. The CSP also maintains ongoing monitoring of hate and domestic abuse crimes.

#### **7. LOCALISM:**

- 7.1 The proposals contained in this report will enable CSPs and/or other suitable local organisations to submit projects that support the County Council's strategic goal of enhancing resident experience.

#### **8. OTHER IMPLICATIONS:**

<b>Area assessed:</b>	<b>Direct Implications:</b>
Crime and Disorder	Set out below
Sustainability (including Climate Change and Carbon Emissions)	No significant implications.
Corporate Parenting/Looked After Children	No significant implications.
Safeguarding responsibilities for	No significant implications.

vulnerable children and adults	
Public Health	No significant implications

### 8.1 Crime and Disorder implications

The county council's membership of local CSPs helps ensure the achievement of its community safety priorities. The committee's funding for local community safety projects enables the CSP and/or other local organisations to help to promote safety, reduce crime, and tackle antisocial behaviour and raise awareness of safer practices and behaviours.

## **9. CONCLUSION AND RECOMMENDATIONS:**

- 9.1 The recommendations contained in this report are intended to secure greater oversight of the committee's community safety expenditure and achieve better value for money through projects that help to achieve the County's community safety priorities.

## **10. WHAT HAPPENS NEXT:**

- 10.1 The CSP will be advised of the funding process agreed by the Local Committee and invited to access this funding.

### **Contact Officer:**

Carys Walker Partnership and Committee Officer, Telephone 01483 517530

### **Consulted:**

Surrey's local committee chairmen and local committee members.

### **Annexes:**

None

### **Sources/background papers:**

Waverley Local Committee, September 2016. Item 9, Local Committee funding of Community Safety Projects



**SURREY COUNTY COUNCIL****LOCAL COMMITTEE (WAVERLEY)**

**DATE:** 23 JUNE 2017  
**LEAD OFFICER:** FRANK APICELLA  
 ACTING AREA HIGHWAY MANAGER  
**SUBJECT:** HIGHWAYS UPDATE  
**DIVISION:** ALL

**SUMMARY OF ISSUE:**

This report provides an update on the 2016/17 programmes of highway improvement and maintenance works funded by this committee. The report also details the 2017/18 highways budget devolved to this committee, which was confirmed by Cabinet on the 28<sup>th</sup> March 2017.

**RECOMMENDATIONS:****The Local Committee (Waverley) is asked to:**

- (i) Note last year's expenditure of the devolved budget, 2016/17.
- (ii) Agree to allocate the reduced revenue devolved budget for this financial year 2017/18 towards a vegetation gang as detailed in the report.
- (iii) Agree to allocate the reduced capital devolved budget for this financial year 2017/18 as detailed in the report and delegate to the Area Highway Manager the ability to agree the scheme per divisional area in consultation with the county divisional member.
- (iv) Agree to allocate up to £63,637 from the parking surplus to top up the balance of the capital devolved budget (£26,363) to provide a total of £90,000.
- (v) To delegate to the Area Highway Manager, in consultation with the Chairman and Vice Chairman and Divisional Member, the ability to resolve any problems encountered to facilitate scheme delivery.

**REASONS FOR RECOMMENDATIONS:**

*The committee is asked to agree the recommendations to enable early progression of works orders.*

<b>1. UPDATE</b>
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**2016/17 Budgets and Forecast Expenditure**

- 1.1 At the meetings of the March and June 2016, the committee agreed to allocate £150,000 of capital funding to each of the four area task groups, to be engaged on maintenance work, with the proviso that up to 30% could be directed to improvement or ITS (Integrated Transport Schemes).
- 1.2 £120,000 of revenue was allocated to maintenance works and operations as follows:-
- Community Enhancement (£5K per SCC Member) £45,000
  - Funding for Lengthsman scheme £65,000
  - Ad hoc signs, lines, bollards, etc by local team £10,000
- 1.3 A total of £600,000 of capital and £120,000 of revenue, totalling £720,000
- 1.4 At the December 2017 meeting, and in anticipation of around 30% reduction in committee funding, the committee assumed a budget of £100,000 for each of the four area task groups, again with the proviso that up to 30% could be directed to improvements or ITS schemes.
- 1.5 Additionally also allocate a further £10,000 from the committee's highways budget for cycling schemes that can then be considered by the appropriate Task Group. £120,000 of revenue was also assumed, providing a total budget of £530,000 for 2017/18.
- 1.6 The committee resolved that if the budget exceeded the anticipated £530,000, the LTP group would bring further recommendations to the 22<sup>nd</sup> March Committee meeting.
- 1.7 **Annex 1** shows 2016/17 budget, allocations and forecast expenditure and reflects that the majority of the programme of improvement schemes was completed by the end of the financial year.
- 1.8 **Annex 2** shows the current approved list of schemes which have been approved by the 4 task groups. However this list of work is in excess of £1.6m and undeliverable with the current levels of funding.

**Local Committee Budget for 2017/18**

- 1.9 On the 28<sup>th</sup> March 2017 the Cabinet approved the Waverley Local Committee devolved budget for 2017/18 as follows.

<b>Revenue Maintenance</b>	<b>£40,909</b>
<b>Capital (Maintenance &amp; ITS)</b>	<b><u>£36,363</u></b>
<b>Total</b>	<b>£77,272</b>

This information has been received very late and following the 22<sup>nd</sup> March Committee, this compounded with the May local elections, has meant that we are now 3 months into this new financial year, without any formal decisions having been made on committee expenditure in Waverley.

### **Lengthsman (Localism) Bids for 2017/18**

- 1.10 Many new bids and requests for increase allocations have been received. All the Town Councils (TCs) and Parish Councils (PCs) were written to, once this reduced budget was known, to advise of this change, and mitigate any risk of early expenditure by them, ahead of any committee resolution.
- 1.11 In order to attempt to somewhat lessen the impact of this, it is proposed to allocate the entire revenue maintenance budget of £40,909, to the ordering of a vegetation gang under the direct control of the maintenance engineer.
- 1.12 The lengthsman scheme expenditure was predominantly expended on this type of activity and hence this funding should go some way to maintain this benefit locally.
- 1.13 The available revenue maintenance budget can fund a vegetation gang for approximately 3 weeks in each division. The local highway officers and the maintenance engineer can collate local requests from members, the TCs and PCs and deliver a programme of works over a 3 month period. If agreed this could be in the format of a gang in each division every third week during the 3 month period.

### **Local Transport Plan (LTP) Task Group Recommendations**

- 1.14 The approved schemes list of Area Task Group Priorities is attached at Annex 2.
- 1.15 The heavily reduced committee funding for 2017/18 will severely affect the deliverability of this programme and many projects included on the list.
- 1.16 The deadline for ordering any Integrated Transport Schemes through the Kier contract is the 30<sup>th</sup> September 2017, to guarantee delivery before March 2018. Similarly for maintenance schemes the deadline is the 31<sup>st</sup> December 2017.

### **Integrated Transport Schemes (ITS) 2016/17**

- 1.17 A small number of the schemes programmed for construction during 2016/17 require completion at a cost of circa £5,000. These are detailed below and additionally on Annex 1.
  - Badshot Lea Crossroads – Modelling work (red green man/red man signals)
  - Station Lane, Millford – HGV assessment
  - Meadow Catteshal Road – Safety measures at junction

### **Integrated Transport Schemes (ITS) 2017/18**

- 1.18 In previous years the committee have agreed the Local Transport Plan (LTP) task group recommendation that committee Capital maintenance and Integrated Transport Schemes (ITS) funding be directed towards maintenance work, with the proviso that up to 30% of this budget could be utilised for ITS.

- 1.19 The rationale being that Property Infrastructure Contributions (PIC) could fund much of the ITS programme, as this funding can only be used for highway capital improvement ITS, and cannot be used for highway maintenance.
- 1.20 It was also agreed that the majority of the devolved SCC budget was intended to be used for maintenance work, though in the past it had been used largely for the progression of ITS.
- 1.21 It is hence proposed to utilise the devolved capital allocation as follows:-
- £5,000 towards the completion of schemes 2016/17 (para 1.16)
  - £5,000 towards providing signs and lines (para 1.2)
  - £26,363 of the remaining allocation for this year to be directed towards scheme delivery from the programme list of schemes in Annex 2.

### **Planning Infrastructure Contributions (PIC)**

- 1.22 Note that all PIC expenditure is subject to approval by SCC Transport Development Planning (TDP) officers, and that a PIC spending plan and bidding process is carried out by various groups within SCC, such as Countryside Rights of Way team, Passenger Transport group, Major Schemes group for match funding for larger projects, as well as Highways improvement projects.
- 1.23 The Planning Authority are in the last tranche of collecting PIC funding ahead of the introduction of the Community Infrastructure Levy (CIL) anticipated to commence in about 18 months' time, so the PIC funding pot has now been virtually depleted.
- 1.24 All the balance of the remaining unallocated PIC funding has now been distributed by TDP and they have advised that the following details the remaining approved contributions allocated through the bidding process to this Committee for highway schemes. These funds are not time limited and hence do not need to be expended this year.

Farnham Bourne	£46,206.89
Farnham Shortheath and Boundstone	£ 9,644.83
Cranleigh West	£13,330.00
Godalming Central & Ockford	£ 826.07
Godalming, Farncombe and Catteshall	£ 3,774.85
Godalming, Farncombe and Catteshall	£ 8,179.74
Godalming Holloway	£12,830.04
Hindhead	£ 3,492.46
Shamley Green and Cranleigh North	£ 1,794.04
Shamley Green and Cranleigh North	£ 3,564.62
Witley & Hambledon	£ 7,235.65

- 1.25 However, PIC funding can only be used in the ward where it is collected and cannot be used in other areas.
- 1.26 Section 106 monies are also collected by the planning authority, however these funds are normally very specific on how they are expended as it is



normal for these to be agreed upfront as part of the planning process. So these amounts do not constitute available funds in the same way as PIC.

### Parking Receipts

- 1.27 Members will be aware that there is an on street parking surplus for Waverley for years 2013 – 2016 which is circa £630,000, of which the committee have a 60% share that has been accruing as below.

2013/14	£113,264.00
2014/15	£117,291.00
2015/16	<u>£147,310.00</u>
Total	£377,865.00

- 1.28 If a surplus is generated on the borough or district parking account it has been agreed that it will be split as follows:-
- 1.29 60% to the Local Committee, 20% to the enforcement authority (Borough council) and 20% to the County Council.
- 1.30 The Local Committee can decide how the 60% share of any surplus income derived in its area can be used within the confines of legislation.
- 1.31 Surplus generated from managing on-street parking can only be used as defined under S55 of the Road Traffic Regulation Act 1984 (as amended). This restricts use of any surplus for the maintenance and/or improvement of the highway including environmental works or additional parking provision.

Financial Year	13/14	14/15	15/16	Total
Waverley Surplus	£188,000	£195,480	£245,520	£629,000
60% LC share	£113,264	£117,291	£147,310	£377,865
Funding available	£113,264	£117,291	£147,310	<b>£354,499</b>

- 1.32 The parking team have a large parking review coming to committee in September as they did not carry one out last year, which will require circa £35,000 from the local committee surplus to implement. This can be from the 2016/17 surplus if need be.
- 1.33 It was agreed that the parking fund would pay for the report carried out by the consultants for the work carried out in Farnham, for the town centre pedestrianisation scheme, which amounts to £22,900. This amount has already been paid from the total and reflects the reduced total funding available.

## ITEM 10

- 1.34 It is proposed to utilise up to £63,637 from the surplus, which together with the balance of the Capital revenue of £26,363 (para 1.21), will provide a total budget of £90,000.
- 1.35 This will enable a scheme to be delivered from the existing list of up to the value of £10,000 in each county divisional area. The list of schemes on Annex 2 have deliverability markers included to enable the divisional members to make early decisions on schemes otherwise it may not be possible to deliver these projects, although essentially it is only the balance of the capital revenue monies that must be expended by year end.

### **Project Horizon (Carriageway)**

- 1.36 Horizon is now in its 5th year of delivery. The programme was reviewed in 2016 and has been extended to include all 7 asset types. The Horizon 2 2017-18 (year 5) programme is online at [https://www.surreycc.gov.uk/\\_data/assets/pdf\\_file/0010/126289/Horizon-2-Waverley-v2.1.pdf](https://www.surreycc.gov.uk/_data/assets/pdf_file/0010/126289/Horizon-2-Waverley-v2.1.pdf).
- 1.37 The new Horizon 2 rolling programme will include remaining schemes that are being considered for future planned works in accordance with the SCC prioritisation process. The entire rolling programme will be published shortly on the SCC website. Due to the current budget pressures we will not give timescales for these schemes and only provide annual works programmes where budgets are approved.

### **Customer Enquiries**

- 1.38 Highways & Transport received 37,104 enquiries and reports during the first quarter of 2017, an average of 12,368 per month, this is in line with the same period of 2016 but an increase from 2015.
- 1.39 For Waverley specifically, 4,939 enquiries have been received of which 2,009 were directed to the local area office for action, 94% of these have been resolved. This response rate is slightly below the countywide average of 95%.
- 1.40 Between January and March, Highways received 100 stage 1 complaints of which 11 were for the Waverley area. In addition five were escalated to Stage 2 of the complaints process, one of which was upheld. A further case was raised with the Local Government Ombudsman who found no fault.
- 1.41 The Service is continually looking for ways to improve its service and has recently made improvements to the online reporting, allowing customers to see defects that have already been reported and track open reports. The aim is to reduce the number of duplicate reports and remove the need for repeat site visits.

**2. OPTIONS:**

- 2.1 Officers seek to implement the most cost effective measures which meet scheme objectives.

**3. CONSULTATIONS:**

- 3.1 Appropriate consultation will be carried out for all schemes.

**4. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:**

- 4.1 Works will be carried out by SCC's term highways contractor, Keir, who won the term contract in a competitive tender process.

**5. EQUALITIES AND DIVERSITY IMPLICATIONS:**

- 5.1 None

**6. LOCALISM:**

- 6.1 Works and schemes are designed to improve and make safer the facilities for local communities in the borough.
- 6.2 The Lengthsman initiative allows parish councils to undertake enhanced maintenance of the public highway. If approved however, the lack of funding to enable this element of localism this financial year, has been attempted to be mitigated by the provision of a vegetation gang in each division.

**7. OTHER IMPLICATIONS:**

- 7.1 None

**8. CONCLUSION AND RECOMMENDATIONS:**

- 8.1 As set out in the body of the report.

**9. WHAT HAPPENS NEXT:**

- 9.1 Officers will continue to progress the programme of works agreed by the committee.

**Contact Frank Apicella**

SCC Acting Area Highway Manager SW  
Tel 0300 200 1003

**Consulted:**

As described within the report

**Annexes:**

1. Highways budget and expenditure for 2017/18
2. List of Area Task Group Priorities

**Sources/background papers:**

Local Committee for Waverley Friday 9th December 2016: Item 12: 'Highways Budgets for 2017/18'

Local Committee Waverley Friday March 24th 2017: Item 8 'Highways Update'

SCHEME TITLE	2015/16 ALLOCATION	FORECAST EXPENDITURE	STATUS/PROGRAMME/COMMENTS
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**ITS schemes funded by PIC/S106: Cranleigh and Eastern Villages**

Cranleigh: Ewhurst measures to reduce HGV's in Ewhurst		Nil	Feasibility being progressed by Peter Hitchings, no costs will be incurred until proposals have been agreed
Cranleigh: Portable VAS for Ewhurst PC		3,000	complete
Cranleigh: Elmbridge Road safety measures at single track section (canal bridge)		15,000	Complete
Cranleigh: Ewhurst Rd/Park Mead junction, cycle facilities feasibility study		3,500	Complete
Cranleigh: Kerb section of the common to prevent overrun/verge damage		50,000	Complete
Wonersh: Kerb splitter island at Chinthurst Lane j/w Station Rd		10,000	Complete
Alfold: Feasibility study for safety improvements		8,000	Complete
<b>Sub Total</b>		<b>89,500</b>	<b>Carry forward to page 1</b>

**ITS schemes funded by PIC/S106: Farnham**

Badshot Lea Crossroads, red man/green man for signal junction		7,000	Feasibility/design work in progress. 75k S106 in place to direct towards implementation
Downing St/Union Rd/Longbridge junction – two way access to Wagon Yard car park		30,000	Funded from parking surplus pending release of East St S106

**Continued on next page**

SCHEME TITLE	2015/16 ALLOCATION	FORECAST EXPENDITURE	STATUS/PROGRAMME/COMMENTS
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**ITS schemes funded by PIC/S106: Farnham (continued)**

Rowledge: Village safety scheme		12,000	Complete
Alma Lane Bricksbury Hill, raised table		50,000	Complete
<b>Sub Total</b>		<b>99,000</b>	<b>Carry forward to page 1</b>

**ITS schemes funded by PIC/S106: Godalming, Milford & Witley**

Safety measures at Meadrow/Catteshall Rd junction		6,000	Complete
Station Rd Godalming, additional footway lighting		Nil	On hold pending local planning application (vetinary surgery)
Station Lane, Milford. HGV assessment for potential weight restriction		6,000	Feasibiity in progress - complete end June
Binscombe Lane bus stop improvements		Nil	Being progressed by Passenger Transport
Brighton Rd Godalming: 2 no. VAS		7,000	complete
Shackstead Lane/Tuesley Lane. Feasibility study for wider c'way		1,000	complete
Eashing Lane. Feasibilty study for wider c'way		1,600	complete

Continued on next page

SCHEME TITLE	2015/16 ALLOCATION	FORECAST EXPENDITURE	STATUS/PROGRAMME/COMMENTS
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**ITS schemes funded by PIC/S106: Godalming, Milford & Witley (continued)**

Amberley Lane Milford. Improve parking on green area		4,500	complete
HGV restriction for Primrose Ridge		13,000	complete
<b>Sub Total</b>		<b>39,100</b>	<b>Carry forward to page 1</b>

**ITS schemes funded by PIC/S106: Haslemere and Western Villages**

Wey Hill zebra crossing		38,000	Complete
Speed reduction town centre- (road tables, local highway narrowing, pavement widening)		Nil	No progress scheme deferred
Shottermill Infants School, Zebra at existing road table		35,000	Complete end June (delays with Skanska)
Jumps Lane/Tilford Rd, feasibility study safety improvements		3,000	Complete
Beacon Hill Rd. 20mph outside school		2,000	Scheme dropped, not supported by the police
Churt:cycle racks at pavilion		7,000	Complete

Continued on next page

SCHEME TITLE	2015/16 ALLOCATION	FORECAST EXPENDITURE	STATUS/PROGRAMME/COMMENTS
<b>ITS schemes funded by PIC/S106: Haslemere and Western Villages (continued)</b>			
Elstead: VAS on Milford Rd & speed limit extension		20,000	Complete
Frensham. HGV feasibility study Wire Cut etc		3,500	Complete
Tilford. Build outs by tennis courts		15,000	Complete
Tilford. Dropped kerbs at village green		4,000	Complete
<b>Sub Total</b>		<b>127,500</b>	<b>Carry forward to page 1</b>

#### Capital Maintenance

Carriageway, footway, drainage or other maintenance works. 150,000 allocated to each of the four area task groups	600,000	600,000	Schemes agreed by Waverley maintenence engineer in consultation with members. All schemes will be complete by the end of March
<b>Sub Total</b>	<b>600,000</b>	<b>600,000</b>	<b>Carry forward to page 1</b>

#### Revenue Maintenance

Reserve Funding For Lengthsman Scheme	65,000	65,000	All Monies transferred to town and parish councils.
Community Enhancement	45,000	45,000	5,000 per SCC councillor
Ad hoc new signs, lines bollards etc by area team	10,000	5,000	In response to requests from residents and members
<b>Sub Total</b>	<b>120,000</b>	<b>115,000</b>	<b>Carry forward to page 1</b>



Highway budgets and forecast expenditure for 2016/17

2016/17 Local Committee Budget

2016/17 Forecast Expenditure (pages 2 to 5 below)

Page 25

Capital Maintenance & ITS 457,242

Revenue Maintenance 237,173

**Total 694,415**

Capital Maintenance, 4 task groups at 150,000 each 600,000

Revenue maintenance 120,000

**Total 720,000**

Apply PIC & S106 to deliver ITS schemes 355,100



SCHEME TITLE	2017/18 ALLOCATION	FORECAST EXPENDITURE	STATUS/PROGRAMME/COMMENTS
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**ITS schemes: Cranleigh and Eastern Villages**

Ewhurst Measures to stop large commercial vehicles using Shere Road.	✓	£10,000	Peter Hitchings leading on advisory signs.
Baynards Lane/ 'Hogspudding Lane' 40mph speed limit request	✓	£10,000	
Ewhurst Rd/ Park mead junction cycle improvements	✗	£50,000	Insufficient funds available
Barton Rd Station Rd junction Coloured surfacing Scheme	✓	£20,000	Priority to complete scheme from 2016/17
The Coombes Bramley. New lay-by to alleviate parking in the Coombes	✗	£50,000	Insufficient funds available
A281 Birtley Rd Bramley Speed limit extension	✓	£15,000	
Chiddingfold drainage schemes (Winterton Arms, Coxcombe Lane)	✓	£10,000	
Pickhurst Rd 40mph speed limit request	✓	£15,000	
Hascombe Mare Lane – grasscrete parking bays	✓	£9,000	
<b>Sub Total</b>		<b>£189,000</b>	

SCHEME TITLE	2017/18 ALLOCATION	FORECAST EXPENDITURE	STATUS/PROGRAMME/COMMENTS
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**ITS schemes: Farnham**

Badshot Lea Crossroads, red man/green man for signal junction	✓	£75,000	To be funded via S106 Potential Development (feasibility study currently being completed)
Castle Street crossing point/build out	✓	£15,000	
Develop/Consult on town centre pedestrianisation	✓	£25,000	This is deliverable if scheme is to continue. Further funds required from parking surplus.
Falkner Road Kerbing works – safe routes to school	✓	£15,000	
Rowledge: Village safety scheme Village gateways/safety/speed awareness scheme	✓	£25,000	
Old Frensham Road / A287 Frensham Road - Bourne Beautification	✓	£5,000	
Folly Hill New VAS	✓	£7,000	
Longbridge - Improved crossing point (zebra crossing)	x	£60,000	Insufficient funds available
Station Approach – feasibility study to install footway from Firgrove Hill to new entrance	x	£5,000	Ownership checked. Land does not form part of the public highway.
Park Row paviers (take up, base repairs and relay paviers)	✓	£10,000	
<b>Sub Total</b>		<b>£242,000</b>	

SCHEME TITLE	2017/18 ALLOCATION	FORECAST EXPENDITURE	STATUS/PROGRAMME/COMMENTS
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**ITS Schemes: Godalming**

Pram ramps – various locations	✓	£15,000	
Charterhouse Rd Bridge sign upgrades	✓	£10,000	
Charterhouse Road/Twycross Rd RSWG Roundabout enhancement scheme – signs and lines	✓	£10,000	
Wharf Street ramps	✓	£30,000	
Borough Rd Footbridge repairs	✗	£10,000	Not public highway. Responsibility of Countryside Team.
Farncombe Hill Footway resurfacing	✓	£15,000	
Warramill Rd Drainage repairs	✓	£30,000	Insufficient funds available (soakaway in rear garden)
<b>Sub Total</b>		<b>£120,000</b>	

Continued on Page 4

SCHEME TITLE	2017/18 ALLOCATION	FORECAST EXPENDITURE	STATUS/PROGRAMME/COMMENTS
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**ITS schemes: Godalming, Milford & Witley (continued)**

Shackstead Lane carriageway widening	✖	£800,000	Insufficient funds available (land acquisition and retaining wall required, possible intermediate or major scheme due to cost)
Amberley Rd improvements	✓	£16,000	Feasibility carried out 2016/17
Petworth Rd Star pub pedestrian crossing feasibility study	✓	£8,000	
Station Lane Milford – feasibility to widen carriageway over bridge	✓	£6,000	
Station Lane Milford - drainage improvements	✓	£10,000	
A286 Haslemere Rd drainage improvements	✓	£10,000	
Coopers Rise/Cliffe Rise Footway	✓	£10,000	Railings and step repairs
<b>Sub Total</b>		<b>£1,100,000</b>	

SCHEME TITLE	2017/18 ALLOCATION	FORECAST EXPENDITURE	STATUS/PROGRAMME/COMMENTS
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**ITS schemes: Haslemere and Western Villages**

West Street lighting upgrade	✓	£14,000	
Haste Hill/Petworth Rd signs & road markings	✓	£2,000	
Lower Street Bus Shelter	✓	£15,000	S106/PIC funded
Haslemere Station/Lower Street raised table and cushions (bus stop relocation)	✗	£60,000	Possibly funded via SW Trains
Frensham - Millbridge VAS	✓	£8,000	
Assessment of safety and speed limit at junction of Shackleford Road/Peper Harow Lane	✓	£6,000	
Peper Harow - Implementation of results of above	✓	£6,000	
Dockenfield - Structural improvements to BW24 to protect Bealeswood Common,	✗	£6,000	Not public highway. Responsibility of Countryside Team.
Thursley - Construction of a passing place in Highfield Lane, outside Copper Beeches	✓	£15,000	
Elstead - Feasibility for creation of an additional layby in Thursley Road adjacent to Staceys Farm Rd	✓	£6,000	
<b>Sub Total</b>		<b>£138,000</b>	

Value of ITS Schemes		£1,669,000
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Capital Maintenance Allocations		FORECAST EXPENDITURE	
ITS Schemes not completed in 2016/17		£5,000	
Adhoc Signs and Lines		£5,000	
Allocate to schemes with top up from parking surplus		£26,363	
<b>Sub Total</b>		<b>£36,363</b>	<b>Carry forward to page 7</b>

Revenue Maintenance Allocations		FORECAST EXPENDITURE	
Maintenance (Vegetation Gang)		£40,909	
<b>Sub Total</b>		<b>£40,909</b>	<b>Carry forward to page 7</b>



**Highway budgets and forecast expenditure for 2017/18**

**2017/18 Local Committee Budget**

**2017/18 Forecast Expenditure**

Capital Maintenance & ITS	£36,363
Revenue	£40,909
	£63,637
<b>TOTAL</b>	<b>£140,909</b>

Capital Maintenance & ITS (Adhoc signs and lines)	£5,000
ITS Schemes not completed from 2016/17	£5,000
Revenue (vegetation gang)	£40,909
Allocate to the delivery of schemes with top up	£26,363
Parking surplus top up	£63,637
<b>TOTAL</b>	<b>£140,909</b>

PIC Funds available in wards as detailed in report	<b>£110,882</b>
Parking surplus (£354,499 - £63,637)	<b>£290,862</b>

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**SURREY COUNTY COUNCIL****LOCAL COMMITTEE (WAVERLEY)**

**DATE:** 23 JUNE 2017  
**LEAD OFFICER:** CARYS WALKER  
**PARTNERSHIP COMMITTEE OFFICER**

**SUBJECT:** LOCAL COMMITTEE TASK GROUPS  
**DIVISION:** ALL DIVISIONS IN WAVERLEY

**SUMMARY OF ISSUE:**

During the year 2014-2015 the Committee confirmed the establishment of a number of task groups to advise on specific issues. Each year the committee reviews the type and number of task groups required to support the decision making of the committee.

Due to the drastic reduction in available highways budget available in 2017/18, the Local Committee is being asked to consider suspending the formation of task groups for this financial year and instead the divisional members to be the designated points of contact to earmark schemes for the consideration of the Area Highways Manager.

In addition to the above, the Local Committee is asked to note the change in youth service provision and appoint two representatives to the new Early Help advisory board.

**RECOMMENDATIONS:**

**The Local Committee (Waverley) is asked to agree:**

- (i) That the establishment of task groups should be held in abeyance for the year 2017/18 and should be reconsidered if significant new funding becomes available.
- (ii) To appoint two representatives from the Local Committee to join the Early Help advisory board to be established in the autumn.

**REASONS FOR RECOMMENDATIONS:**

- (i) The new approach will slim line the decision making process around Highways budget whilst retaining the valuable local knowledge of divisional members.
- (ii) The two representatives will ensure that the Local Committee retains its service monitoring role within the new Early Help services.

## **1. INTRODUCTION AND BACKGROUND:**

- 1.1 At its meeting on 20 June 2014 the Local Committee established the following task groups for the year 2014-15:
- Local Transport Plan (LTP) Task Group
  - Farnham Local Task Group
  - Godalming, Milford and Witley Local Task Group
  - Haslemere and Western Villages Local Task Group
  - Cranleigh and Eastern Villages Local Task Group
  - Youth Services Task Group.

## **2. ANALYSIS:**

- 2.1 The Local Transport Plan (LTP) and local task groups met during the past year and provided members and other local representative bodies with the opportunity to be actively involved with transport issues and developing solutions in accordance with the Local Transport Plan (LTP) objectives.
- 2.2 The locally-based task groups are felt to have been effective in engaging a wider range of partners in the development and prioritisation of transportation schemes.
- 2.3 However due to the drastic reduction in Highways funding this year, it is suggested that a simpler approach is taken in order to progress a smaller programme of schemes this year.
- 2.4 It is suggested that county divisional members act as designated points of contact to review schemes and make their recommendations directly to the Area Highway Manager for progression. Divisional members are invited to consult with borough members and community representatives as appropriate to inform their proposals.
- 2.5 The establishment of a Youth Task group is no longer required pending changes in the delivery of youth services. Youth Services have invited the Local Committee to appoint 2 representatives to sit on the Early Help advisory board which will replace this.

## **3. OPTIONS:**

- 3.1 The Committee can accept the recommendations to put task groups on hiatus for this year or to consider establishing task groups (and corresponding terms of reference) as in previous years. If a task group is established provisional terms of reference should be agreed.

## **4. CONSULTATIONS:**

- 4.1 The recommendation to put task groups in abeyance is made as a result of feedback from committee members at their private meeting on 12 June.
- 4.2 Divisional members were invited to stakeholder events to be updated on the new youth provision at the end of 2016/ beginning of 2017.

**5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:**

- 5.1 There are no specific financial implications that arise from the recommendations in the report. It is however felt that the recommended method for progressing schemes will require significantly fewer resources and be more expeditious
- 5.2 Value for money is upheld by utilising the local knowledge of the individual divisional members to deliver schemes that will have the most beneficial impact in their respective areas.

**6. EQUALITIES AND DIVERSITY IMPLICATIONS:**

- 6.1 None

**7. LOCALISM:**

- 7.1 The inclusion of divisional members in the process will ensure that local perspectives are taken into account in making decisions.

**8. OTHER IMPLICATIONS:**

Area assessed:	Direct Implications:
Crime and Disorder	No significant implications arising from this report
Sustainability (including Climate Change and Carbon Emissions)	No significant implications arising from this report
Corporate Parenting/Looked After Children	No significant implications arising from this report
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report
Public Health	No significant implications arising from this report

**9. CONCLUSION AND RECOMMENDATIONS:**

- 9.1 In light of the greatly reduced highways budget, it is recommended that the establishment of task groups should be held in abeyance for the year 2017/18 and instead, divisional members make recommendations directly to the Area Highway Manager.
- 9.2 That the Local Committee appoint two representatives to join the Early Help advisory board when it is established later this year.

<b>10. WHAT HAPPENS NEXT:</b>
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10.1 Officers will take the necessary actions to comply with the Committee's decisions.

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**Contact Officer:**

Carys Walker (Community Partnership and Committee Officer)  
[carys.walker@surreycc.gov.uk](mailto:carys.walker@surreycc.gov.uk) / 01483 517530

**Consulted:**

Local Committee members  
Area Highways Manager

**Annexes:** None

**Sources/background papers:** None

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**LOCAL COMMITTEE (WAVERLEY)**

**PUBLIC MEETINGS 2017- 18**

22 September Bramley

Highways Update

Transport Planning update

Local Plan update

Youth and Early Help

Forward Programme

15 December Godalming

Community Safety Funding (update from 2016/17 funding)

Highways Update

Highways Budget 2018/19

Forward Programme

16 March Farnham

Highways Update

Forward Programme

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