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Agenda and Reports
for the annual meeting of
THE COUNTY COUNCIL

to be held on

22 MAY 2018

(i)

County Hall
Kingston upon Thames
Surrey

Friday, 11 May 2018

TO THE MEMBERS OF SURREY COUNTY COUNCIL

SUMMONS TO MEETING

You are hereby summoned to attend the meeting of the Council to be held in the Council Chamber, County Hall, Kingston upon Thames, Surrey KT1 2DN, on Tuesday, 22 May 2018, beginning at 10.00 am, for the purpose of transacting the business specified in the Agenda set out overleaf.

JOANNA KILLIAN
Chief Executive

Note 1: *For those Members wishing to participate, Prayers will be said at 9.50am. Reverend John McCabe from St Mary's, Byfleet has kindly consented to officiate. If any Members wish to take time for reflection, meditation, alternative worship or other such practice prior to the start of the meeting, alternative space can be arranged on request by contacting Democratic Services.*

There will be a very short interval between the conclusion of Prayers and the start of the meeting to enable those Members and Officers who do not wish to take part in Prayers to enter the Council Chamber and join the meeting.

Note 2: *This meeting may be filmed for live or subsequent broadcast via the Council's internet site - at the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed. The images and sound recording may be used for training purposes within the Council.*

Generally the public seating areas are not filmed. However by entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.

If you have any queries regarding this, please contact the representative of Legal and Democratic Services at the meeting.

If you would like a copy of this agenda or the attached papers in another format, e.g. large print or braille, or another language please either call Democratic Services on 020 8541 9122, or write to Democratic Services, Surrey County Council at Room 122, County Hall, Penrhyn Road, Kingston upon Thames, Surrey KT1 2DN, Minicom 020 8541 9698, fax 020 8541 9009, or email joss.butler@surreycc.gov.uk

This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Joss Butler on 020 8541 9702

1 CHAIRMAN

1. To elect a Chairman for the Council Year 2018/19
2. The Chairman to make the statutory declaration of acceptance of office.

2 APOLOGIES FOR ABSENCE

The Chairman to report apologies for absence.

3 MINUTES

To confirm the minutes of the meeting of the Council held on 20 March 2018.

(Pages 9
- 24)

(Note: the Minutes, including the appendices, will be laid on the table half an hour before the start of the meeting).

4 DECLARATIONS OF INTEREST

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter

- (i) Any disclosable pecuniary interests and / or
- (ii) Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

NOTES:

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

5 CHAIRMAN'S ANNOUNCEMENTS

The Chairman to report.

6 VICE-CHAIRMAN

1. To elect a Vice-Chairman for the Council Year 2018/19.
2. The Vice-Chairman to make the statutory declaration of acceptance of office.

7 LEADER'S STATEMENT

The Leader to make a statement.

There will be an opportunity for Members to ask questions.

8 CHANGES TO THE COUNTY COUNCIL'S CABINET PORTFOLIOS AND SCRUTINY FUNCTION (Pages 25 - 36)

County Council are asked to note the changes to Cabinet portfolios and the introduction of Deputy Cabinet Members and to approve the proposed changes to the Council's scrutiny function.

9 ANNUAL REVIEW OF POLITICAL PROPORTIONALITY 2018/19 (Pages 37 - 38)

To formally review the proportional political allocation of places on committees and to adopt a scheme of proportionality for the Council year 2018/19.

10 FORMATION OF RUNNYMEDE JOINT COMMITTEE (Pages 39 - 62)

Building on the strong and enviable track record of partnership working between the County Council and local authorities in Surrey, it is proposed to create a Joint Committee (JC) between Surrey County Council (SCC) and Runnymede Borough Council (RBC).

County Council agreement is required to establish a Runnymede JC to replace the current Local Committee (LC) arrangements; to delegate non-executive functions to the newly formed Runnymede JC; and to agree the Constitution and Standing Orders under which the newly formed committee will operate.

11 APPOINTMENT OF COMMITTEES

To appoint Members of the various Committees of the Council for the Council Year 2018/19 subject to any changes of membership to be reported to the meeting by Group Leaders.

(Note: Proposals will be laid on the table at the meeting.)

Recommendations:

- (1) To appoint Members to serve on the Committees of the Council for the Council year 2018/19 in accordance with the wishes of political groups.**
- (2) To authorise the Chief Executive to make changes to the membership of any of the Council's Committees as necessary during the Council year in accordance with the wishes of political groups, with the exception of changes to the membership of the Corporate Overview Committee, which would be referred to Council for agreement.**
- (3) To appoint the County Councillors representing divisions in the Woking borough area to serve on the Woking Joint Committee for the Council year 2018/19.**
- (4) To appoint the County Councillors representing divisions in the Spelthorne borough area to serve on the Spelthorne Joint Committee for the Council year 2018/19.**
- (5) To appoint the County Councillors representing divisions in the Runnymede borough area to serve on the Runnymede Joint**

Committee for the Council year 2018/19.

- (6) To appoint the remaining County Councillors for each district/borough area to serve on the appropriate Local Committee for the Council year 2018/19, and to authorise the Chief Executive to appoint an equal number of district/borough councillors to the Local Committees following nominations by the district and borough councils, which they should be requested to make politically proportional to their Membership.**
- (7) To appoint the Council's representative to the Surrey Police and Crime Panel for the Council year 2018/19.**
- (8) To appoint four Members (one of whom must be a Cabinet Member and the others County Councillors representing divisions that include the Basingstoke Canal) to the Basingstoke Canal Joint Management Committee.**
- (9) To appoint up to two Members to the Buckinghamshire County Council and Surrey County Council Joint Trading Standards Service Committee, one of whom must be a Cabinet Member; the other in an advisory non-voting role.**
- (10) To note the Leader's appointments to the Council's Executive Committees as outlined above.**

12 ELECTION OF COMMITTEE CHAIRMEN AND VICE-CHAIRMEN 2018/19

To elect Chairmen and Vice-Chairmen of Committees for the Council year 2018/19.

(Note: Proposals will be laid on the table at the meeting.)

Recommendations:

To elect Chairmen and Vice-Chairmen of Committees of the Council for the Council year 2018/19.

13 MEMBERS' QUESTION TIME

The Leader of the Council or the appropriate Member of the Cabinet or the Chairman of a Committee to answer any questions on any matter relating to the powers and duties of the County Council, or which affects the county.

(Note: Notice of questions in respect of the above item on the agenda must be given in writing, preferably by e-mail, to Democratic Services by 12 noon on Wednesday 16 May 2018).

14 STATEMENTS BY MEMBERS

Any Member may make a statement at the meeting on a local issue of current or future concern.

(Note: Notice of statements must be given in writing, preferably by e-mail, to Democratic Services by 12 noon on Monday 21 May 2018).

- 15 REPORT OF THE INDEPENDENT REMUNERATION PANEL** (Pages 63 - 78)
- County Council is invited to consider the Independent Remuneration Panel's report on the review of Members' Allowances for 2018-19 and the Panel's resulting recommendations.
- 16 APPOINTMENT OF STATUTORY OFFICERS** (Pages 79 - 82)
- This report invites the Council to approve the arrangements for the appointment of the Data Protection Officer, the Returning Officer and the Scrutiny Officer for the authority.
- 17 REPORT OF THE CABINET** (Pages 83 - 92)
- To receive the report of the meeting of the Cabinet held on 27 March 2018 and 24 April 2018 and to note reports in respect of:
- Formation of Runnymede Joint Committee
 - Medium Term Financial Plan 2018 – 2012
 - Future Commissioning of School Support Services
- 18 MINUTES OF CABINET MEETINGS** (Pages 93 - 118)
- Any matters within the minutes of the Cabinet's meetings, and not otherwise brought to the Council's attention in the Cabinet's report, may be the subject of questions and statements by Members upon notice being given to Democratic Services by 12 noon on 21 May 2018.
- 19 DEVELOPING A VISION FOR SURREY IN 2030** (Pages 119 - 124)
- Surrey County Council is putting together an ambitious programme of transformation that will enable it to respond to these pressures whilst continuing to deliver the outcomes that matter for residents.
- To help guide this work, and ensure that we have a shared level of ambition across the county, the Council is asked to endorse the draft vision and 'Surrey County Council of the future' as the basis for a series of engagement activities to enable residents, staff, members, partners and businesses to shape a draft vision for Surrey in 2030. Council are also asked to note the timeline for future work related to the vision and the associated programme of transformation.
- Annexes to follow.
- 20 FLEXIBLE USE OF CAPITAL RECEIPTS TO SUPPORT TRANSFORMATION** (Pages 125 - 130)
- This report demonstrates how the council's new vision and transformation programme, which is set out in the Developing a Vision for Surrey in 2030 report, will be funded, governed and reported upon.
- 21 MEMBERS' COMMUNITY ALLOCATION** (Pages 131 - 138)
- This report seeks the approval of a new Financial Framework for Members' Community Allocation (MCA), the supporting changes to the Council's Scheme of Delegation, and the transitional arrangements

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required for the introduction of MCA.

- 22 UPDATES TO THE CONSTITUTION** (Pages 139 - 142)

The County Council is asked to note changes to executive functions within the Scheme of Delegation that have been approved by the Leader since the last Council meeting.

- 23 ESTABLISHMENT OF A JOINT HEALTH OVERVIEW & SCRUTINY COMMITTEE FOR SOUTH WEST LONDON AND SURREY** (Pages 143 - 154)

For Surrey County Council, in partnership with six other Local authorities, to establish a Joint Health Overview & Scrutiny Committee for South West London and Surrey for a four year term.

That Surrey County Council's health scrutiny committee provides two Members to serve on the Joint Committee.

- 24 REVISIONS TO THE FINANCIAL REGULATIONS IN THE CONSTITUTION** (Pages 155 - 182)

This report seeks Council's approval to the proposed changes to the Financial Regulations.

MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting. To support this, County Hall has wifi available for visitors – please ask at reception for details.

Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the council officer listed in the agenda prior to the start of the meeting so that those attending the meeting can be made aware of any filming taking place.

Use of mobile devices, including for the purpose of recording or filming a meeting, is subject to no interruptions, distractions or interference being caused to the PA or Induction Loop systems, or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances.

It is requested that if you are not using your mobile device for any of the activities outlined above, it be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

Thank you for your co-operation