

**MINUTES** of the meeting of the **HEALTH AND WELLBEING BOARD** held at 1.00 pm on 6 December 2018 at Committee room C, County Hall, Kingston upon Thames, KT1 2DN.

These minutes are subject to confirmation by the Committee at its meeting on Thursday, 7 March 2019.

**Elected Members:**

\*present

- \* Helen Atkinson
- Dr Peter Bibawy
- \* Dr Andy Brooks
- \* Dr Charlotte Canniff
- Mrs Clare Curran
- Mr Mel Few
- Dave Hill
- Jason Gaskell
- \* Dr Russell Hills
- Dr Sian Jones
- District Councillor Vivienne Michael
- David Munro
- \* Mr Tim Oliver (Co-Chairman)
- \* Kate Scribbins
- Borough Councillor Paul Spooner
- \* Dr Elango Vijaykumar (Co-Chairman)
- \* Simon White

**118 APOLOGIES FOR ABSENCE [Item 1]**

Apologies were received from Dave Hill, David Munro, Jason Gaskell, Councillor Mel Few, Councillor Clare Curran, Councillor Vivienne Michael, Dr Sian Jones and Dr Peter Bibawy.

Mark Barratt substituted for Dave Hill, Craig Jones substituted for David Munro and Ruth Colburn Jackson substituted for Dr Peter Bibawy.

**118 DECLARATIONS OF INTEREST [Item 2]**

There were none.

**118 QUESTIONS AND PETITIONS [Item 3]**

**a MEMBERS' QUESTIONS [Item 3a]**

There were none.

**118 PUBLIC QUESTIONS [Item 3b]**

There were none.

**118 PETITIONS [Item 3c]**

There were none.

**118 MINUTES OF THE PREVIOUS MEETING: 13 SEPTEMBER 2018 [Item 4]**

The minutes were agreed as a true record of the meeting.

**118 ACTION REVIEW [Item 5]**

**Key points raised during the discussion:**

1. The Board received a presentation on young carers in Surrey at its previous meeting on 13 September 2018 and agreed to remove action A5/18 from the action tracker.
2. It was highlighted that the Board would receive an update on older adults at Item 9 on the agenda and therefore action A35/17 was complete.
3. It was noted that action A10/18, the Board to receive tableau data on target and outcomes relating to performance in Children's Services, would be carried forward to 2019.

**Actions/ further information to be provided:**

None

**Resolved:**

The Board reviewed and noted its Action Tracker.

**118 SURREY HEALTH AND WELLBEING BOARD MEMBERSHIP [Item 6]**

**Declarations of interest:**

None

**Witnesses:**

Tim Oliver, Lead Cabinet Member for Place

**Key points raised during the discussion:**

1. It was noted that the Board's membership was being reviewed to ensure it aligned with the Surrey 2030 vision, the NHS 10 year plan and Surrey's 5-10 year plan on health and wellbeing and reflected the Board's focus on prevention and the wider determinants of health.
2. It was highlighted as part of the Council's Transformation plans that partnership working was a key factor to improving outcomes and the proposed membership would support this.
3. It was reported that once the appointments against the new membership proposals were confirmed, the Board would review the option to consider sub-groups to provide a focused approach in improving outcomes for residents.

4. Members of the Board were supportive of the proposals however shared the view that consideration be given to including representation of Senior Responsible Officers from all Surrey sustainability transformation partnerships and integrated care systems into the new membership structure.
5. It was highlighted that PricewaterhouseCoopers who were commissioned to develop the 10 year strategy for Surrey were in the process of delivering a final workshop on 24 January 2019 which would determine the health and wellbeing strategy for the Board.
6. A member of the public asked the Board to consider providing terms of reference for the proposed new appointments, particularly for the housing lead role.

**Actions/ further information to be provided:**

A11/18 - The Board to consider providing terms of reference for the proposed new appointments.

**Resolved:**

The Health and Wellbeing Board:

- a) Endorsed the new proposed new membership
- b) Where named representatives have yet to be agreed, asked the co-chairs of the Board to work with relevant partner organisations to agree this ahead of the next meeting of the Board.

**118 SYSTEM OPERATING PLANS FOR 2019/20 [Item 7]**

**Declarations of interest:**

None.

**Witnesses:**

Dr Russell Hills, Clinical Chair, Surrey Downs Clinical Commissioning Group  
Dr Andy Brooks, Chief Officer, Surrey Heath and East Berkshire Clinical Commissioning Group  
Dr Elango Vijaykumar, Clinical Chair, East Surrey Clinical Commissioning Group

**Key points raised during the discussion:**

1. The Co-Chairs agreed to take this item into Part 2, private.

**Resolved:** That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information under the relevant paragraphs of Part 1 of Schedule 12A of the Act.

**118 PREVENTION PRIORITY STATUS UPDATE [Item 8]**

**Declarations of interest:**

None

**Witnesses:**

Dr Rachel Gill, Public Health Consultant, Surrey County Council

**Key Points raised during the discussion:**

1. The Board received a presentation (attached as Annex 1).
2. The Executive Director for Public Health and the Wider Determinants of Health informed the Board that acute trusts were exploring options for using Skype where possible for outpatient appointments to support reducing air pollution as 1 in 10 people drive to attend appointments.
3. A Member highlighted that the report did not refer to public transport and suggested going forward to map public transport to centres to encourage less vehicles on Surrey roads.
4. The Board noted that measuring air quality was a complex piece of work and the main aim was to deliver baseline to measure impact of interventions and provide an indication of local health impacts.
5. The Executive Director for Public Health and the Wider Determinants of Health recognised concerns with the challenges around engagement for district and boroughs to find ways of delivering infrastructure and assured members of the public plans were in place to tackle this.

**Actions/ further information to be provided:**

None

**Resolved:**

The Health and Wellbeing Board:

- a) Approved and supported the Wider Determinants of Health Framework and the three priority areas being taken forward.
- b) Considered the contribution that partners could make to the air quality agenda in relation to the key priorities to improve local air quality.
  - Communication and awareness raising
  - Increase use of low emission vehicles
  - Increase use of active forms of travel
- c) Noted progress on embedding the integrated model of sexual health and HIV treatment and care services in Surrey.

**Declarations of interest:**

None

**Witnesses:**

Simon White, Executive Director for Adult Social Care

**Key points raised during the discussion:**

1. The Executive Director for Adult Social Care presented the report and informed the Board that a range of programmes had been undertaken across the partnership to improve the health and wellbeing of adults.
2. It was noted that the report focused on integrated health and social care services (including Better Care Fund), transformation work around Adult Social Care and the development of Accommodation with Care and Support in Surrey.
3. There was a discussion around emergency readmissions and it was highlighted that the rate has increased to 9%. The Executive Director for Adult Social Care noted concerns and agreed to review data on readmissions.

**Actions/ further information to be provided:**

None

**Resolved:**

The Health and Wellbeing Board:

- a) Noted and supported the ongoing transformation work around Health and Social Care Integration, Adult Social Care Practice Improvement and Accommodation with Care and Support.
- b) Noted the Better Care Fund returns for quarter one and two 2018/19.
- c) Engaged with and supported the work to develop a Better Care Fund plan for 2019/20 once the Policy Framework and Planning Guidance for this is published by NHS England.
- d) Noted that the Surrey Strategic Health and Care Collaborative Will Act on behalf of the Health and Wellbeing Board to oversee preparation of Better Care Funds returns going forward.

**118 PROMOTING EMOTIONAL WELLBEING AND MENTAL HEALTH  
PRIORITY STATUS UPDATE - SUICIDE PREVENTION [Item 10]**

**Declarations of interest:**

None

**Witnesses:**

Martyn Munro, Senior Public Health Lead, Surrey County Council  
Judi Mallalieu, Director of Transformation and Partnerships, Surrey and  
Border Partnership

**Key Points raised during the discussion:**

1. The Board received a presentation on the Suicide Prevention Strategy and the work of the Mental Health workstreams from the three sustainability transformation partnerships (attached as Annex 2).
2. The Senior Public Health Lead clarified to the Board that the Suicide Prevention Strategy was still in draft stage and would be available in January 2019.
3. It was highlighted that 72% of people who died by suicide were unknown to Mental Health Services and the Board asked what programmes were in place to work collaboratively and openly share information in this area to support prevention.
4. It was noted that a mental health single point of access was being rolled out by Surrey and Borders across Surrey and North East Hampshire and Farnham (NEHF) for all adults. This would help ease access for people needing to seek routine or crisis mental health support and would also introduce increased resource with a rapid response service.
5. It was further noted that lessons would be shared across the whole of Surrey and the NEHF footprint.
6. The Senior Public Health Lead informed the Board that Public Health were working closely with other sustainability and transformation partnership in the south east, who were successful in getting funding from NHS England and were supporting bids to support the Suicide Prevention funding.
7. The Director of Transformation and Partnerships stated that the main challenge in relation to the data on the proportion of suicide deaths in Surrey, was the reporting of deaths by coroners. It was suggested that coroners were reluctant to record deaths as suicide and in order to improve this, the Board would need to review addressing the stigma that surrounds suicide reporting and strengthening the relationship between public health and coroners.
8. The Board noted suggestions from members of the public to consider the review of coroner reports to help understand how future deaths can be avoided and the benefits of having an audit of these coroner reports.
9. It was noted that the strategy was aligned to the national target of achieving a 10% reduction in suicide by 2021 through the coordinated actions of partner organisations.

**Actions/ further information to be provided:**

None

**Resolved:**

The Health and Wellbeing Board:

- a) Committed partners to joint delivery of the Suicide Prevention Strategy
- b) Agreed to provide strategic oversight of the implementation of the strategy, holding partner organisations to account for their contributions to the delivery of the actions and recommendations contained within.

**118 PROMOTING EMOTIONAL WELLBEING AND MENTAL HEALTH  
PRIORITY - SURREY CHILD AND ADOLESCENT MENTAL HEALTH  
INTERIM PLAN [Item 11]**

**Declarations of interest:**

None

**Witnesses:**

Karina Ajayi, Head of Commissioning, Community Health Services, NHS Surrey Heartlands Clinical Commissioning Groups

**Key Points raised during the discussion:**

1. The Head of Commissioning introduced the report and provided a summary of the outcomes of the CAMHS Interim Plan implemented in June 2018 to October 2018, highlighting the improved ways of working.
2. Members commented on waiting lists for assessments and asked the Head of Commissioning to report on the level of performance. It was noted that although significant improvement has been made in supporting children and young people to receive assessments, there were now delays in receiving the treatment required.
3. To address data quality issues Surrey and Borders Partnership were working on a data plan and were working jointly to resolve issues which would be routinely reviewed going forward.

**Actions/ further information to be provided:**

None

**Resolved:**

The Health and Wellbeing Board noted the report.

**118 SURREY CHILD AND ADOLESCENT MENTAL HEALTH UPDATE -  
TRANSFORMATION PLAN [Item 12]**

**Declarations of interest:**

None

**Witnesses:**

Karina Ajayi, Head of Commissioning, Community Health Services, NHS Surrey Heartlands Clinical Commissioning Groups

**Key Points raised during the discussion:**

1. The Board received a summary of key points for the period 2018/19.
2. It was noted that a number of new services had been put in place as a result of the plan. This includes four children and young people havens, an intensive support service for challenging behaviour, paediatric nurses working in children wards to increase awareness of mental health in acute settings, increased workforce for eating disorder services and Assistant Educational Psychologists training staff and parents in the principles of mindfulness.
3. Members endorsed the report which gave a clear structure and understanding of the work to be undertaken but queried who was responsible for capturing the lessons learnt and providing assurances. The Head of Commissioning explained that the CAMHS Improvement Board reported to the Escalation Board, which reported to the Children's and Women Workstreams and onto governing bodies. This would then go to Clinical Review meeting and the CAMHS review Board.

**Actions/ further information to be provided:**

The Head of Commissioning to share the revised governance structure.

**Resolved:**

The Health and Wellbeing Board:

- a) Approved the refreshed Surrey CAMHS Whole System Transformation Plan (2018).
- b) Noted the Summary written by Surrey's young people and the impact of this transformational work demonstrated on the outcomes and experience for children and young people.
- c) Asked Clinical Commissioning Groups to ensure that the refreshed Plan was published on their websites.

**118 SURREY HEALTH AND WELLBEING BOARD COMMUNICATIONS AND ENGAGEMENT UPDATE [Item 13]**

**Declarations of interest:**

None

**Witnesses:**



Caroline Sargent, (Interim) Communications Manager, Surrey Downs Clinical Commissioning Group  
Helen Atkinson, Executive Director for Public Health and the Wider Determinants of Health

**Key points raised during the discussion:**

1. The Board received an update on activity and progress relating to communications and engagement.

**Actions/ further information to be requested**

None

**Resolved:**

The Health and Wellbeing Board:

- a) Noted the progress made on the communications and engagement since June 2018.
- b) Noted the new way of working for the Communications and Engagement group.

**118 THE INDEPENDENT ANNUAL REPORT OF THE DIRECTOR OF PUBLIC HEALTH SURREY COUNTY 2018 [Item 14]**

**Declarations of interest:**

None

**Witnesses:**

Helen Atkinson, Executive Director for Public Health and the Wider Determinants of Health.

**Key points raised during the discussion:**

1. The Executive Director for Public Health and the Wider Determinants of Health introduced the report and welcomed Board Members to share the Annual Public Health Report (APHR) across their demographic.
2. Members were pleased with the APHR and asked how the Board could support maximising the opportunity to identify people who could benefit from the service.
3. There was a discussion around social prescribing and the Executive Director for Public Health and the Wider Determinants of Health explained this involved a partnership approach. It was noted that the Surrey-Wide Voluntary Forum was a platform to encourage the progression of linking partnership working.

**Actions/ further information to be provided:**

None

**Resolved**

The Health and Wellbeing Board:

- a) Noted the findings and recommendations of the report
- b) Considered where they can, as individual organisations or through joint actions described, improve the health and wellbeing of older people.

**118 PRICEWATERHOUSECOOPERS UPDATE: 10 YEAR PLANNING [Item 16]**

**Declaration of interests:**

None

**Witnesses:**

Viv Tong, Management Consultant, PricewaterhouseCoopers

**Key points raised during the discussion:**

1. The Board received a PowerPoint presentation (attached as Annex 3) providing an update of the progress made against the strategic planning.
2. The Executive Director for Public Health and the Wider Determinants of Health clarified that data in relation to this work had been shared with the Board prior to this meeting.
3. PricewaterhouseCoopers (PwC) explained that the Health and Wellbeing Strategy would be revisited to ensure it aligned with the anticipated NHS 10 year plan.
4. It was explained that to ensure patient reporting was incorporated into the planning process, the timeline was amended to accommodate this work.
5. The Lead Cabinet Member for Place informed the Board that the new 10 year strategic plan would involve the 11 district and boroughs councils sign off, however logistically this was a complex piece of work going forward.
6. The Lead Cabinet Member for Place assured members of public that the role of local committees was advancing particularly as a number of local committees were moving to form as joint committees, making its roles more effective.
7. The Board acknowledged the public's concern with the lack of transparency regarding the PwC work and system ambitions for 2019/20.

*Tim Oliver left the meeting at 3.30pm*

**Actions/ further information to be provided:**

None

**Resolved:**

The Board noted the update report.

**118 PHARMACEUTICAL NEEDS ASSESSMENT (PNA) SUPPLEMENTARY STATEMENT [Item 15]**

**Declarations of interest:**

None

**Witnesses:**

Dr Rachel Gill, Public Health Consultant, Surrey County Council

**Key points raised during the discussion:**

1. It was noted after the approval of the pharmacy consolidation by NHS England in Merstham, for which the Board had already made representations, it was a statutory function for the Board to issue a supplementary statement.

**Resolved:**

The Board approved the supplementary statement, that must be issued in response to the approval of the pharmacy consolidation in Merstham by NHS England and agreed its publication on the basis that there was no gap in the pharmaceutical provision created as a result of the merger.

**118 DATE OF THE NEXT MEETING [Item 17]**

The Board agreed to reschedule its next meeting on 28 January 2019 to 7 February 2019.

Meeting ended at: 3.50 pm

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**Chairman**