

# Agenda

Surrey Heath  
Local Committee

**We welcome you to  
Surrey Heath Local Committee**  
Your Councillors, Your Community  
and the Issues that Matter to You

## Discussion

- Trading Standards Annual Report
- Early Help Priorities for Woking
- Annual Parking Review



## Venue

**Location:** Bisley CofE Primary  
School, Hawthorn Way,  
GU24 9DF

**Date:** Thursday, 12 April 2018

**Time:** 6.00 pm



**SURREY**

# You can get involved in the following ways

## ***Ask a question***

If there is something you wish know about how your council works or what it is doing in your area, you can ask the local committee a question about it. All local committees provide an opportunity to raise questions, informally, up to 30 minutes before the formal business of the meeting starts. If an answer cannot be given at the meeting, they will make arrangements for you to receive an answer either before or at the next formal meeting.

## ***Write a question***

You can also put your question to the local committee in writing. The committee officer must receive it a minimum of 4 working days in advance of the meeting.

When you arrive at the meeting let the committee officer (detailed below) know that you are there for the answer to your question. The committee chairman will decide exactly when your answer will be given and may invite you to ask a further question, if needed, at an appropriate time in the meeting.

# Get involved

## ***Sign a petition***

If you live, work or study in Surrey and have a local issue of concern, you can petition the local committee and ask it to consider taking action on your behalf. Petitions should have at least 30 signatures and should be submitted to the committee officer 2 weeks before the meeting. You will be asked if you wish to outline your key concerns to the committee and will be given 3 minutes to address the meeting. Your petition may either be discussed at the meeting or alternatively, at the following meeting.



## Attending the Local Committee meeting

Your Partnership officer is here to help.

*Email:* [jessica.edmundson@surreycc.gov.uk](mailto:jessica.edmundson@surreycc.gov.uk)

*Tel:* 01932 794079 (text or phone)

*Website:*



Follow [@SurreyHeathLC](https://twitter.com/SurreyHeathLC) on Twitter

This is a meeting in public.

Please contact **Jessica Edmundson** using the above contact details:

- If you would like a copy of this agenda or the attached papers in another format, e.g. large print, Braille, or another language
- If you would like to attend and you have any **additional needs, e.g. access or hearing loop**
- If you would like to talk about something in today's meeting or have a local initiative or concern.

### **Surrey County Council Appointed Members**

Mr Bill Chapman, Camberley East (Chairman)  
Ms Charlotte Morley, Camberley West (Vice-Chairman)  
Mr Paul Deach, Frimley Green and Mytchett  
Mr Mike Goodman, Chobham, Bagshot & Windlesham  
Mr Edward Hawkins, Heatherside and Parkside  
Mr David Mansfield, Lightwater, West End and Bisley

### **Borough Council Appointed Members**

Borough Councillor Vivienne Chapman, St. Paul's  
Borough Councillor Josephine Hawkins, Parkside  
Borough Councillor Paul Ilnicki, Heatherside  
Borough Councillor Rebecca Jennings-Evans, Lightwater  
Borough Councillor Pat Tedder, Chobham  
Borough Councillor Valerie White, Bagshot

Chief Executive  
**Joanna Killian**

#### **MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE**

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting.

Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the council officer listed in the agenda prior to the start of the meeting so that those attending the meeting can be made aware of any filming taking place.

Use of mobile devices, including for the purpose of recording or filming a meeting, is subject to no interruptions, distractions or interference being caused to the PA or Induction Loop systems, or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances.

It is requested that if you are not using your mobile device for any of the activities outlined above, it be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

*Thank you for your co-operation*

**Note: This meeting may be filmed for live or subsequent broadcast via the Council's internet site - at the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed. The images and sound recording may be used for training purposes within the Council.**

**Generally the public seating areas are not filmed. However by entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.**

*If you have any queries regarding this, please contact the representative of **Legal and Democratic Services** at the meeting.*

## **OPEN FORUM**

Before the formal Committee session begins, the Chairman will invite questions from members of the public attending the meeting. Where possible questions will receive an answer at the meeting, or a written response will be provided subsequently.

### **1 APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

### **2 MINUTES OF THE LAST MEETING**

(Pages 1 - 6)

To agree the Minutes of the last meeting.

### **3 DECLARATIONS OF INTEREST**

#### **Declarations of Interest**

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter;

- (i) Any disclosable pecuniary interests and / or
- (ii) Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

#### **NOTES:**

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

### **4 PETITIONS**

To receive any petitions in accordance with Standing Order 68. Notice should be given in writing or by email to the Partnership Committee Officer at least 14 days before the meeting.

Alternatively, the petition can be submitted on-line through Surrey County Council's e-petitions website as long as the minimum number of signatures (30) has been reached 14 days before the meeting.

Two petitions have been received:

- a) Parking outside shop at 207 Guildford Road, Lightwater
- b) Traffic calming on Kings Ride

**a PETITION: PARKING OUTSIDE THE SHOP, 207  
GUILDFORD ROAD, LIGHTWATER**

(Pages 7 - 8)

An officer comment to the following petition is included within:  
We are the regular customers of the above shop and we noted that on 13 November 2017 you have imposed parking restrictions in the area. We also note that you have not allocated any short term parking spaces for us to park our vehicles when we needed to shop at the premises. This is causing us great difficulty and inconvenience.

The shop has been here for a long time and we find it very convenient to get urgent groceries without having to drive a long way to go to the nearest supermarket.

We will very much appreciate it if you could allocate a few free parking spaces around the shop for a short time (preferably 30 minutes or so) for the shoppers and a loading and unloading bay for one vehicle

**b PETITION: TRAFFIC CALMING ON KINGS RIDE,  
CAMBERLEY**

(Pages 9 - 10)

An officer comment to the following petition is included within:  
The development of Kings Lodge had a planning condition to add traffic calming to Kings Ride. At the Planning Committee meeting and in e-mail correspondence local residents were meant to be involved in the implementation of this scheme. The current scheme is not what was proposed by the local residents.

Unelected council workers overrode decisions taken by elected Councillors. We the undersigned do not accept that this is democracy or a fulfilment of the planning condition. The scheme needs to be in a position that is effective at reducing speeding traffic and consulted with, and considerate to, residents.

**5 WRITTEN PUBLIC QUESTIONS**

(Pages 11 - 14)

To answer any written questions from residents or businesses within the area in accordance with Standing Order 69. Notice should be given in writing or by email to the Community Partnership and Committee Officer by 12 noon, four working days before the meeting.

**6 WRITTEN MEMBER QUESTIONS**

To receive any written questions from Members under Standing Order 47. Notice must be given in writing to the Community Partnership & Committee Officer by 12 noon 4 working days before the meeting.

**7 ANNUAL PARKING REVIEW**

(Pages 15 - 58)

Officers of Surrey County Council's parking team have carried out a review of on street parking restrictions within the borough of Surrey Heath and identified changes which would benefit road safety and reduce instances of obstruction and localised congestion. Approval by the Surrey Heath Local Committee is required in order to progress these changes to the stage of 'formal advertisement', where the

proposed restrictions will be advertised for 28 days and open to comments, support or objections from members of the public.

- 8 CABINET MEMBER FOR HIGHWAYS - UPDATE** (Pages 59 - 100)
- The Cabinet Member is attending the committee to improve communications and to provide information of works in the local area.
- 9 HIGHWAYS UPDATE REPORT** (Pages 101 - 120)
- To report progress made with the delivery of proposed highways schemes, developer funded schemes, and revenue funded works for the 2017/18 financial year.
- To provide an update on the latest budgetary position for highway schemes and revenue maintenance.
- To report on relevant topical highways matters.
- 10 TRADING STANDARDS ANNUAL REPORT** (Pages 121 - 130)
- This report is to provide an update on the work and activities of Buckinghamshire and Surrey Trading Standards, particularly in respect of the borough of Surrey Heath in 2017.
- 11 EARLY HELP PRIORITIES FOR SURREY HEATH** (Pages 131 - 148)
- This report provides local Members with an update on the new model that Surrey County Council and partners have been developing for early help for the county overall and how this is progressing locally in Surrey Heath.
- 12 DECISION TRACKER** (Pages 149 - 150)
- To review the decision tracker.
- 13 FORWARD PLAN** (Pages 151 - 152)
- This report is produced for each meeting of the Local Committee (Surrey Heath) so that members can review the forward plan and comment on the items that are currently anticipated will be received (paragraph 3).