

## CABINET

The following decisions were taken by the Cabinet on Tuesday, 26 March 2019 and will take effect on 03/04/2019 unless the call-in procedure has been triggered. **CALL-IN DEADLINE: 02/04/2019.**

The following represents a summary of the decisions taken by the Cabinet. It is not intended to represent the formal record of the meeting but to facilitate the call-in process. The formal minutes will be published in due course to replace this decision sheet.

Members wishing to request a call-in on any of these matters, should contact the Committees Business Manager or relevant Democratic Services Officer.

The Cabinet at its meeting on Tuesday, 26 March 2019 considered the following matters and resolved:

- **MINUTES OF PREVIOUS MEETING: 26 FEBRUARY 2019** (Item 2)

The Minutes of the meeting held on 26 February 2019 were approved as a correct record.

**Members' Questions** (Item 5/19)

There was one Member question received. This and the response were published as a supplement to the agenda.

**Public Questions** (Item 4b)

There were three questions received from members of the public. The questions and responses were published as a supplement to the agenda.

**Petitions** (Item 4c)

There were none.

**Representations received on reports to be considered in private** (Item 4d)

There were none.

- **REPORTS FROM SELECT COMMITTEES , TASK GROUPS, LOCAL COMMITTEES AND OTHER COMMITTEES OF THE COUNCIL** (Item 5)

A report was received from the Health, Commissioning & Integration Select Committee in relation to Surrey's Joint Health and Wellbeing Strategy (agenda item 10). Dr Zully Grant-Duff, Chairman, expanded on the concerns of the select committee as set out in the letter: these being governance, accountability, delivery and mental health of young people.

The Leader, also Chairman of the Health & Wellbeing Board, explained the various stages to the work being undertaken. The first stage was to engage widely and identify key priorities. The second stage was to set out how priorities were to be delivered and measured.

Dr Grant-Duff requested that all underlying strategies be referenced in the final

Surrey Joint Health & Wellbeing Strategy when made public.

- **LEADER / DEPUTY LEADER / CABINET MEMBER DECISIONS/ INVESTMENT BOARD TAKEN SINCE THE LAST CABINET MEETING (Item 6)**

**RESOLVED:**

That the decisions taken by Cabinet Members / Investment Board under delegated authority since the last meeting be noted.

**Reason for Decision:**

To inform the Cabinet of decisions taken by the Leader, Cabinet Members and Investment Board under delegated authority.

- **CHILDREN'S IMPROVEMENT UPDATE (Item 7)**

**RESOLVED:**

1. That the progress made since publication of the Ofsted full inspection report on 14 May 2018 in transforming Children's Services in Surrey was acknowledged and the implementation of the new structure and delivery of improvement work wherever it was needed was fully supported.
2. That a further review of progress made on the implementation of the new structure and the delivery of the Children's Improvement Plan following the April review by the Commissioner and the subsequent publication of his report and recommendations to the Department for Education and Secretary of State come back to Cabinet.

**Reason for Decision:**

The Department of Education (DfE) appointed Children's Commissioner will be reviewing progress in April 2019 and reporting to the DfE and Secretary of State in early May 2019.

The new structure for the Children, Families, Lifelong Learning & Culture directorate will be in place from April 2019 with the services progressing to the next stage of the transformation and improvement journey as described in paragraph 19.

*[The decisions on this item can be called in by the Children & Education Select Committee]*

- **FAMILY CENTRES - DELEGATED AUTHORITY REQUEST (Item 8)**

**RESOLVED:**

That authority be delegated to the Executive Director for Children, Families and Learning, in consultation with the Cabinet Member for Children, Young People & Families, to award contracts to lead providers in each borough or district for the provision of Family Centres for up to 5 years.

**Reason for Decision:**

Delegated authority, for decision making is being requested to award the contracts, to the Executive Director for Children, Families & Learning to ensure

that decisions can be made flexibly and quickly so that contracts can be awarded at the different stages where required, in order to implement the Family Centre Model effectively and ensure that transformation targets can be met.

*[The decisions on this item can be called in by the Corporate Overview Select Committee]*

- **HILLSIDE RESOURCE CENTRE (HILLSIDE), SURREY COUNTY COUNCIL RESIDENTIAL CARE HOME (Item 9)**

**RESOLVED:**

1. That current residents were supported to move to alternative services and appropriate alternative arrangements be made for those who use the short break service at Hillside.
2. That a full staff consultation begins with the objective of redeploying and retaining existing staff and their skills and knowledge.
3. That Hillside be closed and care and support no longer be provided from this site.

**Reasons for Decision:**

The existing building does not meet the standards or expectations of a modern care environment. The limitations of the building do not enable people to be cared for as they age and their health and social care needs potentially increase.

Local commissioners from Adult Social Care who have oversight of services for people with learning disabilities have advised that they will no longer support new people to move to or receive short term care and support at Hillside. This is because it does not offer what is now considered to be a modern care and support environment for people with a learning disability. The commissioners, as part of their ongoing work, also look at emerging demands for services and where these services need to be located. This work includes looking at the demand for short break services.

The short break service is critical to a number of families in the Camberley area and the nearest other short break service is in Staines. If people moved to this service they would not be able to continue with their work, day care, clubs, church or other activities during a short break stay. This would have a significant impact on their wellbeing. Commissioners have advised that there is not enough demand in the Camberley area to commission a new stand-alone residential based service that only provides a short break service. This means that alternative appropriate short break services need to be found in the Camberley/Surrey Heath area for the current individuals who receive short breaks at Hillside.

Commissioners have also advised that there are providers who are willing to work with SCC to develop long term care options and short break services for individuals who currently use Hillside, for example Surrey Choices have stated they are willing to target the recruitment of shared lives carers in the Camberley area.

As part of any future commissioning arrangements the quality and regulatory history of the service and provider will be assessed to ensure that individuals are supported in environments that provide good quality care and support.

The Care Quality Commission (CQC) produced in June 2017 updated guidance

for new services for people with learning disabilities called 'Registering the Right Support - CQC's policy on registration and variations to registration for providers supporting people with a learning disability and /or autism'. This guidance has had a considerable impact on the type and locations of services that CQC will register for adults with learning disabilities.

There was considerable contact with the CQC during 2018 to seek their view on the possibility of providing a new service that would allow the council to operate a combined residential care service with facilities to provide short breaks. CQC do not generally register care services for people with learning disabilities that provide a combination of long term care and a short break service.

In May 2018 CQC asked for further information so the proposal could be considered by their learning disability specialist. At the end of July 2018 CQC advised in a telephone conversation that they were not aware of any agreement by CQC to register new services which combined long term residential care and short breaks since the publication of CQC's guidance. However, CQC did advise that there were situations where providers had built new long term services which CQC had refused to register because they did not meet the requirements of CQC's guidance. It is the view of officers that this information considerably increased the possibility that a combined residential care service with facilities to provide short breaks would not be registered by CQC. This would impose a considerable and unacceptable risk to the Council and this option is therefore no longer being considered.

Assessments of individuals will take account of best practice and will, where possible, include carers and families.

It is not expected that the recommendations, if agreed, will lead to any staff redundancies. Staff at Hillside could move to current staff vacancies in other in house services.

Maintenance work will be undertaken at Hillside as necessary to maintain a safe environment during any closure period. An Access, Autism, Dementia and Learning Disability Friendly Location Assessment was undertaken in February 2019 by Surrey County Council's User Consultant. This assessment resulted in 30 recommendations being made and identified why the building is challenging for wheelchair users and individuals with mobility issues.

*[The decisions on this item can be called in by the Adults & Lifelong Learning Select Committee]*

- **SURREY'S JOINT HEALTH AND WELLBEING STRATEGY (Item 10)**

**RESOLVED:**

1. That following review of the draft Joint Health and Wellbeing Strategy, ahead of the Surrey Health and Wellbeing Board being asked to approve the final version on 4 April 2019, it be approved.  
1.
2. That a Committees-in-Common approach between the County Council and six Clinical Commissioning Groups in the county to align decision-making related to the strategic commissioning of health and care services across Surrey be established.  
2.
3. That a sub-committee of the Cabinet with a membership of the Leader of the Council (Chair), the Cabinet Member for Adults and Public Health, and the Cabinet Member for Children, Young People and Families be

established.

3.

4. That authority be delegated to the sub-committee of the Cabinet to take decisions in relation to the functions (and associated budgets) detailed in paragraph 19 of this report and attached as Appendix A.

4.

5. That the County Council's Director of Law and Governance be authorised to make the relevant updates to the Council's constitution.

5.

#### **Reasons for Decision:**

Improving the health and wellbeing of the population is an important part of delivering the new community vision for Surrey. The draft Health and Wellbeing Strategy for Surrey identifies a set of priorities based upon a robust review of evidence and analysis of health needs, the views of residents and stakeholders from across the Surrey health and care system. Taking a ten year view with a focus on prevention and tackling the root causes of poor health will improve outcomes for Surrey residents and help to secure a financially sustainable health and care system.

*[The decisions on this item can be called in by the Health, Integration & Commissioning Select Committee]*

- **BUILDING MAINTENANCE PROJECTS, STATUTORY BUILDING MAINTENANCE AND RESPONSIVE BUILDING REPAIRS - HARD FACILITIES MANAGEMENT (Item 11)**

#### **RESOLVED:**

1. That the award of contracts for the provision of Hard Facilities Management services be approved:
  - a) For Framework Agreements at an estimated annual value of £24m. Over 4 (3+1) years the value will be £96m.
  - b) For Term Maintenance Contracts at an estimated annual value of £7.5m. Over the maximum 7 (5+1+1) years the value will be £52.5m.

The Awards will be made to the companies listed in the schedule below.

2. That authority be delegated to the Executive Director Customers, Digital & Transformation, in consultation with the Leader of the Council, Cabinet Portfolio Holder, Assistant Director for Procurement, Deputy Chief Property Officer and Section 151 Officer to award contracts exceeding £500k in value, where a mini competition tender procedure has been followed under the Framework arrangements.

<b>Hard Facilities Management Services (Work streams)</b>	<b>Description of Contract</b>	<b>Contractor</b>
Lifts	Term Contract	Amalgamated Lifts
Hoist / Care Equipment	Term Contract	Southern Mobility
Doors and Windows	Term Contract	Thomas Doors and Windows

Mechanical Services (SCC East)	Term Contract	Corrigenda
Mechanical Services (SCC West)	Term Contract	BTU
Electrical Services (SCC East)	Term Contract	Corrigenda
Electrical Services (SCC West)	Term Contract	Apleona
Fabric Services (SCC East)	Term Contract	Apleona
Industrial Doors	Term Contract	Apleona
Legionella	Term Contract	3C Environmental
Mechanical Services up to c£100k	Framework	Edgar & Wood Mechanical Services Ltd. EMCOR Group (UK) Plc CEI Electrical Limited GE Building Services Paine Manwaring Ltd Corrigenda Ltd
Mechanical Services over c£100k	Framework	Edgar & Wood Mechanical Services Ltd. EMCOR Group (UK) Plc CEI Electrical Limited Corrigenda Ltd Paine Manwaring Ltd
Electrical Services up to c£100k	Framework	GE Building Services EMCOR Group (UK) Plc CEI Electrical Limited A J Taylor Electrical Contractors Niblock Building Contractors Paine Manwaring Ltd
Electrical Services over c£100k	Framework	EMCOR Group (UK) Plc A J Taylor Electrical Contractors CEI Electrical Limited G M Monk Ltd
Building Works up to c£100k	Framework	GE Building Services Colours Decorating Ltd Bramber Construction Co. Ltd Walker Construction (UK) Ltd Fowler Building Contractors Ltd R B Construction Group Ltd Knightsbridge Property Services Managing Property Maintenance Limited
Building Works c£100k - £300k	Framework	Whitescape Construct (Southern) Ltd West End Roofing & Construction Ltd

		Management and Construction Services Limited Colours Decorating Ltd Fowler Building Contractors Ltd Knightsbridge Property Services
Building Works Generally above £300K	Framework	Management and Construction Services Limited Whitescape Construct (Southern) Ltd Cosmur Construction Ltd
Flat Roofing up to c£100k	Framework	West End Roofing & Construction Ltd TROJAN ROSE LIMITED M&J Group (Construction & Roofing) Ltd Knightsbridge Property Services G Baker Roofing Ltd Clarke Roofing Southern Ltd
Flat Roofing over c£100k	Framework	Breyer Group Plc West End Roofing & Construction Ltd M&J Group (Construction & Roofing) Ltd TROJAN ROSE LIMITED Clarke Roofing Southern Ltd Niblock Building Contractors
Asbestos Removal Works	Framework	European Asbestos Woods Building Services Ltd PA Group UK Limited Ductclean (UK) Ltd Erith Contractors Ltd. Keltbray Limited t/as Keltbray Environmental Solutions Amstech Group Limited
Doors and Windows up to c£100k (SCC)	Framework	Effective Innovations Limited t/a Feature Architectural Fabrications Niblock Building Contractors Wessex Window Systems
Energy certification	Framework	Energy and Compliance Technology Limited

**Reasons for Decision:**

The existing term contracts will expire on 30 June 2019.

The recommended suppliers offered overall best value for money in the procurement process.

The proposal supports the council's statutory obligation to provide premises which comply with the Health and Safety at Work Act 1974, and will support the uninterrupted provision of the service. It will generate employment benefits for Surrey and £222k per annum in Social Value.

The new Orbis Hard Facilities Management Term Contracts and Framework Agreements will offer a common offering to customers where appropriate complemented by a strategic supply chain and performance management approach.

*[The decisions on this item can be called in by the Corporate Overview Select Committee]*

- **WRAY PARK, REIGATE - SURREY FIRE AND RESCUE SERVICES** (Item 12)

**RESOLVED:**

1. That the business case to relocate and upgrade of the Surrey Fire & Rescue Service functions currently delivered from Wray Park and allocates a sum of £13.8m in the capital programme, comprising the following, be agreed:-
  - For the Council contribution towards the Integrated Transport Function Joint Vehicle Workshop facility at Courtlands, Crawley Down - **£3.8 million.**
  - For refurbishment and upgrade of Reigate Fire Station including accommodating the Secondary County Gold Command Centre - **£2 million.**
  - For the relocation of the Central Training and Development facility as part of a proposed major emergency service collaboration programme - **£8 million.**This project will be subject to the preparation of a full business case.
2. That revenue expenditure of **£0.2m** for the relocation of the central administrative functions including stores be agreed.
3. That authority be delegated to the Executive Director for Highways Transport and Environment in consultation with the Leader, the Executive Director of Finance and the Cabinet Member for Community Safety, Fire and Resilience to work with partners to develop detailed proposals for all of the above, within the total capital allocation.

**Reasons for Decision:**

Surrey Fire & Rescue Service currently operates from a large property complex located at Wray Park, Reigate. The general estate was not fit for purpose and did not meet the needs of a modern fire and rescue service. The buildings and facilities were too large, obsolete and were expensive to run and maintain. There was also a significant backlog of building maintenance and repair works and future planned and reactive maintenance works that would be costly.

The property was located within the settlement area of Reigate and had a significant alternative use value for housing development.

The proposal would deliver modern, fit for purpose operational facilities for Surrey Fire & Rescue Service and make a significant contribution towards the aims and objectives of the Service Transformation Programme. In addition to these service benefits there would be the associated benefits of lower rates of operational cost for relocated services and the receipt of a significant capital sum from the proposed sale of the property.

*[The decisions on this item can be called in by the Corporate Overview Select Committee]*

- **MONTHLY BUDGET MONITORING REPORT (Item 13)**

**RESOLVED:**

1. That the Council's overall revenue and capital budget positions as at 31 January 2019 was noted:
  - £1.3m forecast total draw down reserves;
  - £20m forecast underspend against the original 2018/19 budget; and
  - £122m forecast service capital programme outturn against £132m budget.
2. That all Cabinet Members had confirmed their service's forecast for the year as shown in the revenue table below was noted.

**Reason for Decision:**

This report was presented to comply with the agreed policy of providing a monthly budget monitoring report to Cabinet for approval of any necessary actions.

*[The decisions on this item can be called in by the Corporate Overview Select Committee]*

- **EXCLUSION OF THE PUBLIC (Item 15)**

**RESOLVED:** That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information under the relevant paragraphs of Part 1 of Schedule 12A of the Act.

- **BUILDING MAINTENANCE PROJECTS, STATUTORY BUILDING MAINTENANCE AND RESPONSIVE BUILDING REPAIRS - HARD FACILITIES MANAGEMENT (Item 16)**

**RESOLVED:**

See Minute 47/19.

**Reason for Decision:**

See Minute 47/19.

*[The decisions on this item can be called in by the Corporate Overview Select Committee]*

**Surrey's Joint Health & Wellbeing Strategy - Paragraph 19 of submitted report.** The prescribed list of commissioning functions to be included within the scope of the sub-committee of the Cabinet initially (from 1 April 2019) is as follows (the indicative Council budgetary resources are subject to review as part of the finalisation of 2019/20 operational budgets):

<b>'In scope' functions</b>	<b>Description</b>	<b>Indicative SCC budgetary resources (19/20)</b>
<b>Core Better Care Fund</b> (excluding Learning Disability or Mental Health services)	Strategic decisions relating to the Better Care Fund (BCF) programme – this includes signing off the BCF plan on behalf of the County Council and any associated section 75 legal agreement for pooling BCF funds.	<b>£37M</b>
<b>ASC Learning Disabilities</b>	Strategic decisions relating to all aspects of services for people with a learning disability (including residential, supported living, day centres, transforming care, behavioural and personal support and employment opportunities).	<b>£188M</b>
<b>ASC Mental Health</b>	Strategic decisions relating to services supporting mental health (including inpatient mental health services, direct care services, supported housing, floating support and community connections).	<b>£22M</b>
<b>Children's community services / emotional health and wellbeing</b>	Strategic decisions relating to children's community services and emotional health and well-being support provision.	<b>£3M</b>
<b>Continuing Health Care (CHC)</b>	Strategic decisions relating to policy and joint delivery of CHC.	<b>£1M</b>
<b>Public Health – 0-19 years</b>	Strategic decisions relating to children's public health services including health visiting, school nursing and Family Nurse Partnership.	<b>£12.4M</b>
<b>Public Health - Substance Misuse</b>	Strategic decisions relating to substance misuse services including drugs and alcohol specialist treatment services.	<b>£5.6M</b>
<b>Public Health - Sexual Health</b>	Strategic decisions relating to sexual health services including specialist treatment services and public health agreements with GPs and pharmacists.	<b>£7.1M</b>
<b>Public Health - Smoking Cessation</b>	Strategic decisions relating to smoking cessation including specialist treatment services and public health agreements with GPs and pharmacists.	<b>£0.8M</b>

<b>Public Health - Health Checks</b>	Strategic decisions relating to Health Checks including public health agreements with GPs.	<b>£0.4M</b>

**DEMOCRATIC SERVICES – CONTACT LIST**

**Senior Manager Governance**

Vicky Hibbert – x419229

[Vicky.hibbert@surreycc.gov.uk](mailto:Vicky.hibbert@surreycc.gov.uk)

Committees Business Manager  
Ross Pike – x417368  
[ross.pike@surreycc.gov.uk](mailto:ross.pike@surreycc.gov.uk)

Democratic Services Officer  
Angela Guest – x419075  
[Angela.guest@surreycc.gov.uk](mailto:Angela.guest@surreycc.gov.uk)

Democratic Services Officer  
Huma Younis - x132725  
[huma.younis@surreycc.gov.uk](mailto:huma.younis@surreycc.gov.uk)