

## CABINET

The following decisions were taken by the Cabinet on Tuesday, 24 September 2019 and will take effect on 03/10/2019 unless the call-in procedure has been triggered.

**CALL-IN DEADLINE: 02/10/2019.**

The following represents a summary of the decisions taken by the Cabinet. It is not intended to represent the formal record of the meeting but to facilitate the call-in process. The formal minutes will be published in due course to replace this decision sheet.

Members wishing to request a call-in on any of these matters, should contact the Committees Business Manager or relevant Committee Manager.

The Cabinet at its meeting on Tuesday, 24 September 2019 considered the following matters and resolved:

- **APOLOGIES FOR ABSENCE** (Item 1)

An apology was received from Dr Zully Grant-Duff.

- **MINUTES OF PREVIOUS MEETING: 16 JULY 2019** (Item 2)

The Minutes of 16 July 2019 were approved as a correct record.

- **Members' Questions** (Item 4a)

There were four questions from two Members. These and the responses were published with supplementary papers to the agenda.

- **PUBLIC QUESTIONS** (Item 4b)

There were three questions from residents. These and the responses were published with supplementary papers to the agenda.

- **PETITIONS** (Item 4c)

There were three petitions relating to community recycling centre. Details of the petitions and Cabinet response were published with supplementary papers to the agenda.

- **REPORTS FROM SELECT COMMITTEES, TASK GROUPS, LOCAL COMMITTEES AND OTHER COMMITTEES OF THE COUNCIL** (Item 5)

Two reports were received from the Communities, Environment & Highways Select Committee regarding

- item 9 – Making Surrey Safer, and
- item 13 - Surrey County Council Response to the Statutory Heathrow Airport Expansion Consultation

Cabinet response to the report was published in the supplementary agenda.

- **LEADER / DEPUTY LEADER / CABINET MEMBER / STRATEGIC INVESTMENT BOARD DECISIONS TAKEN SINCE THE LAST CABINET MEETING (Item 6)**

**RESOLVED:**

That the decisions taken by Cabinet Members since the last meeting were noted.

**Reason for Decision:**

To inform the Cabinet of decisions taken by the Leader, Cabinet Members and Strategic Investment Board under delegated authority.

- **SCHOOL PLACE PLANNING: STRATEGY FOR SPECIALIST PLACEMENTS (Item 7)**

**RESOLVED:**

1. That the Special Education Needs & Disabilities place-planning strategic approach for a ten-year period (2019 to 2029) be approved, in principle.
2. That the 77 bulge places for September 2019 be approved.
3. That future projects identified as part of the place planning strategy are, where appropriate, reported to cabinet or cabinet member for approval.

**Reason for Decision:**

Developing and maintaining the right Surrey specialist provision is vital in ensuring appropriate placements for the Surrey young people who require a specialist Special Education Needs & Disabilities placement. The proposed place-planning strategy will ensure a significant number of extra specialist places are provided that offer good value for money. This strategy is needed to make sure that activities in this area are coordinated and that there are a clear set of principles on which work will be based. This strategy will be reviewed on an annual basis.

*[The decisions on this item can be called in by the Children, Families, Lifelong Learning & Culture Select Committee]*

- **CAPITAL STRATEGY FOR SPECIALIST SCHOOL PLACEMENTS (Item 8)**

**RESOLVED:**

1. That a number of named projects at an estimated capital cost of £3.2m, for delivery from 2019/20, as part of the overall Special Education Needs & Disabilities (SEND) capital programme, be approved. These projects are as identified in Annex 1 to the submitted report, providing 77 bulge and 21 permanent places.
2. That the development of projects as part of the overall SEND capital programme a number of “named” projects at an estimated capital cost of £28.9m, for delivery from 2019/20 over the next four years be agreed. These projects are as identified in Annex 1 to the submitted report, and will provide 303 permanent places.
3. That other projects as part of the overall SEND capital programme that do

not require any further approval within this paper, including £1.1m capital budget previously approved for the Worplesdon specialist centre be noted. These projects are as identified in Annex 1 to the submitted report, providing 482 permanent places.

4. That £1m to support the delivery of the immediate identified school place planning and the long term requirements be approved.

**Reason for decision:**

Approval of the recommendations form a key part and will assist the Council in delivering the school place planning strategy for specialist placements.

Developing and maintaining the right SEND provision is an important part of ensuring a sustainable specialist estate to provide fit for purpose facilities for Surrey children and young people who require a specialist placement and cost effective solutions for high quality provision to support revenue savings within SCC. Grant capital funding of £10M is available from the Department for Education, to progress this capital strategy providing children and young people with increased positive opportunities for improved outcomes whilst attending an appropriate SEND provision.

The recommendations will enable the progression and delivery of the school place planning strategy for specialist placements ten-year plan. Children, Families, Lifelong Learning and Culture (CFLC) are seeking to provide 883 specialist places (including 77 'bulge' places) over the next four years and within the next 10 years deliver a broader plan which will be developed subject to need. The school place planning strategy for specialist placements will be reviewed annually.

*[The decisions on this item can be called in by the Children, Families, Lifelong Learning & Culture Select Committee]*

- **MAKING SURREY SAFER - OUR PLAN 2020 - 2023** (Item 9)

**RESOLVED:**

That the "Making Surrey Safer – Our Plan 2020-2023", be approved for publication and implementation.

**Reason for decision:**

Our Plan puts people at the heart of what we do by focussing on our most vulnerable people and our most risky places. This will reduce the likelihood of emergencies. Our Plan also ensures that when emergencies do happen we respond more efficiently.

Our Plan will meet the national direction from government for the future and local risks, whilst responding to the recommendations for improvement made by Her Majesties Inspectorate of Constabulary and Fire & Rescue Services (HMICFRS). The feedback from the consultation broadly agreed with Our Plan. However, concerns about night time response cover have been expressed and we have responded to these in Section 18 of the submitted report.

*[The decisions on this item can be called in by the Communities, Environment & Highways Select Committee]*

- **SURREY SAFEGUARDING ADULTS BOARD ANNUAL REPORT 2018/19** (Item 10)

**RESOLVED:**

1. That the Surrey Safeguarding Adults Board Annual Report be noted prior to it being published.
2. That the next steps for the publication of the Annual report were agreed.

**Reason for Decisions:**

These decisions demonstrate that the Council is well placed to fulfil its obligations under the Care Act to have an established Safeguarding Adults Board (SSAB) in its area. It will support the SSAB to be transparent by providing information to the public on the performance of the Board in the delivery of its strategic plan.

*[The decisions on this item can be called in by the Adults and Health Select Committee]*

- **MONTH 4 FINANCIAL MONITORING REPORT** (Item 11)

**RESOLVED:**

That the Council's forecast revenue and capital budget positions for the year was noted.

**Reason for decision:**

This report was presented to comply with the agreed policy of providing a monthly budget monitoring report to Cabinet for approval of any necessary actions.

*[The decisions on this item can be called in by the Resources & Performance Select Committee]*

- **SURREY COUNTY COUNCIL PREPARATIONS FOR EXITING THE EUROPEAN UNION (BREXIT) - 31 OCTOBER EXIT DATE** (Item 12)

**RESOLVED:**

That the current position of the council's preparations, including the plans and preparations that are expected to be implemented by Thursday 31 October 2019 be endorsed (expected date for Britain's formal withdrawal from the European Union).

**Reason for decision:**

Brexit carries a number of potential possibilities and implications for the county. Surrey County Council has a responsibility to prepare for all eventualities, particularly those which pose negative implications for residents, communities and organisations. The council's ongoing work outlines how it will ensure the necessary plans and preparations are in place to mitigate any potential immediate and short term implications and provide support and assurance where possible. This is in line with guidance provided by central government.

*[The decisions on this item can be called in by the Resources & Performance Select Committee]*

- **SURREY COUNTY COUNCIL RESPONSE TO THE STATUTORY HEATHROW AIRPORT EXPANSION CONSULTATION** (Item 13)

**RESOLVED:**

That the consultation response submitted to Heathrow Airport Ltd and attached at Annex 1 to the submitted report was agreed.

**Reason for decision:**

The consultation response considers the potential impact of HAL's proposed scheme on the Council's services, residents and businesses. The response is in line with the 9 October 2018 Full Council resolution, which sets out the Council's position that the environmental and infrastructure issues associated with expansion should be satisfactorily addressed. The comments in the response highlight the considerable concerns that this Council has in relation to the expansion proposals and some comments repeat points made at both a political and officer level during ongoing engagement with HAL on scheme development in bilateral meetings and through the Council's membership of the Heathrow Strategic Planning Group (HSPG). There are many issues that remain to be addressed and more information must be provided to enable the likely effects to be fully understood.

*[The decisions on this item can be called in by the Resources & Performance Select Committee]*

- **INTERIM PROCUREMENT FORWARD PLAN** (Item 14)

**RESOLVED:**

1. That Procurement for the projects listed in Annex 1 of the submitted Part 2 report – "Interim Procurement Forward Plan for Q3 and Q4 of FY 2019/20" in accordance with the Council's Procurement and Contract Standing Orders, were approved.
2. That where the first ranked tender for any projects listed in Annex 1 of the submitted Part 2 report is within the +/-5% budgetary tolerance level was agreed, the relevant Executive Director, Director or Head of Service (as appropriate) be authorised to award such contracts.
3. That authority be delegated to the relevant Executive Director, Director or Head of Service (as appropriate) to make contract award decisions for the projects which started prior to 24 September 2019 and are listed in Annex 2 of the submitted Part 2 report – "Projects over £500k that started prior to 24 September 2019", and
4. That the procurement activity highlighted in Annex 1 of the submitted Part 2 report that will be come to Cabinet for review of the commissioning and procurement strategy prior to going out to market be agreed.

**Reason for decision:**

To comply with the Procurement and Contract Standing Orders agreed by Council in May 2019.

To provide Cabinet with strategic oversight of planned procurement projects for the remainder of Financial Year 2019/20.

To ensure Cabinet oversight is focussed on the most significant procurements.

To avoid the need to submit multiple individual requests for Approval to Procure

as well as individual contract award approvals for work taking place in FY 2019/20.

*[The decisions on this item can be called in by the Resources & Performance Select Committee]*

- **MOVING CLOSER TO RESIDENTS: A WORKFORCE FOR THE FUTURE** (Item 15)

**RESOLVED:**

1. That a detailed Workforce Strategy be developed by February 2020.
2. That officers continue to drive and support a new working culture across the council through increasing the number of staff being enabled to work in new and agile ways, including through investment in Information Technology and training.
3. That demonstration exemplar agile office spaces be created in County Hall and in each of the Council's office hubs (Quadrant Court in Woking, Consort House in Redhill and Fairmount House in Leatherhead) by January 2020.
4. That measures be put in place to consolidate staff into a smaller area of County Hall, creating a 'Civic Heart' cohort (e.g. those working most closely with democratic and civic functions of the council) over time.
5. That officers continue to plan the relocation of staff from County Hall, as:
  - Those staff in County Hall forming the Civic Heart cohort will be brought together in County Hall
  - Demonstration/exemplar agile office environments will be set up in County Hall and each Hub by Jan 2020
  - 500 more County Hall staff will be equipped to be agile and allocated to new base offices by June 2020
  - Contact Centre and Orbis services staff will be either agile or in new locations by December 2020
  - Civic Heart cohort of staff to be agile/relocated when we have found suitable premises (meaning County Hall is vacant)
  - Discussions will continue with the Royal Borough of Kingston-upon-Thames on the potential future of County Hall.
6. That officers continue the search for a new 'Civic Heart' to house the remainder of the staff in suitable, viable and affordable premises.

**Reason for decision:**

The Community Vision for Surrey in 2030 and the council's own Organisational Strategy envisage a quite different and much improved relationship and connectivity between residents and the council and new, modern ways of working for the council. The widespread introduction of agile working for most staff, creating the opportunity to vacate County Hall and establish a new Civic Heart in Surrey will act to accelerate such changes and facilitate delivering better services for residents.

*[The decisions on this item can be called in by the Resources & Performance Select Committee]*

- **UPDATED STATEMENT OF COMMUNITY INVOLVEMENT** (Item 16)

**RESOLVED:**

That Cabinet makes the following recommendation to Full County Council on 8 October 2019:

**Cabinet recommendations to Full County Council:**

That Council adopt the revised Statement of Community Involvement (SCI).

**Reason for Decision:**

It is a statutory requirement to produce the SCI and to keep it up to date. The current SCI was adopted in 2015 and this revision takes account of changes in legislation and policy.

- **EXCLUSION OF THE PUBLIC** (Item 17)

**RESOLVED:** That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information under the relevant paragraphs of Part 1 of Schedule 12A of the Act.

- **INTERIM PROCUREMENT FORWARD PLAN** (Item 18)

**RESOLVED:**

See Minute 158/19.

**Reason for decision:**

See Minute 158/19.

*[The decisions on this item can be called in by the Resources & Performance Select Committee]*

- **COMMERCIAL PROGRAMME (WASTE) UPDATE** (Item 19)

**RESOLVED:**

That this Part 2 report contained information which was exempt from Access to Information requirements by virtue of paragraph 3 – Information relating to the financial or business affairs of any particular person (including commercially sensitive information to the bidding companies).

See [Exempt Minute E-9-19].

**Reason for Decision:**

See [Exempt Minute E-9-19].

*[The decisions on this item can be called in by the Communities, Environment & Highways Select Committee]*

- **DISPOSAL OF WATERMAN HOUSE AND THE FORMER YOUTH CENTRE, WOKING** (Item 20)

**RESOLVED:**

That this Part 2 report contained information which was exempt from Access to Information requirements by virtue of paragraph 3 – Information relating to the financial or business affairs of any particular person (including commercially sensitive information to the bidding companies).

This report is dealt with under Standing Order 55.1 (General Exception) as it has not been on the Forward Plan for at least 28 days before the decision was made. The Chairman of the Resources and Performance Select Committee has waived the right to call-in on this item.

See [Exempt Minute E-10-19].

**Reason for Decision:**

See [Exempt Minute E-10-19].

<p><b>DEMOCRATIC SERVICES – CONTACT LIST</b></p> <p><b>Senior Manager Governance</b>  Vicky Hibbert – x419229  <a href="mailto:Vicky.hibbert@surreycc.gov.uk">Vicky.hibbert@surreycc.gov.uk</a></p>	
<p>Committees Business Manager  Ross Pike – x417368  <a href="mailto:ross.pike@surreycc.gov.uk">ross.pike@surreycc.gov.uk</a></p> <p>Committee Manager  Angela Guest – x419075  <a href="mailto:Angela.guest@surreycc.gov.uk">Angela.guest@surreycc.gov.uk</a></p>	<p>Committee Manager  Amelia Christopher - x132838  <a href="mailto:amelia.christopher@surreycc.gov.uk">amelia.christopher@surreycc.gov.uk</a></p> <p>Committee Manager  Joss Butler – x419702  <a href="mailto:joss.butler@surreycc.gov.uk">joss.butler@surreycc.gov.uk</a></p>