

# Cabinet

**Date & time**

Tuesday, 29  
October 2019 at  
2.00 pm

**Place**

Ashcombe Suite,  
County Hall, Kingston  
upon Thames, Surrey  
KT1 2DN

**Contact**

Vicky Hibbert or Angela  
Guest  
Room 122, County Hall  
Tel 020 8541 9229 or 020  
8541 9075

**Chief Executive**

Joanna Killian



**We're on Twitter:**  
**@SCCdemocracy**

vicky.hibbert@surreycc.gov.uk  
or  
angela.guest@surreycc.gov.uk

**Cabinet Members:** Mr Mel Few, Mr Matt Furniss, Mr Mike Goodman, Dr Zully Grant-Duff, Mrs Julie Iles, Mr Colin Kemp, Mrs Mary Lewis, Mrs Sinead Mooney, Mr Tim Oliver and Ms Denise Turner-Stewart

**Deputy Cabinet Members:** Mrs Natalie Bramhall, Miss Alison Griffiths and Mr Mark Nuti

**If you would like a copy of this agenda or the attached papers in another format, e.g. large print or braille, or another language please either call 020 8541 9122, write to Democratic Services, Room 122, County Hall, Penrhyn Road, Kingston upon Thames, Surrey KT1 2DN, Minicom 020 8541 9698, fax 020 8541 9009, or email vicky.hibbert@surreycc.gov.uk or angela.guest@surreycc.gov.uk.**

**This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Vicky Hibbert or Angela Guest on 020 8541 9229 or 020 8541 9075.**

***Note:** This meeting may be filmed for live or subsequent broadcast via the Council's internet site - at the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed. The images and sound recording may be used for training purposes within the Council.*

*Generally the public seating areas are not filmed. However by entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.*

*If you have any queries regarding this, please contact the representative of Legal and Democratic Services at the meeting.*

## **1 APOLOGIES FOR ABSENCE**

## **2 MINUTES OF PREVIOUS MEETING: (24 SEPTEMBER 2019)**

The minutes will be available in the meeting room half an hour before the start of the meeting.

## **3 DECLARATIONS OF INTEREST**

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter

- i. Any disclosable pecuniary interests and / or
- ii. Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

### **NOTES:**

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

## **4 PROCEDURAL MATTERS**

### **a Members' Questions**

The deadline for Member's questions is 12pm four working days before the meeting (23 October 2019).

### **b Public Questions**

The deadline for public questions is seven days before the meeting (22 October 2019).

### **c Petitions**

The deadline for petitions was 14 days before the meeting, and no petitions have been received.

### **d Representations received on reports to be considered in private**

To consider any representations received in relation why part of the meeting relating to a report circulated in Part 2 of the agenda should be open to the public.

## **5 REPORTS FROM SELECT COMMITTEES , TASK GROUPS, LOCAL COMMITTEES AND OTHER COMMITTEES OF THE COUNCIL**

To consider any reports received.

**6 LEADER / DEPUTY LEADER / CABINET MEMBER / STRATEGIC INVESTMENT BOARD / AND COMMITTEE-IN COMMON SUBCOMMITTEE DECISIONS TAKEN SINCE THE LAST CABINET MEETING** (Pages 1 - 8)

To note there has been one delegated decision taken by the Cabinet Member for All-Age Learning since the last meeting of the Cabinet. Decisions taken by Committee-in-Common Subcommittee also attached for noting.

**7 RELOCATION OF CRANLEIGH PRIMARY SCHOOL TO PROVIDE MODERN FACILITIES, AND TO EXPAND THE SCHOOL BY 1 FORM OF ENTRY, 210 PLACES** (Pages 9 - 20)

To approve the business case for the rebuilding of Cranleigh C of E Primary School in the grounds of the adjacent Glebelands Secondary School with the disposal of the two existing school sites to provide funding for the scheme. The new building will include sufficient capacity to expand the school by one form of entry from 330 places (1FE infant, 2FE junior) to 540 places (2FE infant, 3FE junior) and 60 place nursery to include Free Educational Entitlement for Two-year olds (FEET) provision and will be delivered in 2021.

NB: There is a Part 2 annex at Item 15.

*[The decisions on this item can be called in by the Resources & Performance Select Committee]*

**8 DECISION ON THE ROUTE TO MARKET FOR THREE IDENTIFIED EXTRA CARE SITES** (Pages 21 - 56)

This paper sets out Surrey County Council's proposed route to market for the first three sites proposed for extra care housing. This will support our strategy to deliver accommodation with care and support by 2030 that will enable people to access the right health and social care at the right time in the right place, with appropriate housing for residents that helps them to remain independent, achieve their potential and ensures nobody is left behind.

.NB: There is a Part 2 annex at Item 16.

*[The decisions on this item can be called in by the Resources & Performance Select Committee]*

**9 COMMUNITY RECYCLING CENTRES - UPDATE REPORT** (Pages 57 - 78)

To implement the recommendations of the Cabinet that were agreed at the meeting on 29 January 2019 taking into account the report of the Waste Task Group that was considered at the Communities, Environment and Highways Select Committee on 19 September 2019.

*[The decisions on this item can be called in by the Communities, Environment & Highways Select Committee]*

- 10 ORGANISATION STRATEGY 2020-2024 AND THE NEXT PHASE OF TRANSFORMATION** (Pages 79 - 122)
- This report reflects on our progress since we originally agreed the Organisation Strategy on 30 October 2018, assesses the Council's current strategic context to identify emerging challenges and opportunities, and confirms how the Strategy and our transformation plans will adapt and respond to them.
- 11 FUNDING FLOOD RISK MANAGEMENT IN SURREY** (Pages 123 - 138)
- Surrey is a county at high risk of flooding, with more than 30,000 properties at risk from rivers and surface water sources. The Met Office is predicting more frequent severe rainfall in coming years. In the future, the cost of severe floods is expected to rise.
- In April 2017, Cabinet approved Surrey's Local Flood Risk Management Strategy which set out our vision: *"To make Surrey more resilient to flooding on a long-term basis through a co-ordinated approach with residents and partners"*. Cabinet is asked to consider how this can be achieved given the lack of Government funding.
- [The decisions on this item can be called in by the Communities, Environment & Highways Select Committee]*
- 12 DIGITAL BUSINESS & INSIGHTS PROGRAMME OUTLINE BUSINESS CASE** (Pages 139 - 158)
- The purpose of this report and outline business case is to inform a decision based on indicative costs and benefits to progress required procurement activities to upgrade or replace the council's existing SAP ERP (Enterprise Resource Planning) system. This is the technology platform for the management of the council's business critical Finance, HR, Payroll and Procurement processes.
- The outline business case is included in Part 2 of this report at Item 17.
- [The decisions on this item can be called in by the Resources & Performance Select Committee]*
- 13 MONTH 5 FINANCIAL MONITORING REPORT** (Pages 159 - 166)
- This report provides the details of the County Council's 2019/20 financial position as at 31 August 2019 (P5) for revenue and capital budgets and the expected outlook for the remainder of the financial year.
- [The decisions on this item can be called in by the Resources & Performance Select Committee]*
- 14 EXCLUSION OF THE PUBLIC**
- That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information under the relevant paragraphs of Part 1 of Schedule 12A of the Act.

## PART TWO - IN PRIVATE

- 15 RELOCATION OF CRANLEIGH PRIMARY SCHOOL TO PROVIDE MODERN FACILITIES, AND TO EXPAND THE SCHOOL BY 1 FORM OF ENTRY, 210 PLACES** (Pages 167 - 172)

This Part 2 annex contains information which is exempt from Access to Information requirements by virtue of paragraph 3 – Information relating to the financial or business affairs of any particular person (including commercially sensitive information to the bidding companies).

*[The decisions on this item can be called in by the Resources & Performance Select Committee]*

- 16 DECISION ON THE ROUTE TO MARKET FOR THREE IDENTIFIED EXTRA CARE SITES** (Pages 173 - 186)

This Part 2 annex contains information which is exempt from Access to Information requirements by virtue of paragraph 3 – Information relating to the financial or business affairs of any particular person (including commercially sensitive information to the bidding companies).

*[The decisions on this item can be called in by the Resources & Performance Select Committee]*

- 17 DIGITAL BUSINESS & INSIGHTS PROGRAMME OUTLINE BUSINESS CASE** (Pages 187 - 194)

This Part 2 annex contains information which is exempt from Access to Information requirements by virtue of paragraph 3 – Information relating to the financial or business affairs of any particular person (including commercially sensitive information to the bidding companies).

*[The decisions on this item can be called in by the Resources & Performance Select Committee]*

- 18 PUBLICITY FOR PART 2 ITEMS**

To consider whether the item considered under Part 2 of the agenda should be made available to the Press and public.

**Joanna Killian**  
**Chief Executive**  
Monday, 21 October 2019

## QUESTIONS, PETITIONS AND PROCEDURAL MATTERS

The Cabinet will consider questions submitted by Members of the Council, members of the public who are electors of the Surrey County Council area and petitions containing 100 or more signatures relating to a matter within its terms of reference, in line with the procedures set out in Surrey County Council's Constitution.

### **Please note:**

1. Members of the public can submit one written question to the meeting. Questions should relate to general policy and not to detail. Questions are asked and answered in public and so cannot relate to "confidential" or "exempt" matters (for example, personal or financial details of an individual – for further advice please contact the committee manager listed on the front page of this agenda).
2. The number of public questions which can be asked at a meeting may not exceed six. Questions which are received after the first six will be held over to the following meeting or dealt with in writing at the Chairman's discretion.
3. Questions will be taken in the order in which they are received.
4. Questions will be asked and answered without discussion. The Chairman or Cabinet Members may decline to answer a question, provide a written reply or nominate another Member to answer the question.
5. Following the initial reply, one supplementary question may be asked by the questioner. The Chairman or Cabinet Members may decline to answer a supplementary question.

## MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting. To support this, County Hall has wifi available for visitors – please ask at reception for details.

Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the council officer listed in the agenda prior to the start of the meeting so that those attending the meeting can be made aware of any filming taking place.

Use of mobile devices, including for the purpose of recording or filming a meeting, is subject to no interruptions, distractions or interference being caused to the PA or Induction Loop systems, or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances.

It is requested that if you are not using your mobile device for any of the activities outlined above, it be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

*Thank you for your co-operation*