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## **Agenda and Reports**

for the meeting of

**THE COUNTY COUNCIL**

to be held on

**10 DECEMBER 2019**

(i)

County Hall  
Kingston upon Thames  
Surrey

Friday, 29 November 2019

TO THE MEMBERS OF SURREY COUNTY COUNCIL

## SUMMONS TO MEETING

You are hereby summoned to attend the meeting of the Council to be held in the Council Chamber, County Hall, Kingston upon Thames, Surrey KT1 2DN, on Tuesday, 10 December 2019, beginning at 10.00 am, for the purpose of transacting the business specified in the Agenda set out overleaf.

JOANNA KILLIAN  
Chief Executive

**Note 1:** *For those Members wishing to participate, Prayers will be said at 9.50am. Reverend Dr Mark Wakelin, from Epsom Methodist Church has kindly consented to officiate. If any Members wish to take time for reflection, meditation, alternative worship or other such practice prior to the start of the meeting, alternative space can be arranged on request by contacting Democratic Services.*

*There will be a very short interval between the conclusion of Prayers and the start of the meeting to enable those Members and Officers who do not wish to take part in Prayers to enter the Council Chamber and join the meeting.*

**Note 2:** *This meeting may be filmed for live or subsequent broadcast via the Council's internet site - at the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed. The images and sound recording may be used for training purposes within the Council.*

*Generally the public seating areas are not filmed. However by entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.*

*If you have any queries regarding this, please contact the representative of Legal and Democratic Services at the meeting.*

If you would like a copy of this agenda or the attached papers in another format, e.g. large print or braille, or another language please either call Democratic Services on 020 8541 9122, or write to Democratic Services, Surrey County Council at Room 122, County Hall, Penrhyn Road, Kingston upon Thames, Surrey KT1 2DN, Minicom 020 8541 9698, fax 020 8541 9009, or email [amelia.christopher@surreycc.gov.uk](mailto:amelia.christopher@surreycc.gov.uk)

This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Amelia Christopher on 020 8213 2838.

## 1 APOLOGIES FOR ABSENCE

The Chairman to report apologies for absence.

## 2 MINUTES

To confirm the minutes of the meeting of the Council held on 8 October 2019.

(Pages 7  
- 34)

***(Note: the Minutes, including the appendices, will be laid on the table half an hour before the start of the meeting).***

## 3 DECLARATIONS OF INTEREST

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter

- (i) Any disclosable pecuniary interests and / or
- (ii) Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

### NOTES:

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

## 4 CHAIRMAN'S ANNOUNCEMENTS

- Please do take a look at the Chairman and Vice-Chairman notice boards (situated outside their offices) which provides pictorial information about recent visits and activities.

### Recent visits and events

- **Chairman's Volunteers' Reception** – last month saw the fifth Volunteers' Awards evening since its inception, celebrating those who work tirelessly in their communities for the benefit of local residents. It was truly inspiring, humbling and heart-warming.

Details of the next Volunteers' Reception, which will be held in the spring, will be sent shortly from my office and I invite each of you to nominate at least one volunteer from your area who is deserving of an award.

- **Remembrance** – Members and staff of Surrey County Council came together to remember and commemorate those who fought for our freedoms, those who lost their lives and those who continue to fight for our country and freedoms today.

- **Long Service Awards** – We celebrated the loyalty, dedication and hard work of colleagues with 25 and 40 years of service to Surrey County Council. It was a wonderful afternoon full of celebration.
- I would like to wish everyone a safe, healthy and happy Christmas and I look forward to seeing you all in 2020.

## **5 LEADER'S STATEMENT**

The Leader to make a statement.

There will be an opportunity for Members to ask questions and/or make comments.

## **6 MEMBERS' QUESTION TIME**

1. The Leader of the Council or the appropriate Member of the Cabinet or the Chairman of a Committee to answer any questions on any matter relating to the powers and duties of the County Council, or which affects the county.

***(Note: Notice of questions in respect of the above item on the agenda must be given in writing, preferably by e-mail, to Democratic Services by 12 noon on Wednesday 4 December 2019).***

2. Cabinet Member Briefings on their portfolios

These will be circulated by email to all Members prior to the County Council meeting, together with the Members' questions and responses.

There will be an opportunity for Members to ask questions.

## **7 STATEMENTS BY MEMBERS**

Any Member may make a statement at the meeting on a local issue of current or future concern.

***(Note: Notice of statements must be given in writing, preferably by e-mail, to Democratic Services by 12 noon on Monday 9 December 2019).***

## **8 ORIGINAL MOTIONS**

None received.

## **9 ORGANISATION STRATEGY 2020-2025 AND THE NEXT PHASE OF TRANSFORMATION**

(Pages  
35 - 78)

Council is asked to approve the Surrey County Council Organisation Strategy 2020-2025.

## **10 MEMBER DEVELOPMENT STRATEGY**

(Pages  
79 - 116)

To review the Member Development Strategy and agree suggested changes from the Member Development Steering Group.

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|-----------|--|-------------------------|
| <b>11</b> | <b>SURREY'S GREENER FUTURE TASK AND FINISH GROUP REPORT</b>  | (Pages<br>117 -<br>122) |
|           | For Council to adopt the Call for Action and to agree to the development of a zero carbon strategy and action plan.  |                         |
| <b>12</b> | <b>REPORT OF THE CABINET</b>   | (Pages<br>123 -<br>164) |
|           | To receive the report of the meeting of the Cabinet held on 29 October 2019 and 26 November 2019.  |                         |
| <b>13</b> | <b>MINUTES OF CABINET MEETINGS</b>   | (Pages<br>165 -<br>188) |
|           | Any matters within the minutes of the Cabinet's meetings, and not otherwise brought to the Council's attention in the Cabinet's report, may be the subject of questions and statements by Members upon notice being given to Democratic Services by 12 noon on Monday 9 December 2019. |                         |

**MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE**

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting. To support this, County Hall has wifi available for visitors – please ask at reception for details.

Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the council officer listed in the agenda prior to the start of the meeting so that those attending the meeting can be made aware of any filming taking place.

Use of mobile devices, including for the purpose of recording or filming a meeting, is subject to no interruptions, distractions or interference being caused to the PA or Induction Loop systems, or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances.

It is requested that if you are not using your mobile device for any of the activities outlined above, it be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

*Thank you for your co-operation*