

Minutes of the meeting of the  
**Waverley LOCAL COMMITTEE**  
held at 10.00 am on 28 June 2019  
at Waverley Borough Council Chamber, The Burys, Godalming GU7 1HR.

These minutes are subject to confirmation by the Committee at its next meeting.

**Surrey County Council Members:**

- \* Mrs Victoria Young (Chairman)
- \* Mr David Harmer (Vice-Chairman)
- \* Mrs Nikki Barton
- Mr Andy MacLeod
- \* Mr Peter Martin
- \* Dr Andrew Povey
- \* Mr Wyatt Ramsdale
- Mrs Penny Rivers
- \* Mr Stephen Spence

**Borough / District Members:**

- \* Cllr Christine Baker
- \* Cllr Peter Clark
- \* Cllr Carole Cockburn
- \* Cllr Steve Cosser
- \* Cllr John Gray
- \* Cllr Jerry Hyman
- \* Cllr Mark Merryweather
- \* Cllr Liz Townsend
- \* Cllr George Wilson

\* In attendance

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**OPEN FORUM - INFORMAL PUBLIC QUESTIONS**

**14/19 APOLOGIES FOR ABSENCE [Item 1]**

Apologies were received from Mrs Penny Rivers and Mr Andy MacLeod

**15/19 MINUTES OF PREVIOUS MEETING [Item 2]**

Dr Andrew Povey proposed an amendment to the minutes, under 12/19 Local Committee Forward Programme 2019-20, Member discussion - key points: Remove the sentence starting 'However, ...', so that the paragraph ends after the sentence: 'There was discussion regarding SCC Highway planners attending a future meeting to discuss their policies.' All members agreed.

Minutes of the Waverley Local Committee on 22 March 2019 were then agreed and approved as an accurate record.

**16/19 DECLARATIONS OF INTEREST [Item 3]**

There were two declarations of interest:

- Dr Andrew Povey declared that he is a trustee of Surrey Hills Society.
- Mr Peter Martin declared that he is a board member of Surrey Hills Enterprises.

There were no other declarations of interest.

#### **17/19 CHAIRMAN'S ANNOUNCEMENTS [Item 4]**

The Chairman Mrs Victoria Young made two announcements:

1. I would like to thank Richard Hampson, who stood down from being a councillor, for his service to this Committee. I would like to welcome Nikki Barton as the new county councillor for Haslemere.
2. I would also like to welcome new members of the Local Committee from the Borough: Cllrs Baker, Clark, Cosser, Gray, Merryweather and Wilson.

#### **18/19 PETITIONS & PETITION RESPONSES [Item 5]**

**Declarations of Interest:** None.

**Officer in attendance:** Frank Apicella, Area Highway Manager (South West).

**Petitions, Public Questions/Statements:** Two petitions.

Two petitions were received:

- i) From Mrs Lesley Ross which contained 61 signatures and read:  
*"Request for the widening of the road and installing more parking areas in Hullmead, Shamley Green GU5."*

The petitioner and her companion spoke for the allotted three minutes. The petition response report was presented by the Area Highway Manager.

#### **Member discussion – key points:**

The Area Highway Manager stated that the road had been built many years ago without parking provision. There may be an opportunity to introduce parking restrictions, which the residents may not like. SCC own very little of the land and he asked members to note that Waverley Borough Council officers had been consulted regarding the petition response.

Mrs Ross asked if SCC would consider removing 18 inches off the verge so that it would not look like a churned-up field. The Area Highway Manager replied that it may be possible, depending on cost and depending on whether there are any utility facilities in the verge. Costs to move utilities would cost more than the work to remove the verge.

Members said that parking was a borough wide issue which Waverley is already looking at, but that they would also bring this particular issue to Waverley officers' attention.

As the road is in her division, the Chairman offered to meet with Mrs Ross and would invite the local borough councillor, Chris Howard, to review how they can take the matter forward.

**The Local Committee agreed to:**

- (i) Note the officer's comments.
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- ii) From Mara Plater which contained 30 signatures and read:  
*"We the undersigned petition Surrey County Council to Reduce speed limit to 20mph on Critchmere Hill / Woolmer Hill Road. Better speed bumps. Reduce speed limit to 20mph. Red markings on road. School and nursery on this road."*

The petitioner spoke for the allotted three minutes. The petition response report was presented by the Area Highway Manager.

**Member discussion – key points:**

Mrs Plater stated that she was happy that some of the petition concerns had been addressed in the report. She requested that the junction at the top be looked at again, as she has photographs of lorries mounting curbs. The pavements are narrow but extra signing could be required.

The Chairman suggested a site meeting. SCC divisional member Nikki Barton offered to meet with the petitioner and the SCC Highways engineer, to review what is required.

**The Local Committee agreed to:**

- (i) Note the officer's comments.

**19/19 WRITTEN PUBLIC QUESTIONS [Item 6]**

Three Written Public Questions were received from Waverley Borough and Farnham Town Councillor George Hesse; Alistair Smith, Chair - The Guildford Society; Paul Osborne.

The questions and answers were published on the SCC Waverley Local Committee web pages before the 28 June Local Committee and were available at the meeting.

**Question 1 – Supplementary Question**

Cllr Hesse asked: "Please would officers review the timing?"

Response to supplementary question:

The Area Highway Manager replied that short term patching will be carried out but drainage work has to be done as detailed in the written answer.

**Question 2 – Supplementary Question**

Mr Smith was not present at the meeting. The Chairman stated that she has now spoken to the SCC Deputy Leader Colin Kemp, who said that he would consider a feasibility study into an East – West route.

**Question 3 – Supplementary Question**

Mr Osborne was not satisfied that his question had been answered. The Chairman invited him to ask a supplementary question during Item 8.

**20/19 WRITTEN MEMBER QUESTIONS [Item 7]**

One Written Member Question was received from Cllr Peter Clark.

The question and answer were published on the SCC Waverley Local Committee web pages before the 28 June Local Committee and were available at the meeting.

**Question 1 – Supplementary Question**

Cllr Clark asked: “Would the review include input from other councillors? Would there be photographs included in the review?”

The Waste Task Group is chaired by Dr Andrew Povey, who was present as a member of the Local Committee. Dr Povey explained that the review’s aim is not to have to close the four community recycling centres and there is a lot of work to be done. Another review session will be held and Waverley Borough Council will be invited.

Cllr Clark thanked Dr Povey for his answer and said that he looked forward to receiving more information.

**21/19 SCC CABINET MEMBER FOR HIGHWAYS - VERBAL UPDATE (FOR INFORMATION) [Item 8]**

**Presenter:** Surrey County Councillor and Cabinet Member for Highways, Matt Furniss, gave a verbal update to the Local Committee on Surrey Highways.

**Officer in attendance:** Frank Apicella, Area Highway Manager (South West).

**Petitions, Public Questions/Statements:** One question during the Open Forum and one supplementary question during Item 6: Written Public Questions. The Chairman took the questions during this item.

***Summary of verbal update from Mr Furniss:***

**“Update on the progress of the increased investment in roads this year**

- We are in the second year of the Severe Weather Recovery Programme, having last year completed approximately 300 schemes comprising surfacing, large/small scale patching and surface dressing.
- So far this year we have completed 23 surfacing and patching schemes, and 50 surface dressing schemes under this programme.
- There are a further 33 surfacing and patching schemes programmed for the rest of the year.
- There are a number of reserve schemes also on the programme, and we will be monitoring any further deterioration across the network over

the Autumn and Winter period, prioritising these with the remaining funding.

#### **Town centre agreements report going to Cabinet**

- A report is going to Cabinet in July that will build on our solid partnership working with the District & Borough Councils.
- This will enable important highway maintenance works to be undertaken by those best placed to do so.
- There is potential that through closer working there can be an improved level of maintenance, management and investment to our important and high profile town centre locations.

#### **Surrey Infrastructure Academy launch**

- The launch event for the Surrey Infrastructure Academy took place on Wednesday 26 June 2019.
- This is a collaborative project between Surrey County Council, the four major FE colleges in Surrey and the Infrastructure Industry.
- The project has been led by Kier and developed as part of the Surrey Highways contract to help reverse the ticking time bomb in skills within the Highways, Utilities, Civil Engineering and Energy industries.
- The doors are open for students to start in September 2019 with a range of new and existing courses, packaged as a tangible institution, supported by employers, appealing to students, parents and schools giving a viable entry to a career in the Infrastructure Sector.

#### **Update on LED rollout**

- Officers continue to finalise the negotiation of the PFI contract change which is progressing well with conversion expected to commence in the Autumn as planned.
- In December 2018, a small number of street lights near to the Highways Depot in Meroon were converted to LED and are working well.
- In the spring, a traffic camera and radar counter was installed along with a temperature sensor and an air quality monitoring sensor to test their functionality and initial reports are being reviewed by officers to understand what the data shows.
- The trial was extended to a number of roads in Meroon in late May with around 100 lights converted to LED which allowed Skanska to test and improve on the conversion process ahead of the work starting which will see up to 3000 lights converted per month.
- The Deed of Variation to the contract is expected to be executed in the coming weeks and once completed, further information on the work including the programme and dates for each area will be shared with Members and the public.”

#### **Member discussion – key points:**

Members requested that in addition to Waverley Council, town and parish councils are consulted on town centre re-generation. Mr Furniss said that SCC would consult with them.

Regarding a query about using a higher quality material on highways, Mr Furniss replied that SCC uses tarmac. If Boroughs, towns and parishes want

to use a different material, SCC can pass on the budget that they would have spent.

Conservation areas need to be protected and what is agreed is not always what is actually implemented. Design Statements have been worked on by residents over many years. Mr Furniss offered to discuss individual cases outside of the meeting.

Trees are being cut down in county lanes – does SCC conduct any ecology studies beforehand, for example regarding nesting birds? Mr Furniss replied that yes, SCC does do so. He will discuss any issues outside of the meeting.

Farnham town centre modelling information was requested, so that it can be viewed before construction. Mr Furniss said that the SCC Cabinet member responsible for infrastructure, Colin Kemp, may have details. The Area Highway manager had tried to locate the information previously, but will ask again. Mr Wyatt Ramsdale said that he may have a name of someone to follow up on.

Mr Furniss then discussed rural rat runs with members. SCC is supporting boroughs and districts regarding infrastructure plans. There are wider issues such as air quality – HGVs make up a proportion, but mainly it is cars (70-80%) effecting air quality. Other methods of transport such as park and ride and new train routes are increasing, such as the new Farnham to Guildford direct train route. It was pointed out that this has an impact on Farnham's air quality as the level crossing now has much more down time. Mr Furniss said that he was aware and would be raising this with Network Rail.

New traffic routes have to be carefully considered in the context of air quality management areas. Regarding Mr Paul Osborne's petition request from 22 March 2019 Local Committee, Mr Furniss said that a 'road destination survey' could be conducted to examine if a road is being used as a rat run. Information can be provided to companies who control HGV sat navs that 'A' roads are preferable for use, but it is not possible to stop people using country lanes.

Mr Osborne was invited to speak. He said that he wants to target HGVs to keep them off country lanes and he has observed an increase in HGVs from Dunsfold, Horsham and Cranleigh.

Members asked what was happening regarding an HGV study, as Cranleigh has also had issues regarding rat runs. They believed that the study came to a halt as some villages did not want an increase of traffic on their roads. Mr Furniss replied that the study is still being conducted but that there is no easy solution. SCC does not have the financial ability to vastly improve some 'A' roads but more funding could be available to districts and boroughs if they apply to the Government. Mr Furniss stated that Guildford had worked with SCC to access government funds and that he was happy to take ideas from Waverley and get them worked on.

Some members voiced support for Mr Osborne and suggested that a joint working group could look at all the issues. The Chairman said that this could be discussed further at a future Local Committee Informal meeting.

The Chairman invited local resident Mr John Jeffrey MBE to speak. Mr Jeffrey said that he found the public are willing to improve their local environment and thought that they should be appealed to and involved in the discussions.

Members would like SCC to consult more widely and would like to find out more about the work of SCC's Transport Development Planning team.

The Chairman thanked the Cabinet member for attending the Local Committee.

## **22/19 HIGHWAYS UPDATE (EXECUTIVE FUNCTION) [Item 9]**

**Declarations of Interest:** None.

**Officer in attendance:** Frank Apicella, Area Highway Manager (South West).

**Petitions, Public Questions/Statements:** None.

### **Member discussion – key points:**

The Area Highway Manager explained information in the annexes detailing Section 106 monies. He was asked where s106 money is held. He replied that SCC Transport Development Planning (TDP) team hold the money handed over by Waverley Borough Council from developers. Some money is held in Waverley. The report annexes list values of monies held or going to be held. S106 money is agreed with the developer at the time of signing. Members commented that things change and the Chairman asked that what is agreed with the developer is checked, as often it is signed by people who do not know the local area. It was felt that often it is too late for local members to influence the agreements. There was a request that TDP and Waverley's Community Infrastructure Levy (CIL) officers attend future meetings to provide members with information.

Mr Stephen Spence asked that it be noted that his Highway SCC member spend in Annex 2 was no longer '0' and also that he has had agreement for some s106 money to be spent on a traffic island in his division, which should now appear on the s106 list.

Cllr Jerry Hyman thanked officers for grit bin support (reference paragraph 2.4.3). Cllr Hyman commented that the diagram in paragraph 2.8.4 regarding Farnham trains service pattern was not the most up-to-date and that he had a more accurate version. The Area Highway Manger replied that the pie chart came from Southwestern Trains and that it was not as they had originally explained.

Members requested that the Area Highway Manager produces a list of intended and then completed works from the SCC members' £5,000 allocation to the vegetation gang. He replied that he can include a list of completed works in the Highways Update.

Mr Wyatt Ramsdale requested that officers check the information in paragraphs 2.1.12 and 2.1.19 with Waverley Council. The Area Highway Manager replied that he will check the information with TDP, who supplied the PIC figures.

New Committee members queried the list in Annex 1 and asked about timings. The Chairman explained that the list was prioritized by the Local Committee, for when money is available to spend on the schemes.

Cllr Mark Merryweather offered to supply members with the link to Waverley's s106 public database and the link should be included in the minutes: <http://pfm.exacom.co.uk/waverley/index.php>. Cllr Merryweather encouraged all to refer to the user guide provided online.

Corrections to the report were noted: Paragraph 2.1.10 should say 2018 (not 2108); some locations in Annex 1 were spelt incorrectly.

The Local Committee (Waverley) resolved to AGREE:

- (i) To note the committee approved allocations and works being progressed during 2019/20.
- (ii) To approve the commencement of the statutory consultation to enable a bus stop clearway together with associated signing and road markings, to be introduced to the southbound bus stop on Petworth Road, Wormley (section 2.8.6 to 2.8.9 of the report).

## **23/19 COMMUNITY SAFETY FUNDING (EXECUTIVE FUNCTION) [Item 10]**

**Declarations of Interest:** None.

**Officer in attendance:** None.

**Petitions, Public Questions/Statements:** None.

**Member discussion – key points:**

The item was agreed without any discussion.

The Local Committee (Waverley) resolved to AGREE that:

- (i) The committee's delegated community safety budget of £3,000 for 2019/20 be retained by the SCC Community Safety Team, on behalf of the local committee, and that the Community Safety Partnership and/or other local organisations be invited to submit proposals for funding that meet the criteria and principles set out in section 3 of this report.
- (ii) Authority be delegated to the SCC Community Safety Manager, in consultation with the Chairman and Vice-Chairman of the local committee and divisional members as appropriate, to authorise the expenditure of the community safety budget in accordance with the criteria and principles stated in section 3 of this report.
- (iii) The committee receives updates on the project(s) that was funded, the outcomes and the impact it has achieved.



**24/19 REPRESENTATION ON PARTNERSHIPS AND BOARDS (EXECUTIVE FUNCTION) [Item 11]**

**Declarations of Interest:** None.

**Officer in attendance:** None.

**Petitions, Public Questions/Statements:** None.

**Member discussion – key points:**

Cllr Jerry Hyman, Cllr Liz Townsend, Cllr George Wilson and Mr Peter Martin put themselves forward to represent the Committee on the Safer Waverley Partnership. Paragraph 2.2 of the report recommended that Mr Martin be the representative. Cllr Steve Cosser proposed that the Committee should agree to this recommendation. Cllr Carole Cockburn seconded the proposal.

Members voted: 7 for, 0 against, 9 abstentions. The Chairman declared that the vote was carried and Mr Martin would be the representative.

The Local Committee (Waverley) resolved to AGREE that:

- (i) One Member be appointed to the Safer Waverley Partnership, as detailed in the report, section 2.2.
- (ii) The Member be allowed to bring update reports from the Safer Waverley Partnership, when relevant.
- (iii) Members note the terms of reference in Annex A and note the information in Annex B and Annex C.

**25/19 LOCAL COMMITTEE DECISION TRACKER (FOR INFORMATION) [Item 12]**

**Declarations of Interest:** None

**Officer in attendance:** Yvette Ortel, Partnership Committee Officer

**Petitions, Public Questions/Statements:** None.

**Member discussion – key points:**

Cllr Liz Townsend requested that a date be included in 'comments' of when the improvements scheme in Amlets Lane is due to be completed. The Chairman agreed that this should be added to future decision trackers.

Cllr Carole Cockburn asked the Committee to note that the tracker refers to 'Hopfields' housing development in Farnham, but the development is now being marketed as 'Abbey View'.

The Local Committee (Waverley) resolved to AGREE that:

The item from 22 March 2019 from the Open Forum should be removed from the Decision Tracker, as the matter is now closed.

Other decision tracker items shall remain 'open'.

**26/19 LOCAL COMMITTEE FORWARD PROGRAMME 2019-20 [Item 13]**

**Declarations of Interest:** None

**Officer in attendance:** Yvette Ortel, Partnership Committee Officer

**Petitions, Public Questions/Statements:** None.

**Member discussion – key points:**

The forward programme was agreed. New members requested that future committee dates be re-circulated by the committee officer.

Members requested that SCC Cabinet Member Colin Kemp be invited to a future meeting, to update the Local Committee on Surrey County Council's infrastructure plans.

**27/19 DATE OF NEXT MEETING [Item 14]**

To be held on Friday 27<sup>th</sup> September 2019 at 10am in the Waverley Borough Council Chamber, The Burys, Godalming GU7 1HR.

(10am – 10.30am: Open Public Questions Forum)

Meeting ended at: 12.40 pm

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**Chairman**



## SCC LOCAL COMMITTEE (WAVERLEY) 28 June 2019

### Minutes Annex A: OPEN FORUM - PUBLIC QUESTIONS

Three questions were received from Waverley residents:

1. *John Jeffrey MBE*

"I am a Hascombe resident living in Markwick Lane close to its junction with the B2130 and I represent the village on the Waverley District Committee of the CPRE. What does your Committee intend to do to mitigate the adverse effects of far too much traffic using Markwick Lane, Salt Lane, Station Lane and through Milford to the A3 as a currently vital East West traffic link? They include:

Damage to the tranquillity and beauty of the Surrey Hills AONB by the passage of too many unsuitably large commercial vehicles, also causing damage to its ancient banks and trees – air pollution, particularly from the running engines of stationary traffic in the narrow parts – dangerous speed and noise in the mile of road approaching the B2130 – delays and damage to vehicles caused by potholes, which are too infrequently and not well repaired – fly tipping – danger to cyclists - incalculable economic loss and individual stress from unforeseen hold ups in the narrow parts – inconvenience to local residents along the lanes and at the Hydestyle end damage to their properties from the too close proximity of HGVs. These effects will be aggravated by extra traffic when the Dunsfold housing scheme has been completed."

The Chairman asked Mr Jeffrey if he would like to ask his question during Item 8 on the main agenda.

2. *Andrew Bolton*

"There is an element of youth anti-social behaviour (ASB) especially in the summer evenings in Godalming. I have been told by officers that Surrey CC has recently reorganised children and youth services but this is not yet finalised. The delay is frustrating local volunteers who wish to improve facilities for young people. When will we have some surety?"

The Chairman replied that she would ensure that Mr Bolton received a reply via email.

3. *Betty Ames, Vice President of Surrey Association of Local Councils (SALC)*

"Please can the subject of a Joint Committee be on a future agenda as a firm item?"

The Chairman replied: "We're continuing to look at Joint Committees and Surrey County Council is also pursuing Partnership Boards."

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