

Decision Notice

Committee: Elmbridge Local Committee (cancelled) Urgent decisions made by officers in consultation with Committee members

Date of meeting: Tuesday, 17 March 2020

These decisions were taken in accordance with the Remote Meetings Protocol which was approved by the Council on 17 March 2020 (minute 18/20a). This protocol sets out how Surrey County Council will operate executive and non-executive decision making in light of the coronavirus situation in line with agreed delegations at the 17 March 2020 Council meeting. The Protocol was agreed to react to the current reality where the Council should not hold physical meetings, whilst ensuring that the business of the Council can proceed as best as possible, including making decisions as effectively and as far as possible, openly.

The following decisions were taken under delegation by virtue of: Scheme of Delegation Part 3 – Specific Delegation to Officers EAI16

Only matters requiring an urgent decision are recorded below, all other items on the agenda where the matter is not urgent will be referred to a future meeting if appropriate.

Note: Decisions in **bold** type indicate a decision differing from the recommendation in the report.

4	PETITIONS	<p>Decision taken under delegation by virtue of: Scheme of Delegation Part 3 – Specific Delegation to Officers EAI16 Highways and Transportation</p> <p>Summary To receive any petitions in accordance with Standing Order 68. Three petitions were received and officer responses were provided.</p> <p>Petition 1: Request for speed reduction on Cottimore Lane, Walton Lead petitioner: Geoff Farndon - Signatures: 40 Petition 2: Request to improve road safety outside Danesfield School, Walton Lead petitioner: Lisa Jordan - Signatures: 117</p>
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Petition 3: Request to improve road safety to improve road safety outside Westward School and the Forthouse Surgery, Hersham Road, Walton-on-Thames.

Lead petitioner: Jonnie Parkhurst - Signatures 215

These reports are published online here item 5:

<https://mycouncil.surreycc.gov.uk/ieListDocuments.aspx?CId=156&MId=6991&Ver=4>

Decision made:

From the Petition response: Cottimore Lane, Walton report:

It was agreed to:

- (i) Approve the restoration and protection of the previous grass verge between Terrace Road and Carlton Road, subject to funding being allocated;
- (ii) Refer the short section between the convenience store and Ambleside Avenue to the Casualty Reduction Working Group for review.

From the Petition response: Road Safety Outside Schools – Danesfield Manor report:

It was agreed that:

- (i) The Parking Team should be asked to consider arranging a Traffic Regulation Order for the “School Keep Clear” road markings outside the school so that these can be enforced;
- (ii) The Safer Travel Team will work with the school to encourage them to take up more of the road safety education and training activities offered by the county council, this will include “Pedals” Year 2 (age 6/7) Scooter and bicycle training, “Bikeability” bicycle training Level 1 Year 4 (age 8/9) and Level 2 Year 6 (age 10/11). The school also takes part annually in the Golden Boot Challenge: an inter-class challenge to encourage more sustainable travel to and from school.

From the Petition response: Road Safety Outside Schools – Westward Preparatory School report:

It was agreed that:

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- (i) Westward Preparatory School should be asked whether they would be favourable to contributing towards the cost of the suggestion pedestrian refuge island in paragraph 3.2 of the Petition response [Road Safety Outside Schools – Westward Preparatory School report], and;
- (ii) If Westward Preparatory School is favourable to contributing funding, add this site to Committee's prioritisation list for review later in 2020;
- (iii) The Safer Travel Team will work with the school to encourage them to take up more of the road safety education and training activities offered by the county council, this will include completing a Modeshift STARS Travel Plan.

Reasons for Decision:

To respond to the issues raised in the petitions submitted to the Committee for consideration by improving Road Safety.

Decision taken by: Nick Healey, Area Highway Manager (NE)
Decision taken on: 3rd April 2020
To be implemented on: 8 April 2020 for the Financial Year 2020-21

Alternative options considered

See attached reports.

Summary of any financial implications

The schemes proposed could be included within the financial budget available to the committee for 2020/21, subject to prioritisation against other schemes. The scheme proposed for Westward preparatory School is subject to a contribution being made available by the School. The work of the Safer Travel Team is financed from their allocated budget

Declarations of conflicts of interest

None.

Consultation/Process Followed

All Members of the Local Committee were given the opportunity to comment on the recommendations, following the cancellation of the formal meeting, via e-mail, the reasons for which are detailed in the respective reports. All three Members (including the Chairman and

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		<p>Vice-Chairman) who commented were in favour. No objections were raised by any Members.</p> <p>Background Documents</p> <p>Request for speed reduction on Cottimore Lane, Walton. https://mycouncil.surreycc.gov.uk/documents/s66692/Item%2004%20Petition%201%20response%20-%20Cottimore%20Lane.pdf</p> <p>Request to improve road safety outside Danesfield School, Walton https://mycouncil.surreycc.gov.uk/documents/s66693/Item%2004%20Petition%202%20response%20-%20Danesfield%20Manor%20School%20and%20RSOS.pdf</p> <p>Request to improve road safety to improve road safety outside Westward School and the Forthouse Surgery, Hersham Road, Walton-on-Thames. https://mycouncil.surreycc.gov.uk/documents/s66694/Item%2004%20Petition%203%20response%20-%20Westward%20Preparatory%20School.pdf</p>
<p>8</p>	<p>HIGHWAYS UPDATE [FOR DECISION - EXECUTIVE FUNCTION]</p>	<p>Decision taken under delegation by virtue of: Scheme of Delegation Part 3 – Specific Delegation to Officers EAI16 Highways and Transportation</p> <p>Summary This report summarises progress with the Local Committee’s programme of Highways works for the current Financial Year 2019-20.</p> <p>The Local Committee’s Highways budgets for next Financial Year 2020-21 have now been confirmed. Officers have worked with Members to amend the programme of Local Structural Repair (LSR – large scale patching) for next Financial Year 2020-21, of total value £311,000 capital. All Divisional Members agreed in September 2019 to allocate £2,222.22 from their 2020-21 individual Highways revenue allocations to support Street Smart in 2021-21, a total contribution of £20,000.</p> <p>Officers are preparing a number of bids to Elmbridge Borough Council for CIL funding.</p>

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These reports are published online here item 9 and annexes A-K:
<https://mycouncil.surreycc.gov.uk/ieListDocuments.aspx?CId=156&MId=6991&Ver=4>

Decision made:

It was agreed to:

- (i) Approve the construction of the Stoke Road speed management scheme, in accordance with the consultation drawing shown in Annex B [of the Highways Update report], taking into account comments received during the recent public consultation (paragraphs 2.2.5 to 2.2.6 [of the Highways Update report] and Annex B refer);
- (ii) Authorise the Area Highway Manager to apply to Elmbridge Borough Council for CIL funding for the Seven Hills Road cycle route scheme, subject to consultation with local members, local residents, and Elmbridge Borough Council (Table 9 and Annex C refer);
- (iii) Authorise the Area Highway Manager to apply to Elmbridge Borough Council for CIL funding for improvements including new pedestrian crossing facilities in Walton High Street, subject to consultation with local members, local stakeholders, and Elmbridge Borough Council (Table 9 and Annex D refer);
- (iv) Authorise the Area Highway Manager to apply to Elmbridge Borough Council for CIL funding for improvements to the junctions at either end of Baker Street, Weybridge, subject to consultation with local members, local stakeholders, and Elmbridge Borough Council (Table 9 and Annex E refer);
- (v) Convene a meeting with the relevant Divisional and Ward Members to review the Walton Road between Esher Road and Avern Road scheme (Table 9 and Annex F refer);
- (vi) Authorise the Area Highway Manager to apply to Elmbridge Borough Council for CIL funding to improve pedestrian facilities at the junction of Grotto Road with Thames Street, Weybridge, subject to consultation with local members, local stakeholders, and Elmbridge Borough Council (Table 9 and Annex G refer);
- (vii) Authorise the Area Highway Manager to apply to Elmbridge Borough Council for CIL funding for capacity improvements between Station Road and the Scilly Isles, Esher, subject to consultation with local members, local stakeholders, and Elmbridge Borough Council (Table 9 and Annex H refer);
- (viii) Approve the bus stop clearways listed in Table 10, and shown in Annex J, as part of the Brooklands Business Park Accessibility scheme (paragraphs 2.8.1 to 2.8.4 refer);
- (ix) Authorise the Area Highway Manager to apply to Elmbridge Borough Council for CIL

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		<p>funding to implement a quick win scheme in Copsem Lane, Esher, as part of the Esher Optimisation project, subject to consultation with local members, local residents, and Elmbridge Borough Council (Table 9 and Annex K refer);</p> <p>(x) Authorise the Area Highway Manager in consultation with the Chairman, Vice Chairman, and relevant Divisional Member(s) to undertake all necessary procedures to deliver the agreed programmes.</p> <p>Reasons for Decision:</p> <p>The feasibility studies and / or outline designs for a number of schemes have now been completed. These schemes are now ready for CIL applications, subject to consultation with local members and other interested parties.</p> <p>The public consultation for the Stoke Road speed management scheme is now complete. Results suggest strong support for the scheme within the local community. Committee is asked to approve the scheme for construction later this year.</p> <p>A number of options are available for the development of the Walton Road between Esher Road and Avern Road scheme. These need to be reviewed, and options prioritised for the next stage of this scheme's development.</p> <p>Committee's approval is needed to be able to implement a number of new bus stop clearways, which are being proposed as part of the Brooklands Business Park Accessibility scheme.</p> <p>Committee is asked to provide the necessary authorisation to deliver its programmes of work in consultation with the Chairman, Vice Chairman and relevant Divisional Member without the need to revert to the Committee as a whole.</p> <p>Decision taken by: Nick Healey, Area Highway Manager (NE) Decision taken on: 3rd April 2020 To be implemented on: 8th April for the Financial Year 2020-21</p> <p>Alternative options considered Options are outlined in the reports.</p>
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		<p>Summary of any financial implications The schemes proposed are within the financial budget for this committee. Further details are outlined in the report.</p> <p>Declarations of conflicts of interest None.</p> <p>Consultation/Process Followed All Members of the Local Committee were given the opportunity to comment on the recommendations, following the cancellation of the formal meeting, via e-mail, the reasons for which are detailed in the respective reports. All three Members (including the Chairman and Vice-Chairman) who commented were in favour. No objections were raised by any Members.</p> <p>Background Documents Highways Update Report https://mycouncil.surreycc.gov.uk/documents/s66703/Item%2009%20Highways%20Update.pdf</p> <ul style="list-style-type: none">• Item 09 Annex A - CPE account statement• Item 09 Annex B1 - Stoke Road 2020 Consult Letter• Item 09 Annex B2 - Stoke Road 2020 Consultation Area• Item 09 Annex B3 - Stoke Road 2020 Consultation drawing• Item 09 Annex B3 - Stoke Road 2020 Consultation written responses• Item 09 Annex C1 - Seven Hills Road Feasibility Report• Item 09 Annex C2 - Seven Hills Road• Item 09 Annex D1 - Walton High Street Zebra• Item 09 Annex D2 - Walton High Street Zebra• Item 09 Annex E1 - Baker Street Feasibility• Item 09 Annex E2 - Baker Street• Item 09 Annex F1 - Walton Road• Item 09 Annex F2 - Walton Road• Item 09 Annex F3 - Walton Road• Item 09 Annex G1 - Grotto Road Feasibility Study• Item 09 Annex G2 - Grotto Road• Item 09 Annex G3 - Grotto Road• Item 09 Annex G4 - Grotto Road
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- Item 09 Annex G5 - Grotto Road
- Item 09 Annex G6 - Grotto Road
- Item 09 Annex H1 - Scilly Isles
- Item 09 Annex H2 - Scilly Isles
- Item 09 Annex H3 - Scilly Isles
- Item 09 Annex H4 - Scilly Isles
- Item 09 Annex H5 - Scilly Isles
- Item 09 Annex I - Esher SCOOT
- Item 09 Annex J - Bus Clearway Locations
- Item 09 Annex K - Copsem Lane

Annexes available

<https://mycouncil.surreycc.gov.uk/mgAi.aspx?!ID=27471#mgDocuments>