

LEADER WITH CABINET MEMBERS DECISION RECORD

The following decisions were taken by the Leader and Cabinet Members on Tuesday, 31 March 2020 and will take effect on 08/04/2020 unless the call-in procedure has been triggered. **CALL-IN DEADLINE: 07/04/2020.**

The following represents a summary of the decisions taken by the Leader and Cabinet Members. It is intended to represent the formal record of the decisions taken and to facilitate the call-in process. The minutes will be published in due course to site alongside this decision sheet.

Members wishing to request a call-in on any of these matters, should contact the Committees Business Manager or relevant Democratic Services Officer.

The Leader and Cabinet Members at the meeting on Tuesday, 31 March 2020 considered the following matters and resolved:

- **APOLOGIES FOR ABSENCE** (Item 1)
An apology was received from Mr Colin Kemp.
- **MINUTES OF PREVIOUS MEETING: 25 FEBRUARY 2020** (Item 2)
The Minutes of the meeting held on 25 February 2020 were approved as a correct record.
- **DECLARATIONS OF INTEREST** (Item 3)
There were none.
- **MEMBERS' QUESTIONS** (Item 4a)
There was one question from Mr Will Forster, this and the response were published as a supplement to the agenda.
- **PUBLIC QUESTIONS** (Item 4b)
There were none.
- **REPORTS FROM SELECT COMMITTEES, TASK GROUPS, LOCAL COMMITTEES AND OTHER COMMITTEES OF THE COUNCIL** (Item 5)
There was one report from the Special Educational Needs and Disabilities (SEND) Task and Finish Group and an update from the Communities, Environment & Highways Select Committee on the climate change strategy. These and the responses were published with the agenda.
- **LEADER / DEPUTY LEADER / CABINET MEMBER/ STRATEGIC INVESTMENT BOARD DECISIONS TAKEN SINCE THE LAST CABINET MEETING** (Item 6)

RESOLVED:

That the delegated decisions taken since the last meeting of the Cabinet be noted.

Reason for decision:

To inform the Cabinet of decisions taken by Cabinet Members, Strategic Investment Board and the Committee in Common subcommittee under delegated authority.

• **SURREY COUNTY COUNCIL RESPONSE TO COVID 19** (Item 7a)

RESOLVED:

1. That the latest public health situation with regard to COVID-19 and Surrey's response and acknowledge the impact on Surrey's residents and the Council be noted.
2. That the changes to Local Authority powers and duties introduced by the Coronavirus Act be noted and that authority be delegated to the relevant Executive Director in consultation with the relevant Cabinet member to amend service provision in accordance with the Council's statutory duties as these may be varied by the Act, regulations and guidance made thereunder be noted.
3. That the initial assessment of the impact on Surrey County Council's short and medium-term financial position be noted.
4. That the development of a COVID-19 package of support for key suppliers and service providers and the Voluntary, Community and Faith Sector in Surrey, delegating authority to the Executive Director of Resources and Executive Director of Transformation, Prosperity and Partnerships in consultation with the Leader to determine the detail of the scheme was approved.
5. That the reprioritisation of services and transformation programmes due to the impact of COVID-19, acknowledging it is a fast-changing situation that will require regular review of priorities be agreed.
6. That the establishment of economic stimulus measures for businesses to support their survival and recovery from COVID-19, delegating authority to the Executive Director of Resources and Executive Director of Transformation, Prosperity and Partnerships in consultation with the Deputy Leader and Cabinet Member for Finance to determine the detail of the scheme be agreed.

COVID 19 - URGENT DECISIONS TAKEN BY OFFICERS (item 7b)

RESOLVED:

That the four decisions taken by officers as set out in annexes to the submitted report be noted.

Reason for decision:

We are facing unprecedented challenges due to the COVID-19 emergency and therefore need to supplement our established goals and ambitions for Surrey and its communities, as outlined in the Community Vision 2030, with very clear immediate priority objectives, to: delay the spread of the virus in Surrey and save lives, protect our most vulnerable residents and communities and support colleagues in health to ensure that we reduce pressure on the health system.

These will guide our decisions, both at a strategic level as we regularly re-prioritise services and redirect our staff and resources, and at an individual level as we make important choices day-by-day. The recommendations set out in this report will enable us to do this and provide the best services and support to our communities through the emergency and recovery phases.

[This decision is subject to call-in by the relevant Select Committee Chairman dependent on the recommendation.]

- **RETURNING THE COUNTRYSIDE TO RESIDENTS (Item 8)**

RESOLVED:

1. That the variation of the agreement with Surrey Wildlife Trust (SWT) for the management of the Countryside Estate in accordance with the proposals detailed in the report, noting the cost implications outline in paragraphs 34-38 of the submitted report be agreed.
2. That authority be delegated to the Executive Director for Environment, Transport and Infrastructure and the Executive Director for Resources in consultation with the Cabinet Member for Community Safety, Fire & Resilience and the Cabinet Member for Finance to:
 - a. enter into final negotiations with Surrey Wildlife Trust and complete the variation to the agreement, including the surrender of Phase 1 and 2 leases and re-grant of lease.
 - b. agree the implementation of transitional arrangements with Surrey Wildlife Trust for the management of Countryside Visitor Services and property management responsibilities pending completion of the variation.
 - c. transfer the responsibilities for visitor services to Surrey County Council on the 1 April 2020 subject to 'call-in' arrangements.

Reason for decision:

Approval of the recommendations to implement changes to the agreement with SWT, improves its effectiveness and efficiency. SWT are fully supportive of the proposed changes as set out in this report. The countryside is a natural resource offering significant opportunities to support and benefit the health and wellbeing of residents.

[The decisions on this item can be called in by the Communities, Environment & Highways Select Committee]

- **GREENER FUTURES INVESTMENT PROGRAMME (Item 9)**

RESOLVED:

1. That the proposed investment in our Greener Futures Investment Programme was endorsed.
2. That officers will further develop the pipeline capital schemes so that they are fully scoped and costed, refining the information contained in Annex 2. Individual schemes will be brought to Cabinet for approval when they are developed to business case stage be noted.

Reason for decision:

Surrey County Council is directly responsible for carbon emissions resulting from our own estate and operations. Due to the nature of the services we provide, there are also carbon emissions within the county which we can reduce through investment in infrastructure, planning policy and other measures.

To tackle our own emissions, and those which fall within our scope of influence, to meet our 2030 and 2050 carbon reduction targets, we will be required to make significant changes to the way we deliver services across the spectrum of local authority activities. This will require additional resource, significant investment in our buildings and infrastructure and other associated costs.

However, there is more that the Council will need to do to ensure that our capital investment maximises carbon reduction opportunities and that these schemes, once delivered, are monitored to determine that expected carbon reductions are realised. Baseline emissions research for Surrey, produced by Leeds University, has identified that there are a number of proven cost-effective and technically viable carbon reduction options that the County Council could deliver in addition to our existing capital programme to reduce carbon emissions. These types of initiatives and schemes are included below in Annexes 2 and 3. The majority of these schemes are still at feasibility stage and so further work is required by officers to develop these to business case stage with accurate costings. This report requests approval from Cabinet to continue to develop these initiatives.

[The decisions on this item can be called in by the Communities, Environment and Highways Select Committee]

- **DIGITAL STRATEGY 2025** (Item 10)

RESOLVED:

1. That the Digital Strategy 2025 be approved.
2. That the Digital Strategy 2025 sets the direction for the Digital Transformation Programme, ensuring that resources deployed on the programme are core contributors to the delivery of the strategy was noted.

Reason for decision:

To enable the Council to adopt a consistent approach and level of ambition to the use of digital technology, and to ensure that the Digital Transformation Programme contributes directly to the outcomes described in the Organisation Strategy 2025.

[The decisions on this item can be called in by the Resources & Performance Select Committee]

- **2019/20 MONTH 10 (JANUARY) FINANCIAL REPORT** (Item 11)

RESOLVED:

That the Council's forecast revenue and capital budget positions for the year be noted.

Reason for decision:

This report was to comply with the agreed policy of providing a monthly budget monitoring report to Leader and Cabinet for Member for approval of any necessary actions.

[The decisions on this item can be called in by the Resources and Performance Select Committee]

- **EXCLUSION OF THE PUBLIC** (Item 12)

RESOLVED: That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information under the relevant paragraphs of Part 1 of Schedule 12A of the Act.

- **COMMERCIAL PROGRAMME (WASTE) UPDATE** (Item 13)

RESOLVED:

That this Part 2 report contained information which was exempt from Access to Information requirements by virtue of paragraph 3 – Information relating to the financial or business affairs of any particular person (including commercially sensitive information to the bidding companies).

See [Exempt Minute E-2-20].

Reason for decision:

See [Exempt Minute E-2-20].

[The decisions on this item can be called in by the Communities, Environment & Highways Select Committee]

DEMOCRATIC SERVICES – CONTACT LIST

Governance Lead Manager

Vicky Hibbert – x419229

Vicky.hibbert@surreycc.gov.uk

Committees Business Manager

Ross Pike – x417368

ross.pike@surreycc.gov.uk

Committee Manager

Angela Guest – x419075

Angela.guest@surreycc.gov.uk

Scrutiny Officer

Ben Cullimore – x132782

Ben.cullimore@surreycc.gov.uk

Scrutiny Officer

Benjamin Awkal – x132502

Benjamin.awkal@surreycc.gov.uk

Committee Manager

Amelia Christopher - x132838

amelia.christopher@surreycc.gov.uk

Committee Manager

Joss Butler – x419702

joss.butler@surreycc.gov.uk

Scrutiny Officer

Clive Mentzel – x419122

Clive.mentzel@surreycc.gov.uk