

**MINUTES OF THE MEETING OF THE COUNTY COUNCIL HELD REMOTELY  
ON MICROSOFT TEAMS ON 7 JULY 2020 COMMENCING AT 10.00 AM,  
THE COUNCIL BEING CONSTITUTED AS FOLLOWS:**

Tony Samuels (Chairman)  
Helyn Clack (Vice-Chairman)

Mary Angell	Naz Islam
Ayesha Azad	Colin Kemp
Nikki Barton	Eber Kington
John Beckett	Graham Knight
Mike Bennison	Rachael I Lake
Amanda Boote	Yvonna Lay
Chris Botten	David Lee
Liz Bowes	Mary Lewis
Natalie Bramhall	* Andy MacLeod
Mark Brett-Warburton	Ernest Mallett MBE
Ben Carasco	David Mansfield
Bill Chapman	Peter Martin
Stephen Cooksey	* Jan Mason
Clare Curran	Cameron McIntosh
Nick Darby	Sinead Mooney
Paul Deach	Charlotte Morley
Graham Ellwood	Marsha Moseley
Jonathan Essex	Tina Mountain
Robert Evans	Bernie Muir
Tim Evans	* Mark Nuti
Mel Few	John O'Reilly
Will Forster	Tim Oliver
John Furey	Andrew Povey
Matt Furniss	Wyatt Ramsdale
Bob Gardner	Penny Rivers
Mike Goodman	* Becky Rush
Angela Goodwin	Stephen Spence
David Goodwin	Lesley Steeds
Zully Grant-Duff	Peter Szanto
Alison Griffiths	Keith Taylor
Ken Gulati	Barbara Thomson
Tim Hall	Rose Thorn
Kay Hammond	Chris Townsend
David Harmer	Denise Turner-Stewart
Jeffrey Harris	Richard Walsh
Nick Harrison	Hazel Watson
Edward Hawkins	Fiona White
Marisa Heath	Keith Witham
Saj Hussain	Victoria Young
Julie Iles	

\*absent

**25/20 CHAIRMAN [Item 1]**

Under the motion of Mr Gardner, seconded by Mr Botten, it was unanimously:

**RESOLVED:**

That Mr Anthony Samuels be elected Chairman of the Council for the Council Year 2020/21.

**STATUTORY DECLARATION OF ACCEPTANCE OF OFFICE:**

Mr Samuels made the statutory declaration of acceptance of office.

The newly elected Chairman expressed his thanks to the Members of the Council for electing him as Chairman and gave a short speech, attached as Appendix A.

*The Chairman led a one-minute silence for the Executive Director of Children, Lifelong Learning and Culture, Dave Hill CBE who recently passed away*

**26/20 APOLOGIES FOR ABSENCE [Item 2]**

Apologies were received from Mrs Mason, Mr Nuti and Mrs Rush.

**27/20 MINUTES [Item 3]**

The minutes of the meeting of the County Council held on 17 March 2020 were submitted and confirmed.

**28/20 DECLARATIONS OF INTEREST [Item 4]**

Dr Andrew Povey declared a non-pecuniary interest as he was a trustee for the Surrey Hills Society.

**29/20 CHAIRMAN'S ANNOUNCEMENTS [Item 5]**

The Chairman:

- Highlighted to Members that the Chairman's Announcements were located in the agenda front sheet.

**30/20 VICE-CHAIRMAN [Item 6]**

Under the motion of Mr Darby, seconded by Mrs Muir, it was unanimously:

**RESOLVED:**

That Mrs Helyn Clack be elected Vice-Chairman of the Council for the Council Year 2020/21.

**STATUTORY DECLARATION OF ACCEPTANCE OF OFFICE:**

Mrs Clack made the statutory declaration of acceptance of office.

The newly elected Vice-Chairman expressed her thanks to the Members of the Council for electing her as Vice-Chairman and gave a short speech.

### **31/20 LEADER'S STATEMENT [Item 7]**

The Leader made a detailed statement. A copy of the statement is attached as Appendix B.

Members raised the following topics:

- Paid tribute to Dave Hill CBE, Executive Director of Children, Lifelong Learning and Culture:
  - What he had achieved was truly transformational during a time of crisis in Children's Services, he was a pillar to the Council committed to improving the lives of children.
  - He identified talented people who could help Children's Services and it was vital to continue to strive alongside the officer team that he created.
  - That school leaders reflected on the strong foundations that he laid to transform Children's Services and were determined to build on them.
- Praised the Council's leadership and thanked staff for their work and response to the pandemic, noting that partnership work with residents through employing local knowledge and solutions remained effective.
- Welcomed the recent statement by the head of NHS England that the pandemic was a catalyst to drive improvements and reform in adult social care.
- That the Council and local government needed to work closely with central Government to ensure that they were supported financially during the pandemic.
- Welcomed the recommencement of services such as road repairs and the reopening of facilities such as high streets, Community Recycling Centres (CRCs), with libraries forthcoming.
- Noted that the transformation plan regarding the provision of extra care places and units for those with autism and learning difficulties to get people back into community was behind schedule.
- Noted that there had not been any updates on the detailed review of Surrey property that had been undertaken eighteen months ago.
- Welcomed the Leader of the Council outlining the proposals for Surrey's future concerning the devolution White Paper which was to be published in the autumn and welcomed the opportunity to scrutinise the Council's options.
- Concerned that future options for Surrey on devolution, were a consuming distraction for the Council which was dealing with a number of crises regarding the care home sector, the vulnerability of the county's children including the prevalence of domestic abuse; and the impact the pandemic was having on the airline, retail and hospitality sector and the Council's future prosperity - suggesting the establishment of a business development board.
- Highlighted the gaps in schools concerning children with Special Educational needs and Disability (SEND) and families without IT or broadband. A recovery plan including input from headteachers and specialists should be developed.

- Welcomed the Leader of the Council's statement outlining the opportunities and challenges ahead, highlighting that the Council's ambition had not dimmed and its transformation work had not stopped.
- Supported the Leader of the Council's exploration into the Council's future options in advance of the White Paper on devolution and asked what additional powers he would like to see for Surrey; noting that a new unitary system could provide savings for services and be good for business due to less bureaucracy.
- Noted that Members must be consulted on the matter of devolution before plans were shared with the media and raised concerns if the Council was looking to establish a single unitary authority.
- Asked what the Council would do to proactively listen and reach out to the Black, Asian and Minority Ethnic (BAME) community so that individuals were empowered to share their views and if the Council had identified statues or street names in the county that bore past commemoration to slave traders.
- That if the Council would use its budget to review what has worked at ground level and to reflect on its experiences of Covid-19 as part of the work regarding the Local Outbreak Control Plan.
- Commended the volunteers and charities in Surrey for their work, particularly in relation to mental health and homelessness during the pandemic. Noting the invaluable support from the Community Foundation for Surrey who had raised £1.5 million with approximately half of that sum being distributed to 140 charities - in addition to the Council's Voluntary, Community & Faith sector (VCFS) Hardship Fund in which £250,000 was awarded to local organisations.
- That the pandemic had highlighted the excellent work of the Voluntary, Community & Faith sector (VCFS) and the service to communities by inspirational individuals.
- Praised the temporary traffic measures in Farnham town centre during the pandemic but called for a review on banning HGV trucks in the centre.
- Asked when the Leader of the Council would speak to all political leaders in the borough and district councils on devolution and if the Leader would consider holding a Member Briefing on the matter to ensure constructive dialogue.
- Thanked all staff in the county for delivering key services and support during the pandemic.
- Noted that it was not the right time to debate the proposed local government reorganisation and devolution, as the final form of the UK's departure from the EU and the progression of Covid-19 was unknown. The priority for the Council should be to improve service delivery without major upheaval.
- Shared concerns about the children who had missed out on schooling as a result of Covid-19, providing reassurance that the matter was being addressed. Highlighting the work of the Children, Families, Lifelong Learning & Culture Select Committee Task and Finish Group on SEND provision, RAG (Red-Amber-Green) ratings and risk assessments carried out by the Education and SEND teams on children with SEND, the Council's work with school leaders and partnership work with the Schools Alliance for Excellence to support remote learning during the pandemic and the application for funding from the Government's £650 million allocated for catch-up provision to support disadvantaged pupils.

- Paid tribute to Terry Dicks a former county councillor who passed away in mid-June.

### **32/20 ANNUAL REVIEW OF POLITICAL PROPORTIONALITY [Item 8]**

The report was introduced by the Leader of the Council.

**RESOLVED** (with no Members voting Against):

That the scheme of proportionality and committees seat allocations be adopted for 2020/21.

### **33/20 APPOINTMENT OF COMMITTEES [Item 9]**

The Leader of the Council introduced the report.

The following correction was made at the meeting:

- People, Performance and Development Committee: Natalie Bramhall to replace Mike Goodman under Substitutes - Cabinet Members.

Noting the above amendment, the report was agreed. A copy of the finalised version is attached as Appendix C.

**RESOLVED** (with no Members voting Against):

The Council agreed:

1. To appoint Members to serve on the Committees of the Council for the Council year 2020/21 in accordance with the wishes of political groups.
2. To authorise the Chief Executive to make changes to the membership of any of the Council's Committees as necessary during the Council year in accordance with the wishes of political groups.
3. To appoint the County Councillors representing divisions in the Woking borough area to serve on the Woking Joint Committee for the Council year 2020/21.
4. To appoint the County Councillors representing divisions in the Spelthorne borough area to serve on the Spelthorne Joint Committee for the Council year 2020/21.
5. To appoint the County Councillors representing divisions in the Runnymede borough area to serve on the Runnymede Joint Committee for the Council year 2020/21.
6. To appoint the County Councillors representing divisions in the Guildford borough area to serve on the Guildford Joint Committee for the Council year 2020/21.
7. To appoint the remaining County Councillors for each district/borough area to serve on the appropriate Local Committee for the Council year 2020/21, and to authorise the Chief Executive to appoint an equal number of district/borough councillors to the Local Committees following nominations by the district and borough councils, which they should be requested to make politically proportional to their Membership.
8. To appoint the Council's representative to the Surrey Police and Crime Panel for the Council year 2020/21.
9. To appoint four Members (one of whom must be a Cabinet Member and the others County Councillors representing divisions that include the

Basingstoke Canal) to the Basingstoke Canal Joint Management Committee.

10. To appoint up to two Members to the Buckinghamshire County Council and Surrey County Council Joint Trading Standards Service Committee, one of whom must be a Cabinet Member; the other in an advisory non-voting role.
11. To note the Leader's appointments to the Council's Executive Committees as outlined above.

#### **34/20 ELECTION OF COMMITTEE CHAIRMEN AND VICE-CHAIRMEN [Item 10]**

The updated proposals for the appointment of Committee Chairmen and Vice-Chairmen were published in the supplementary agenda on 6 July 2020. The appointment to the role of Chairman of the Epsom and Ewell Local Committee was subject to a contested election, with 55 Members voting For Tina Mountain and 15 For John Beckett, and 6 Abstentions. A copy of the finalised version is attached as Appendix D.

#### **RESOLVED:**

That the Members listed are duly elected as Chairmen and Vice-Chairmen respectively of the Committees as shown for 2020/21.

#### **35/20 MEMBERS' QUESTION TIME [Item 11]**

##### **Member Questions:**

Notice of thirteen questions had been received. The questions and replies were published in a supplementary agenda on 6 July 2020.

A number of supplementary questions were asked and a summary of the main points is set out below:

**(Q1) Mrs Hazel Watson** asked if the Leader of the Council would formally write to the event organisers London Marathon Events, stating that the Council finds it unacceptable for them not to have addressed the serious accident and to discuss the measures going forward to protect local residents within one year of accident.

Rachael I. Lake asked if the Leader would organise a meeting with all Members whose division the Prudential RideLondon cycle event goes through.

The Leader of the Council responded that he was happy to write to London Marathon Events to ask them to confirm that there would be suitable safety measures in place, it was not however appropriate to involve the Council with an individual claim as the insurers of London Marathon Events were dealing with the matter. He encouraged Members with any specific issues to liaise with him and commented that the Cabinet Member for Communities was in discussion with the event organisers to discuss the event post 2021.

**(Q2) Mr Robert Evans** noted that the response was confusing and asked if the Cabinet Member for Adults and Health had received any indication from the Government that they would offer to reimburse schools or other organisations for the costs incurred from adhering to the two metre rule and the subsequent change to one metre plus.

The Cabinet Member for Adults and Health responded that she was not aware of any Government commitment to reimburse schools or other organisations at present.

**(Q5) Mr Stephen Cooksey** asked the Cabinet Member for Transport about the timetable for both the first tranche and second tranche of the Active Travel funding, particularly when there might be implementation on the first tranche and further detail provided on the second tranche.

Mr Jonathan Essex if the Council would confirm that plans were in place to employ a full-time cycle planner and that sufficient walking and cycling skills would be sought externally if needed to ensure that the full amount from the phase one bid could be secured. He also asked if the cost breakdown for the measures funded or not in phase one.

Mr David Harmer noted the money set aside for verge vegetation control in rural areas, explaining that allowing the vegetation to grow in certain areas was a good traffic calming measure, it protected endangered species and was less costly. He asked if local parish councils could be invited to nominate areas where verge vegetation could be left to grow.

Mr Will Forster commented that the answer noted that Sustrans and Create Streets were involved in the second tranche, asking if they were also involved in tranche one and if the relevant divisional councillors would be consulted before the second tranche bids were submitted.

Mr Nick Harrison asked if the Epsom Banstead Sustainable Transport Package (STP) could be reviewed.

In response, the Cabinet Member for Transport commented that the timeframe for implementation of the first phase was for completion as quickly as possible. His team were contacting all divisional councillors for their feedback before the submission of a bid for the second tranche. A project manager had been employed who was working on the prioritisation of the measures in tranche one. A cost breakdown could be provided for the measures funded in phase one. He noted that he was only proposing areas where vegetation was to be cut back in order to improve walking and cycling, not on rural roads unless there was a pavement. He explained that Sustrans and Create Streets were not involved in the bid, Create Streets were involved in the pilots to provide feedback on improvements and both partners were to be involved going forward. He noted if the Epsom Banstead Sustainable Transport Package (STP) was submitted as part of Active Travel funding proposals it would be considered as part of phase two.

**(Q6) Mr Will Forster** asked the Cabinet Member for Transport if the Woking Local Committee should have been consulted on Woking's Local Walking and Cycling Infrastructure Plan before it was published.

The Cabinet Member for Transport replied that officers and councillors from Woking Borough Council, Surrey County Council and the and the Department of Transport were fully involved. He added that his aim was to have more Local Walking and Cycling Infrastructure Plans across the county.

**(Q7) Mr Jonathan Essex** asked the Cabinet Member for Transport if Members could join the briefing tomorrow of interest contractors on the procurement of the future highway maintenance contract. He asked what was planned for Members to enable them to review the 14 to 20 year contract period and if he

would consider separating out routine maintenance so Members could scrutinise contracts before inviting contractors to express interest.

Mr John O'Reilly asked if the Cabinet would agree on the importance of reconvening the Member Reference Group which followed the highway maintenance contract process and if the whole Communities, Environment and Highways Select Committee could be given the opportunity to express its views on the matter before decisions were taken.

Dr Andrew Povey noted that in some cases it would be beneficial within the new contract to have a certain level below which permitted parish councils and local contractors to undertake small amounts of work on the highways, who were often more cost-effective.

The Cabinet Member for Transport noted that the briefing tomorrow was an expression of interest session with parties from the industry, with no Member involvement at present. Members would be fully involved in due course with the resumption of the Member Reference Group and feedback from the select committee. His team was looking to ensure the contract and approach to climate change and carbon zero was innovative and flexible, alongside the Rethinking Transport project. He would speak to the Member outside the meeting regarding better value for money through using smaller local contractors such as residents' associations, community groups and parish councils to undertake work such as litter picking or verge trimming in some cases; whilst taking into consideration of who was properly insured to work on the highway.

**(Q8) Mr Robert Evans** commented that he hoped the Leader would provide Members with regular updates concerning the financial implications from Covid-19.

**(Q10) Mr Jonathan Essex** asked the Cabinet Member for Environment and Climate Change if the Air Quality Modelling report, the HIF Business case and the ecological screening review could be shared.

The Cabinet Member for Environment and Climate Change responded that the above reports would be shared.

**(Q11) Mr Robert Evans** asked if the Leader would consider setting up a working group to look at sharing best practice and experiences concerning incidents of traveller sites setting up on both public and private land in the county as well as unauthorised encampments (UEs), ensuring future preparedness.

The Leader of the Council responded that there was a working group within the Surrey Leader's Group focusing on matters relating to travellers, he noted that the main issue was the need to identify a location for a transit site and stopover points to which he had offered up some land. He welcomed the support of the Member and would speak to him outside of the meeting.

**(Q12) Mr Jonathan Essex** asked the Cabinet Member for All-Age Learning if the work on identifying temporary classrooms or empty buildings spaces for schools by the Council's Land and Property team, be continued in case of a second Covid-19 peak enabling schools with less on-site space in the county to remain open.

In response, the Cabinet Member for All-Age Learning noted that the Land and Property team were working closely with schools on identifying additional on-



site premises where possible. The preferred option was to look at business as usual and continuity plans around home education and learning in response to a second peak, rather than schools managing across multiple sites.

**(Q13) Mr Jonathan Essex** asked the Cabinet Member for Environment and Climate Change to confirm the membership and the frequency of the Climate Change Strategic Board.

The Cabinet Member for Environment and Climate Change responded that the Board had been newly constituted and had met once so far. Additional detail including its membership would be provided to the Member outside of the meeting.

### **36/20 STATEMENTS BY MEMBERS [Item 12]**

There were none.

### **37/20 REPORT OF THE INDEPENDENT REMUNERATION PANEL [Item 13]**

The Leader of the Council thanked the Chairman and members of the Independent Remuneration Panel (IRP) as well as the Member Services Manager for their work in producing the comprehensive report and conducting an extensive set of interviews.

The Leader noted that discussions around Member remunerations was a sensitive issue and recognised the personal and financial sacrifices made by Members when undertaking their civic duties. He noted that his preferred approach was to consider the report and its recommendations in its entirety, which would deliver a three per cent reduction in the total allowances resulting in a net saving to the Council.

Members made the following comments:

- That the Leader of the Council rightly emphasised the sensitivity of the matter, but it was vital to residents that Members' remunerations were scrutinised particularly as the pandemic had highlighted the socio-economic difficulties faced by many residents.
- Thanked the IRP for its work in producing the final report, noting that the removal of the twenty-two per cent planned uplift for select committee chairmen and the introduction of the new Special Responsibility Allowance (SRA) for the Select Committee Task Group leads (interim title) was welcome as the resultant saving to the Council was a three per cent or £38,000 net reduction.
- Disagreed with the proposed abolition of the SRA for committee Vice-Chairmen, as for instance there was a large amount of work required for the Planning and Regulatory Committee which often took decisions that had a dramatic impact on local communities.
- That the allowances for committee Vice-Chairmen had not been looked into properly as second to committee Chairmen, they put in additional hours compared to ordinary committee members.
- The IRP should look to encourage a greater diversity of Members with a salary to match the work undertaken.
- That positions that had their SRA abolished were devalued as they had the same responsibilities without the allowance. Members had differing financial circumstances so to some Members the SRA was vital.

- That it was not appropriate for Members to vote on their remunerations as beneficiaries of the SRAs and a freeze in allowances was suggested in light of Covid-19 and the economic crises.
- Proposed that recommendation eight was amended to state ‘that the role description, title and remuneration for the Deputy Cabinet Member role is updated’ in order that it was clearer.
- That it was important that allowances were to keep pace with the Consumer Prices Index (CPI) and the level of responsibility involved.
- Stressed that it was important that Members were paid adequately and incentivised so the Council could attract people from less wealthy backgrounds in order to have a mix of diverse Members.
- That it did cost to be a Member, urging caution to avoid putting Members in embarrassing positions where depending on their financial circumstances they accepted or could reject their allowance. The Council and IRP must be practical especially considering how much Members used to get and the continuous reduction in pensions.

#### **RESOLVED:**

**Relating to the Basic Allowance** (65 Members voted For, 6 Against and 6 Abstentions):

1. Following the application of all other recommendations in this report, all allowances are rounded up to nearest £10 to avoid allowances being stated to the nearest pence.
2. That the basic allowance is increased from its current level by 1.7 per cent to **£12,660** from the date of the 2020 AGM in line with CPI from September 2019.
3. That the basic allowance is adjusted annually on 1 April thereafter in line with the CPI from the previous September. This recommendation will apply for a maximum of four years at which point the Panel must revisit the allowance.

**Relating to Special Responsibility Allowances** (52 Members voted For, 8 Against and 17 Abstentions):

4. Each Member may only receive one Special Responsibility Allowance.
5. That all special responsibility allowances are increased from their current level by 1.7 per cent from the date of the 2020 AGM in line with CPI from September 2019. This recommendation does not apply to those allowances covered by recommendations 13 and 14.
6. That all special responsibility allowances are adjusted annually on 1 April thereafter in line with the CPI from the previous September. This recommendation will apply for a maximum of four years at which point the Panel must revisit the allowances.
7. That there are no changes, other than the indexation adjustment in recommendation 5, to the following allowances: Chairman of the Council, Vice- Chairman of the Council, Leader, Deputy Leader, Cabinet Member, Deputy Cabinet Members, Select Committee Chairmen, Planning Committee Chairman, Audit and Governance Committee Chairman, Pension Fund Committee Chairman, Local and Joint Committee Chairmen (where chaired by a Surrey Member), and Opposition Leaders.

8. That the role description for the Deputy Cabinet Member role is updated.
9. That a limit is placed on the number of Deputy Cabinet Members in post at any one time, the Panel recommends four but accepts this is a matter for the Leader.
10. That the governance arrangements for select committees and their task groups or sub committees are clarified, including a role description prepared setting out the responsibilities assumed by Members currently designated as select committee Vice-Chairmen.
11. The eight Members currently designated as select committee Vice-Chairmen receive a new SRA. The role attracting this new SRA will be known as Select Committee Task Group leads and will be interim pending the formal review. These Members will receive an SRA of £1,530 effective from the date of the AGM.
12. Once governance arrangements and role descriptions have been confirmed, the Panel is asked to assess the role for an SRA against the requirements of the Regulations.
13. That the SRA for all committee Vice-Chairmen is abolished.
14. That the SRA for the office holders of political groups is abolished.

**Relating to Inclusivity** (74 Members voted For, 0 Against and 2 Abstentions):

15. The hourly cap on childcare allowance is abolished. Members may claim actual costs incurred in performing approved duties.
16. Members can claim any additional costs incurred by them where they can demonstrate that the cost was wholly and necessarily incurred in order to participate in approved duties. Individual claims under this provision to be scrutinised as usual by Democratic Services.
17. The hourly cap on dependent carers allowance is abolished. Members may claim actual costs incurred in performing approved duties.
18. That the Council introduces a shared parental leave policy for Members.
19. Democratic Services to be proactive about raising awareness that these costs are claimable with both existing and potential new Members.
20. Members to act as role models by claiming what they are entitled to, and thereby demonstrating to new Members that they will not be financially disadvantaged due to personal circumstances.

**Relating to Expenses and Approved Duties** (with no Members voting Against):

21. That mileage rates are linked with officer rates, apart from fully electric car rates.
22. That Members may claim 45p per mile for using fully electric cars to perform approved duties.

### **38/20 AMENDMENTS TO THE COUNCIL'S CONSTITUTION [Item 14]**

The Leader of the Council introduced the report. Regarding the establishment of the Surrey Local Outbreak Engagement Board, he noted that the Surrey Local

Outbreak Control Plan and the NHS Test and Trace Communications Plan for Surrey had been circulated to Members.

A Member commented that the Surrey Local Firefighters' Pension Board had sought to assign and clarify the responsibilities concerning the Firefighters' Pension Scheme for some time. The identification of a specific person to take on the Scheme Manager responsibilities which had previously alternated between different individuals and services was welcomed and the Board looked forward to working with Sally Wilson. The Member's comments were endorsed by another Member and he was thanked for pursuing the identification of the Scheme Manager.

**RESOLVED:**

1. That the County Council agreed to approve the new officer delegated functions relating to the Firefighters' Pension Scheme.
2. That the County Council approved the changes to Standing Order 41 (g), permitting the delegation of attendance to substitutes to the Surrey Local Firefighters' Pension Board.
3. That scrutiny of the Coroner's Service moves to sit within the remit of the Communities, Environment and Highways Select Committee.
4. That Council noted the establishment of the Surrey Local Outbreak Engagement Board and its terms of reference.
5. That the Director of Law and Governance be authorised to make the necessary changes to the Council's Scheme of Delegation and the Constitution be updated accordingly.

**39/20 REPORT OF THE CABINET [Item 15]**

The Leader presented the report of the Cabinet meetings held on 31 March 2020 (Leader Decisions with Cabinet Members - acting as Cabinet), 28 April 2020, 26 May 2020 and 23 June 2020.

**Reports for Information/Discussion:**

**31 March 2020:**

- A. Returning the Countryside to Residents
- B. Digital Strategy 2025

A Member commented that Members had been forgotten regarding their role in taking the lead on connecting their communities and their ability to access the data needed that the Council held. In response, the Leader noted that Members were a central part of the Digital Strategy 2025 and he would clarify any unclear areas with the Member.

**28 April 2020:**

- C. Surrey Climate Change Strategy
- D. New Tree Strategy

**26 May 2020:**

- E. Pupil Referral Unit (PRU) Capital Strategy

**23 June 2020:**

- F. Housing Infrastructure Fund Forward Funding – Funding Allocation of £41.8 Million to the A320 North of Woking
- G. Rethinking Waste - Surrey County Council's Waste Commissioning Strategy
- H. Quarterly Report on Decisions Taken Under Special Urgency Arrangements: 1 March – 23 June 2020

**RESOLVED:**

1. That Council noted that there had been two urgent decision in that quarter.
2. That the reports of the meetings of the Cabinet held on 31 March 2020 (Leader Decisions with Cabinet Members - acting as Cabinet), 28 April 2020, 26 May 2020 and 23 June 2020 be adopted.

**40/20 MINUTES OF CABINET MEETINGS [Item 16]**

No notification had been received by the deadline from Members wishing to raise a question or make a statement on any matters in the minutes.

[Meeting ended at: 12.36 pm]

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**Chairman**

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**Annual County Council – 7 July 2020****Chairman's Election Speech**

- First of all, I would like to say an enormous 'thank you' to you for voting me in for another year as Chairman of Surrey County Council.
- It is my honour and privilege to serve the county of Surrey and its residents – particularly during the challenging times that lay ahead of us.
- I will do my utmost to serve and help our great county and all those who live here.

**Dave Hill**

- It is with enormous sadness that we have had to say goodbye to our great friend and colleague, Dave Hill, who so sadly and unexpectedly passed away last month.
- David did a sterling job transforming our Children's Service over a short period of time; the positive impact he had on the council and the vulnerable children in our care can never be underestimated.
- It has been heart-warming to hear all the wonderful sentiments and stories about Dave. His many colleagues recall Dave with much affection and the utmost respect. He was thoughtful, inspirational and committed. He also had a passion for justice and fairness, not accepting discrimination in any form.
- He will be much missed by everyone here at the council, and we will work to ensure his legacy lives on by delivering the very best support for Surrey's young people. I'd now like to invite the council to join me in a minute of silence and quiet reflection for our great colleague and friend.

**Tony Pidgley**

- We have also had to say goodbye far too prematurely to another great friend of Surrey – Tony Pidgley, Chairman of Berkeley Homes.
- A former Barnardos boy, Tony's early years were very humble – yet, thanks to his sheer hard work and determination – Tony went on to become one of the country's most successful housebuilders, providing much-needed housing to many.
- He was the ultimate 'success story'.
- Tony leaves behind his wife Sarah and his four children. He will be very sorely missed.

## Thank You

- Before we move on to the business of our AGM, I would like to say a huge ‘thank you’ to the many, many people who have been supporting Surrey residents during the covid pandemic.
- Thank you to our key workers, Surrey officers, our wonderful Voluntary Community and Faith sector groups and every resident who has pulled together throughout the few difficult months. I’d also like to put on record my thanks to our Leader and Chief Executive, their hard work and dedication has been plain for all to see.
- I’ve always known that Surrey was a special place – but wow, the last few months have shown us what we can do when we all stand together.

## Chairman’s Theme, 2020-21

- Which brings me onto announcing my theme for the forthcoming year. It is **Surrey Stands Together** – recognising staff and volunteers who have pulled together to support Surrey residents during the Covid-19 outbreak.
- I will pay particular focus to those staff and volunteers working with Surrey’s youth. We have a responsibility to the next generation and COVID-19 has disproportionately hit young people.
- I’d like to take this opportunity to announce that Surrey’s Young Mayor, Jacob Wrenn, has successfully been appointed for another year. I intend to work closely with the Vice-Chairman to ensure that we support Surrey’s Young Mayor and Cabinet and enable young people’s voice to be heard louder than ever.
- I’m sure you will agree that we have plenty to focus our efforts on - and as Surrey Stands Together, we will come out the other side of this pandemic stronger than ever before.

Thank you.



## Leader's Statement – 7 July 2020

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Mr Chairman

As you have already touched upon, it was with the greatest of sadness that just two weeks ago, we suddenly and tragically lost Dave Hill, our Executive Director for Children, Lifelong Learning and Culture.

Dave was a key member of the senior leadership team, a team that has worked so hard to raise the bar in the delivery of our services. Words really cannot express our sense of loss, both personally and professionally, but all our thoughts continue to be with Dave's wife Jo and his two daughters Laurel and Lydia.

Dave was a tower of a man who was held both in respect and affection by those who worked with him not just at Surrey but across the whole of children's services. He was thoughtful, inspirational, committed and self-deprecating. He will be irreplaceable.

We will work tirelessly to ensure his legacy lives on in delivering the very best support for Surrey's young people.

One of Dave's final acts here was to play a critical role in securing more emergency refuge accommodation for families escaping domestic abuse.

It is a fitting tribute to him, that this safe space is now available that will ultimately provide sanctuary and safety for some of Surrey's most vulnerable families. It is a symbol of everything he stood for.

As Joanna Killian, our Chief Executive, stated, Dave's passion for justice and fairness also made him the natural choice to sponsor our renewed efforts towards equality, diversity and inclusion at the council.

He would not tolerate discrimination of any kind and was determined we would be a better council.

Dave was in tune with our staff very recently, as the Black Lives Matter movement gathered momentum and brought into focus the experiences and discrimination black people are subjected to - even now, even here in the UK.

It is abundantly clear that the anger and frustration expressed by the black community across the world is not just about the single incident in America some weeks ago, with the killing of George Floyd.

We have made great strides in the equality agenda in this country, transformative progress has unquestionably been made over the last two decades.

However, it is important that we recognise racial bias in our country still exists. We undoubtedly still have some way to go.

Mr Chairman, members, we must **listen** to the experiences of black and other ethnic minority members of our communities.

Without giving these communities a voice - without listening - we cannot pretend to know how the lives of BAME people are affected day in day out by racial prejudice, bias and discrimination.

We recognise that more must be done to break down the barriers facing the BAME community, tackle conscious and unconscious bias and empower those who may feel restricted or unheard.

Please speak up, we **will** listen.

We are challenging ourselves to put equality of opportunity at the forefront of our policy and decision making.

We will test this, we will listen to our minority communities and we will work together to ensure that Surrey is a place where everybody can flourish, and that not one single person is discriminated against.

Mr Chairman, we convene again as full council, still in uncertain times.

But we are re-emerging, albeit cautiously, from a lockdown that has been hugely challenging for many in our communities.

Surrey County Council and its partners across the county have done a phenomenal job over the last four months in responding to the COVID crisis.

Our response with our partners has shown the power of working together - coordinated, aligned and striving for a shared purpose. Delivering food parcels, supporting our shielded residents and visiting our 4000 extremely vulnerable residents.

Much of that response work is ongoing; we are not out of the woods yet.

Moving into the next phase, Surrey is also leading the way in delivering our Local Outbreak Control Plan.

We have been one of 11 authorities in England chosen as part of a Good Practice Network of councils, sharing best practice in how we manage local cases and outbreaks and restrict the spread of COVID-19 in our communities.

We are proving that we are a trusted authority, who is there for its residents and who can be relied upon to deliver.

I must pay tribute to our Public Health Team here at Surrey County Council, led by Ruth Hutchinson, who have been working non-stop on developing this plan alongside other colleagues within the council, as well as our NHS partners, district and boroughs and military planners.

It is a comprehensive document which will evolve as we continue to learn, and it will stand us in good stead to do everything we can to keep the situation under control here in Surrey.

Everything we have done, and everything we are doing, is aimed at keeping the people of Surrey safe, allowing them to get back to work, giving them back their freedoms and seeing loved ones again. In order to do so, we need everyone to **play their part** and **Keep Surrey Safe**.

We cannot emphasize these messages enough, and I urge all members to carry that message out to your communities:

Everybody must keep following the basic public health guidance to restrict the spread – we are back to the mantra of ‘wash your hands’, keep social distancing and be alert to symptoms.

People must get tested and isolate if they have any of the symptoms, and comply with NHS contact tracers.

If you are contacted by those tracers, please do as instructed and isolate.

**If we all play our part, we can Keep Surrey Safe, and keep Surrey open.**

Mr Chairman, as I’ve already mentioned, we are seeing our communities, our high streets and our businesses opening up again.

But this restart is not without trepidation, and challenges that must be overcome.

We are engaging with communities about the best ways to open up high streets safely and get people moving around, increasing active travel and boosting footfall for retail businesses as they reopen.

We are working with our colleagues from Surrey Heartlands to ensure people have access to the health services they need, and supporting our care sector.

It is vital that we continue to support, and listen to, Surrey’s Community, Voluntary and Faith sector who have stepped up, as always, during the response with an overwhelming number of volunteers in action, helping those people most in need.

Indeed, it is important, as you have already done Mr Chairman, to thank all those who have played their part and recognise their contribution, that has not only brought comfort and relief, but also undoubtedly saved lives.

But that sector is struggling – their income has been hit with the lack of fundraising, while demand for their support has increased.

They have never been more needed.

It is here, in supporting our voluntary sector, connecting our communities, boosting our local economy, enhancing our place, where our recovery work will really pay dividends.

Mr Chairman, we continue to push forward as an organisation, striving to make Surrey the best place it can be.

We recently held the first meeting of our ‘One Surrey Growth Board’ – a strategic partnership to ensure improvements in Surrey’s economy, homes, infrastructure and quality of life. We will work closely with all partners to deliver those ambitions.

Over the coming months we will go live with our Community Projects Fund - £100m for groundbreaking projects sparked by engagement with our communities, delivering real benefits for our residents and turbo charging Surrey’s recovery.

Our library transformation programme is gathering pace, again with important input from our communities.

The delivery of our Climate Change Strategy and our Tree Strategy, finalised in May, is underway.

We are still delivering major projects like the Surrey Flood Alleviation Scheme, a masterplan for Farnham Town Centre, and multi-million-pound road, cycle and pedestrian improvements on the A320 between Chertsey and Ottershaw.

Surrey Fire & Rescue Service continues to modernise with the next phase of the Making Surrey Safer Plan put into action.

Our transformation of services for children with Special Educational Needs and Disabilities is already making a positive difference to families.

As part of this progress, Mr Chairman, and in line with the government agenda, we must now take a fundamental look at the future of local government.

Those of you who attended – virtually – the LGA conference last week will know that the government are pressing ahead with the planned Devolution White Paper in the autumn.

We must explore the potential for Surrey.

We must build on our track record here at Surrey County Council.

We have transformed this council, from financial instability and failing services into one of the leading authorities in the country, with a positive economic outlook and services that are fit for the future. Over the last four months we have led a robust, coordinated and effective response to COVID-19.

But we can do even more.

By working with government ahead of this White Paper, I believe we can secure greater powers and responsibility, and we can examine what the right structure of government is for Surrey's future - to tackle the challenges we face and take the opportunities that are coming our way.

With the right combination of devolved powers and structural reform, alongside our strategic vision and leadership, we can not only recover from COVID-19, but unleash growth and fulfil this county's potential.

We can reduce inequality. We can deliver new models of health and social care. We can support the high street. We can plan a sustainable, greener future. We can ensure the skills needed for our local economy are met through opportunities for our young people. We can better empower and connect our communities. We can lead a digital future.

There are huge financial savings to be made and a more productive and resilient economy to be harnessed.

This is a huge opportunity for Surrey, and one we must get right.

We will continue our work in exploring the options, and engage our partners across Surrey, with a view to coming back to Council in early autumn.

Mr Chairman. Our ambition has not dimmed. Our transformation has not stopped.

We continue to raise the bar for public service.

We remain innovative in our thinking, determined in our attitude and bold in our actions.

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**ANNUAL MEETING OF THE COUNCIL: 7 JULY 2020****APPOINTMENT OF BOARDS AND COMMITTEES****ADULTS AND HEALTH SELECT COMMITTEE (12)**

<b>Conservative (8)</b> Bill Chapman Clare Curran Bob Gardner Jeff Harris Tina Mountain Bernie Muir Marsha Moseley David Mansfield	<b>Surrey Opposition Forum (2)</b> Angela Goodwin Fiona White
	<b>Residents' Association &amp; Independent (2)</b> Nick Darby Ernest Mallet

**SOUTH WEST LONDON AND SURREY JOINT HEALTH OVERVIEW AND SCRUTINY COMMITTEE (2)**

*Chairman and Vice-Chairman of Statutory Health Scrutiny function*

Bill Chapman and Nick Darby
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**SOUTH WEST LONDON AND SURREY JOINT HEALTH OVERVIEW AND SCRUTINY COMMITTEE SUB-COMMITTEE (1)**

*Chairman of Statutory Health Scrutiny function*

Bill Chapman
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**CHILDREN, FAMILIES, LIFELONG LEARNING AND CULTURE SELECT COMMITTEE (12)**

<b>Conservative (8)</b> Liz Bowes Kay Hammond Yvonna Lay Peter Martin	<b>Surrey Opposition Forum (1)</b> Chris Botten
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Andrew Povey Lesley Steeds Barbara Thomson Richard Walsh	<b><i>Residents' Association &amp; Independent (2)</i></b>  Amanda Boote Chris Townsend
	<b><i>Labour (1)</i></b>  Robert Evans

**COMMUNITIES, ENVIRONMENT AND HIGHWAYS SELECT COMMITTEE (12)**

<b><i>Conservative (7)</i></b>  Paul Deach John Furey Mike Goodman Ken Gulati Saj Hussain John O'Reilly Keith Witham	<b><i>Surrey Opposition Forum (2)</i></b>  Jonathan Essex Fiona White
<b><i>Brexit (1)</i></b>  Mike Bennison	<b><i>Residents' Association &amp; Independent (2)</i></b>  Andy MacLeod Jan Mason

**RESOURCES AND PERFORMANCE SELECT COMMITTEE (12)**

<b><i>Conservative (8)</i></b>  Ayesha Azad Mark Brett-Warburton Graham Ellwood Tim Hall Naz Islam Graham Knight Rachael Lake Peter Szanto	<b><i>Surrey Opposition Forum (2)</i></b>  Will Forster Hazel Watson
	<b><i>Residents' Association &amp; Independent (2)</i></b>  Nick Harrison



	Chris Townsend
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**PLANNING & REGULATORY COMMITTEE**

<p><b>Conservative (8)</b></p> <p><b>Substitutes (up to 7):-</b></p> <p>Mary Angell Tim Hall Edward Hawkins Saj Hussain Bernie Muir Andrew Povey Keith Taylor Rose Thorn</p> <p><b>Substitutes (up to 7):-</b></p> <p>Tim Evans Yvonna Lay Barbara Thomson Richard Walsh</p>	<p><b>Surrey Opposition Forum (2)</b></p> <p>Stephen Cooksey Penny Rivers</p> <p><b>Substitutes (up to 7):-</b></p> <p>Jonathan Essex Will Forster David Goodwin</p>
	<p><b>Residents' Association &amp; Independent (1)</b></p> <p>Ernest Mallet</p> <p><b>Substitutes (up to 7):-</b></p> <p>Amanda Boote Chris Botten Nick Darby Nick Harrison Chris Townsend</p>

**AUDIT & GOVERNANCE COMMITTEE**

<p><b>Conservative (4)</b></p> <p>David Harmer Edward Hawkins Peter Szanto Keith Witham</p>	<p><b>Surrey Opposition Forum (1)</b></p> <p>Stephen Cooksey</p>
	<p><b>Residents' Association &amp; Independent (1)</b></p> <p>Stephen Spence</p>

## PEOPLE, PERFORMANCE AND DEVELOPMENT COMMITTEE

<p><b>Conservative (4)</b></p> <p>Ken Gulati Colin Kemp Tim Oliver Denise Turner-Stewart</p>	<p><b>Surrey Opposition Forum (1)</b></p> <p>Chris Botten</p> <p><b>Substitutes (up to 7):-</b></p> <p>Will Forster</p>
<p><b>Substitutes (up to 7 Cabinet Members):-</b></p> <p>Mel Few Natalie Bramhall Zully Grant-Duff Julie Iles Mary Lewis Sinead Mooney Matt Furniss</p>	<p><b>Residents' Association &amp; Independent (1)</b></p> <p>Eber Kington</p> <p><b>Substitutes (up to 7):-</b></p> <p>Nick Harrison Ernest Mallet Chris Townsend</p>

## SURREY PENSION FUND COMMITTEE

<p><b>Conservative (3)</b></p> <p>Ben Carasco Tim Evans David Mansfield</p>	<p><b>Surrey Opposition Forum (1)</b></p> <p>Hazel Watson</p>
<p><b>Other (1)</b></p> <p>Charlotte Morley</p>	<p><b>Residents' Association &amp; Independent (1)</b></p> <p>John Beckett</p>
<p><b>Co-opted Members (4)*</b></p> <ul style="list-style-type: none"> <li>– One representative (trade union) from employee members of the Fund</li> <li>– Two representatives from Districts and Boroughs of the Fund;</li> <li>– One representative from all other employers in the Fund.</li> </ul>	

\* Authorise the Chief Executive to appoint the co-opted Members of the Surrey Pension Fund Committee following nominations from each stakeholder group listed above.

## MEMBER CONDUCT PANEL\*

<b>Conservative (7)</b> Mary Angell Mark Brett Warburton Helyn Clack Ken Gulati Tim Hall David Harmer Tony Samuels	<b>Surrey Opposition Forum (1)</b> Hazel Watson
<b>Residents' Association &amp; Independent (2)</b> Eber Kington Chris Townsend	

*\*Must include Chairman and Vice-Chairman of the Council*

## POLICE AND CRIME PANEL (1)

<b>Nominations received:</b>	Andrew Povey
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## BUCKINGHAMSHIRE COUNTY COUNCIL AND SURREY COUNTY COUNCIL JOINT TRADING STANDARDS SERVICE COMMITTEE (2)\*

<b>Nominations received:</b>	Denise Turner-Stewart David Harmer
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*\*One County Councillor, who must be a Cabinet Member. In addition, the County Council can appoint one county councillor to undertake a non-voting advisory role.*

## BASINGSTOKE CANAL JOINT MANAGEMENT COMMITTEE (4)\*

<b>Nominations received:</b>	Natalie Bramhall, Ben Carasco, Paul Deach, Saj Hussain
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*\*Must include a Cabinet Member and three Members representing divisions which include the Basingstoke Canal in their area.*

**The County Council is asked to note the following Committee Appointments made by the Leader of the Council:**

**STRATEGIC INVESTMENT BOARD (4)\***

<b>Appointment:</b>	Tim Oliver Colin Kemp Mel Few Zully Grant-Duff
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*\*Up to five Cabinet Members including the Leader and Deputy Leader and the portfolio holders for Property, Finance and Corporate Support.*

**ORBIS JOINT COMMITTEE (2)\***

<b>Appointment:</b>	Mel Few Zully Grant-Duff
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*\*Two Cabinet Members.*

**SURREY-WIDE COMMISSIONING COMMITTEES IN COMMON (3)\***

<b>Appointment:</b>	Tim Oliver Mary Lewis Sinead Mooney
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*\*The Leader, Cabinet Member for Adults and Health and the Cabinet Member for Children, Young People and Families*

**RESOLVED:**

The Council agreed:

- (1) To appoint Members to serve on the Committees of the Council for the Council year 2020/21 in accordance with the wishes of political groups.**
- (2) To authorise the Chief Executive to make changes to the membership of any of the Council's Committees as necessary during the Council year in accordance with the wishes of political groups.**
- (3) To appoint the County Councillors representing divisions in the Woking borough area to serve on the Woking Joint Committee for the Council year 2020/21.**

- (4) To appoint the County Councillors representing divisions in the Spelthorne borough area to serve on the Spelthorne Joint Committee for the Council year 2020/21.**
- (5) To appoint the County Councillors representing divisions in the Runnymede borough area to serve on the Runnymede Joint Committee for the Council year 2020/21.**
- (6) To appoint the County Councillors representing divisions in the Guildford borough area to serve on the Guildford Joint Committee for the Council year 2020/21.**
- (7) To appoint the remaining County Councillors for each district/borough area to serve on the appropriate Local Committee for the Council year 2020/21, and to authorise the Chief Executive to appoint an equal number of district/borough councillors to the Local Committees following nominations by the district and borough councils, which they should be requested to make politically proportional to their Membership.**
- (8) To appoint the Council's representative to the Surrey Police and Crime Panel for the Council year 2020/21.**
- (9) To appoint four Members (one of whom must be a Cabinet Member and the others County Councillors representing divisions that include the Basingstoke Canal) to the Basingstoke Canal Joint Management Committee.**
- (10) To appoint up to two Members to the Buckinghamshire County Council and Surrey County Council Joint Trading Standards Service Committee, one of whom must be a Cabinet Member; the other in an advisory non-voting role.**
- (11) To note the Leader's appointments to the Council's Executive Committees as outlined above.**

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<b>ANNUAL MEETING OF THE COUNCIL: 7 JULY 2020</b>  <b>ELECTION OF CHAIRMEN AND VICE CHAIRMEN OF COMMITTEES</b> <b>2020/21</b>
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<b>SELECT COMMITTEES</b>		
	<b>Chairman</b>	<b>Vice-Chairmen</b>
<b>Adults and Health</b>	Bernie Muir	1. Bill Chapman 2. Nick Darby
<b>Children, Families, Lifelong Learning and Culture</b>	Kay Hammond	1. Lesley Steeds 2. Chris Botten
<b>Communities, Environment and Highways</b>	John O'Reilly	1. Saj Hussain 2. Andy MacLeod
<b>Resources and Performance</b>	Nick Harrison	1. Graham Knight 2. Will Forster
<b>REGULATORY COMMITTEES</b>		
	<b>Chairman</b>	<b>Vice-Chairman</b>
<b>PEOPLE, PERFORMANCE AND DEVELOPMENT COMMITTEE</b>		
	Tim Oliver	Colin Kemp
<b>AUDIT &amp; GOVERNANCE COMMITTEE</b>		
	David Harmer	Keith Witham
<b>PLANNING &amp; REGULATORY COMMITTEE</b>		
	Tim Hall	Edward Hawkins
<b>SURREY PENSION FUND COMMITTEE</b>		
	Tim Evans	Ben Carasco

<b>LOCAL COMMITTEES</b>		
<b>DISTRICT</b>	<b>CHAIRMAN</b>	<b>VICE-CHAIRMAN</b>
<b>Elmbridge</b>	Peter Szanto	Rachael I Lake
<b>Epsom &amp; Ewell</b>	Tina Mountain	Jan Mason
<b>Mole Valley</b>	Tim Hall	Stephen Cooksey
<b>Reigate &amp; Banstead</b>	Barbara Thomson	Ken Gulati
<b>Surrey Heath</b>	Paul Deach	Mike Goodman
<b>Tandridge</b>	Cameron McIntosh	Rose Thorn
<b>Waverley</b>	Victoria Young	David Harmer

<b>JOINT COMMITTEES</b>		
<b>Guildford</b>	Borough to appoint	Keith Taylor
<b>Runnymede Joint Committee</b>	Borough to appoint	Mark Nuti
<b>Spelthorne Joint Committee</b>	Richard Walsh	Borough to appoint
<b>Woking Joint Committee</b>	Ayesha Azad	Borough to appoint

**RESOLVED:**

**That the Members listed are duly elected as Chairmen and Vice-Chairmen respectively of the Committees as shown for 2020/21.**