

Notice of Meeting

Resources and Performance Select Committee

**Date & time**

Thursday, 8 October
2020 at 10.00 am

Place

REMOTE MEETING
Streaming here:
<https://surreycc.public-i.tv/core/portal/home>

Contact

Kunwar Khan, Scrutiny
Officer
Room 122, County Hall

kunwar.khan@surreycc.gov.uk

Chief Executive

Joanna Killian

We're on Twitter:
[@SCCdemocracy](https://twitter.com/SCCdemocracy)



If you would like a copy of this agenda or the attached papers in another format, eg large print or braille, or another language please email kunwar.khan@surreycc.gov.uk.

This meeting will be held in public and remotely. If you would like to attend and you have any special requirements, please contact Kunwar Khan, Scrutiny Officer.

Elected Members

Mr Nick Harrison (Chairman), Mr Will Forster (Vice-Chairman), Mr Graham Knight (Vice-Chairman), Ms Ayesha Azad, Mr Mark Brett-Warburton, Mr Graham Ellwood, Mr Tim Hall, Mr Naz Islam, Rachael I. Lake, Dr Peter Szanto, Mr Chris Townsend and Mrs Hazel Watson

TERMS OF REFERENCE

The Committee is responsible for the following areas:

- Finance
- Orbis Partnership Functions including Orbis Public Law
- HR&OD
- IT and Digital
- Business Ops
- Property
- Procurement
- Equalities and Diversity
- Internal/External Communications
- Legal and Democratic Services
- Customer Services

AGENDA

1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

To receive any apologies for absence and substitutions.

2 MINUTES OF THE PREVIOUS MEETING: 1 JULY 2020

(Pages 5
- 36)

To agree the minutes of the Resources and Performance Select Committee held on 1 July 2020 as a true and accurate record of proceedings.

3 DECLARATIONS OF INTEREST

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter:

- I. Any disclosable pecuniary interests and/or
- II. Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting.

NOTES:

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner).
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

4 QUESTIONS AND PETITIONS

To receive any questions or petitions.

NOTES:

1. Due to the Covid-19 pandemic all questions and petitions received will be responded to in writing and will be contained within the minutes of the meeting.
2. The deadline for Members' questions is 12:00pm four working days before the meeting (*2 October 2020*).
3. The deadline for public questions is seven days before the meeting (*1 October 2020*).
4. The deadline for petitions was 14 days before the meeting, and no petitions have been received.

5 PROPERTY PROGRAMME UPDATE

(Pages

- 37 - 60)
- Purpose of the report:** To receive an update about the Council's property.
- 6 PERFORMANCE REPORT** (Pages 61 - 78)
- Purpose of the report:** To provide an overview of progress against a set of key performance indicators that fall within the remit of the Resources and Performance Select Committee.
- 7 FINANCE IMPROVEMENT PROGRAMME** (Pages 79 - 106)
- Purpose of the report:** To receive the Council's Finance Improvement Programme (FIP) as considered by the Cabinet.
- 8 DIGITAL BUSINESS AND INSIGHTS** (Pages 107 - 118)
- Purpose of the report:** To receive an update on the Council's Digital Business and Insights (DB&I) programme.
- 9 RECOMMENDATIONS TRACKER AND FORWARD WORK PROGRAMME** (Pages 119 - 130)
- Purpose of the item:** For the Select Committee to review the attached Recommendations Tracker and Forward Work Programme, making suggestions for additions or amendments as appropriate.
- 10 DATE OF THE NEXT MEETING**
- The next meeting of the Resources and Performance Select Committee will be held on 18 December 2020.
- 11 PRIVATE WORKSHOP**
- Budget Scrutiny: review of the Council's current financial position and core planning assumptions.

Joanna Killian
Chief Executive

Published: Monday, 28 September 2020