

## CABINET DECISION RECORD

The following decisions were taken by the Cabinet on Tuesday, 30 November 2021 and will take effect on 09/12/2021 unless the call-in procedure has been triggered. **CALL-IN DEADLINE: 08/12/2021.**

The following represents a summary of the decisions taken by the Cabinet. It is intended to represent the formal record of the decisions taken and to facilitate the call-in process. The minutes will be published in due course to site alongside this decision sheet.

Members wishing to request a call-in on any of these matters, should contact the Committees Business Manager or relevant Committee Manager.

The Cabinet at its meeting on Tuesday, 30 November 2021 considered the following matters and resolved:

- **APOLOGIES FOR ABSENCE** (Item 1)

There were no apologies.

- **MINUTES OF PREVIOUS MEETING: 26 OCTOBER 2021** (Item 2)

The Minutes of the Cabinet meeting held on 26 October 2021 were approved as a correct record of the meeting.

- **DECLARATIONS OF INTEREST** (Item 3)

There were none.

- **PROCEDURAL MATTERS** (Item 4)

- **Members' Questions** (Item 4a)

There were 5 member questions. The questions and responses were published as a supplement to the agenda.

- **PUBLIC QUESTIONS** (Item 4b)

There was one public question. The question and response was published as a supplement to the agenda.

- **PETITIONS** (Item 4c)

There were none.

- **REPRESENTATIONS RECEIVED ON REPORTS TO BE CONSIDERED IN PRIVATE** (Item 4d)

There were none.

- **REPORTS FROM SELECT COMMITTEES , TASK GROUPS, LOCAL COMMITTEES AND OTHER COMMITTEES OF THE COUNCIL (Item 5)**

**RESOLVED:**

1. That the recommendations from the Children, Families, Lifelong Learning & Culture Select Committee be noted.
2. That the report of the Adults and Health Select Committee be noted.

- **LEADER / DEPUTY LEADER / CABINET MEMBER/ STRATEGIC INVESTMENT BOARD DECISIONS TAKEN SINCE THE LAST CABINET MEETING (Item 6)**

**RESOLVED:**

That the delegated decisions taken since the last meeting of the Cabinet be noted.

**Reason for decision:**

To inform the Cabinet of decisions taken by Cabinet Members, Strategic Investment Board and the Committee in Common subcommittee under delegated authority.

- **COVID-19 DELEGATED AND URGENT DECISIONS TAKEN (Item 7)**

**RESOLVED:**

1. That the decision taken by officers since the last meeting be noted.

**Reason for decision:**

To inform the Cabinet of decisions taken by officers under delegated authority.

- **CABINET MEMBER OF THE MONTH (Item 8)**

**RESOLVED:**

That the Cabinet Member of the Month report be noted.

- **2022/23 DRAFT BUDGET AND MEDIUM-TERM FINANCIAL STRATEGY TO 2026/27 (Item 9)**

**RESOLVED:**

1. That Cabinet note the 2022/23 Draft Budget and Medium-Term Financial Strategy to 2026/27, including progress to date in setting out spending pressures and efficiencies, as set out in Annex A.
2. That Cabinet note the provisional budget gap of £19.5m for 2022/23 and the next steps required to close the gap.
3. That Cabinet note the proposed Capital Programme for 2022/23 to 2026/27 of £1.9bn set out in Section 6 and Annex B.
4. That Cabinet note the Executive Summary of Resident Engagement set out in Section 9 and Annex C.

### **Reason for Decisions:**

In January 2022, Cabinet will be asked to recommend a Final Budget for 2022/23 to full Council for approval in February. The draft budget sets out proposals to direct available resources to support the achievement of the Council's corporate priorities in the refreshed Organisation Strategy, giving Cabinet the opportunity to comment on the proposals and next steps.

The draft budget also provides an update on the continuing transformational changes and the 'Twin Track' approach which are required to ensure that the Council can continue prioritising outcomes for residents, while managing growing demand for services and safeguarding future financial resilience and sustainability.

- **A CHILD POVERTY ACTION PLAN FOR SURREY (Item 10)**

#### **RESOLVED:**

1. That Cabinet endorse the strategic response to child poverty.
2. That Cabinet acknowledge a new poverty working group of officers across all services responsible for consolidating this strategic framework, and scoping the costs and benefits of undertaking new interventions within this framework for consideration by Cabinet.
3. That Cabinet agree to continue its leadership of putting a response to poverty at the heart of the refresh of the Surrey Health and Wellbeing Strategy.

### **Reasons for Decisions:**

A strategic response to child poverty will ensure that SCC stays true to its principle of 'no one left behind' and deliver a number of benefits to Surrey residents. A more aligned strategy around support services will ensure cross-cutting understanding of personal circumstances; more tailored advice and support, more effective signposting between services and community offerings, effective targeting of hardship funds for families, and new projects to mitigate and impact the root causes of poverty in the county.

*(The decisions on this item can be called-in by the Children, Families, Lifelong Learning & Culture Select Committee)*

- **TRANSFORMATION OF SURREY CHILDREN'S RESIDENTIAL SERVICES (Item 11)**

#### **RESOLVED:**

1. That Cabinet agree to the transformation of Surrey County Council's community children's homes that will update the current staffing establishments, approve the specialisation of purpose for each home, implement new job descriptions and scope out the management spans of each home.
2. That Cabinet agree to the transformation of Surrey County Council's specialist crisis provision for young people with mental health difficulties that will update the current staffing establishment, implement new job descriptions and scope out the management spans of the home.
3. That Cabinet agree to the transformation of Surrey County Council's residential services for children with disabilities that will update the current staffing establishments to ensure continued legal compliance, implement

new job descriptions, as well as allow development of a new joint-funded crisis provision for children with autism.

4. That Cabinet note the intended funding position, which includes significant health funding contributions and that this investment will enable efficiencies by containing or saving costs on commissioning external placements, therefore having a neutral budgetary effect.

#### **Reason for Decisions:**

In order to meet the current and future needs of children who need residential care, transformation and investment in the in-house children's homes is required. This is

- to ensure children receive the best care that is appropriate for their needs, close to their family and communities.
- to contribute to meeting the Council's legal duty to ensure that as far as is possible and consistent with the welfare of the children concerned it has sufficient homes for looked after children in the county, now and in the future
- to meet the Council's legal duties to operate children's homes of good quality
- to develop services to meet children's diverse and complex needs in partnership with other statutory agencies
- to contain increasing costs and budget pressures

Transformation will ensure the in-house homes are able to specialise in caring for the children with the highest and most complex needs, maximising the occupancy levels in each home and preventing, where appropriate, those young people going to out of county placements at additional cost to the council. This is an important measure designed to contribute to the Council meeting its statutory sufficiency duty.

*(The decisions on this item can be called-in by the Children, Families, Lifelong Learning & Culture Select Committee)*

- **LIBRARIES TRANSFORMATION UPDATE AND THE NEXT PHASE, MODERNISING OUR LIBRARY ESTATE (Item 12)**

#### **RESOLVED:**

1. That Cabinet agree the overall strategic intent and key principles that will underpin the development of a five-year modernisation plan for libraries across the county.
2. That Cabinet note that once this overall approach has been agreed, individual detailed business cases will subsequently be developed and brought forward for agreement as the programme is progressed. These will be based upon service analysis and prioritise key locations based on need and opportunity.

#### **Reason for Decisions:**

The Cabinet's agreement of these principles and an overall countywide framework for the modernisation of library properties will pave the way for specific individual library business cases to then be developed and formally brought

forward for approval as required. It is essential these principles and parameters are agreed first, in order to ensure the overall countywide programme can meet the agreed vision for libraries, is affordable, and can be successfully delivered.

*(The decisions on this item can be called-in by the Children, Families, Lifelong Learning and Culture Select Committee)*

- **YOUR FUND SURREY APPLICATION - NORMANDY COMMUNITY SHOP AND CAFÉ LIMITED** (Item 13)

**RESOLVED:**

1. That Cabinet approve the recommendation to fund project CF104 Normandy Community Shop and Café Limited – Normandy Community Shop and Café, for the full amount requested £518,354.
2. That Cabinet agree the further following conditions in awarding this funding:
  - a. That the project demonstrates a commitment to local skills, vocational training, volunteering and employment opportunities linked to the enterprise, including support for employment opportunities so the widest cross-section of residents can benefit from this project.
  - b. That the project demonstrates a commitment to sustainable practices in the operation of the shop and café premises, and that Surrey County Council, through its Greener Futures team, should provide support and advice.

**Reason for Decisions:**

The recommendations will enable expenditure from the Your Fund Surrey to be awarded to the Normandy Community Shop and café project. This application has been the subject of a rigorous assessment process by officers, as set out in the body of this report. Officers consider the project to meet the aims and published criteria of the fund and to satisfy the requirements to award funding.

The application is recommended for a full award of funding as the project has been formulated in response to a demonstrated community need which is extensively supported both in advocacy and financially by residents. It will provide the widest possible community benefit directly through using the shop and café but also in relation to the opportunities provided, such as training and employment.

The recommendation in the report will contribute towards the Surrey County Council's (SCCs) priority areas of growing a sustainable economy so everyone can benefit; tackling health inequality; enabling a greener future through using renewable energy and trading of local produce; and enabling communities through investing in a meaningful and lasting way in the Normandy community.

*(The decisions on this item can be called-in by the Communities, Environment and Highways Select Committee)*

- **OLDER PEOPLES COMMISSIONING STRATEGY 2021-2030** (Item 14)

**RESOLVED:**

1. That Cabinet approve the publication of the new Older People's

Commissioning Strategy for Surrey residents, colleagues, and partners to form part of the exciting strategic plans for Adult Social Care commissioning as outlined within Adult Social Care's wider commissioning intentions.

2. That Cabinet agree that the content fulfils the purpose of defining clearly, at a high level, how the Adult Social Care Directorate will, from 2021 to 2030, continue to support older people to age well and live as independently as possible in Surrey.
3. That Cabinet delegate the review and implementation of the more detailed action plans and Market Position Statements as set out in the 2021 – 2030 strategy to Executive Director for Adult Social Care & Integrated Commissioning in consultation with the Cabinet Member for Adult Social Care and Health. Further reports and updates can and will be brought to Cabinet where appropriate to highlight implementation progress. Where a decision about whether to invest significant financial resources in a new scheme or initiative is required to deliver elements of the Strategy this will be reported to Cabinet so a specific decision about this investment can be made by Cabinet.

### **Reasons for Decisions:**

In 2019, ASC Commissioning went through a restructure, in response to recommendations made by a Local Government Association (LGA) review, which led to a positive change in the commissioning structure for ASC in Surrey.

The newly restructured Older People's Commissioning team has been in place since January 2020. This new strategy signals an encouraging change in our approach to what we do and how we will do it. It outlines positive improvements for existing services the council delivers and shares our ambition and commitment to innovation, partnership working and adapting at a pace that reflects the changing demographic and society Surrey residents live and work in.

Through coproduction with a wide cross section of residents, unpaid carers, staff, stakeholders, and providers it has become clear that a strategy is required in order to clearly communicate our intentions for older residents in Surrey and their families and unpaid carers. Therefore, it is essential that Cabinet recognise and approve the content of the Strategy and agree its publication. Cabinet is asked to note that in agreeing the Strategy commissioners will be able to continue the work with stakeholders and partners to produce more detailed work plans and Market Position Statements (MPS). These will provide the necessary detail on how we will achieve these aims, including where SCC will lead the work and where it will require partners to lead along with areas of joint working for the health and care system as a whole.

*(The decisions on this item can be called in by the Adults and Health Select Committee)*

- **TRANSFORMATION OF ACCOMMODATION WITH CARE AND SUPPORT FOR WORKING AGE ADULTS: MODERNISING AND TRANSFORMING ACCOMMODATION WITH SUPPORT FOR PEOPLE WITH MENTAL HEALTH NEEDS** (Item 15)

### **RESOLVED:**

1. That Cabinet agree the inclusion of the Mental Health Programme within

the scope of the Accommodation with Care and Support Strategy.

2. That Cabinet note the resources required to progress the Programme's requirements as part of the dedicated Transformation Support Unit funded Accommodation with Care and Support Programme Team.
3. That Cabinet approve in principle the site set out in Part 2 of this report to include supported independent living provision subject to further work to confirm the feasibility of developing the accommodation on the site, and if appropriate a further Cabinet decision to seek approval of the business case for allocation of financial resources in Surrey County Council's capital programme.

#### **Reason for Decisions:**

Tackling health inequality and empowering our communities are two of the Council's four strategic priorities. Poor mental health is a key factor in a range of conditions and personal situations, such as substance misuse, unemployment, poor physical health, that create and/or worsen health inequality. The mental health system in Surrey is under great stress and is struggling to manage the demands made upon it.

The mental health AwCS programme will contribute to tackling health inequality and empowering our communities by making sure no one is left behind. It will enable a strong focus on prevention and addressing services gaps, alongside improving outcomes for people with mental health needs. It will achieve this by focusing on three specific areas: **a place to call home, support to recover, and short-term support.**

*(The decisions on this item can be called-in by the Adults and Health Select Committee)*

- **COORDINATED ADMISSIONS SCHEME FOR SEPTEMBER 2023** (Item 16)

#### **RESOLVED:**

That Cabinet recommends that the County Council approves the coordinated admissions scheme that will apply to all schools for 2023.

#### **Reasons for Decisions:**

- The coordinated admissions scheme for 2023 is essentially the same as 2022 with dates updated
- The coordinated admissions scheme will enable the County Council to meet its statutory duties regarding school admissions
- The coordinated admissions scheme is working well
- The Local Authority has a statutory duty to publish its coordinated admissions scheme for 2023 by 1 January 2022
- The proposed scheme meets the statutory requirements of the School Admissions (Admission Arrangements and Coordination of Admission Arrangements) (England) Regulations 2012 and the School Admissions Code

*(The decisions on this item can be called-in by the Children, Families, Lifelong Learning & Culture Select Committee)*

- **SURREY SCHOOLS AND EARLY YEARS FUNDING 2022- 23** (Item 17)

## **RESOLVED:**

That Cabinet approve the proposals set out in Annex 3, that:

1. The Council implement the Department for Education's (DfE) recommended Minimum Per Pupil Level in full.
2. The Schools Forum's formula recommendations for schools and early years funding be approved.
3. The transfer of £3.6m (0.5%) from the schools block DSG to the High Needs DSG (subject to approval by Schools Forum on 7 December 2021) and carry forward of any unspent amount in to 2023/24 for the same purpose, be approved, subject to any agreement needed from the Department for Education.
4. Authority be delegated to the Director of Education and Lifelong Learning in consultation with the Cabinet Member for Education and Learning to approve amendments to the funding rates in the schools and early years formulae as appropriate following receipt of the DSG settlement and DfE pupil data in December 2021. This is to ensure that total allocations to schools under this formula remain affordable within the council's DSG settlement.
5. The changes to funding arrangements for state maintained special schools proposed by the Director of Education and Lifelong Learning, following consultation with and agreed by Surrey's state maintained special schools, be implemented from September 2022.

## **Reasons for Decisions:**

To comply with DfE regulations requiring formal council approval of the local funding formula for Surrey's early years settings, primary and secondary schools.

*(The decisions on this item can be called-in by the Children, Families, Lifelong Learning & Culture Select Committee)*

- **SURREY COUNTY COUNCIL RESPONSE TO THE STATUTORY GATWICK AIRPORT NORTHERN RUNWAY CONSULTATION (Item 18)**

## **RESOLVED:**

1. That the statutory Gatwick airport northern runway consultation response attached at Annex 1 is approved by Cabinet.

## **Reason for Decisions:**

The consultation response considers the potential impacts of GAL's scheme on SCC services and Surrey residents and businesses and sets out key asks of GAL to enable the likely effects to be fully understood.

In considering airport expansion in principle, the council has been consistent in emphasising that environmental and infrastructure issues must be satisfactorily addressed. Many of the comments made within the response reiterate concerns raised at both a political and officer level during consultation in 2018 on GAL's Airport Master Plan, which first proposed bringing the Northern Runway into routine use as one of its scenarios for future growth.



*(The decisions on this item can be called-in by the Communities, Environment and Highways Select Committee)*

- **STRATEGIC INVESTMENT BOARD MID-YEAR REPORT - FINANCIAL YEAR 2020/21 & 2021/22** (Item 19)

**RESOLVED:**

1. That Cabinet endorse the Annual Report of the Strategic Investment Board (Annex A).

**Reasons for Decisions:**

To inform the Council about the activities of the Strategic Investment Board.

The Strategic Investment Board has been established in accordance with best practice governance to ensure effective oversight and alignment with the strategic objectives and values of the Council.

*(The decisions on this item can be called in by the Resources and Performance Select Committee)*

- **2021/22 MONTH 6 (SEPTEMBER) FINANCIAL REPORT** (Item 20)

**RESOLVED:**

1. That Cabinet note the Council's forecast revenue and capital budget positions.
2. That Cabinet approve the Empty Homes Proposals outlined in Paragraph 11 of the report.

**Reason for Decisions:**

This report is to comply with the agreed policy of providing a monthly budget monitoring report to Cabinet for approval of any necessary actions.

*[The decisions on this item can be called in by the Resources and Performance Select Committee]*

- **TRANSFORMATION OF SURREY CHILDREN'S RESIDENTIAL SERVICES** (Item 22)

See Minute 214/21.

- **TRANSFORMATION OF ACCOMMODATION WITH CARE AND SUPPORT FOR WORKING AGE ADULTS: MODERNISING AND TRANSFORMING ACCOMMODATION WITH SUPPORT FOR PEOPLE WITH MENTAL HEALTH NEEDS** (Item 23)

**RESOLVED:**

1. That Cabinet approve in principle the site set out in Part 2 of this report to include supported independent living provision subject to further work to confirm the feasibility of developing the accommodation on the site, and if appropriate a further Cabinet decision to seek approval of the business case for allocation of financial resources in Surrey County Council's (SCC) capital programme.

2. That Cabinet support the inclusion of Supported Independent Living units at future community hubs if appropriate a further Cabinet decision to seek approval of the business case for allocation of financial resources in SCC's capital programme.

### **Reasons for Decisions:**

The one site set out in this paper would deliver circa 12 units of supported independent living accommodation.

- Six units will be allocated for individuals with mental health needs.
- Six units will be allocated for individuals with learning disabilities and/or autism.

The site falls within areas of need identified for the provision of supported independent living units.

The one site is close to local amenities and public transport as set out in the site criteria requirement. This will ensure that residents can retain the independence and staff can easily access the site.

In addition to managing increased demand, the Supported Independent Living Programme for people with mental health needs is also an enabler to achieving efficiencies within Adult Social Care's Medium-Term Financial Strategy (MTFS), which are reliant on the availability of appropriate accommodation for existing clients.

Through identifying further opportunities in the development of community hubs we will be able create additional supported independent living capacity that will lead to improved outcomes for residents.

*(The decisions on this item can be called in by the Adults and Health Select Committee)*

- **STRATEGIC INVESTMENT BOARD MID-YEAR REPORT - FINANCIAL YEAR 2020/21 & 2021/22** (Item 24)

See Minute 222/21.

- **HALSEY GARTON RESIDENTIAL LTD, DEVELOPMENT PROGRAMME PHASE 1 PROCUREMENT** (Item 25)

### **RESOLVED:**

The Cabinet Member for Property introduced a Part 2 report containing information which was exempt from Access to Information requirements by virtue of paragraph 3 – Information relating to the financial or business affairs of any particular person (including commercially sensitive information to the bidding companies).

See Exempt Minute [E-20-21]

### **Reason for Decisions:**

See Exempt Minute [E-20-21]

*[The decisions on this item can be called in by the Resources and Performance Select Committee]*

## DEMOCRATIC SERVICES – CONTACT LIST

### **Governance Lead Manager**

Vicky Hibbert – x419229  
[vicky.hibbert@surreycc.gov.uk](mailto:vicky.hibbert@surreycc.gov.uk)

Regulatory Business Manager  
Andre Ferreira- 07816096705  
[andre.ferreira@surreycc.gov.uk](mailto:andre.ferreira@surreycc.gov.uk)

Committee Manager  
Angela Guest – x419075  
[angela.guest@surreycc.gov.uk](mailto:angela.guest@surreycc.gov.uk)

Committee Manager  
Huma Younis- x132725  
[huma.younis@surreycc.gov.uk](mailto:huma.younis@surreycc.gov.uk)

Committee Manager  
Amelia Christopher - x132838  
[amelia.christopher@surreycc.gov.uk](mailto:amelia.christopher@surreycc.gov.uk)

Committee Manager  
Joss Butler – x419702  
[joss.butler@surreycc.gov.uk](mailto:joss.butler@surreycc.gov.uk)

Scrutiny Business Manager  
Ross Pike – x417368  
[ross.pike@surreycc.gov.uk](mailto:ross.pike@surreycc.gov.uk)

Scrutiny Officer  
Kunwar Khan  
[kunwar.khan@surreycc.gov.uk](mailto:kunwar.khan@surreycc.gov.uk)

Scrutiny Officer  
Ben Cullimore – x132782  
[ben.cullimore@surreycc.gov.uk](mailto:ben.cullimore@surreycc.gov.uk)

Scrutiny Officer  
Benjamin Awkal – x132502  
[benjamin.awkal@surreycc.gov.uk](mailto:benjamin.awkal@surreycc.gov.uk)