

Cabinet



SURREY
COUNTY COUNCIL

Date & time

Tuesday, 21
December 2021 at
2.00 pm

Place

Council Chamber,
Woodhatch Place, 11
Cockshot Hill, Reigate,
Surrey, RH2 8EF

Contact

Vicky Hibbert or Huma
Younis
Tel 020 8541 9229 or
07866899016

Chief Executive

Joanna Killian

vicky.hibbert@surreycc.gov.uk or
huma.younis@surreycc.gov.uk



We're on Twitter:
@SCCdemocracy

Cabinet Members: Natalie Bramhall, Clare Curran, Kevin Deanus, Matt Furniss, Marisa Heath, Sinead Mooney, Mark Nuti, Tim Oliver, Becky Rush and Denise Turner-Stewart

Deputy Cabinet Members: Maureen Attewell, Steve Bax and Rebecca Paul

If you would like a copy of this agenda or the attached papers in another format, e.g. large print or braille, or another language please either call 020 8541 9122 or write to Democratic Services, Surrey County Council, Woodhatch Place, 11 Cockshot Hill, Reigate, Surrey, RH2 8EF or email vicky.hibbert@surreycc.gov.uk or huma.younis@surreycc.gov.uk.

This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Vicky Hibbert or Huma Younis on 020 8541 9229 or 07866899016.

***Note:** This meeting may be filmed for live or subsequent broadcast via the Council's internet site - at the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed. The images and sound recording may be used for training purposes within the Council.*

Generally the public seating areas are not filmed. However by entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.

If you have any queries regarding this, please contact the representative of Legal and Democratic Services at the meeting.

1 APOLOGIES FOR ABSENCE

To note any apologies for absence.

2 MINUTES OF PREVIOUS MEETING: 30 NOVEMBER 2021

(Pages 1
- 18)

To agree the minutes of the last meeting as a correct record of the meeting.

3 DECLARATIONS OF INTEREST

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter:

- (i) Any disclosable pecuniary interests and / or
- (ii) Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

NOTES:

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

4 PROCEDURAL MATTERS

a Members' Questions

The deadline for Member's questions is 12pm four working days before the meeting (15 December 2021).

b Public Questions

The deadline for public questions is seven days before the meeting (14 December 2021).

c Petitions

The deadline for petitions was 14 days before the meeting, and no petitions have been received.

d Representations received on reports to be considered in private

To consider any representations received in relation why part of the meeting relating to a report circulated in Part 2 of the agenda should be open to the public.

- 5 REPORTS FROM SELECT COMMITTEES , TASK GROUPS, LOCAL COMMITTEES AND OTHER COMMITTEES OF THE COUNCIL** (Pages 19 - 20)
- Cabinet to consider the following:
- A. Referral of County Council motion to Cabinet (Motion 8 iv)
- 6 LEADER / DEPUTY LEADER / CABINET MEMBER/ STRATEGIC INVESTMENT BOARD DECISIONS TAKEN SINCE THE LAST CABINET MEETING** (Pages 21 - 30)
- To note any delegated decisions taken by the Leader, Deputy Leader, Cabinet Members, Strategic Investment Board and Committees in Common Sub-Committee since the last meeting of the Cabinet.
- 7 COVID-19 DELEGATED AND URGENT DECISIONS TAKEN** (Pages 31 - 32)
- To ensure transparency of decisions taken in response to Covid-19, Cabinet are asked to note the attached decisions taken since the last meeting.
- 8 CABINET MEMBER OF THE MONTH** (Pages 33 - 34)
- For Cabinet to receive an update from Sinead Mooney, Cabinet Member for Adults and Health.
- 9 SURREY FORUM AND DELIVERING THROUGH PARTNERSHIPS** (Pages 35 - 60)
- This report sets out an overview of the framework of strategic partnerships across Surrey and their governance, that drives, aligns and enables the delivery of the ambitions for people and place in Surrey set out in the Community Vision 2030.
- (The decisions on this item can be called-in by the Communities, Environment and Highways Select Committee)*
- 10 AGILE OFFICE PROGRAMME** (Pages 61 - 84)
- In January 2021, Cabinet approved an outline 'Agile Office Estate Strategy'. This report completes the draft strategy, setting out a recommended programme of activity defining both size and location of the future office estate.
- (The decisions on this item can be called-in by the Resources and Performance Select Committee)*
- N.B There is a Part 2 Annex at Item 18.
- 11 ANNUAL PROCUREMENT FORWARD PLAN 2022/23** (Pages 85 - 96)
- The Annual Procurement Forward Plan (APFP) has been developed for 2022/23 and Cabinet is asked to approve the plan to allow implementation of the identified procurement activity.
- (The decisions on this item can be called-in by the Resources and Performance Select Committee)*

N.B There is a Part 2 Annex at Item 19.

- 12 MAKING OF A COMPULSORY PURCHASE ORDER AND SIDE ROADS ORDER IN ASSOCIATION WITH THE A320 ROAD IMPROVEMENT SCHEME** (Pages 97 - 110)

At its July 2021 meeting, Cabinet decided to proceed with the A320 Housing Infrastructure Fund (HIF) Scheme. Following legal advice received, officers consider it prudent that the existing resolution agreed by Cabinet to make a compulsory purchase order is amended.

(The decisions on this item can be called-in by the Communities, Environment and Highways Select Committee)

- 13 AWARD OF CONTRACT FOR THE SUPPLY, INSTALLATION, COMMISSIONING, INSPECTION, AND MAINTENANCE OF INTELLIGENT TRAFFIC SYSTEMS IN THE COUNTY OF SURREY** (Pages 111 - 118)

This report provides an update following a procurement exercise for the Contract for The Supply, Installation, Commissioning, Inspection, and Maintenance of Intelligent Traffic Systems in the County of Surrey and it proposes a recommendation to award the contract to the successful bidder.

(The decisions on this item can be called-in by the Communities, Environment and Highways Select Committee)

N.B There is a Part 2 Annex at Item 20.

- 14 DIGITAL BUSINESS & INSIGHTS PROGRAMME RE-PLANNING** (Pages 119 - 140)

This report presents a funding request to complete the remaining stages of the implementation programme to replace the council's existing corporate (enterprise resource planning or ERP) system and go-live in April 2022.

(The decisions on this item can be called-in by the Resources and Performance Select Committee)

N.B There is a Part 2 Annex at Item 21.

- 15 CHILDREN'S IMPROVEMENT UPDATE** (Pages 141 - 162)

This report provides an update on the improvement of Surrey's children's services, an overview of our readiness for a full Ofsted ILACS inspection, a summary of the recent Ofsted Monitoring Visit (September 2021) findings/feedback, our response and any impact on our improvement priorities.

(The decisions on this item can be called-in by the Children's, Families, Lifelong Learning & Culture Select Committee)

- 16 MONTHLY BUDGET MONITORING- 2021/22 MONTH 7** (Pages 163 - 170)

This report provides details of the County Council's 2021/22 financial position as at 31st October 2021 (M7) for revenue and capital budgets, and the expected outlook for the remainder of the financial year.

(The decisions on this item can be called-in by the Resources and Performance Select Committee)

17 EXCLUSION OF THE PUBLIC

That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information under the relevant paragraphs of Part 1 of Schedule 12A of the Act.

PART TWO - IN PRIVATE

18 AGILE OFFICE PROGRAMME

(Pages
171 -
192)

This Part 2 report contains information which is exempt from Access to Information requirements by virtue of paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information); and paragraph 4: Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.

(The decisions on this item can be called-in by the Resources and Performance Select Committee)

19 ANNUAL PROCUREMENT FORWARD PLAN 2022/23

(Pages
193 -
204)

This Part 2 report contains information which is exempt from Access to Information requirements by virtue of paragraph 3 – Information relating to the financial or business affairs of any particular person (including commercially sensitive information to the bidding companies).

(The decisions on this item can be called-in by the Resources and Performance Select Committee)

20 AWARD OF CONTRACT FOR THE SUPPLY, INSTALLATION, COMMISSIONING, INSPECTION, AND MAINTENANCE OF INTELLIGENT TRAFFIC SYSTEMS IN THE COUNTY OF SURREY

(Pages
205 -
210)

This Part 2 report contains information which is exempt from Access to Information requirements by virtue of paragraph 3 – Information relating to the financial or business affairs of any particular person (including commercially sensitive information to the bidding companies).

(The decisions on the item can be called-in by the Communities, Environment and Highways Select Committee)

21 DIGITAL BUSINESS & INSIGHTS PROGRAMME RE-PLANNING

(Pages
211 -
216)

This Part 2 report contains information which is exempt from Access to Information requirements by virtue of paragraph 3 – Information relating to the financial or business affairs of any particular person (including commercially sensitive information to the bidding companies).

(The decisions on this item can be called-in by the Resources and Performance Select Committee)

22 PUBLICITY FOR PART 2 ITEMS

To consider whether the item considered under Part 2 of the agenda should be made available to the Press and public.

**Joanna Killian
Chief Executive**

Published: Monday, 13 December 2021

QUESTIONS, PETITIONS AND PROCEDURAL MATTERS

The Cabinet will consider questions submitted by Members of the Council, members of the public who are electors of the Surrey County Council area and petitions containing 100 or more signatures relating to a matter within its terms of reference, in line with the procedures set out in Surrey County Council's Constitution.

Please note:

1. Members of the public can submit one written question to the meeting. Questions should relate to general policy and not to detail. Questions are asked and answered in public and so cannot relate to "confidential" or "exempt" matters (for example, personal or financial details of an individual – for further advice please contact the committee manager listed on the front page of this agenda).
2. The number of public questions which can be asked at a meeting may not exceed six. Questions which are received after the first six will be held over to the following meeting or dealt with in writing at the Chairman's discretion.
3. Questions will be taken in the order in which they are received.
4. Questions will be asked and answered without discussion. The Chairman or Cabinet Members may decline to answer a question, provide a written reply or nominate another Member to answer the question.
5. Following the initial reply, one supplementary question may be asked by the questioner. The Chairman or Cabinet Members may decline to answer a supplementary question.

MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting. To support this, Surrey County Council has wifi available for visitors – please ask at reception for details.

Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the council officer listed in the agenda prior to the start of the meeting so that those attending the meeting can be made aware of any filming taking place.

Use of mobile devices, including for the purpose of recording or filming a meeting, is subject to no interruptions, distractions or interference being caused to the PA or Induction Loop systems, or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances.

It is requested that if you are not using your mobile device for any of the activities outlined above, it be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

Thank you for your co-operation