

Notice of meeting

Surrey Local Firefighters' Pension Board

**Date & time**

Thursday, 22 April
2021 at 2.00 pm

Place

Remote via Teams

Contact

Angela Guest
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Reigate, Surrey,
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Chief Executive

Joanna Killian

Elected Members

Nick Harrison (Member Representative (Firefighters' Pension Scheme)) (Chairman)

Independent Representatives:

Richard Jones (Employee Representative (Firefighter's Pension Scheme)), Glyn Parry-Jones (Employee Representative (Firefighters' Pension Scheme)) and Dan Quin (Employer Representative (Firefighters' Pension Scheme)) (Vice-Chairman)

TERMS OF REFERENCE

The Committee is responsible for the following areas:

The role of the Local Firefighters' PENSION Board as defined in the draft Firefighters' Pension Scheme (Amendment) (Governance) Regulations 2015, is to assist the Fire and Rescue Authority Scheme Manager:

a) to secure compliance with:

- i) the scheme regulations;
- ii) any other legislations relating to the governance and the administration of the Firefighters' Pension Scheme and any other connected scheme;
- iii) any requirements imposed by the Pensions Regulator in relation to the Firefighters' Pension Scheme

b) to ensure the effective and efficient governance and administration of the Firefighters' Pension Scheme

AGENDA

1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

2 MINUTES FROM THE PREVIOUS MEETING: 15 JANUARY 2021

(Pages 5
- 10)

To agree the minutes as a true record of the meeting.

3 DECLARATIONS OF INTEREST

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

Notes:

- In line with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, declarations may relate to the interest of the member, or the member's spouse or civil partner, or a person with whom the member is living as husband or wife, or a person with whom the member is living as if they were civil partners and the member is aware they have the interest.
- Members need only disclose interests not currently listed on the Register of Disclosable Pecuniary Interests.
- Members must notify the Monitoring Officer of any interests disclosed at the meeting so they may be added to the Register.
- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.

4 QUESTIONS AND PETITIONS

To receive any questions or petitions.

Notes:

1. The deadline for Member's questions is 12.00pm four working days before the meeting (16/04/2021).
2. The deadline for public questions is seven days before the meeting (15/04/2021)
3. The deadline for petitions was 14 days before the meeting, and no petitions have been received.

5 ACTION TRACKER

(Pages
11 - 18)

The Board is asked to review and note its action tracker.

6 ADMINISTRATION UPDATE: 1 DECEMBER 2020 - 28 FEBRUARY 2021

(Pages
19 - 66)

The Board is asked to note the content of this report and make recommendations if any further action is required.

7 SCHEME MANAGEMENT UPDATE REPORT

(Pages
67 - 70)

The Board are asked to note the report.

8 RISK REGISTER

(Pages
71 - 72)

The Board is asked to note the content of this report and to make recommendations of any amendments to the Surrey FFPS Risk Register.

9 EXCLUSION OF THE PUBLIC - IF NEEDED

Recommendation: That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information under the relevant paragraphs of Part 1 of Schedule 12A of the Act.

PART TWO – IN PRIVATE

10 PUBLICITY OF PART 2 ITEMS

To consider whether any item considered under Part 2 of the agenda should be made available to the Press and public.

11 DATE OF THE NEXT MEETING

To note that the next meeting will be held on 8 August 2021.

**Joanna Killian
Chief Executive**

Published: Wednesday, 14 April 2021