

Notice of Meeting

Surrey Local Firefighters' Pension Board



Date & time
Wednesday, 18
November 2020 at
1.00 pm

Place
REMOTE

Contact
Angela Guest
Room 122, County Hall
Tel 020 8541 9075

Chief Executive
Joanna Killian

angela.guest@surreycc.gov.uk

Please note that due to the COVID-19 situation this meeting will take place remotely.

Please be aware that a link to view a live recording of the meeting will be available on the Surrey Local Firefighters Pension Board page on the Surrey County Council website. This page can be accessed by following the link below:

<https://surreycc.public-i.tv/core/portal/webcasts>

If you have any queries relating to accessing this agenda please email angela.guest@surreycc.gov.uk

Elected Members

Mr Nick Harrison (Member Representative (Firefighters' Pension Scheme)) (Chairman)

Independent Representatives:

Richard Jones (Employee Representative (Firefighter's Pension Scheme)), Glyn Parry-Jones (Employee Representative (Firefighters' Pension Scheme)) and Dan Quin (Employer Representative (Firefighters' Pension Scheme)) (Vice-Chairman)

TERMS OF REFERENCE

The Committee is responsible for the following areas:

The role of the Local Firefighters' PENSION Board as defined in the draft Firefighters' Pension Scheme (Amendment) (Governance) Regulations 2015, is to assist the Fire and Rescue Authority Scheme Manager:

a) to secure compliance with:

- i) the scheme regulations;
- ii) any other legislations relating to the governance and the administration of the Firefighters' Pension Scheme and any other connected scheme;
- iii) any requirements imposed by the Pensions Regulator in relation to the Firefighters' Pension Scheme

b) to ensure the effective and efficient governance and administration of the Firefighters' Pension Scheme

AGENDA

1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

2 MINUTES FROM THE PREVIOUS MEETING:

(Pages 5
- 10)

To agree the minutes of the informal meeting held on 6 August 2020.

3 DECLARATIONS OF INTEREST

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

Notes:

- In line with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, declarations may relate to the interest of the member, or the member's spouse or civil partner, or a person with whom the member is living as husband or wife, or a person with whom the member is living as if they were civil partners and the member is aware they have the interest.
- Members need only disclose interests not currently listed on the Register of Disclosable Pecuniary Interests.
- Members must notify the Monitoring Officer of any interests disclosed at the meeting so they may be added to the Register.
- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.

4 QUESTIONS AND PETITIONS

Due to the Covid-19 pandemic all questions and petitions received will be responded to in writing and will be contained within the minutes of the meeting.

1. The deadline for Member's questions is 12.00pm four working days before the meeting (12/11/2020).
2. The deadline for public questions is seven days before the meeting (11/11/2020)
3. The deadline for petitions was 14 days before the meeting, and no petitions have been received.

5 ACTION TRACKER

(Pages
11 - 18)

The Board is asked to review and note its action tracker.

6 ADMINISTRATION UPDATE: 1 JULY 2020 - 30 SEPTEMBER 2020

(Pages
19 - 58)

The Board is asked to note the content of this report and make recommendations if any further action is required.

7 RISK REGISTER

(Pages
59 - 60)

The Board is asked to note the content of this report and to make recommendations of any amendments to the Surrey FFPS Risk Register.

8 PENSIONABLE PAY UPDATE AND DISCUSSION

(Pages
61 - 62)

The Board has requested an update on pensionable pay relating to Day Related Flexible Hours Allowance and Variable Crewing Hours Allowance. The Board are asked to note the update.

9 DATE OF THE NEXT MEETING

The next meeting will be held on 15 January 2021.

**Joanna Killian
Chief Executive**

Published: Tuesday, 10 November 2020