



Woking Joint Committee

Together shaping our Borough

6.00pm – 9.00pm

Wednesday, 10 November 2021

Woking Borough Council Civic Offices
Gloucester Square
Woking, Surrey, GU21 6YL

Surrey County Council Appointed Members

Ayesha Azad, Woking South-West
Liz Bowes, Woking South East (Vice-Chairman)
Amanda Boote, The Byfleets
Saj Hussain, Knaphill and Goldsworth West
Will Forster, Woking South
Riasat Khan, Woking North
Lance Spencer, Goldsworth East and Horsell
Matt Furniss, Shalford

Woking Borough Council Appointed Members

Borough Councillor Simon Ashall, Heathlands
Borough Councillor Tahir Aziz, Canalside
Borough Councillor Ann-Marie Barker, Goldsworth Park
Borough Councillor Colin Kemp, Horsell Ward (Chairman)
Borough Councillor Josh Brown, Byfleet and West Byfleet
Borough Councillor Deborah Hughes, Hoe Valley
Borough Councillor Ellen Nicholson, Mount Hermon
Borough Councillor Steve Dorsett

Chief Executive
Julie Fisher
Woking Borough Council

Chief Executive
Joanna Killian
Surrey County Council

You can get involved in the following ways

Write a question

You can put your question to the joint committee in writing. The Partnership Committee Officer must receive it a minimum of 4 working days in advance of the meeting (by 12 noon on 4 Nov).

Before submitting your question we would encourage you to use the report it function on the [SCC website](#) to get a quicker response to your issue whenever possible.

We will, where possible, endeavour to provide a written response to your question in advance of the meeting.

When you arrive at the meeting let the committee officer (detailed below) know that you are there for the answer to your question. The committee chairman will decide exactly when your answer will be given and may invite you to ask a further question, if needed, at an appropriate time in the meeting.

Sign a petition

If you live, work or study in Surrey and have a local issue of concern, you can petition the joint committee and ask it to consider taking action on your behalf. Petitions should have at least 30 signatures and should be submitted to the Partnership Committee Officer 2 weeks before the meeting. You will be asked if you wish to outline your key concerns to the committee and will be given 3 minutes to address the meeting. Your petition may either be discussed at the meeting or alternatively, at the following meeting.

Attending the Local Committee meeting

Your Partnership Committee Officer is here to help.

Email: nicola.thorntonbryar@surreycc.gov.uk

Tel: 01483 404788 (text or phone)

Website: www.surreycc.gov.uk/woking



Follow @JCWoking on Twitter

This is a meeting in public

Please contact **Nikkie Thornton-Bryar, Partnership Committee Officer** using the above contact details:

- If you would like a copy of this agenda or the attached papers in another format, e.g. large print, Braille, or another language.
- If you would like to attend and you have any additional needs, e.g. access or hearing loop
- If you would like to talk about something in today's meeting or have a local initiative or concern.

MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting. **To support this, wifi is available for visitors – please ask for details.**

Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the council officer listed in the agenda prior to the start of the meeting so that those attending the meeting can be made aware of any filming taking place.

Use of mobile devices, including for the purpose of recording or filming a meeting, is subject to no interruptions, distractions or interference being caused to the PA or Induction Loop systems, or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances. It is requested that if you are not using your mobile device for any of the activities outlined above, it be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

Thank you for your co-operation

Note: This meeting may be filmed for live or subsequent broadcast - at the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed. The images and sound recording may be used for training purposes within the Council.

Generally the public seating areas are not filmed. However by entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.

If you have any queries regarding this, please contact the representative of the Community Partnerships Team at the meeting.

1 APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2 MINUTES OF PREVIOUS MEETING

To approve the minutes of the previous meeting as a correct record and agree that the Chairman signs the minutes.

(Pages 1
- 6)

3 DECLARATIONS OF INTEREST

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter:

- i. Any disclosable pecuniary interests and / or
- ii. Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

NOTES:

- Members are bound by the Code of Conduct of the authority which appointed them to the Woking Joint Committee.
- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.
- SCC Members must notify SCC's Monitoring Officer of any interests disclosed at the meeting which are not already recorded in the Register of Members' Interests. WBC Members must notify WBC's Monitoring Officer of any interests disclosed at the meeting which are not already recorded in the Register of Members' Interests.

4 PETITIONS

(Pages 7
- 10)

To receive any petitions in accordance with Standing Order 14.1. Notice should be given in writing or by email to the Community Partnership and Committee Officer at least 14 days before the meeting. Alternatively, the petition can be submitted on-line through Surrey County Council or Woking Borough Council's e-petitions website as long as the minimum number of signatures (30) has been reached 14 days before the meeting.

Two petitions have been received:

Petition re footpaths in Lovelace Drive – Brendan Marken

We the undersigned request that the Surrey County Council Engineer immediately:

Undertakes a survey to assess the current state of pavement and road surfaces in the Pyrford Woods estate, particularly Hamilton Avenue, Lovelace Drive, and Lincoln Drive Pyrford to identify all areas not meeting required standard as defined in Surrey County Council Capital Prioritisation Policy for Highway Assets, Roads, Footways, Structures, Drainage, Safety Barriers & Intelligent Traffic Systems April 2020 – Version 5

Immediately conduct repairs to address safety concerns identified including trip hazards, uneven surfaces, roots, broken surfaces etc which are not meeting required safety standards

Prepare a cost and feasibility estimate and present to council to get funding to conduct a reinstatement programme

The petition response is included.

Petition re Beaufort Green

Petition response to follow.

5 WRITTEN PUBLIC QUESTIONS (Pages 11 - 16)

To answer any questions from residents or businesses within the Woking Borough area in accordance with Standing Order 14.2. Notice should be given in writing or email to the Community Partnership and Committee Officer by 12 noon four working days before the meeting.

A number of public questions have been received already and are detailed on the attachment with some responses to follow.

6 WRITTEN MEMBER QUESTIONS (Pages 17 - 18)

To receive any written questions from members under Standing Order 13. The deadline for member questions is 12 noon four working days before the meeting.

1 member question has been received already from Cllr Will Forster and is attached with response to follow.

7 COMMUNITY INFRASTRUCTURE LEVY - REQUEST FOR FUNDING FOR BUS SHELTERS (Pages 19 - 26)

A funding request has been submitted for 2 x bus shelters on Albert Drive at a cost of £25,000..

This is above the £10,000 limit for the CIL task group, so a decision is needed by the Joint Committee. The application form is attached.

8 FOOTPATH 94 - BYFLEET (Pages 27 - 48)

This report seeks a decision on whether to make a legal order to divert Footpath No. 94 (Byfleet). Thirteen objections have been maintained to an informal consultation.

The officer's recommendation is that no order be made on the grounds that it is not expedient to divert the way in the interests of the public

Full report and annexes are attached.

9 BUS STOP CLEARWAYS (Pages 49 - 58)

Surrey County Council (SCC) proposes to implement new / upgraded bus stop clearways at bus stops along several key bus routes in Woking, namely bus routes 34/35 and 91.

This is part of a package of measures funded by the Enterprise M3 Local Enterprise Partnership (EM3 LEP), aimed at increasing the accessibility of bus services and encouraging wider use of public transport by residents.

Clearways are required to ensure that buses can access the bus stop waiting area to ensure step-free access onto/off buses and to aid bus service reliability.

10 HORSELL COMMON ROAD - PROPOSED SPEED LIMIT REDUCTION AND ONE-WAY (PART) (Pages 59 - 64)

The ITS work programme for Woking includes the provision of a cycleway / footway between Chobham and Horsell, part of which is in Surrey Heath and is being funded by the Surrey Heath local committee.

Part of the route in Woking Borough will need to be on-carriageway, along Horsell Common Road. Reducing the speed limit and making part of the road one-way should make for a better on-road experience for users of the Chobham to Woking shared route.

Speed surveys suggest that a reduction of the speed limit to 40mph would be appropriate and that the section of road between South Road and Littlewick Road could be made one-way, northbound, for motorised vehicles which will reduce the amount of traffic on the road without causing too much inconvenience to road users.

11 COMMUNITY SAFETY ANNUAL REPORT (Pages 65 - 84)

To provide an update on the activity and impact of the Safer Woking Partnership in the year 2020/2021, and to report on community safety budget spend.

12 TASK GROUPS - INFRASTRUCTURE GROUP (NEW DETAILS) & HEALTH AND WELLBEING BOARD (CHANGES TO TERMS OF REFERENCE) (Pages 85 - 90)

The membership and reason for the Infrastructure task group (which is a task group of the Joint Committee) was queried at the June meeting. The membership of the group needs agreement and the terms of reference have been updated.

The new terms of reference and proposed membership structure are attached.

Members are asked to:

- i. agree the terms of reference**
- ii. nominate representatives**

The Health and Wellbeing board (which is a task group of the Joint Committee) have amended their terms of reference.

The changes are:

- to add a quorum of one Member appointed to the Task Group by the Joint Committee being present.
- to add the no. 12 point to the Functions regarding the Health and Wellbeing Action Plan.

The new terms of reference are attached.

Members are asked to agree the terms of reference.

13 DECISION AND ACTION TRACKER

(Pages
91 - 92)

The action tracker is attached for noting.

14 FORWARD PLAN

(Pages
93 - 94)

The forward plan is attached for noting