

# Agenda

**We welcome you to**  
Elmbridge Local Committee  
Your Councillors, Your Community  
and the Issues that Matter to You

## Discussion

Parking Review - *Adrian Harris*

Highways Update - *Nick Healey*



## Venue

**Location:** Council Chamber,  
Elmbridge Civic Centre, High Street,  
Esher KT10 9SD

**Date:** Wednesday, 14 July 2021

**Time:** 4.00 pm

# You can get involved in the following ways

## Ask a question

If there is something you wish to know about how your council works or what it is doing in your area, you can ask the local committee a question about it.

## Write a question

You can also put your question to the local committee in writing. The Partnership Committee Officer must receive it a minimum of 4 working days in advance of the meeting.

Before submitting your question we would encourage you to use the report it function on the [SCC website](#) to get a quicker response to your issue whenever possible.

We will, where possible, endeavour to provide a written response to your question in advance of the meeting.

When you arrive at the meeting let the committee officer (detailed below) know that you are there for the answer to your question. The committee chairman will decide exactly when your answer will be given and may invite you to ask a further question, if needed, at an appropriate time in the meeting.

## Sign a petition

If you live, work or study in Surrey and have a local issue of concern, you can petition the local committee and ask it to consider taking action on your behalf. Petitions should have at least 30 signatures and should be submitted to the Partnership Committee Officer 2 weeks before the meeting. You will be asked if you wish to outline your key concerns to the committee and will be given 3 minutes to address the meeting. Your petition may either be discussed at the meeting or alternatively, at the following meeting.

## Attending the Local Committee meeting

Your Partnership Committee Officer is here to help.

**Email:** [nicola.morris@surreycc.gov.uk](mailto:nicola.morris@surreycc.gov.uk)

**Tel:** 07968 832 177 (text or phone)

**Website:** <https://www.surreycc.gov.uk/people-and-community/your-local-area>



Follow @ElmbridgeLC on Twitter

This is a meeting in public.

Please contact **Nicola Morris, Partnership Committee Officer** using the above contact details:

- If you would like a copy of this agenda or the attached papers in another format, e.g. large print, Braille, or another language.
  - If you would like to attend and you have any additional needs, e.g. access or hearing loop
  - If you would like to talk about something in today's meeting or have a local initiative or concern.
- 

### **Surrey County Council Appointed Members**

Rachael Lake, Walton (Chairman)  
Steve Bax, East Molesey & Esher (Vice-Chairman)  
David Lewis, Cobham  
Nick Darby, The Dittons  
Tim Oliver, Weybridge  
John O'Reilly, Hersham  
Mark Sugden, Hinchley Wood, Claygate & Oxshott  
Ernest Mallett MBE, West Molesey  
Tony Samuels, Walton South and Oatlands

### **Borough Council Appointed Members**

Cllr Andrew P Burley, Oxshott & Stoke D'Abernon  
Cllr John Cope, Walton South  
Cllr Peter Harman, St George's Hill  
Cllr Neil Houston, Long Ditton  
Cllr Alistair Mann, Cobham and Downside  
Cllr Mike Rollings, Claygate  
Cllr Mrs Mary Sheldon, Hersham Village  
Cllr Ashley Tilling, Weybridge Riverside  
Cllr Graham Woolgar, Walton Central

**Chief Executive**  
Joanna Killian

### **Borough Council Substitute members (subject to confirmation)**

Cllr Mike Axton, Molesey West  
Cllr Mrs Hilary Butler, Oatlands and Burwood Park  
Cllr Jez Langham, Long Ditton  
Cllr Bruce McDonald, Claygate  
Cllr Christine Richardson, Walton Central  
Cllr Richard Williams, Esher  
Cllr Paul Wood, Hersham Village

### **MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE**

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting. **To support this, wifi is available for visitors – please ask for details.**

Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the council officer listed in the agenda prior to the start of the meeting so that those attending the meeting can be made aware of any filming taking place.

Use of mobile devices, including for the purpose of recording or filming a meeting, is subject to no interruptions, distractions or interference being caused to the PA or Induction Loop systems, or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances. It is requested that if you are not using your mobile device for any of the activities outlined above, it be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

Thank you for your co-operation

Note: This meeting may be filmed for live or subsequent broadcast - at the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed. The images and sound recording may be used for training purposes within the Council.

Generally the public seating areas are not filmed. However by entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.

If you have any queries regarding this, please contact the representative of the Community Partnerships Team at the meeting.

## **PART 1 – IN PUBLIC**

### **1 APPOINTMENT OF CHAIRMAN AND VICE-CHAIRMAN OF THE LOCAL COMMITTEE FOR 2021/22 [FOR INFORMATION]**

To note the appointment by Council of County Councillor Rachael I Lake as Chairman and County Councillor Steve Bax as Vice-Chairman of the Local Committee for the current municipal year.

### **2 APPOINTMENT OF BOROUGH COUNCIL SUBSTITUTE MEMBERS [EXECUTIVE FUNCTION - FOR DECISION]**

Under the County Council's Constitution (Part 4. Standing Orders, Part 3 40 (f)) no substitutes are permitted for district/borough council coopted members of local committees, unless a local committee agrees otherwise at its first meeting following the Council's annual meeting and in relation to all meetings in the following year, upon which named substitutes will be appointed to the Local Committee on the nomination of the relevant district/borough council.

The Local Committee is therefore asked to decide whether it wishes to co-opt substitutes in the municipal year 2021/22. Elmbridge Borough Council has nominated 9 Borough Councillors and 7 substitutes to serve on the Local Committee for the municipal year 2021-2022. Jonanna Killian, Chief Executive, has been asked to confirm these appointments as follows, subject to the agreement by the Committee to permit substitutes:

### **ELMBRIDGE BOROUGH COUNCIL APPOINTED MEMBERS [9]**

Councillor A P Burley [Oxshott & Stoke D'Abernon]  
Councillor J Cope [Walton South]  
Councillor P M Harman [Weybridge St George's Hill]  
Councillor N Houston [Long Ditton]  
Councillor A Mann [Cobham & Downside]  
Councillor M Rollings [Claygate]

Councillor Mrs M C Sheldon [Hersham Village]  
Councillor A Tilling [Weybridge Riverside]  
Councillor G L Woolgar [Walton Central]

**Elmbridge Borough Council Substitutes [9]**

Councillor M Axton [Molesey West]  
Councillor Mrs H C Butler [Oatlands & Burwood Park]  
Councillor J M Langham [Long Ditton]  
Councillor B McDonald [Claygate]  
Councillor Mrs C Richardson [Walton Central]  
Councillor R C J Williams [Esher]  
Councillor P L Wood [Hersham Village]  
2 vacancies

**3 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

To receive any apologies for absence and notices of substitutions from Borough members under Standing Order 39.

**4 DECLARATIONS OF INTEREST**

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter

- (i) Any disclosable pecuniary interests and / or
- (ii) Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

**NOTES:**

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

**5 CHAIRMAN'S ANNOUNCEMENTS**

To receive any Chairman's announcements.

**6 WRITTEN PUBLIC QUESTIONS AND STATEMENTS**

To answer any questions or receive a statement from any member of the public who lives, works or studies in the Elmbridge Borough area in accordance with Standing Order 69. Notice should be

given in writing or by email to the Partnership Committee Officer at least by 12 noon four working days before the meeting.

**7 PETITIONS**

(Pages 1 - 2)

To receive any petitions in accordance with Standing Order 68. Notice should be given in writing or by e-mail to the Partnership Committee Officer at least 14 days before the meeting.

Alternatively, the petition can be submitted on-line through Surrey County Council's e-petitions website as long as the minimum number of signatures (30) has been reached 14 days before the meeting.

One petition has been received:

**Introduce a 7.5 ton weight limit on Redhill Road, Cobham**

Lead petitioner: Cllr Peter Harman

Signatures: 29

**8 MINUTES OF PREVIOUS MEETING**

(Pages 3 - 8)

To approve the Minutes of the previous meeting as a correct record.

**9 MEMBER QUESTION TIME**

(Pages 9 - 10)

To receive any written questions from Members under Standing Order 47. Notice should be given in writing to the Partnership Committee Officer by 12.00 noon four working days before the meeting.

**10 ELMBRIDGE PARKING REVIEW 2021-2022 [EXECUTIVE ITEM - FOR DECISION]**

(Pages 11 - 92)

To consider the outcome of a review of parking covering the whole borough, and recommendations to changes to parking, waiting, and loading restrictions.

**11 HIGHWAYS UPDATE [EXECUTIVE ITEM - FOR DECISION]**

(Pages 93 - 108)

Elmbridge Borough Council has awarded CIL funding for a number schemes promoted by the Local Committee, which will enable these schemes to go ahead.

The feasibility study for new traffic and speed management measures in Oxshott Village Centre is moving forwards. A proposed overnight weight restriction has been proposed as a potential quick-win.

Officers have been working with members to agree priorities for Committee's 2021-22 capital maintenance programme of carriageways and footways.

Public consultations have been completed for two schemes that originally emerged from the Active Travel programme.

- 12 REPRESENTATION ON TASK GROUPS [FOR DECISION]** (Pages 109 - 114)
- This report seeks the approval of Local Committee task group members.
- 13 LOCAL COMMITTEE DECISION TRACKER [FOR DECISION]** (Pages 115 - 118)
- This item provides an update on previous decisions and actions agreed by the Committee. The Committee is asked to agree that the items marked as complete are removed from the tracker.
- 14 FORWARD PLAN [FOR INFORMATION]** (Pages 119 - 120)
- The Committee is asked to note the forward plan for the Committee and propose any items which they would like to see added.
- 15 DATE OF NEXT MEETING [FOR INFORMATION]**
- Monday 22 November at 4pm in Elmbridge Civic Centre, Esher