

SURREY COMMISSIONING COMMITTEES IN COMMON

AGENDA

Members of the public are welcome to attend and observe meetings of the Committees in Common - which although are being held in public, are not public meetings. In line with current Government guidelines, this meeting will be held virtually. We ask that any members of the public wishing to attend the meeting, email syheartlandsccg.governance@nhs.net to receive joining instructions.

Questions from the public are welcome and should be emailed to the Surrey Heartlands CCG Governance Team in advance of the meeting so a response can be provided: syheartlandsccg.governance@nhs.net

Committees in Common between the following CCGs and Surrey County Council

NHS North East Hants and Farnham CCG	✓
NHS Surrey Heartlands CCG	✓
NHS Surrey Heath CCG	✓
Surrey County Council	✓

Date	9 December 2020	Time	10:00 – 10:40
Venue	Virtual- Teams		

Members/ Attendees:

Name	Title/ Role	Attendance (✓)/ Apologies (A)			
		Surrey Heartlands CCG	North East Hants and Farnham CCG	Surrey Heath CCG	Surrey County Council
Convener					
Dr Charlotte Canniff (CC)	Clinical Chair, Surrey Heartlands CCG				
Members					
Dr Charlotte Canniff (CC)	Clinical Chair, Surrey Heartlands CCG	✓			
Jacqui Burke (JB)	Lay Member Audit, Surrey Heartlands CCG	✓			

Name	Title/ Role	Attendance (✓)/ Apologies (A)			
		Surrey Heartlands CCG	North East Hants and Farnham CCG	Surrey Heath CCG	Surrey County Council
Jonathan Perkins (JP)	Lay Member Finance, Surrey Heartlands CCG	✓			
Julia Dutchman-Bailey (JDB)	Registered Nurse, Surrey Heartlands CCG	✓			
Dr Claire Fuller (Dr CF)	Interim CCG Accountable Officer	✓			
Karen McDowell (KMc)	ICS Director of Finance	✓			
Dr Timothy Bates (TB)	GP for Surrey-wide Services, Surrey Heartlands CCG	✓			
Steven Clarke (SC)	Clinical Leader, North East Hants and Farnham CCG		✓		
Kathy Atkinson (KA)	Lay Member, North East Hants and Farnham CCG		✓		
Nicola Airey (NA)	Managing Director, Surrey Heath CCG <i>(also representing North East Hants and Farnham CCG)</i>			✓	
Daryl Gasson (DG)	Managing Director, North East Hants and Farnham CCG			✓	
Rob Morgan (RM)	Chief Finance Officer, Surrey Heath CCG <i>(also representing North East Hants and Farnham CCG)</i>			✓	
Amanda Wellesley (AW)	Secondary Care Consultant , Surrey Heath CCG			✓	
Cllr Tim Oliver (TO)	Leader of the Council (Chair)				✓
Cllr Sinead Mooney (SM)	Cabinet Member for Adults and Public Health				✓
Cllr Mary Lewis (ML)	Cabinet Member for Children, Young People and Families				✓
Attendees					
Rachael Wardell (RW)	Executive Director for Children, Families and Lifelong learning				✓
Helen Rostill (HR) <i>For item 9</i>	ICS Executive Director of Mental Health Services			✓	
Natasha Moore (NM)	(Minute-taker) Governance Manager			✓	
Debo Sokoya (DS)	Governance Coordinator			✓	

Freedom of Information: Those present at the meeting should be aware that their name will be listed in the agenda and action notes of this meeting, which may be released to members of the public on request under Freedom of Information requirements.

Item No.	Timings	Item	Action	Presenter	Paper No
1	10:00	Welcome, Introductions and Apologies a) Confirmation of Convener	To note	Convener	Verbal
2		Declarations of Interest a) To receive confirmation from all members and attendees that their entry in the Register of Interests is up-to-date, accurate and complete. b) To receive any declarations of interest pertinent to items on this agenda.	To note	Convener	1
3		Quorum *	To confirm	Convener	Verbal
4	10:05	Minutes from the previous meeting on 30/09/2020	To approve	Convener	2
5		Action Log	To review	Convener	3
6	10:10	Questions from members of the public	To respond	Convener	Verbal
7	10:15	Terms of Reference	To approve	Convener	4
Surrey County Council only items					
8	10:25	SCC Annual Procurement Forward Plan 2021/22	To approve	Tim Oliver	5
Surrey Heartlands CCG, North East Hants and Farnham CCG and Surrey Heath CCG only items					
9	10:35	Community Connections – Approval of the Final +1 year Contract Term	To approve	Helen Rostill	6
AOB					
10	10:35	AOB	To discuss	All	Verbal
11	10:40	Meeting close	To note	Convener	Verbal
Date of next meeting in public: Wednesday 31 March 2021, 10:00- 12:00; Virtual meeting					

***Quorum** and membership agreed by Surrey County Council and each CCG individually. Details on Quoracy and voting are included in the Terms of Reference for each CCG as below:

Organisation	Quorum
North East Hants and Farnham CCG	One member
Surrey Heartlands CCG	A minimum of three members including: <ul style="list-style-type: none"> • Clinical Chair or GP Member; • A Lay/ Independent Member; and • Accountable Officer or Chief Finance Officer.
Surrey Heath CCG	One member
Surrey County Council	Any three Cabinet members

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