

## Notice of Meeting

# Surrey Local Outbreak Engagement Board



**Date & time**  
Friday, 19 November  
2021  
at 2.00 pm

**Place**  
Remote via Teams

**Contact**  
Amelia Christopher  
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We're on Twitter:  
@SCCdemocracy

**Please be aware that a link to view a live recording of the meeting will be available on the Surrey Local Outbreak Engagement Board page on the Surrey County Council website. This page can be accessed by following the link below:**

<https://mycouncil.surreycc.gov.uk/ieListMeetings.aspx?CId=820&Year=0>

### Board Members

Joanna Killian	Chief Executive, Surrey County Council
Tim Oliver	Leader of Surrey County Council
Ruth Hutchinson	Director of Public Health, Surrey County Council
Sinead Mooney (Chairman)	Cabinet Member for Adults and Health, Surrey County Council
Clare Curran	Cabinet Member for Children & Families, Surrey County Council
Karen Brimacombe	Chief Executive, Mole Valley District Council
Annie Righton	Strategic Director, Waverley Borough Council
Cllr Mark Brunt (Vice-Chairman)	Leader of the Council, Reigate & Banstead Borough Council
Cllr Chris Sadler	Leader of the Council, Elmbridge Borough Council
Dr Charlotte Canniff	Clinical Chair, Surrey Heartlands Clinical Commissioning Group
Sue Sjuve	Chair, Royal Surrey NHS Foundation Trust
Dr Pramit Patel	Lead Primary Care Network (PCN), Clinical Director Primary Care Networks - Surrey Heartlands
Gavin Stephens	Chief Constable of Surrey Police
Lisa Townsend	Surrey Police and Crime Commissioner
Andrew Lloyd	Independent Chair, Frimley Health and Care Integrated Care System
Louise Punter	Chief Executive of Surrey Chambers of Commerce
Rebecca Pritchard	Chief Executive Officer at Surrey Care Association

## **AGENDA**

### **1 APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

### **2 MINUTES OF THE PREVIOUS MEETING: 2 SEPTEMBER 2021**

(Pages 5  
- 20)

To agree the minutes of the previous meeting.

### **3 DECLARATIONS OF INTEREST**

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter

- (i) Any disclosable pecuniary interests and / or
- (ii) Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

#### **NOTES:**

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

### **4 INFORMAL QUESTION TIME**

#### **a Members' Questions**

The deadline for Member's questions is 12pm four working days before the meeting (15 November 2021).

#### **b Public Questions**

The deadline for public questions is seven days before the meeting (12 November 2021).

### **5 ACTION TRACKER**

(Pages  
21 - 30)

The Board is asked to review its Action Tracker.

**6 COVID-19 SURVEILLANCE UPDATE**

A verbal update is to be provided on the surveillance of the data and intelligence concerning COVID-19.

**7 COVID-19 COMMUNICATIONS PLAN UPDATE**

(Pages  
31 - 34)

A communications and engagement strategy has been developed to support the Surrey Local Outbreak Management Plan. The Communications Plan has evolved as more has been learnt about our public health response to the virus and this report provides the latest update on communications activity.

**8 SURREY COVID-19 LOCAL OUTBREAK MANAGEMENT PLAN**

(Pages  
35 - 54)

The report details progress on Surrey's Local Outbreak Management Plan including key outcomes and milestones to date, challenges and next steps going forward.

**9 SURREY LOEB UPDATED TERMS OF REFERENCE**

(Pages  
55 - 62)

The updated LOEB Terms of Reference since the last update at the 17 June 2021 (Informal) Board meeting, is provided in Annex 1 with tracked changes - Version: November 2021.

**10 DATE OF NEXT MEETING**

The next meeting of the Surrey Local Outbreak Engagement Board will take place on 16 February 2022 (Provisional).

**Joanna Killian  
Chief Executive  
Surrey County Council**

Published: Thursday, 11 November 2021

## INFORMAL QUESTION TIME

The Surrey Local Outbreak Engagement Board will consider questions submitted by Members of the Council, members of the public who are electors of the Surrey County Council area relating to a matter within its terms of reference, in line with the procedures set out in Surrey County Council's Constitution.

**Please note:**

1. Members of the public can submit one written question to the meeting. Questions should relate to general policy and not to detail. Questions are asked and answered in public and so cannot relate to "confidential" or "exempt" matters (for example, personal or financial details of an individual – for further advice please contact the committee manager listed on the front page of this agenda).
2. The number of public questions which can be asked at a meeting may not exceed six. Questions which are received after the first six will be held over to the following meeting or dealt with in writing at the Chairman's discretion.
3. Questions will be taken in the order in which they are received.
4. Questions will be asked and answered without discussion. The Chairman or Board Members may decline to answer a question, provide a written reply or nominate another Member to answer the question.
5. Following the initial reply, one supplementary question may be asked by the questioner. The Chairman or Board Members may decline to answer a supplementary question.