

## Surrey Health and Social Care

### SURREY-WIDE COMMISSIONING COMMITTEES IN COMMON

#### AGENDA

This meeting will be webcast live via the Surrey County Council website via: <https://surreycc.public-i.tv/core/portal/webcasts> with the agenda, papers and minutes being published on the Surrey County Council website.

Questions from the public are welcome and should be emailed to the Team in advance of the meeting so a response can be provided, via: [syheartlandscg.governance@nhs.net](mailto:syheartlandscg.governance@nhs.net)

#### Committees in Common between the following CCGs and Surrey County Council

<b>NHS Frimley CCG</b>	✓
<b>NHS Surrey Heartlands CCG</b>	✓
<b>Surrey County Council</b>	✓

<b>Date</b>	Wednesday 30 June 2021	<b>Time</b>	10:00 – 10:30
<b>Venue</b>	Virtual meeting/ Woodhatch Place, Reigate (Surrey County Council)		

#### Members/ Attendees:

Name	Title/ Role	Attendance (✓)/ Apologies (A)		
		Surrey Heartlands CCG	Frimley CCG	Surrey County Council
<b>Convener</b>				
Dr Charlotte Canniff (CC)	Clinical Chair, Surrey Heartlands CCG			
<b>Members</b>				
Dr Charlotte Canniff (CC)	Clinical Chair, Surrey Heartlands CCG (Chair)	✓		
Jacqui Burke (JB)	Lay Member Audit, Surrey Heartlands CCG	✓		
Jonathan Perkins (JP)	Lay Member Finance, Surrey Heartlands CCG	✓		
Steve Hams (SH)	Registered Nurse, Surrey Heartlands CCG	✓		
Dr Claire Fuller (DrCF)	Interim CCG Accountable Officer	A		
Matthew Knight (MK)	Chief Finance Officer	✓		

Dr Timothy Bates (TB)	GP for Surrey-wide Services, Surrey Heartlands CCG	✓		
Steven Clarke (SC)	Clinical Leader, Frimley CCG		A	
Kathy Atkinson (KA)	Lay Member, Frimley CCG		A	
Tony Fitzgerald (TF)	Lay Member Primary Care, Frimley CCG		A	
Nicola Airey (NA)	Managing Director, Frimley CCG (Chair)		✓	
Daryl Gasson (DG)	Managing Director, Frimley CCG		A	
Rob Morgan (RM)	Chief Finance Officer, Frimley CCG		A	
Cllr Tim Oliver (TO)	Leader of the Council (Chair)			✓
Cllr Sinead Mooney (SM)	Cabinet Member for Adults			✓
Cllr Clare Curran (CCu)	Cabinet Member for Children			A
Cllr Denise Turner-Stewart (DTS) <i>On behalf of CCu</i>	Cabinet Member for Education and Learning			✓
<b>Attendees</b>				
Natasha Moore (NM)	(Minute-taker) Governance Manager			✓

Item No.	Timings	Item	Action	Presenter	Paper No
1	10:00	Welcome, Introductions and Apologies a) Confirmation of Convener	To note	Convener	Verbal
2		Declarations of Interest a) To receive confirmation from all members and attendees that their entry in the Register of Interests is up-to-date, accurate and complete. b) To receive any declarations of interest pertinent to items on this agenda.	To note	Convener	1
3		Quorum *	To confirm	Convener	Verbal
4	10:05	Minutes from the previous meeting on 31/03/2021	To approve	Convener	2
5		Action Log	To review	Convener	3
6	10:10	Questions from members of the public	To respond	Convener	Verbal
<b>AOB</b>					
7	10:15	AOB	To note	All	Verbal

<b>8</b>	10:20	Meeting close	To note	Convener	Verbal
<b>Date of future meetings for 2021/22:</b> (all Wednesdays, 10:00- 12:00) <ul style="list-style-type: none"> <li>• 29 September 2021; Virtual meeting</li> <li>• 24 November 2021; Virtual meeting</li> <li>• 30 March 2022; Virtual meeting</li> </ul>					

**\*Quorum** and membership agreed by organisation CCG individually. Details on Quoracy and voting are included in the Terms of Reference for each CCG as below:

<b>Organisation</b>	<b>Quorum</b>
<b>Frimley CCG</b>	One member
<b>Surrey Heartlands CCG</b>	A minimum of three members including: <ul style="list-style-type: none"> <li>• Clinical Chair or GP Member;</li> <li>• A Lay/ Independent Member; and</li> <li>• Accountable Officer or Chief Finance Officer.</li> </ul>
<b>Surrey County Council</b>	Any three Cabinet members