

## Surrey Health and Social Care

### SURREY-WIDE COMMISSIONING COMMITTEES IN COMMON

#### AGENDA

This meeting will be webcast live via the Surrey County Council website via: <https://surreycc.public-i.tv/core/portal/webcasts> with the agenda, papers and minutes being published on the Surrey County Council website.

Questions from the public are welcome and should be emailed to the Team in advance of the meeting so a response can be provided, via: [syheartlandsccg.governance@nhs.net](mailto:syheartlandsccg.governance@nhs.net)

#### Committees in Common between the following organisations:

NHS Frimley CCG	✓
NHS Surrey Heartlands CCG	✓
Surrey County Council	✓

<b>Date</b>	Wednesday 24 November 2021	<b>Time</b>	10:00 – 10:45
<b>Venue</b>	Virtual meeting/ Woodhatch Place, Reigate (Surrey County Council)		

#### Members/ Attendees:

Name	Title/ Role	Attendance (✓)/ Apologies (A)		
		Surrey Heartlands CCG	Frimley CCG	Surrey County Council
<b>Convener</b>				
Dr Charlotte Canniff (CC)	Clinical Chair, Surrey Heartlands CCG			
<b>Members</b>				
Dr Charlotte Canniff (CC)	Clinical Chair, Surrey Heartlands CCG (Chair)	✓		
Vacant	Lay Member, Surrey Heartlands CCG	-		
Jonathan Perkins (JP)	Lay Member Finance, Surrey Heartlands CCG	✓		
Steve Hams (SH)	Registered Nurse, Surrey Heartlands CCG	✓		
Dr Claire Fuller (DrCF)	Interim CCG Accountable Officer	A		
Karen McDowell (KMc) <i>On behalf of DrCF</i>	CCG Deputy Accountable Officer/ ICS Chief Operating Officer	✓		

Name	Title/ Role	Attendance (✓)/ Apologies (A)		
		Surrey Heartlands CCG	Frimley CCG	Surrey County Council
Matthew Knight (MK)	Chief Finance Officer	✓		
Dr Timothy Bates (TB)	GP for Surrey-wide Services, Surrey Heartlands CCG	✓		
Steven Clarke (SC)	Clinical Leader, Frimley CCG		A	
Kathy Atkinson (KA)	Lay Member, Frimley CCG		A	
Tony Fitzgerald (TF)	Lay Member Primary Care, Frimley CCG		A	
Nicola Airey (NA)	Managing Director, Frimley CCG (Chair)		✓	
Daryl Gasson (DG)	Managing Director, Frimley CCG		A	
Rob Morgan (RM)	Chief Finance Officer, Frimley CCG		A	
Cllr Denise Turner-Stewart (DTS)	Cabinet Member for Education and Learning			✓
Cllr Sinead Mooney (SM)	Cabinet Member for Adults (Chair)			✓
Cllr Clare Curran (CCu)	Cabinet Member for Children			A
Cllr Matt Furniss (MF) <i>On behalf of CCu</i>	Cabinet Member for Transport and Infrastructure			✓
<b>Attendees</b>				
Simon White (SW) <i>(For Item 8)</i>	Executive Director- Adult Social Care and Integrated Commissioning, Surrey County Council		✓	
Maureen Attewell (MA) <i>(Observer)</i>	Deputy Cabinet Member for Children and Lifelong Learning, Surrey County Council		✓	
Tapiwa Songore (TS)	(Minute-taker) Interim Governance Manager		✓	

Item No.	Timings	Item	Action	Presenter	Paper No
1.	10:00 (5mins)	Welcome, Introductions and Apologies a) Confirmation of Convener	To note	Convener	Verbal
2.		Declarations of Interest a) To receive confirmation from all members and attendees that their entry in the Register of Interests is up-to-date, accurate and complete. b) To receive any declarations of interest pertinent to items on this agenda.	To note	Convener	1
3.		Quorum *	To confirm	Convener	Verbal
4.	10:05 (5mins)	Minutes from the previous meeting on 29/09/2021	To approve	Convener	2
5.		Action Log	To review	Convener	3
6.	10:10 (5mins)	Questions from members of the public	To respond	Convener	Verbal
7.	10:15 (15mins)	CiCs Committee Effectiveness Review 2021/22	To discuss	Convener	Verbal
8.	10:30 (10mins)	Better Care Fund plan submission	To note	SW	4
<b>AOB</b>					
9.	10:40 (5mins)	AOB	To note	All	Verbal
10.	10:45	Meeting close	To note	Convener	Verbal
<b>Date of future meetings for 2021/22:</b> (all Wednesdays, 10:00- 12:00) <ul style="list-style-type: none"> <li>• 30 March 2022; Virtual meeting</li> </ul>					

**\*Quorum** and membership agreed by organisation CCG individually. Details on Quoracy and voting are included in the Terms of Reference for each CCG as below:

Organisation	Quorum
<b>Frimley CCG</b>	One member
<b>Surrey Heartlands CCG</b>	A minimum of three members including: <ul style="list-style-type: none"> <li>• Clinical Chair or GP Member;</li> <li>• A Lay/ Independent Member; and</li> <li>• Accountable Officer or Chief Finance Officer.</li> </ul>
<b>Surrey County Council</b>	Any three Cabinet members