

Agenda

3.00 pm

Wednesday, 28 July 2021

Council Offices, Knowle Green, Staines-upon-Thames
TW18 1XB

A link to view the live and recorded webcast of the meeting will be available on the [Spelthorne Joint Committee](#) page on the council's website.



Discussion

- Highways
- Community Infrastructure Levy

You can get involved in the following ways

Ask a question

If there is something you wish to know about how your council works or what it is doing in your area, you can ask the joint committee a question about it.

Write a question

You can also put your question to the Joint Committee in writing. The Partnership Committee Officer must receive it a minimum of 4 working days in advance of the meeting.

Before submitting your question we would encourage you to use the report it function on the [SCC website](#) to get a quicker response to your issue whenever possible.

We will, where possible, endeavour to provide a written response to your question in advance of the meeting.

When you arrive at the meeting let the committee officer (detailed below) know that you are there for the answer to your question. The committee chairman will decide exactly when your answer will be given and may invite you to ask a further question, if needed, at an appropriate time in the meeting..

Attending the Joint Committee meeting

Your Partnership officer is here to help.

Email: gregory.yeoman@surreycc.gov.uk

Sign a petition

If you live, work or study in Surrey and have a local issue of concern, you can petition the Joint Committee and ask it to consider taking action on your behalf. Petitions should have at least 30 signatures and should be submitted to the Partnership Committee Officer 2 weeks before the meeting. You will be asked if you wish to outline your key concerns to the committee and will be given 3 minutes to address the meeting. Your petition may either be discussed at the meeting or alternatively, at the following meeting.

Tel: 01932 794081

Website: <https://www.surreycc.gov.uk/people-and-community/your-local-area>



Follow @SpelthorneJC on Twitter

This is a meeting in public.

Please contact **Gregory Yeoman** using the above contact details:

- If you would like a copy of this agenda or the attached papers in another format, e.g. large print, Braille, or another language
- If you would like to attend and you have any **additional needs, eg access**
- If you would like to talk about something in today's meeting or have a local initiative or concern

Surrey County Council Appointed Members

Alison Griffiths, Sunbury Common & Ashford Common (Chairman)
Maureen Attewell, Laleham and Shepperton Green
Robert Evans, Stanwell and Stanwell Moor
Sinead Mooney, Staines
Joanne Sexton, Ashford
Denise Turner-Stewart, Staines South and Ashford West
Buddhi Weerasinghe, Lower Sunbury & Halliford

Borough Council Appointed Members

Cllr Chris Bateson, Staines South
Cllr Jim McIlroy, Stanwell North
Cllr Naz Islam, Ashford Town
Nichols, Haliford and Sunbury West
Cllr Olivia Rybinski, Ashford Town
Cllr Richard Smith-Ainsley, Laleham & Shepperton Green

Chief Executive
Spelthorne Borough Council
Daniel Mouawad

Chief Executive
Surrey County Council
Joanna Killian

MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting. **To support this, wifi is available for visitors – please ask for details.**

Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the council officer listed in the agenda prior to the start of the meeting so that those attending the meeting can be made aware of any filming taking place.

Use of mobile devices, including for the purpose of recording or filming a meeting, is subject to no interruptions, distractions or interference being caused to the PA or Induction Loop systems, or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances. It is requested that if you are not using your mobile device for any of the activities outlined above, it be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

Thank you for your co-operation

Note: This meeting may be filmed for live or subsequent broadcast - at the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed. The images and sound recording may be used for training purposes within the Council.

Generally the public seating areas are not filmed. However by entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.

If you have any queries regarding this, please contact the representative of the Community Partnerships Team at the meeting.

1 ANNOUNCEMENT OF CHAIRMAN AND VICE-CHAIRMAN (FOR INFORMATION)

2 APOLOGIES FOR ABSENCE

To receive any apologies for absence.

3 MINUTES FROM PREVIOUS MEETING

(Pages 7 - 12)

To approve the Minutes of the previous meeting on 9th March 2021 as a correct record.

4 DECLARATIONS OF INTEREST

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter

- (i) Any disclosable pecuniary interests and / or
- (ii) Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting.

NOTES:

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner).
- Members with a significant personal interest may participate in

the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

- 5 HIGHWAYS UPDATE (EXECUTIVE FUNCTION FOR DECISION)** (Pages 13 - 26)
- To receive an update from the Highways Area Team Manager (North East).
- 6 DECISION TRACKER (FOR INFORMATION)** (Pages 27 - 32)
- To review any outstanding decisions from the Joint Committee.
- 7 MEMBER COMMUNITY ALLOCATION UPDATE (FOR INFORMATION)**
- A verbal update on Member Community Allocation.
- 8 PETITIONS & PETITION RESPONSES**
- To receive any petitions in accordance with Standing Order 14.1. Notice must be given in writing or by email to the Community Partnership and Committee Officer at least 14 days before the meeting. Alternatively, the petition can be submitted on-line through Surrey County Council's or Spelthorne Borough Council's e-petitions website as long as the minimum number of signatures has been reached 14 days before the meeting.
- 9 WRITTEN MEMBER QUESTIONS**
- To receive any written questions from members under Standing Order 13. The deadline for members' questions is 12 noon four working days before the meeting.
- 10 WRITTEN PUBLIC QUESTIONS** (Pages 33 - 34)
- To answer any questions from residents or businesses within Spelthorne borough area in accordance with Standing Order 14.2. Notice should be given in writing or by email to the Partnership Committee Officer by 12 noon four working days before the meeting.
- 11 COMMUNITY INFRASTRUCTURE LEVY (CIL) TASK GROUP AND PROGRESS REPORT (EXECUTIVE FUNCTION FOR DECISION)** (Pages 35 - 42)
- This report sets out the proposed Terms of Reference for the CIL Task Group for the Joint Committee to agree and provides an update on the current CIL balances.
- 12 FORWARD PROGRAMME 2021/22** (Pages 43 - 44)

To review the forward programme 2021/22, indicating any further preferences for inclusion.

13 DATE OF NEXT MEETING

To be held on Monday 29th November 2021 in the Council Chamber, Spelthorne Council Offices, Knowle Green, Staines-upon-Thames TW18 1XB.