

Surrey Health and Social Care

SURREY-WIDE COMMISSIONING COMMITTEES IN COMMON

AGENDA

This meeting will be webcast live via the Surrey County Council website via: <https://surreycc.public-i.tv/core/portal/webcasts> with the agenda, papers and minutes being published on the Surrey County Council website.

Questions from the public are welcome and should be emailed to the Team in advance of the meeting so a response can be provided, via: syheartlandsccg.governance@nhs.net

Committees in Common between the following organisations:

NHS Frimley CCG	✓
NHS Surrey Heartlands CCG	✓
Surrey County Council	✓

Date	Wednesday 30 March 2022	Time	10:00 – 11:00
Venue	Virtual meeting/ Woodhatch Place, Reigate (Surrey County Council)		

Members/ Attendees:

Name	Title/ Role	Attendance (✓)/ Apologies (A)		
		Surrey Heartlands CCG	Frimley CCG	Surrey County Council
Convener				
Dr Charlotte Canniff (CC)	Clinical Chair, Surrey Heartlands CCG			
Members				
Dr Charlotte Canniff (CC)	Clinical Chair, Surrey Heartlands CCG	A		
Vacant	Lay Member, Surrey Heartlands CCG	-		
Jonathan Perkins (JP)	Lay Member Finance, Surrey Heartlands CCG (Chair)	✓		
Steve Hams (SH)	Registered Nurse, Surrey Heartlands CCG	✓		
Dr Claire Fuller (DrCF)	Interim CCG Accountable Officer	A		
Karen McDowell (KMc) On behalf of DrCF	CCG Deputy Accountable Officer/ ICS Chief Operating Officer	✓		

Name	Title/ Role	Attendance (✓)/ Apologies (A)		
		Surrey Heartlands CCG	Frimley CCG	Surrey County Council
Matthew Knight (MK)	Chief Finance Officer/ Designate Chief Finance Officer ICB	✓		
Dr Timothy Bates (TB)	GP for Surrey-wide Services, Surrey Heartlands CCG	✓		
Steven Clarke (SC)	Clinical Leader, Frimley CCG		A	
Kathy Atkinson (KA)	Lay Member, Frimley CCG		A	
Tony Fitzgerald (TF)	Lay Member Primary Care, Frimley CCG		A	
Nicola Airey (NA)	Managing Director, Frimley CCG (Chair)		✓	
Daryl Gasson (DG)	Managing Director, Frimley CCG		A	
Rob Morgan (RM)	Chief Finance Officer, Frimley CCG		A	
Cllr Denise Turner-Stewart (DTS)	Cabinet Member for Education and Learning			✓
Cllr Sinead Mooney (SM)	Cabinet Member for Adults (Chair)			✓
Cllr Clare Curran (CCu)	Cabinet Member for Children			✓
Attendees				
Mark Rapley (MR) <i>(For Item 3)</i>	Mark Rapley, Older People's Commissioner, Surrey County Council		✓	
Anna Kwiatkowska (AK) <i>(For Item 4)</i>	Head of Procurement, Surrey County Council		✓	
Danielle Bass (DB) <i>(For Item 4)</i>	Procurement Partner, Social Care and Health (Adult Social Care and Public Health) Surrey County Council		✓	
Simon White (SW) <i>(For Item 5)</i>	Executive Director- Adult Social Care and Integrated Commissioning, Surrey County Council		✓	
Louise Inman (LI) <i>(For Item 5)</i>	Health Integration Policy Lead, Surrey County Council		✓	
Tapiwa Songore (TS)	(Minute-taker) Interim Governance Manager		✓	
Debo Sokoya (DS)	Governance Coordinator		✓	

Item No.	Timings	Item	Action	Presenter	Paper No
1.	10:00 <i>(5mins)</i>	Welcome, Introductions and Apologies a) Confirmation of Convener	To note	Convener	Verbal

Item No.	Timings	Item	Action	Presenter	Paper No
2.		Declarations of Interest a) To receive confirmation from all members and attendees that their entry in the Register of Interests is up-to-date, accurate and complete. b) To receive any declarations of interest pertinent to items on this agenda.	To note	Convener	1
3.		Quorum *	To confirm	Convener	Verbal
4.	10:05 (5mins)	Minutes from the previous meeting on 24/11/2021	To approve	Convener	2
5.		Action Log <i>No actions from last meeting</i>	To review	Convener	Verbal
6.	10:10 (5mins)	Questions from members of the public	To respond	Convener	Verbal
7.	10:15 (10mins)	Advocacy Services -Provision in Surrey	To approve	Mark Rapley	3
8.	10:25 (10mins)	Annual Procurement Forward Plan 2022.2023 -Surrey County Council	To approve	Danielle Bass/ Anna Kwiatkowska	4
9.	10:35 (10mins)	Partnership Agreement integrated commissioning – pooled budgets	To approve	Simon White	5
10.	10:45 (5mins)	Mental Health Accomodation with Care and Support Transformation Programme: Extension of Housing Related Support (HRS) Contract	To approve	Kirsty Gannon- Homes	6
11.	10:50 (5mins)	Terms of Reference (TOR) review	To note/ To approve	TS	7
AOB					
12.	10:55 (5mins)	AOB	To note	All	Verbal
13.	11:00	Meeting close	To note	Convener	Verbal
Date of future meetings for 2021/22: (all Wednesdays, 14:30- 16:30) <ul style="list-style-type: none"> • 22 June 2022; Virtual meeting 					

***Quorum** and membership agreed by organisation CCG individually. Details on Quoracy and voting are included in the Terms of Reference for each CCG as below:

Organisation	Quorum
Frimley CCG	One member
Surrey Heartlands CCG	A minimum of three members including: <ul style="list-style-type: none">• Clinical Chair or GP Member;• A Lay/ Independent Member; and• Accountable Officer or Chief Finance Officer.
Surrey County Council	Any three Cabinet members