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Agenda and Reports  
for the meeting of  
**THE COUNTY COUNCIL**  
to be held on  
**12 JULY 2022**



Woodhatch Place  
Reigate  
Surrey

Friday, 1 July 2022

TO THE MEMBERS OF SURREY COUNTY COUNCIL

## **SUMMONS TO MEETING**

You are hereby summoned to attend the meeting of the Council to be held at Woodhatch Place, 11 Cockshot Hill, Reigate, Surrey, RH2 8EF, on Tuesday, 12 July 2022, beginning at 10.00 am, for the purpose of transacting the business specified in the Agenda set out overleaf.

JOANNA KILLIAN  
Chief Executive

***Note 1:** For those Members wishing to participate, Prayers will be said at 9.50am. The Venerable Moira Astin, Archdeacon of Reigate, has kindly consented to officiate. If any Members wish to take time for reflection, meditation, alternative worship or other such practice prior to the start of the meeting, alternative space can be arranged on request by contacting Democratic Services.*

*There will be a very short interval between the conclusion of Prayers and the start of the meeting to enable those Members and Officers who do not wish to take part in Prayers to enter the Council Chamber and join the meeting.*

***Note 2:** This meeting may be filmed for live or subsequent broadcast via the Council's internet site - at the start of the meeting the Chair will confirm if all or part of the meeting is being filmed. The images and sound recording may be used for training purposes within the Council.*

*Generally the public seating areas are not filmed. However by entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.*

*If you have any queries regarding this, please contact the representative of Legal and Democratic Services at the meeting.*

**If you would like a copy of this agenda or the attached papers in another format, e.g. large print or braille, or another language please either call Democratic Services on 020 8541 9122, or write to Democratic Services, Surrey County Council at Woodhatch Place, 11 Cockshot Hill, Reigate, Surrey, RH2 8EF, Minicom 020 8541 9698, fax 020 8541 9009, or email [amelia.christopher@surreycc.gov.uk](mailto:amelia.christopher@surreycc.gov.uk)**

**This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Amelia Christopher on 07929 725663 or via the email address above.**

**1 APOLOGIES FOR ABSENCE**

The Chair to report apologies for absence.

**2 MINUTES**

(Pages  
13 - 56)

To confirm the minutes of the meeting of the Council held on 24 May 2022.

**3 DECLARATIONS OF INTEREST**

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter

- (i) Any disclosable pecuniary interests and / or
- (ii) Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

**NOTES:**

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

**4 CHAIR'S ANNOUNCEMENTS**

(Pages  
57 - 58)

**Surrey Civic Network**

This month I was delighted to host the Surrey Civic Network. All the Mayors and Chairs from our District and Borough Councils who have recently been ordained, came together here at Woodhatch Place to share their chosen charity and their plans for the forthcoming year. This included our very own Vice-Chair, Saj Hussain who is now officially the Mayor of Woking. Congratulations Saj! It is wonderful to have you and all our Mayors and Chairs on board.

**Queen's Awards for Surrey residents - Birthday Honours 2022**

The Surrey Lieutenancy was delighted to congratulate the Surrey residents who have been recognised in the Queen's Birthday Honours 2022. These residents were honoured for their selfless work in communities across our county during the Covid pandemic, for the benefit of their fellow citizens. A full list of our worthy Surrey residents is contained in Annex 1. Congratulations to them all!

**Queen's Platinum Jubilee 'Thank You' Party**

I also had the honour this month to thank our Surrey Volunteers who worked so tirelessly and selflessly to help fellow residents throughout the pandemic at our Queen's Platinum Jubilee 'Thank You' Party. A

big 'thank you' to those of you who nominated these volunteers from your patch. It was a fabulous day, there were smiles all round and it was a pleasure to talk to each of them and hear of their personal experience during the hardest times. I am sincerely grateful to have such strong and resilient residents on our County. Thank you all!

### **Armed Forces Week**

On 22 June, as Chair of the Surrey Civilian-Military Partnership Board and of Surrey County Council, it was a privilege to welcome Reservists, Veterans, Ex-Service Personnel, representatives from the Royal British Legion, SSAFA and ABF The Soldiers' Charity, for a flag raising and one minute silence in our Memorial Garden at Woodhatch Place. We remembered those brave men, many from the Welsh Guards, Pirbright who lost their lives or were severely wounded liberating the Falkland Islands. We will remember them.

### **NHS**

Last but certainly not least, we marked the second NHS National Annual Celebration of our frontline workers, those extraordinary men and women who for Surrey County Council, do so much to protect us and keep our country going. It is absolutely right that, as a nation, we pause, reflect, give thanks and celebrate those who time after time step up and step forward to help others. Although all restrictions have lifted, the after-effects of the pandemic are still felt today by many - and will continue to do so, sadly for weeks, months and years to come. It is only right that we remember our front-line workers who continue to carry on helping and serve the nation.

### **Thank You**

As ever, I would like to say a big 'thank you' to Surrey County Council's officers who do such a fantastic job of setting up and running our Council meetings, all of which would not be possible without your continuing hard work. Thank you!

## **5 LEADER'S STATEMENT**

The Leader to make a statement.

There will be an opportunity for Members to ask questions and/or make comments.

## **6 MEMBERS' QUESTION TIME**

1. The Leader of the Council or the appropriate Member of the Cabinet or the Chairman of a Committee to answer any questions on any matter relating to the powers and duties of the County Council, or which affects the county.

***(Note: Notice of questions in respect of the above item on the agenda must be given in writing, preferably by e-mail, to Democratic Services by 12 noon on Wednesday 6 July 2022).***

2. Cabinet Member Briefings on their portfolios.

These will be circulated by email to all Members prior to the County Council meeting, together with the Members' questions and responses.

There will be an opportunity for Members to ask questions.

## 7 STATEMENTS BY MEMBERS

Any Member may make a statement at the meeting on a local issue of current or future concern.

***(Note: Notice of statements must be given in writing, preferably by e-mail, to Democratic Services by 12 noon on Monday 11 July 2022).***

## 8 ORIGINAL MOTIONS

### Item 8 (i)

**Fiona White (Guildford West) to move under standing order 11 as follows:**

#### **This Council notes that:**

- On 1 April 2022, Ofgem increased the energy price cap by 54 per cent.
- In light of the increased energy price cap, the average standard tariff energy bill will increase by £693 per year. The average pre-pay meter energy bill will increase by £708 per year (Ofgem, 2022).
- On 6 April 2022, the Government increased National Insurance by 1.25 percentage points, which is projected to cost the average family in Surrey an additional £600 a year.
- The Government has suspended the pensions 'triple lock' for 2022/3, meaning Surrey's over 209,000 pensioners will see a rise of 3.1 per cent this year (instead of 8.3 per cent under the triple lock formula). This year, this will cost individual pensioners in the county hundreds of pounds.
- Evidence shows that use of foodbanks across Surrey has increased by 300% compared with the same month in 2019 including use by households who are working and have never had to ask for help until now.

#### **This Council further notes:**

The decision taken in June 2022 to impose a 'Windfall Tax' on the super-profits of oil and gas companies and to redistribute this as a one-off payment of £400 to households later this year. Though the Windfall Tax is welcome, Council believes it does not go nearly far enough and the Government should be doing much more to support local people through the Cost-of-Living crisis.

**This Council resolves to:**

- I. Call for a Surrey Cost-of-Living Emergency Summit, with stakeholders including Citizens Advice, Surrey Welfare Rights Unit, Food Banks, Local Trades Unions and Chambers of Commerce to draw up a joint plan to alleviate the impact on Surrey residents, especially those in the most vulnerable households, and invite local MPs to attend this meeting.
- II. Welcome the increased Household Support Fund from the Government which has enabled ringfenced funding to pensioners who are struggling financially and additional support to foodbanks and voluntary, community and faith organisations.
- III. In addition to the funds in resolution II. above, to provide further funding to meet the increased demand on foodbanks and community fridges and provide more money to the Surrey Crisis Fund to expand its remit to emergency purchase of such things as fridges and washing machines.
- IV. Increase efforts to provide advice and practical help to enable residents to insulate their homes and make them more energy efficient especially those experiencing fuel poverty.
- V. Continue to review the support given to residents as the crisis deepens especially with the further increase in fuel costs in the autumn.
- VI. Call on the Government to:
  - i. immediately reduce the standard rate of VAT from 20 per cent to 17.5 per cent for one year, saving the average household in Surrey a further £600 this year.
  - ii. Immediately re-introduce the pensions triple lock to support Surrey's pensioners.
  - iii. Immediately restore the Universal Credit supplement of £20, which was cancelled by the Government in September 2021.

**Item 8 (ii)**

**Will Forster (Woking South) to move under standing order 11 as follows:**

**This Council notes that:**

It regrets that the Council will not be supporting Surrey's Local and Joint Committees after 31 October 2022.

Discussions have started between Borough and District Councils and the Council about the potential replacement for Local and Joint Committees. However, these discussions are at an early stage and there are currently no firm proposals.

**This Council resolves to:**

- I. Call on the Cabinet to continue to provide support to a Local or Joint Committee until a corresponding replacement has been implemented in that Borough or District.

**Item 8 (iii)**

**Lance Spencer (Goldsworth East and Horsell Village) to move under standing order 11 as follows:**

**This Council notes:**

Surrey County Council has a Greener Future Delivery Plan to tackle climate change. This will transform the lives of Surrey residents. The two main areas for climate action in Surrey relate to buildings and transport as follows:

These are:

1. Reduce energy demand through retrofitting buildings including social, private rented and owner-occupied housing, public sector buildings (e.g. schools, NHS, council buildings, libraries), community facilities, commercial and industrial buildings.
2. Reducing energy demand in transport as set out in Surrey Local Transport Plan 4 including: liveable neighbourhood schemes, local cycling and walking infrastructure plans, public transport and EV charging roll-out.

Successful delivery requires effective partnerships with district/borough councils, other local organisations and engagement with residents.

To be effective this partnership will need to include public debate and decision making.

**This Council resolves to:**

- I. Support the creation of local Environmental Action Committees, as a way of addressing the issue.
- II. Establish a cross-party working group to consider how Members should meet publicly with Borough/District councillors and together engage with residents and local organisations to agree upon how the Greener Futures Delivery Plan will be implemented a locally level.
- III. Task the cross-party working group to report back to Cabinet in autumn 2022.

**Item 8 (iv)**

**Jonathan Essex (Redhill East) to move under standing order 11 as follows:**

**This Council notes that:**

- Polling from the Institute for Business Ethics finds that “corporate tax avoidance” has, since 2013, been the clear number one concern of the British public when it comes to business conduct.
- 66% of people believe the Government and local councils should at least consider a company’s ethics and how they pay their tax, as well as value for money and quality of service provided, when awarding contracts.
- 17.5% of UK public contracts have been won by companies with links to tax havens. Lost corporation tax revenues from multinational profit-shifting (just one form of tax avoidance) have been estimated to be costing the UK some £17bn per annum.
- The Fair Tax Mark offers a means to demonstrate good tax conduct and has been secured by a wide range of UK businesses, including FTSE-listed PLCs.

**This Council believes that:**

- As recipient of significant public funding, Surrey County Council should promote exemplary tax conduct, including ensuring contractors pay their proper share of tax, and refusing to condone offshore tax arrangements when buying land and property.
- This should apply equally to trading companies partially or fully owned by Surrey County Council.
- Current UK procurement law imposes restrictions on councils’ ability to both penalise poor tax conduct and reward responsible tax conduct.
- Due diligence into tax arrangements of suppliers will help identify the Council’s exposure to Russia and other international bad actors. Information on the beneficial ownership of companies will help Surrey County Council ensure its procurement maximises benefit to Surrey’s economy.

**This Council resolves to:**

- I. Approve the “Councils for Fair Tax Declaration”.
- II. Lead by example and demonstrate good practice in its tax conduct of both Surrey County Council and its trading companies.
- III. Ensure IR35 is implemented robustly such that contract workers pay a fair share of employment taxes.
- IV. Avoid offshore vehicles for the purchase of land and property.
- V. Undertake due diligence to ensure that not-for-profit structures are not being used inappropriately by suppliers to reduce the payment of tax and business rates.
- VI. Demand clarity on the ultimate beneficial ownership of suppliers and their consolidated profit & loss position.

- VII. Include tax conduct in social value scoring for assessing contracts.
- VIII. Support Fair Tax Week events in Surrey and celebrate the tax contribution made by businesses who pay their fair share of corporation tax.
- IX. Support calls for urgent reform of UK procurement law to enable local authorities to better penalise poor tax conduct and reward good tax conduct through their procurement policies.

<b>9</b>	<b>SURREY PAY POLICY STATEMENT 2022/2023</b>	(Pages 59 - 80)
	For the approval of the Surrey Pay Policy Statement for the period 2022/2023.	
<b>10</b>	<b>SURREY COUNTY COUNCIL'S DRAFT 2021/2022 MODERN SLAVERY STATEMENT</b>	(Pages 81 - 100)
	For Council to approve the Draft Modern Slavery Statement.	
<b>11</b>	<b>ANNUAL REPORT TO COUNCIL - MEMBER DEVELOPMENT</b>	(Pages 101 - 118)
	This report provides an annual overview of the Council's approach to Member development, so that Members can be assured that the current approach is as effective and equitable as possible.	
<b>12</b>	<b>ONGOING IMPROVEMENTS TO COUNCIL OVERVIEW AND SCRUTINY</b>	(Pages 119 - 128)
	For Council to review and approve the new protocol on the scrutiny of Council owned (wholly or majority owned) companies for addition to the Constitution of the Council and to note the trajectory for further improvements to the function as set out in the report including the appointment of the Statutory Scrutiny Officer.	
<b>13</b>	<b>MEMBER CONDUCT PANEL REPORT</b>	(Pages 129 - 132)
	To notify Council of the outcome of a decision made by the Member Conduct Panel following a meeting on 23 May 2022.	
<b>14</b>	<b>AMENDMENTS TO THE CONSTITUTION</b>	(Pages 133 - 138)
	It is the Council's responsibility to approve changes to the Council's Constitution. This includes the Scheme of Delegation regarding non-executive functions, while amendments to executive functions are the responsibility of the Leader and are brought to County Council to note.	
	This report sets out proposed changes to the Constitution's executive and non-executive functions set out in the Scheme of Delegation and these are brought to Council for information and formal approval.	
	These changes are brought to Council in accordance with Articles 4.10, 5.02 and 11.02 of the Council's Constitution.	

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| <b>15</b> | <b>REPORT OF THE CABINET</b>  | (Pages<br>139 -<br>142) |
|           | To receive the report of the meeting of the Cabinet held on 31 May 2022.  |                         |
| <b>16</b> | <b>MINUTES OF CABINET MEETINGS</b>  | (Pages<br>143 -<br>152) |
|           | Any matters within the minutes of the Cabinet's meetings, and not otherwise brought to the Council's attention in the Cabinet's report, may be the subject of questions and statements by Members upon notice being given to Democratic Services by 12 noon on Monday 11 July 2022. |                         |

#### **MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE**

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting. To support this, Woodhatch Place has wifi available for visitors – please ask at reception for details.

Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the council officer listed in the agenda prior to the start of the meeting so that those attending the meeting can be made aware of any filming taking place.

Use of mobile devices, including for the purpose of recording or filming a meeting, is subject to no interruptions, distractions or interference being caused to the PA or Induction Loop systems, or any general disturbance to proceedings. The Chair may ask for mobile devices to be switched off in these circumstances.

It is requested that if you are not using your mobile device for any of the activities outlined above, it be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

*Thank you for your co-operation*