

## Notice of Meeting

# Resources and Performance Select Committee

**Date & time**

Thursday, 14 April  
2022 at 10.00 am

**Place**

Council Chamber  
Woodhatch Place  
11 Cockshot Hill  
Reigate  
Surrey, RH2 8EF

**Contact**

Kunwar Khan, Scrutiny  
Officer

Tel 07988 522219

[kunwar.khan@surreycc.gov.uk](mailto:kunwar.khan@surreycc.gov.uk)

**Chief Executive**

Joanna Killian

We're on Twitter:  
[@SCCdemocracy](https://twitter.com/SCCdemocracy)



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**This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Kunwar Khan, Scrutiny Officer on 07988 522219.**

### Elected Members

Nick Darby (Chairman) (Dittons), Will Forster (Vice-Chairman) (Woking South), David Harmer (Vice-Chairman) (Waverley Western Villages), Robert Hughes (Shere), Rebecca Jennings-Evans (Lightwater, West End and Bisley), Robert King (Egham), Steven McCormick (Epsom Town and Downs), John Robini (Waverley Borough Council), Tony Samuels (Walton & South Oatlands), Lesley Steeds (Lingfield), Hazel Watson (Dorking Hills) and Jeremy Webster (Caterham Hill)

### TERMS OF REFERENCE

The Committee is responsible for the following areas:

- Finance
- Orbis Partnership Functions
- HR&OD
- IT and Digital
- Business Ops
- Property
- Procurement
- Equalities and Diversity
- Internal/External Communications
- Legal and Democratic Services
- Customer Services

## **AGENDA**

### **1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

#### **Purpose of the item:**

To receive any apologies for absence and substitutions.

### **2 MINUTES OF THE PREVIOUS MEETINGS: 17 SEPTEMBER 2021, 17 DECEMBER 2021 AND 20 JANUARY 2022**

(Pages 5  
- 38)

#### **Purpose of the item:**

To agree the minutes of the previous meetings of the Resources and Performance Select Committee as a true and accurate record of proceedings.

### **3 DECLARATIONS OF INTEREST**

#### **Purpose of the item:**

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter:

- I. Any disclosable pecuniary interests and/or
- II. Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting.

#### **NOTES:**

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner).
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

### **4 QUESTIONS AND PETITIONS**

#### **Purpose of the item:**

To receive any questions or petitions.

#### **NOTES:**

1. The deadline for Members' questions is 12:00pm four working days before the meeting (*8 April 2022*).

2. The deadline for public questions is seven days before the meeting (*7 April 2022*).
3. The deadline for petitions was 14 days before the meeting, and no petitions have been received.

**5 NOTES OF RESOURCES AND PERFORMANCE SELECT COMMITTEE PERFORMANCE MONITORING SESSION** (Pages 39 - 42)

**Purpose of the item:**

To publish the notes of the Performance Monitoring session conducted informally on 20 December 2021.

**6 SUPPORTED INDEPENDENT LIVING - DESIGN & CONSTRUCTION** (Pages 43 - 52)

**Purpose of report:**

To inform the Select Committee of the Supported Independent Living Cabinet Report scheduled for Tuesday 26 April 2022.

N.B. There is a Part 2 version of this report under item 8.

**7 EXCLUSION OF THE PUBLIC**

**Purpose of the item:**

That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information under the relevant paragraphs of Part 1 of Schedule 12A of the Act.

**8 SUPPORTED INDEPENDENT LIVING - DESIGN & CONSTRUCTION** (Pages 53 - 64)

**Purpose of the report:**

This Part 2 report contains information which is exempt from Access to Information requirements by virtue of paragraph 3 – Information relating to the financial or business affairs of any particular person (including commercially sensitive information to the bidding companies).

**9 PUBLICITY OF PART 2 ITEMS**

**Purpose of the item:**

To consider whether the item considered under Part 2 of the agenda should be made available to the Press and public.

**10 PEOPLE & CHANGE DEVELOPMENT UPDATE** (Pages

**Purpose of the report:**

The report provides an update on key focus areas within People & Change and gives an overview of the main projects of work that are in train as part of the next stage of the Workforce of the Future Strategy that was last presented to Corporate Leadership Team (CLT) and People, Performance & Development Committee (PPDC) in September 2021.

**11 FORWARD WORK PROGRAMME AND RECOMMENDATION TRACKER**

(Pages  
73 - 104)

**Purpose of the item:**

For the Select Committee to review the attached Forward Work Programme and Recommendation Tracker, making suggestions for additions or amendments as appropriate.

**12 DATE OF THE NEXT MEETING**

The next meeting of the Resources and Performance Select Committee will be held on Wednesday, 13 July 2022 at 10:00am.

**Joanna Killian  
Chief Executive**

Published: Wednesday, 6 April 2022

**MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE**

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*Thank you for your co-operation*