

Cabinet

**Date & time**

Tuesday, 20
December 2022 at
2.00 pm

Place

Council Chamber,
Surrey County
Council, Woodhatch
Place, 11 Cockshot
Hill, Reigate, Surrey,
RH2 8EF

Contact

Huma Younis or Sarah
Quinn
Tel 07866899016 or 01372
832606

huma.younis@surreycc.gov.uk or
sarah.quinn@surreycc.gov.uk

Chief Executive

Joanna Killian



We're on Twitter:
@SCCdemocracy

Cabinet Members: Natalie Bramhall, Clare Curran, Kevin Deanus, Matt Furniss, Marisa Heath, David Lewis, Sinead Mooney, Mark Nuti, Tim Oliver and Denise Turner-Stewart

Deputy Cabinet Members: Maureen Attewell, Jordan Beech, Paul Deach and Rebecca Paul

If you would like a copy of this agenda or the attached papers in another format, e.g. large print or braille, or another language please either call 020 8541 9122 or write to Democratic Services, Surrey County Council, Woodhatch Place, 11 Cockshot Hill, Reigate, Surrey, RH2 8EF or email huma.younis@surreycc.gov.uk or sarah.quinn@surreycc.gov.uk.

This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Huma Younis or Sarah Quinn on 07866899016 or 01372 832606.

***Note:** This meeting may be filmed for live or subsequent broadcast via the Council's internet site - at the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed. The images and sound recording may be used for training purposes within the Council.*

Generally the public seating areas are not filmed. However by entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.

If you have any queries regarding this, please contact the representative of Legal and Democratic Services at the meeting.

1 APOLOGIES FOR ABSENCE

2 MINUTES OF PREVIOUS MEETING: 29 NOVEMBER 2022

(Pages 1
- 16)

To agree the minutes of the last meeting as a correct record of the meeting.

3 DECLARATIONS OF INTEREST

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter:

- (i) Any disclosable pecuniary interests and / or
- (ii) Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

NOTES:

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

4 PROCEDURAL MATTERS

a Members' Questions

The deadline for Member's questions is 12pm four working days before the meeting (14 December 2022).

b Public Questions

The deadline for public questions is seven days before the meeting (13 December 2022).

c Petitions

The deadline for petitions was 14 days before the meeting, and no petitions have been received.

d Representations received on reports to be considered in private

To consider any representations received in relation why part of the meeting relating to a report circulated in Part 2 of the agenda should be open to the public.

- 5 REPORTS FROM SELECT COMMITTEES , TASK GROUPS, LOCAL COMMITTEES AND OTHER COMMITTEES OF THE COUNCIL**
- To consider any reports from Select Committees, Task Groups, Local Committees and any other Committees of the Council.
- 6 LEADER / DEPUTY LEADER / CABINET MEMBER/ STRATEGIC INVESTMENT BOARD DECISIONS TAKEN SINCE THE LAST CABINET MEETING** (Pages 17 - 20)
- To note any delegated decisions taken by the Leader, Deputy Leader, Cabinet Members, Strategic Investment Board and Committees in Common Sub-Committee since the last meeting of the Cabinet.
- 7 CABINET MEMBER OF THE MONTH** (Pages 21 - 22)
- To receive an update from Clare Curran, Cabinet Member for Education and Learning.
- 8 DEVELOPMENT AND INTRODUCTION OF YOUR FUND SURREY - SMALL COMMUNITY PROJECTS FUND** (Pages 23 - 32)
- This report proposes an amendment to Your Fund Surrey (YFS) following review and feedback from applicants, divisional members and members of the Communities, Environment and Highways Select Committee. The recommendation is the introduction of a new funding stream from the existing £100m Your Fund Surrey (YFS) capital fund for smaller community projects under £50,000.
- (The decisions on this item can be called-in by the Communities, Environment and Highways Select Committee)*
- 9 DIRECT PAYMENTS STRATEGY 2023-2028** (Pages 33 - 66)
- Cabinet is asked to support the production and publication of a Surrey Direct Payments Strategy covering the period 2023 to 2028.
- (The decisions on this item can be called-in by the Adults and Health Select Committee)*
- 10 AGILE OFFICE ESTATE - NORTH-WEST AND SOUTH-WEST CORPORATE OFFICE WORKSPACE** (Pages 67 - 74)
- This report seeks Cabinet approval for the north-west and south-west elements of the Agile Office Estate strategy, to complete a programme plan for the county-wide rationalisation and modernisation of Surrey County Council's office centric workspace.
- (The decisions on this item can be called-in by the Resources and Performance Select Committee)*
- 11 CHOBHAM AND LINGFIELD FIRE STATIONS - REDEVELOPMENT SCHEMES** (Pages 75 - 86)
- This report seeks Cabinet approval to redevelop Chobham and Lingfield Fire Stations to address and mitigate constraints to the service provided by

the Surrey Fire and Rescue Service (SFRS) and health and safety issues for SFRS operational crews and staff.

(The decisions on this item can be called-in by the Resources and Performance Select Committee)

12 ARRANGEMENTS FOR CIVIL PARKING AND MOVING TRAFFIC ENFORCEMENT IN SURREY FROM 2023/24 (Pages 87 - 100)

Cabinet is asked to approve the award of a contract for parking and moving traffic enforcement and associated administration services commencing April 2023 following the completion of the procurement process.

(The decisions on this item can be called-in by the Communities, Environment and Highways Select Committee)

13 ANNUAL PROCUREMENT FORWARD PLAN FY2023/24 (Pages 101 - 112)

The revised Procurement and Contract Standing Orders agreed by the Council in May 2019 require the preparation of an Annual Procurement Forward Plan (APFP) during the business planning cycle. The APFP has been developed for 2023/24 and Cabinet is asked to approve the plan to allow implementation of the identified procurement activity.

(The decisions on this item can be called-in by the Resources and Performance Select Committee)

14 MONTHLY BUDGET MONITORING- 2022/23 MONTH 07 (Pages 113 - 124)

This report provides details of the County Council's 2022/23 financial position as at 31st October 2022 (M7) for revenue and capital budgets, and the expected outlook for the remainder of the financial year.

(The decisions on this item can be called-in by the Resources and Performance Select Committee)

15 EXCLUSION OF THE PUBLIC

That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information under the relevant paragraphs of Part 1 of Schedule 12A of the Act.

P A R T T W O - I N P R I V A T E

16 AGILE OFFICE ESTATE - NORTH-WEST AND SOUTH-WEST CORPORATE OFFICE WORKSPACE (Pages 125 - 216)

This Part 2 annex contains information which is exempt from Access to Information requirements by virtue of paragraph 3 – Information relating to the financial or business affairs of any particular person (including commercially sensitive information to the bidding companies).

(The decisions on this item can be called-in by the Resources and

Performance Select Committee)

- 17 CHOBHAM AND LINGFIELD FIRE STATIONS - REDEVELOPMENT SCHEMES** (Pages 217 - 220)

This Part 2 annex contains information which is exempt from Access to Information requirements by virtue of paragraph 3 – Information relating to the financial or business affairs of any particular person (including commercially sensitive information to the bidding companies).

(The decisions on this item can be called-in by the Resources and Performance Select Committee)

- 18 ARRANGEMENTS FOR CIVIL PARKING AND MOVING TRAFFIC ENFORCEMENT IN SURREY FROM 2023/24** (Pages 221 - 230)

This Part 2 annex contains information which is exempt from Access to Information requirements by virtue of paragraph 3 – Information relating to the financial or business affairs of any particular person (including commercially sensitive information to the bidding companies).

(The decisions on this item can be called-in by the Communities, Environment and Highways Select Committee)

- 19 ANNUAL PROCUREMENT FORWARD PLAN FY2023/24** (Pages 231 - 238)

This Part 2 annex contains information which is exempt from Access to Information requirements by virtue of paragraph 3 – Information relating to the financial or business affairs of any particular person (including commercially sensitive information to the bidding companies).

(The decisions on this item can be called-in by the Resources and Performance Select Committee)

- 20 PUBLICITY FOR PART 2 ITEMS**

To consider whether the item considered under Part 2 of the agenda should be made available to the Press and public.

**Joanna Killian
Chief Executive**

Published: Monday 12 December 2022

QUESTIONS, PETITIONS AND PROCEDURAL MATTERS

The Cabinet will consider questions submitted by Members of the Council, members of the public who are electors of the Surrey County Council area and petitions containing 100 or more signatures relating to a matter within its terms of reference, in line with the procedures set out in Surrey County Council's Constitution.

Please note:

1. Members of the public can submit one written question to the meeting. Questions should relate to general policy and not to detail. Questions are asked and answered in public and so cannot relate to "confidential" or "exempt" matters (for example, personal or financial details of an individual – for further advice please contact the committee manager listed on the front page of this agenda).
2. The number of public questions which can be asked at a meeting may not exceed six. Questions which are received after the first six will be held over to the following meeting or dealt with in writing at the Chairman's discretion.
3. Questions will be taken in the order in which they are received.
4. Questions will be asked and answered without discussion. The Chairman or Cabinet Members may decline to answer a question, provide a written reply or nominate another Member to answer the question.
5. Following the initial reply, one supplementary question may be asked by the questioner. The Chairman or Cabinet Members may decline to answer a supplementary question.

MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting. To support this, Surrey County Council has wifi available for visitors – please ask at reception for details.

Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the council officer listed in the agenda prior to the start of the meeting so that those attending the meeting can be made aware of any filming taking place.

Use of mobile devices, including for the purpose of recording or filming a meeting, is subject to no interruptions, distractions or interference being caused to the PA or Induction Loop systems, or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances.

It is requested that if you are not using your mobile device for any of the activities outlined above, it be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

Thank you for your co-operation