

Surrey Health and Social Care

SURREY-WIDE COMMISSIONING COMMITTEES IN COMMON

AGENDA **CONFIDENTIAL PART II**

Committees in Common between the following CCGs and Surrey County Council

NHS Frimley CCG	✓
NHS Surrey Heartlands CCG	✓
Surrey County Council	✓

Date	Wednesday 29 September 2021	Time	10:40- 11:30
Venue	Virtual meeting/ Woodhatch Place, Reigate (Surrey County Council)		

Members/ Attendees:

Name	Title/ Role	Attendance (✓)/ Apologies (A)		
		Surrey Heartlands CCG	Frimley CCG	Surrey County Council
Convener				
Dr Charlotte Canniff (CC)	Clinical Chair, Surrey Heartlands CCG			
Members				
Dr Charlotte Canniff (CC)	Clinical Chair, Surrey Heartlands CCG (Chair)	✓		
Vacant	Lay Member, Surrey Heartlands CCG	-		
Jonathan Perkins (JP)	Lay Member Finance, Surrey Heartlands CCG	✓		
Steve Hams (SH)	Registered Nurse, Surrey Heartlands CCG	✓		
Dr Claire Fuller (DrCF)	Interim CCG Accountable Officer	A		
Karen McDowell (KMc) <i>On behalf of DrCF</i>	CCG Deputy Accountable Officer/ ICS Chief Operating Officer	✓		
Matthew Knight (MK)	Chief Finance Officer	✓		
Dr Timothy Bates (TB)	GP for Surrey-wide Services, Surrey Heartlands CCG	✓		

Name	Title/ Role	Attendance (✓)/ Apologies (A)		
		Surrey Heartlands CCG	Frimley CCG	Surrey County Council
Steven Clarke (SC)	Clinical Leader, Frimley CCG		A	
Kathy Atkinson (KA)	Lay Member, Frimley CCG		A	
Tony Fitzgerald (TF)	Lay Member Primary Care, Frimley CCG		A	
Nicola Airey (NA)	Managing Director, Frimley CCG (Chair)		A	
Daryl Gasson (DG)	Managing Director, Frimley CCG		A	
Rob Morgan (RM)	Chief Finance Officer, Frimley CCG		✓	
Cllr Denise Turner-Stewart (DTS)	Cabinet Member for Education and Learning			✓
Cllr Sinead Mooney (SM)	Cabinet Member for Adults (Chair)			✓
Cllr Clare Curran (CCu)	Cabinet Member for Children			✓
Attendees				
Jo Neville-Rye (JNR) <i>(For Item 6)</i>	Senior Commissioning Manager, Surrey County Council		✓	
Simon White (SW) <i>(For Item 7)</i>	Executive Director Adult Social Care, Surrey County Council		✓	
Mark Rapley (MR) <i>(For Item 8)</i>	Older People's Commissioner, Surrey County Council		✓	
Natasha Moore (NM)	(Minute-taker) Governance Manager		✓	

Item No.	Timings	Item	Action	Presenter	Paper No
1.	10:40 (5mins)	Welcome, Introductions and Apologies a) Confirmation of Convener	To note	Convener	Verbal
2.		Declarations of Interest a) To receive confirmation from all members and attendees that their entry in the Register of Interests is up-to-date, accurate and complete. b) To receive any declarations of interest pertinent to items on this agenda.	To note	Convener	1
3.		Quorum *	To confirm	Convener	Verbal
4.	10:45 (5mins)	Minutes from the previous meeting on 30/06/2021	To approve	Convener	2
5.		Action Log	To review	Convener	3
6.	10:50 (10mins)	Procurement of Better Care Fund Carers Services Part B	To approve	JNR	4
7.	11:00 (15mins)	Community Equipment Services: Approval of preferred bidder <i>Conflict of Interest noted for those working for or 'hosted' by the current provider.</i>	To approve	SW	5
8.	11:15 (10mins)	Provision of Advocacy Services in Surrey	To approve	MR	6
AOB					
9.	11:25 (5mins)	AOB	To note	All	Verbal
10.		Top risks identified			
11.		Overall review of papers submitted to the meeting and decision making			
12.	11:30	Meeting close	To note	Convener	Verbal
Date of future meetings for 2021/22: (all Wednesdays, 10:00- 12:00) <ul style="list-style-type: none"> • 24 November 2021; Virtual meeting • 30 March 2022; Virtual meeting 					

***Quorum** and membership agreed by organisation CCG individually. Details on Quoracy and voting are included in the Terms of Reference for each CCG as below:

Organisation	Quorum
Frimley CCG	One member
Surrey Heartlands CCG	A minimum of three members including: <ul style="list-style-type: none">• Clinical Chair or GP Member;• A Lay/ Independent Member; and• Accountable Officer or Chief Finance Officer.
Surrey County Council	Any three Cabinet members