

Surrey Health and Social Care

SURREY-WIDE COMMISSIONING COMMITTEES IN COMMON

AGENDA CONFIDENTIAL PART II

Committees in Common between the following organisations:

NHS Frimley CCG	✓
NHS Surrey Heartlands CCG	✓
Surrey County Council	✓

Date	Wednesday 24 November 2021	Time	10:45- 11:10
Venue	Virtual meeting/ Woodhatch Place, Reigate (Surrey County Council)		

Members/ Attendees:

Name	Title/ Role	Attendance (✓)/ Apologies (A)		
		Surrey Heartlands CCG	Frimley CCG	Surrey County Council
Convener				
Dr Charlotte Canniff (CC)	Clinical Chair, Surrey Heartlands CCG			
Members				
Dr Charlotte Canniff (CC)	Clinical Chair, Surrey Heartlands CCG (Chair)	✓		
Vacant	Lay Member, Surrey Heartlands CCG	-		
Jonathan Perkins (JP)	Lay Member Finance, Surrey Heartlands CCG	✓		
Steve Hams (SH)	Registered Nurse, Surrey Heartlands CCG	✓		
Dr Claire Fuller (DrCF)	Interim CCG Accountable Officer	A		
Karen McDowell (KMc) <i>On behalf of DrCF</i>	CCG Deputy Accountable Officer/ ICS Chief Operating Officer	✓		
Matthew Knight (MK)	Chief Finance Officer	✓		
Dr Timothy Bates (TB)	GP for Surrey-wide Services, Surrey Heartlands CCG	✓		
Steven Clarke (SC)	Clinical Leader, Frimley CCG		A	

Name	Title/ Role	Attendance (✓)/ Apologies (A)		
		Surrey Heartlands CCG	Frimley CCG	Surrey County Council
Kathy Atkinson (KA)	Lay Member, Frimley CCG		A	
Tony Fitzgerald (TF)	Lay Member Primary Care, Frimley CCG		A	
Nicola Airey (NA)	Managing Director, Frimley CCG (Chair)		✓	
Daryl Gasson (DG)	Managing Director, Frimley CCG		A	
Rob Morgan (RM)	Chief Finance Officer, Frimley CCG		A	
Cllr Denise Turner-Stewart (DTS)	Cabinet Member for Education and Learning			✓
Cllr Sinead Mooney (SM)	Cabinet Member for Adults (Chair)			✓
Cllr Clare Curran (CCu)	Cabinet Member for Children			A
Cllr Matt Furniss (MF) <i>On behalf of CCu</i>	Cabinet Member for Transport and Infrastructure			✓
Attendees				
Amy Morgan (AM) (For Item 6)	Senior Commissioning Manager- Older People, Surrey County Council		✓	
Maureen Attewell (MA) (Observer)	Deputy Cabinet Member for Children and Lifelong Learning, Surrey County Council		✓	
Tapiwa Songore (TS)	(Minute-taker) Interim Governance Manager		✓	

Item No.	Timings	Item	Action	Presenter	Paper No
1.	10:45 (5mins)	Welcome, Introductions and Apologies a) Confirmation of Convener	To note	Convener	Verbal
2.		Declarations of Interest a) To receive confirmation from all members and attendees that their entry in the Register of Interests is up-to-date, accurate and complete. b) To receive any declarations of interest pertinent to items on this agenda.	To note	Convener	1
3.		Quorum *	To confirm	Convener	Verbal
4.	10:50 (5mins)	Minutes from the previous meeting on 29/09/2021	To approve	Convener	2
5.		Action Log	To review	Convener	3
6.	10:55 (10mins)	Procurement of Residential and Nursing Care Homes DPS <i>Conflict of Interest noted for those working for or 'hosted' by the current provider.</i>	To approve	AM	4
AOB					
7.	11:05 (5mins)	AOB	To note	All	Verbal
8.		Top risks identified			
9.		Overall review of papers submitted to the meeting and decision making			
10.	11:10	Meeting close	To note	Convener	Verbal
Date of future meetings for 2021/22: (all Wednesdays, 10:00- 12:00) <ul style="list-style-type: none"> 30 March 2022; Virtual meeting 					

***Quorum** and membership agreed by organisation CCG individually. Details on Quoracy and voting are included in the Terms of Reference for each CCG as below:

Organisation	Quorum
Frimley CCG	One member
Surrey Heartlands CCG	A minimum of three members including: <ul style="list-style-type: none">• Clinical Chair or GP Member;• A Lay/ Independent Member; and• Accountable Officer or Chief Finance Officer.
Surrey County Council	Any three Cabinet members