



Woking Joint Committee

Together shaping our Borough

Opportunity to ask questions of your local Councillors from 6.00pm
for up to 30 minutes

6.00pm – 8.00pm
Wednesday, 22 June 2022

Woking Borough Council Civic Offices
Gloucester Square
Woking, Surrey, GU21 6YL

A link to view the live and recorded webcast of the remote meeting will be available on the [Woking Joint Committee page](#) on the council's website.

Surrey County Council Appointed Members

Ayesha Azad
Liz Bowes (Vice-Chairman)
Amanda Boote
Saj Hussain
Will Forster
Riasat Khan
Lance Spencer
Matt Furniss

Woking Borough Council Appointed Members

Borough Councillor Mohammad Ali
Borough Councillor Ann-Marie Barker
Borough Councillor Josh Brown
Borough Councillor Andrew Caulfield
Borough Councillor Daryl Jordan
Borough Councillor Colin Kemp (Chairman)
Borough Councillor Louise Morales
Borough Councillor Ellen Nicholson

Chief Executive
Julie Fisher
Woking Borough Council

Chief Executive
Joanna Killian
Surrey County Council

You can get involved in the following ways

Ask a question

If there is something you wish to know about how your council works or what it is doing in your area, you can ask the joint committee a question about it.

Write a question

You can also put your question to the joint committee in writing. The Partnership Committee Officer must receive it a minimum of 4 working days in advance of the meeting.

Before submitting your question we would encourage you to use the report it function on the [SCC website](#) to get a quicker response to your issue whenever possible.

We will, where possible, endeavour to provide a written response to your question in advance of the meeting.

When you arrive at the meeting let the committee officer (detailed below) know that you are there for the answer to your question. The committee chairman will decide exactly when your answer will be given and may invite you to ask a further question, if needed, at an appropriate time in the meeting.

Sign a petition

If you live, work or study in Surrey and have a local issue of concern, you can petition the joint committee and ask it to consider taking action on your behalf. Petitions should have at least 30 signatures and should be submitted to the Partnership Committee Officer 2 weeks before the meeting. You will be asked if you wish to outline your key concerns to the committee and will be given 3 minutes to address the meeting. Your petition may either be discussed at the meeting or alternatively, at the following meeting.

Attending the Local Committee meeting

Your Partnership Committee Officer is here to help.

Email: gregory.yeoman@surreycc.gov.uk

Tel: 07968 832390

Website: www.surreycc.gov.uk/woking

This is a meeting in public.

Please contact **Gregory Yeoman, Partnership Committee Officer**, using the above contact details:

- If you would like a copy of this agenda or the attached papers in another format, e.g. large print, Braille, or another language.
- If you would like to attend and you have any additional needs, e.g. access or hearing loop
- If you would like to talk about something in today's meeting or have a local initiative or concern.

MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting. **To support this, wifi is available for visitors – please ask for details.**

Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the council officer listed in the agenda prior to the start of the meeting so that those attending the meeting can be made aware of any filming taking place.

Use of mobile devices, including for the purpose of recording or filming a meeting, is subject to no interruptions, distractions or interference being caused to the PA or Induction Loop systems, or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances. It is requested that if you are not using your mobile device for any of the activities outlined above, it be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

Thank you for your co-operation

Note: This meeting may be filmed for live or subsequent broadcast - at the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed. The images and sound recording may be used for training purposes within the Council.

Generally the public seating areas are not filmed. However by entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.

If you have any queries regarding this, please contact the representative of the Community Partnerships Team at the meeting.

OPEN FORUM

1 APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2 MINUTES OF PREVIOUS MEETING

(Pages 1
- 8)

To agree the minutes of the previous meeting as a correct record.

3 DECLARATIONS OF INTEREST

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter:

- i. Any disclosable pecuniary interests and / or
- ii. Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

NOTES:

- Members are bound by the Code of Conduct of the authority which appointed them to the Woking Joint Committee.
- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.
- SCC Members must notify SCC's Monitoring Officer of any interests disclosed at the meeting which are not already recorded in the Register of Members' Interests. WBC Members must notify WBC's Monitoring Officer of any interests disclosed at the meeting which are not already recorded in the Register of Members' Interests.

4 PETITIONS

To receive any petitions in accordance with Standing Order 14.1. Notice should be given in writing or by email to the Community Partnership and Committee Officer at least 14 days before the meeting. Alternatively, the petition can be submitted on-line through Surrey County Council or Woking Borough Council's e-petitions website as long as the minimum number of signatures (30) has been reached 14 days before the meeting.

5 WRITTEN PUBLIC QUESTIONS

To answer any questions from residents or businesses within the Woking Borough area in accordance with Standing Order 14.2. Notice should be given in writing or email to the Community Partnership and Committee Officer by 12 noon four working days before the meeting.

6 WRITTEN MEMBER QUESTIONS

To receive any written questions from members under Standing Order 13. The deadline for member questions is 12 noon four working days before the meeting.

7 CIL - APPLICATION FOR FUNDING: UNITED REFORMED CHURCH (FOR DECISION)

(Pages 9
- 26)

A funding request has been submitted for two sets of internal automated doors inside the United Reform Church building at a cost of £14,500. This is above the £10,000 limit for the CIL task group, so a decision is needed by the Joint Committee. The application form is attached.

- 8 CIL - APPLICATION FOR FUNDING: ALL SAINTS, WOODHAM (FOR DECISION)** (Pages 27 - 36)

A funding request has been submitted to replace the current heating system with a Jupiter underfloor heating system in the church at a cost of £40,000.

This is above the £10,000 limit for the CIL task group, so a decision is needed by the Joint Committee. The application form is attached.

- 9 CIL - APPLICATION FOR FUNDING: WOODHAM HALL (FOR DECISION)** (Pages 37 - 46)

A funding request has been submitted to install ANPR/CCTV Woodham Hall Estate at a cost of £24,580.80.

This is above the £10,000 limit for the CIL task group, so a decision is needed by the Joint Committee. The application form is attached.

- 10 TASK GROUPS AND MEMBERSHIP (FOR DECISION)** (Pages 47 - 56)

The Joint Committee is asked to agree establishment, terms of reference and membership of its Task Groups.

- 11 ACTION TRACKER (FOR INFORMATION)** (Pages 57 - 58)

The action tracker is attached for noting.

- 12 FORWARD PROGRAMME (FOR INFORMATION)** (Pages 59 - 60)

The forward plan is attached for noting.