

Surrey Health and Social Care

SURREY-WIDE COMMISSIONING COMMITTEES IN COMMON

AGENDA Part One

This meeting will be webcast live via the Surrey County Council website via: <https://surreycc.public-i.tv/core/portal/webcasts> with the agenda, papers and minutes being published on the Surrey County Council website.

Questions from the public are welcome and should be emailed to the Team in advance of the meeting so a response can be provided, via: syheartlandsicb.governance@nhs.net

Committees in Common between the following organisations:

NHS Frimley ICB	✓
NHS Surrey Heartlands ICB	✓
Surrey County Council	✓

Date	Wednesday 22 March 2023	Time	14:30- 15:00
Venue	Virtual meeting/ Woodhatch Place, Reigate (Surrey County Council)		

Members/ Attendees:

Name	Title/ Role	Attendance (✓)/ Apologies (A)		
		Surrey Heartlands ICB	Frimley ICB	Surrey County Council
Convener				
Ian Smith (IS)	Chair, Surrey Heartlands ICB			
Members				
Ian Smith (IS)	(Chair) Chair	✓		
Clare Stone (CS)	Director of Multi-Professional Leadership and Chief Nurse	A		
Prof Claire Fuller (ProfCF)	Chief Executive Officer	✓		
Matthew Knight (MK)	Chief Finance Officer	✓		
Dr Tim Bates (TB)	Clinical Director – Integrated Services	✓		

Name	Title/ Role	Attendance (✓)/ Apologies (A)		
		Surrey Heartlands ICB	Frimley ICB	Surrey County Council
Tracey Faraday-Drake (TFD)	(Chair) Director for Children and Young People and All Age Learning Disabilities and Autism		✓	
Sarah Bellars (SBe)	Chief Nursing Officer		✓	
Samuel Burrows (SBu)	Chief Transformation & Digital Officer		A	
Richard Chapman (RC)	Chief Finance Officer		✓	
Cllr Tim Oliver (TO)	(Chair) Council Leader			A
Cllr Clare Curran (CC) <i>On behalf of TO</i>	Cabinet Member for Education and Learning			✓
Cllr Sinead Mooney (SM)	Cabinet Member for Children and Families			✓
Cllr Mark Nuti (MN)	Cabinet Member for Adults and Health			✓
Attendees				
Anna Kwiatkowska (AK) <i>For item 7</i>	Head of Procurement, Surrey County Council		✓	
Danielle Bass (DB) <i>For item 7</i>	Procurement Partner, Surrey County Council		✓	
Natasha Moore (NM)	(Minute-taker) Governance Manager, Surrey Heartlands ICB		✓	

Item No.	Timings	Item	Action	Presenter	Paper No
1.	14:30 5 mins	Welcome, Introductions and Apologies a) Confirmation of Convener	To note	Convener	Verbal
2.		Declarations of Interest a) To receive confirmation from all members and attendees that their entry in the Register of Interests is up-to-date, accurate and complete. b) To receive any declarations of interest pertinent to items on this agenda.	To note	Convener	1
3.		Quorum *	To confirm	Convener	Verbal
4.	14:35 5 mins	Minutes from the previous meeting on 14/12/2022	To approve	Convener	2

Item No.	Timings	Item	Action	Presenter	Paper No
5.		Action Log <i>No open actions on the log</i>	To note	Convener	Verbal
6.	14:40 <i>5 mins</i>	Questions from members of the public	To respond	Convener	Verbal
Surrey County Council only items					
7.	14:45 <i>10 mins</i>	Annual Procurement Forward Plan 2023/24	To approve	AK/ DB	3
AOB					
8.	14:55 <i>5 mins</i>	AOB	To note	All	Verbal
9.	15:00	Meeting close	To note	Convener	Verbal
Date of future meetings for 2023/24: <i>(All hybrid meetings, with 'in person' facility at Woodhatch Place for SCC colleagues)</i> <ul style="list-style-type: none"> • Wednesday 14 June 2023; 10:00-12:00 • Wednesday 20 September 2023; 10:00- 12:00 • Wednesday 13 December 2023; 10:00- 12:00 • Wednesday 20 March 2024; 10:00- 12:00 					

***Quorum** and membership agreed by organisations individually. Details on Quoracy and voting are included in the Terms of Reference for each organisation as below:

Organisation	Quorum
Frimley ICB	One member
Surrey Heartlands ICB	A minimum of three members
Surrey County Council	Any three Cabinet members