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Agenda and Reports  
for the meeting of  
**THE COUNTY COUNCIL**  
to be held on  
**21 MARCH 2023**



Woodhatch Place  
Reigate  
Surrey

Monday, 13 March 2023

TO THE MEMBERS OF SURREY COUNTY COUNCIL

## **SUMMONS TO MEETING**

You are hereby summoned to attend the meeting of the Council to be held at Woodhatch Place, 11 Cockshot Hill, Reigate, Surrey, RH2 8EF, on Tuesday, 21 March 2023, beginning at 10.00 am, for the purpose of transacting the business specified in the Agenda set out overleaf.

JOANNA KILLIAN  
Chief Executive

***Note 1:** For those Members wishing to participate, Prayers will be said at 9.50am. The Reverend Aneal Appadoo, Vicar of St Luke's Church, Reigate, has kindly consented to officiate. If any Members wish to take time for reflection, meditation, alternative worship or other such practice prior to the start of the meeting, alternative space can be arranged on request by contacting Democratic Services.*

*There will be a very short interval between the conclusion of Prayers and the start of the meeting to enable those Members and Officers who do not wish to take part in Prayers to enter the Council Chamber and join the meeting.*

***Note 2:** This meeting may be filmed for live or subsequent broadcast via the Council's internet site - at the start of the meeting the Chair will confirm if all or part of the meeting is being filmed. The images and sound recording may be used for training purposes within the Council.*

*Generally the public seating areas are not filmed. However by entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.*

*If you have any queries regarding this, please contact the representative of Legal and Democratic Services at the meeting.*

**If you would like a copy of this agenda or the attached papers in another format, e.g. large print or braille, or another language please either call Democratic Services on 020 8541 9122, or write to Democratic Services, Surrey County Council at Woodhatch Place, 11 Cockshot Hill, Reigate, Surrey, RH2 8EF, Minicom 020 8541 9698, fax 020 8541 9009, or email [amelia.christopher@surreycc.gov.uk](mailto:amelia.christopher@surreycc.gov.uk)**

**This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Amelia Christopher on 07929 725663 or via the email address above.**

**1 APOLOGIES FOR ABSENCE**

The Chair to report apologies for absence.

**2 MINUTES**

To confirm the minutes of the meeting of the Council held on 7 February 2023.

(Pages  
11 - 42)

**3 DECLARATIONS OF INTEREST**

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter

- (i) Any disclosable pecuniary interests and / or
- (ii) Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

**NOTES:**

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

**4 CHAIR'S ANNOUNCEMENTS**

**Notices**

I start with the sad notices of the passing of past County Councillor Janet Maines, who died earlier in the year, and Eloise Appleby, CEO of The Grange. Our sympathies to the families on this sad news.

**Visiting Highlights**

Since we last met, I have carried out numerous visits to some of Surrey's outstanding charities and organisations, such as Cherry Trees, which provides respite care for young people. We discussed options to hold an open-air concert in the grounds of Woodhatch Place later this year - more news of that to follow in due course.

I met with the Head of the Yehudi Menuhin School and discussed their exciting plans for reaching out into the community.

At the invitation of the High Sheriff of Surrey, I attended the installation of the 'Knife Angel' at Guildford Cathedral - I found the sculpture both moving and intimidating.

I attended a Fireside Chat on the genocide in Rwanda, given by a serving army officer who spent four months there in the aftermath, and I attended the Annual General Meeting of the Southeast Reservist and Cadets Association.

On International Women's Day (IWD) I visited a local care home and gave a talk about women in the world of politics and the history of IWD.

Together with the Leader of the Council, I attended a Royal Holloway Volunteering 20th Anniversary reception, celebrating the students who volunteer in the local community throughout their time at the university.

Last month saw the one-year anniversary of the Newdigate Good Neighbours Scheme, where I learned how the community supports local people with the help of Surrey Community Action.

I also attended a church service with the newly appointed Bishop of Croydon.

### **Hosting Highlights**

In February, we held the first gathering of past Surrey County Council Members here at Woodhatch Place and committed to encouraging more past Members to sign up to receiving a twice-yearly newsletter and attend the annual meeting of the Surrey County Council Past Members Association.

I hosted and spoke at a Surrey Hills Association event with His Honour Christopher Critchlow LLB DL and Sally Varah MBE DL, with a talk on restorative justice highlighting the work of preventative justice and HMP Send.

We commemorated one year anniversary of Putin's war in Ukraine and re-raised the flag at the entrance to Woodhatch Place and video of remembrance for the families and victims of this dreadful war.

I met with the Surrey Youth Cabinet and Young Mayor, who also met with the Cabinet, and I am delighted to see that unspent funding from the Members' Allocation Grant has been allocated to the Young Mayor for the coming year.

Last week, I chaired our annual Surrey Armed Forces Covenant Conference (2023) at Pirbright, including a presentation to Surrey's longest serving Armed Forces Champion, and I hosted a meeting of the Surrey Military Appeals Committee at Woodhatch Place on Friday.

## **5 LEADER'S STATEMENT**

The Leader to make a statement.

There will be an opportunity for Members to ask questions and/or make comments.

## **6 CHANGES TO CABINET PORTFOLIOS**

Council is asked to note the Leader's changes to Cabinet Portfolios.

## **7 MEMBERS' QUESTION TIME**

1. The Leader of the Council or the appropriate Member of the Cabinet or the Chairman of a Committee to answer any questions on any matter relating to the powers and duties of the County Council, or which affects the county.

***(Note: Notice of questions in respect of the above item on the agenda must be given in writing, preferably by e-mail, to Democratic Services by 12 noon on Wednesday 15 March 2023).***

2. Cabinet Member Briefings on their portfolios.

These will be circulated by email to all Members prior to the County Council meeting, together with the Members' questions and responses.

There will be an opportunity for Members to ask questions.

## **8 STATEMENTS BY MEMBERS**

Any Member may make a statement at the meeting on a local issue of current or future concern.

***(Note: Notice of statements must be given in writing, preferably by e-mail, to Democratic Services by 12 noon on Monday 20 March 2023).***

## **9 ORIGINAL MOTIONS**

### **Item 9 (i)**

**John O'Reilly (Hersham) to move under standing order 11 as follows:**

**This Council notes that:**

Surrey County Council has a significant role in the design and implementation of new development, particularly in respect of streets and transportation in general. As such, the County Council as the local Highway Authority advises the county's district and borough councils on the transportation implications of applications for planning permission.

The Healthy Streets for Surrey guide, adopted by the Cabinet on 25 October 2022, established the standards that the County Council would expect newly designed streets to meet.

It builds on national guidance but is more detailed and takes into account the existing policies of the County Council. Such policies enable the creation of places that improve the physical and mental health of Surrey residents and reduce their environmental footprint by encouraging cycling and walking more often; streets in which children can play safely; improved air quality; re-greened streets and public spaces; a reduction in residents' transport carbon footprint; and the creation of beautiful, resilient and popular streets that will ultimately require less long-term maintenance.

**This Council resolves to:**

- I. Request that the Cabinet Member for Transport, Infrastructure and Growth writes to all district and borough councillors to request they adopt the Healthy Streets Guide, in order to give the guidance additional weight in the planning process. The County Council will support them to adopt it as a supplementary planning document or to incorporate it into their own design guidance/design codes.
- II. Renew its regular offer of transportation development planning training to district and borough councils' planning committee members and this will be expanded to include training on the Healthy Streets guidance and approach.

**Item 9 (ii)**

**Will Forster (Woking South) to move under standing order 11 as follows:**

**This Council notes that:**

- Road collision statistics in Surrey have hardly changed over the last ten years.
- In 2021 24 people were killed and 647 were seriously injured.
- The effects of a road traffic collision can have a physical, emotional, social and economic impact on everyone involved.
- In financial terms the cost of road collisions in Surrey was approximately £250 million in 2021.

**This Council further notes that:**

- Vision Zero is a set of principles and policies aimed at eliminating serious injuries and fatalities involving road traffic. It shifts responsibility for crashes from road users to the designers of the road system - if one occurs, it is up to authorities to ensure that it does not happen again.
- Vision Zero ambition has already been adopted by comparable authorities such as Essex, Kent and Oxfordshire County Councils.

**This Council calls on the Cabinet to:**

- I. Adopt a Vision Zero "Safe System" approach to road danger reduction.
- II. Work closely with partners and stakeholders to take a whole system approach, working together on infrastructure, behaviour, technology and legislation to achieve this change.
- III. Set a target date for there to be zero fatalities and severe injuries on Surrey's roads.
- IV. Embed Vision Zero in all relevant Surrey County Council policies,

(vii)

including, but not limited to, implementing the fourth Local Transport Plan (LTP4).

- V. Instruct officers to bring a paper to Cabinet within six months to address how these points will be achieved.

### **Item 9 (iii)**

#### **Catherine Baart (Earlswood and Reigate South) to move under standing order 11 as follows:**

##### **This Council notes that:**

- Food production has a high impact on climate and the environment. The International Panel on Climate Change (IPCC) report on climate change and land estimates that 21-27% of total greenhouse gas emissions (GHG) are attributable to the food system ([Special Report on Climate Change and Land, IPCC, 2019](#)). Local, organic and animal friendly food production systems reduce these emissions.
- What we eat has a significant impact on our climate impact in the UK. This is explored by the Centre for Alternative Technology ([Zero Carbon: Rethinking the Future - Centre for Alternative Technology](#))
- What we eat has a strong role to play in our public health, including through Surrey's Health and Wellbeing Strategy.

##### **This Council believes that:**

- Surrey County Council has a significant role to play in leadership in this area - including through our procurement of food, addressing food waste and through our farm ownership.
- Implementing Surrey's Climate Change Strategy will have a positive impact on our land-use in Surrey.
- Surrey County Councillors can play an active role in advocating for what is needed in this area.

##### **This Council resolves to call on the Cabinet to:**

- I. Ensure that the forthcoming Surrey Food Strategy and Local Nature Recovery Strategy are both fully aligned to Surrey's Climate Change Strategy.
- II. Engage an appropriate range of Surrey stakeholders and in particular Members in the production of these strategies through the Greener Futures Reference Group.

## **10 SELECT COMMITTEES' REPORT TO COUNCIL**

(Pages  
49 - 54)

For Members to note the headline activity of the Council's overview and scrutiny function in the period December 2022 to February 2023 asking questions of Scrutiny Chairs as necessary.



- 11 MEMBERS' ALLOWANCES ANNUAL ADJUSTMENT** (Pages 55 - 58)
- To agree the annual adjustment to Members' Allowances for the financial year 2023-2024.
- 12 SURREY COUNTY COUNCIL - ELECTORAL REVIEW PHASE TWO (DIVISION BOUNDARIES) SUBMISSION** (Pages 59 - 62)
- To endorse the process for approving Surrey County Council's (SCC) submission regarding future division boundaries, as part of the Local Government Boundary Commission for England's (LGBCE) electoral review process.
- 13 CHANGES TO BORDER TO COAST PENSION PARTNERSHIP GOVERNANCE** (Pages 63 - 70)
- A review of the governance of Border to Coast Pension Partnership (BCPP) has been undertaken to understand whether there are any changes that may be recommended for consideration by Partner Funds (as customers and shareholders) and the BCPP Board. This paper seeks approval from Surrey County Council regarding proposed changes resulting from this review and that future decisions in respect of BCPP matters be delegated to the Surrey Pension Fund Committee and Shareholder representative where appropriate. These recommendations have been reviewed by the Surrey Local Pension Board and are commended by the Surrey Pension Fund Committee.
- 14 AMENDMENTS TO THE CONSTITUTION** (Pages 71 - 102)
- It is the Council's responsibility to approve changes to the Council's Constitution.
- This report sets out proposed changes to the Officer Scheme of Delegation Scheme of Delegation (Part 3, Section 3, Part 3A) in relation to the delegation of Council functions, and proposed changes to the Financial Regulations (Part 5(2)). These are brought to Council for formal approval in accordance with Article 4.04(b) and Article 13.01 of the Council's Constitution.

### **MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE**

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting. To support this, Woodhatch Place has wifi available for visitors – please ask at reception for details.

Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the council officer listed in the agenda prior to the start of the meeting so that those attending the meeting can be made aware of any filming taking place.

Use of mobile devices, including for the purpose of recording or filming a meeting, is subject to no interruptions, distractions or interference being caused to the PA or Induction Loop systems, or any general disturbance to proceedings. The Chair may ask for mobile devices to be switched off in these circumstances.

It is requested that if you are not using your mobile device for any of the activities outlined above, it be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

*Thank you for your co-operation*