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Agenda and Reports
for the meeting of
THE COUNTY COUNCIL
to be held on
11 JULY 2023

Woodhatch Place
Reigate
Surrey

Monday, 3 July 2023

TO THE MEMBERS OF SURREY COUNTY COUNCIL

SUMMONS TO MEETING

You are hereby summoned to attend the meeting of the Council to be held at Woodhatch Place, 11 Cockshot Hill, Reigate, Surrey, RH2 8EF, on Tuesday, 11 July 2023, beginning at 10.00 am, for the purpose of transacting the business specified in the Agenda set out overleaf.

JOANNA KILLIAN
Chief Executive

***Note 1:** For those Members wishing to participate, Prayers will be said at 9.50am (officiant to be confirmed). If any Members wish to take time for reflection, meditation, alternative worship or other such practice prior to the start of the meeting, alternative space can be arranged on request by contacting Democratic Services.*

There will be a very short interval between the conclusion of Prayers and the start of the meeting to enable those Members and Officers who do not wish to take part in Prayers to enter the Council Chamber and join the meeting.

***Note 2:** This meeting may be filmed for live or subsequent broadcast via the Council's internet site - at the start of the meeting the Chair will confirm if all or part of the meeting is being filmed. The images and sound recording may be used for training purposes within the Council.*

Generally the public seating areas are not filmed. However by entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.

If you have any queries regarding this, please contact the representative of Legal and Democratic Services at the meeting.

If you would like a copy of this agenda or the attached papers in another format, e.g. large print or braille, or another language please either call Democratic Services on 020 8541 9122, or write to Democratic Services, Surrey County Council at Woodhatch Place, 11 Cockshot Hill, Reigate, Surrey, RH2 8EF, Minicom 020 8541 9698, fax 020 8541 9009, or email amelia.christopher@surreycc.gov.uk

This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Amelia Christopher on 07929 725663 or via the email address above.

1 APOLOGIES FOR ABSENCE

The Chair to report apologies for absence.

2 MINUTES

(Pages
13 - 52)

To confirm the minutes of the meeting of the Council held on 23 May 2023.

3 DECLARATIONS OF INTEREST

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter

- (i) Any disclosable pecuniary interests and / or
- (ii) Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

NOTES:

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

4 CHAIR'S ANNOUNCEMENTS

Surrey Civic Network

My Chairmanship of Surrey County Council has certainly got off to a flying start and I have had a very busy couple of months since we last met.

Last month I was delighted to host the Surrey Civic Network here at Woodhatch Place, which was attended by Surrey's Lord-Lieutenant and High Sheriff and the newly elected Mayors & Chairs from our districts, boroughs and towns. It was a very informative and productive meeting, during which the Mayors and Chairs shared their chosen charities and their plans for the forthcoming year. I look forward to supporting them and their quest to improve the lives of Surrey residents.

Armed Forces Week

Last month, 'Armed Forces Week' took place and, as Chair of the Surrey Civilian-Military Partnership Board and of Surrey County Council, I hosted our annual 'Armed Forces Day Flag Raising Ceremony' on 21 June. It was a privilege to welcome Reservists, Veterans, Ex-Service Personnel, representatives from the Royal British Legion, SSAFA and ABF The Soldiers' Charity, for a flag raising and one minute silence in our Memorial Garden at Woodhatch Place. We remembered those extraordinarily brave men and women who have served and continue to serve to defend and

protect our great country.

Windrush Day

22 June saw the 75th anniversary of the arrival of over 1,000 passengers of the Empire Windrush to the UK, who migrated to these shores from the Caribbean between 1948 and 1971 in response to a call for workers to help rebuild Britain after the devastation caused by World War II.

We marked this day to recognise, remember and celebrate the significant contributions and lasting impact these courageous pioneers and their descendants have had on British culture and society.

We had the privilege of hearing from Salem Sabur, a member of the Windrush generation, who shared with us a lived experience perspective and what this means for communities today. It was a fascinating insight and certainly left us with much to think about.

Surrey Events & Activities

There have also been many activities and events taking place in Surrey, which I have had the honour of attending. To name but a few, I attended the opening day of Pirbright Amateur Community Sports Pavilion; Specsavers' Surrey Youth Games; the Surrey Music Hub Conference; St Mary's Ukrainian Saturday School end of year concert; St Peter's Hospital Veterans' Hub for Armed Forces breakfast; Choral Mattins at Guildford Cathedral for the Armed Forces; Surrey Minority Ethnic Forum; Surrey Arts 'Connect to Culture Festival'; and the Chief Scouts Gold Awards.

Chair's Theme

I am delighted to announce my theme for the forthcoming year: Empowering Diverse Communities.

We live in a beautiful and richly diverse, varied and multinational county, with residents from a range of backgrounds and cultures, as well as those with diverse abilities and needs.

I want to support these communities and shine a light on the fantastic work that they are doing. I want to hear and learn about the diverse communities in your area; please do contact my office if there are organisations that I could help support.

I also want to celebrate the achievements of individuals within these groups and communities – which is where you come in. My office will shortly send out nomination forms for the Chair's annual 'Surrey Volunteers' Reception' for you to nominate individuals or organisations within your areas that support and benefit those from diverse communities. Further details will follow in due course.

5 LEADER'S STATEMENT

The Leader to make a statement.

There will be an opportunity for Members to ask questions and/or make comments.

6 MEMBERS' QUESTION TIME

1. The Leader of the Council or the appropriate Member of the Cabinet or the Chairman of a Committee to answer any questions on any matter relating to the powers and duties of the County Council, or which affects the county.

(Note: Notice of questions in respect of the above item on the agenda must be given in writing, preferably by e-mail, to Democratic Services by 12 noon on Wednesday 5 July 2023).

2. Cabinet Member Briefings on their portfolios.

These will be circulated by email to all Members prior to the County Council meeting, together with the Members' questions and responses.

There will be an opportunity for Members to ask questions.

7 STATEMENTS BY MEMBERS

Any Member may make a statement at the meeting on a local issue of current or future concern.

(Note: Notice of statements must be given in writing, preferably by e-mail, to Democratic Services by 12 noon on Monday 10 July 2023).

8 ORIGINAL MOTIONS

Item 8 (i)

Lance Spencer (Goldsworth East and Horsell Village) to move under standing order 11 as follows:

This Council notes that:

- At the Council meeting on 9 July 2019 an original motion resolved that the Council:
 4. declares a 'Climate Emergency', and commits actions to support businesses and all local authorities in their work to tackle climate change by providing a strong unified voice for councils in lobbying for support to address this emergency, and sharing best practice across all councils.
- At the Council meeting on 21 March 2023 an original motion resolved that the Council noted that:
 - Food production has a high impact on climate and the environment. The International Panel on Climate Change (IPCC) report on climate change and land estimates that 21-27% of total greenhouse gas emissions (GHG) are attributable to the food system ([Special Report on Climate Change and Land, IPCC, 2019](#)). Local, organic and animal friendly food production systems reduce these emissions.

- What we eat has a significant impact on our climate impact in the UK. This is explored by the Centre for Alternative Technology ([Zero Carbon: Rethinking the Future - Centre for Alternative Technology](#))
- What we eat has a strong role to play in our public health, including through Surrey's Health and Wellbeing Strategy.
- At the Council meeting on 21 March 2023 the aforementioned original motion resolved that the Council believed that:
 - Surrey County Council has a significant role to play in leadership in this area - including through our procurement of food, addressing food waste and through our farm ownership.
 - Implementing Surrey's Climate Change Strategy will have a positive impact on our land-use in Surrey.
 - Surrey County Councillors can play an active role in advocating for what is needed in this area.

This Council further notes that:

- The Government's independent Climate Change Committee advises that meat consumption should be reduced by a fifth, and that public bodies should lead the way by promoting plant-based food options. Leading by example on this, and food waste, should be fundamental components of our commitment to cutting carbon emissions.
- Furthermore, in the UK, only 18% of children consume the recommended five portions of fruit and vegetables per day, and most young people's diets lack fibre. Providing appealing plant-based school meals along with education on healthy, climate-positive food choices are excellent ways to address these problems.
- Currently school meals services have plant-based menus available as part of their regular offer.

This Council calls on the Cabinet to:

- I. Ensure that food provided at all council catered events and meetings is predominantly plant-based, preferably using ingredients sourced from local food surplus organisations.
- II. Ensure that school meals service have a totally plant based menu one day per week, ideally Mondays.
- III. Continue to outreach to schools and young people to actively influence and inform on climate change and in particular on food choices and their impact on the environment, health and animal welfare.
- IV. To further encourage and empower students to make informed decisions about the food available in their school.
- V. Inspire, promote and support initiatives surrounding climate change and in particular food growing, preparation and waste avoidance, especially as part of school and community projects.

Item 8 (ii)

Catherine Baart (Earlswood and Reigate South) to move under standing order 11 as follows:

This Council notes that:

- Four years ago, Surrey County Council declared a Climate Emergency. Our already changing climate has a significant impact on biodiversity, alongside degradation from habitat loss, pollution, overexploitation, increases of non-native species and flooding.
- In May 2019, the United Nation's Intergovernmental Science-Policy Platform on Biodiversity and Ecosystem Services (IPBES) raised the alarm about the urgent ecological emergency the world also faces. The UK's State of Nature 2019 report also highlights the critical decline in biodiversity in the UK - 41% of species studied, including much loved butterflies and hedgehogs, are currently in decline ([State of Nature 2019 - National Biodiversity Network \(nbn.org.uk\)](https://www.nbn.org.uk)).
- In December 2022 the UK was amongst 188 signatories of the Global Biodiversity Framework (GBF) and committed to reversing biodiversity loss and to protect 30% of land and oceans, all by 2030 ([2030 Targets and Guidance Notes \(cbd.int\)](https://www.cbd.int)).
- The UK Environment Act (2021) has led to consultation on new binding targets, including for air quality, water, biodiversity, and waste reduction (March 2022). Planning authorities are required to implement at least 10% biodiversity net gain from November 2023 for developments in the Town and Country Planning Act 1990. The Surrey Nature Partnership planning position statement has recommended adopting a 20% minimum biodiversity net gain target across Surrey.
- The latest State of Surrey Nature Report (Surrey Wildlife Trust, 2017) noted that there are 972 species in decline in Surrey, and 626 that are now extinct in Surrey ([State of Nature in Surrey Web.pdf \(surreywildlifetrust.org\)](https://www.surreywildlifetrust.org)). Surrey Wildlife Trust have a strategic plan to restore Surrey's nature (2018-23, [5 Year Plan 2018 Master_0.pdf \(surreywildlifetrust.org\)](https://www.surreywildlifetrust.org)).
- The Surrey County Council is due to agree to a new duty as responsible authority for production of a Local Nature Recovery Strategy for Surrey in July 2023.

The Council resolves to:

- I. Declare a Biodiversity Emergency, and reflect this in forthcoming strategies, including Surrey's Local Nature Recovery, Food and Land-use Strategies.

Request the Leader and Cabinet to:

- II. Within six months to set out how Surrey County Council will contribute to the UK meeting its 30% by 2030 biodiversity target, both for its own estate and for all of Surrey.
- III. Proactively work with Surrey's boroughs and districts to develop and agree deliverable and robust strategies and plans to increase biodiversity, including restoration of degraded habitats, restricting invasive species, allocating defined areas across Surrey that have high potential for increased biodiversity that should be protected from housing development and reducing pollution.

Item 8 (iii)

Catherine Powell (Farnham North) to move under standing order 11 as follows:

This Council notes that:

- Increasing cycling and walking is a key objective of this Council, this is part of the Surrey's Community Vision for 2030 and Local Transport Plan (LTP4, 2021).
- The Cabinet Member for Highways and Community Resilience has recently committed to align all existing highways policies, procedures etc., with LTP4 and bring this through scrutiny to Cabinet by the end of 2023, including the frequency of highway inspections.

This Council further notes:

- The Council's progress in developing plans to encourage walking and cycling but is aware that more needs to be done.

Therefore, this Council calls upon the Cabinet to:

- I. Review and update the Surrey Highway Hierarchy Definition to align with the sustainable travel hierarchy in LTP4 and to support a higher priority grading on routes for local walking and cycling journeys, particularly to areas of high employment, schools, hospitals, and leisure facilities. This work should be included within the review that the Cabinet Member for Highways and Community Resilience has committed to.
- II. Develop and fund a proactive maintenance approach to vegetation impacting on walking and cycling routes. This approach should prioritise areas of high employment (including town centres), schools, hospitals, and leisure facilities to ensure that these routes are consistently safe, enjoyable, easy, and convenient to use to promote them as an alternative to private vehicle use, whilst continuing to promote biodiversity.
- III. Ensure that the approach to highway inspection is extended from surveying highway defects to inspections of issues that impact on all road users (not just vehicles), for example encroaching vegetation, left-behind signs, debris on pavements and cycleways

and blocked drains.

- IV. Use the knowledge of Members, local organisations and cycling and walking groups to enable the relevant officer team to create local walking and cycling maps for schools, businesses, health, and leisure facilities etc. to use within their own plans and strategies. These maps should proactively encourage sustainable travel across the county using tools such as Surrey Interactive Map.

9 STATUTORY LEAD MEMBER FOR CHILDREN'S SERVICES

Council is asked to note that the Leader has appointed Sinead Mooney as the Statutory Lead Member for Children's Services in accordance with Section 19 of the Children Act 2004.

10 SURREY YOUTH JUSTICE PLAN 2023/24

(Pages
53 - 106)

To approve and sign off the Surrey Youth Justice Plan 2023/24.

11 MEMBER CONDUCT PANEL REPORT

(Pages
107 -
110)

To notify Council of the outcome of a decision made by the Member Conduct Panel following a meeting on 22 May 2023.

12 AMENDMENTS TO THE CONSTITUTION: REPORT OF THE CONSTITUTION REVIEW GROUP

(Pages
111 -
118)

It is the Council's responsibility to approve changes to the Council's Constitution.

This report sets out proposed changes to Part 3, Section 2 (Scheme of Delegation), Part 4 (Standing Orders) and Part 6 (Codes and Protocols).

These changes are brought to Council in accordance with Articles 4.04(b) and 13.01 of the Council's Constitution.

13 REPORT OF THE CABINET

(Pages
119 -
124)

To receive the report of the meetings of the Cabinet held on 30 May 2023 and 27 June 2023.

14 MINUTES OF CABINET MEETINGS

(Pages
125 -
130)

Any matters within the minutes of the Cabinet's meetings, and not otherwise brought to the Council's attention in the Cabinet's report, may be the subject of questions and statements by Members upon notice being given to Democratic Services by 12 noon on Monday 10 July 2023.

(Note: to follow: Minutes, Cabinet - 27 June 2023)

MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting. To support this, Woodhatch Place has wifi available for visitors – please ask at reception for details.

Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the council officer listed in the agenda prior to the start of the meeting so that those attending the meeting can be made aware of any filming taking place.

Use of mobile devices, including for the purpose of recording or filming a meeting, is subject to no interruptions, distractions or interference being caused to the PA or Induction Loop systems, or any general disturbance to proceedings. The Chair may ask for mobile devices to be switched off in these circumstances.

It is requested that if you are not using your mobile device for any of the activities outlined above, it be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

Thank you for your co-operation