

CABINET DECISION RECORD

The following decisions were taken by the Cabinet on Tuesday, 27 June 2023 and will take effect on 06/07/2023 unless the call-in procedure has been triggered.

CALL-IN DEADLINE:05/07/2023.

The following represents a summary of the decisions taken by the Cabinet. It is intended to represent the formal record of the decisions taken and to facilitate the call-in process. The minutes will be published in due course to site alongside this decision sheet.

Members wishing to request a call-in on any of these matters, should contact the Regulatory Business Manager or relevant Committee Manager.

The Cabinet at its meeting on Tuesday, 27 June 2023 considered the following matters and resolved:

- **MINUTES OF PREVIOUS MEETING: 30 MAY 2023** (Item 2)

These were agreed as a correct record of the meeting.

Members' Questions (Item 4a)

There were four member questions. The questions and responses were published in a supplement to the agenda.

- **PUBLIC QUESTIONS** (Item 4b)

There were six public questions. The questions and responses were published in a supplement to the agenda.

- **LEADER / DEPUTY LEADER / CABINET MEMBER/ STRATEGIC INVESTMENT BOARD DECISIONS TAKEN SINCE THE LAST CABINET MEETING** (Item 6)

RESOLVED:

That the decisions taken since the last Cabinet meeting be noted.

- **CABINET MEMBER OF THE MONTH** (Item 7)

RESOLVED:

That the Cabinet Member of the Month update be noted.

- **MODERNISING OUR LIBRARY ESTATE, LIBRARIES TRANSFORMATION - PHASE 1** (Item 8)

RESOLVED:

1. That Cabinet notes that the first phase of projects is presented as one single business case comprising four library property projects, with detailed information about each individual project provided via annexes, rather than individual detailed business cases per library.

2. That Cabinet Approves capital funding for:
 - The refurbishment of Epsom Library
 - The refurbishment of Redhill library
 - The refurbishment of Woking library
 - The relocation and refurbishment of the proposed new Staines HubThe capital funding required for these projects is commercially sensitive at this time and is set out in the Part 2 report.
3. That Cabinet approves procurement of an appropriate construction contractor partner for the delivery of all associated services and an appropriate library design partner for the design and delivery of furniture, fittings, and equipment, in accordance with the Council's Procurement and Contract Standing Orders and the Public Contracts Regulation 2015.
4. That Cabinet agrees that, regarding the procurement of supply chain partners, the Executive Director for Resources and the Director of Land and Property are authorised to award such contracts, up to +5% of the budgetary tolerance level.

Reasons for Decisions:

- The Library and Cultural services transformation programme has delivered significant benefits to residents since its strategy was approved in November 2019. This has included enhanced customer service, technology (PCs, Wi-Fi, and self-service) and improvements to some buildings leading to an increased range of events and activities. The next phase includes plans to develop modern libraries that are bright, inviting, flexible spaces. In doing so, it focuses on transforming the county's libraries to ensure they are all vibrant hubs, providing warm, friendly spaces where everyone is welcome. Developing modern libraries as community hubs supports the Council's commitment to Empowered and Thriving Communities and No-one Left Behind. It also closely aligns with and supports the Council's ambitions around towns and villages.
- This report seeks approval for capital funding at four priority locations: Epsom, Redhill, Staines and Woking under Phase 1 of the programme. These four libraries account for 23% of the visits with a population reach of circa 300,000 residents. Based on national evidence, we are projecting that investment in these sites will deliver a 25% increase in use at these libraries. It will also enable them to support a wider range of community and Council services by creating flexible, modern spaces with increased capacity for events and activities. This will facilitate cultural, social, economic, and learning outcomes, deliver agile working spaces for Surrey County Council staff, and reduce long term maintenance costs to the Council.
- Investment in these four schemes also aligns with Surrey's Greener Futures and Net Zero ambitions as it includes works to decarbonise and increase energy efficiency of the buildings.

(The decisions on this item can be called-in by the Children, Families, Lifelong Learning & Culture Select Committee)

- **WEYBRIDGE HUB REDEVELOPMENT** (Item 9)

RESOLVED:

1. That Cabinet approves capital funding to redevelop Weybridge Library, extending the ground floor and refurbishing the existing building, to create a new multi-service hub. The capital funding required to redevelop the site is commercially sensitive at this time and is set out in the Part 2 report.
2. That Cabinet approves procurement of appropriate supply chain partners to deliver the design, build and fit out of the new building in accordance with the Council's Procurement and Contract Standing Orders and Public Contracts Regulation 2015, alongside other related legislation in force at the time.
3. That Cabinet notes that regarding the procurement of supply chain partners, the Executive Director for Resources and the Director of Land and Property are authorised to award such contracts up to +5% of the budgetary tolerance level.

Reasons for Decisions:

Approving the recommendations set out in this report will result in the following outcomes:

- Services delivered from the building will be improved, accommodating a wider range of services and facilities for Weybridge residents provided by the Council, public sector and third-party partners.
- Deliver a new, modern library and cultural provision which meets current and future needs of users and staff.
- Flexible and integrated public services, co-located in one building, accessible to all members of the community.
- Optimise and make best use of an existing Council asset.
- Create potential commercial opportunities and increase Council income from letting/hiring vacant space to third-party groups and partners.
- Improve the building's environmental performance, reducing energy use and carbon emissions.

(The decisions on this item can be called-in by the Children, Families, Lifelong Learning & Culture Select Committee)

- **ARUNDEL HOUSE, SURREY COUNTY COUNCIL RESIDENTIAL CARE HOME** (Item 10)

RESOLVED:

1. That Cabinet agrees that all services operating from the Arundel House site are closed and people are supported to move to new homes and alternative support providers.
2. That Cabinet agrees that, subject to recommendation 1 being agreed, the alternative use of the site should focus on essential worker housing with the scope to incorporate some supported independent living units into the overall development to support wider delivery of the Accommodation with Care and Support programme. This would be subject to full feasibility studies.

3. That Cabinet agrees that should the site be considered unsuitable for the purposes defined in the second recommendation above, the options appraisal process (as set out in the Council's Asset and Place Strategy 2019) will be used to determine future use of the site.

Reasons for Decisions:

The Council's ambition, set out in SCC's Accommodation with Care and Support Strategy is to increase independence, modernise care and improve outcomes for residents by transforming the range and quality of accommodation with support on offer to Surrey residents. Arundel House is the last in-house institutional service run by the Council for adults with learning disabilities. The building is no longer able to fully respond to the needs and expectations of people with learning disabilities or their families. Adult Social Care wants to support people to have more choice and independence. This includes supporting people to live in supported living arrangements rather than in residential care. SCC commissioners are supporting this approach by not choosing to place people at Arundel House, which is large and institutional.

(The decisions on this item can be called-in by the Adults and Health Select Committee)

- **GOVERNANCE PROPOSAL FOR SOLAR ROOFTOP AND BUILDING DECARBONISATION PROJECTS** (Item 11)

RESOLVED:

1. That Cabinet provides high level in principle approval to the solar rooftops and Public Sector Decarbonisation Scheme Phase 3b (PSDS3b) schools and corporate buildings projects proposed to be taken forward in this report.
2. That Cabinet delegates business case approval of the solar rooftops and the PSDS3b schools and corporate building decarbonisation projects to the Cabinet Member for Environment, the Cabinet Member for Property and Waste, and the Cabinet Member for Finance and Resources, on the recommendations of the Executive Director for Environment, Transport and Infrastructure, the Executive Director for Resources, alongside Capital Programme Panel.
3. That Cabinet agrees the delegation of approval based on the costs of the two combined programmes being no more than 10% above the total cost presented here.

Reasons for Decisions:

These projects are set out in the Greener Futures Climate Change Delivery Plan, which was approved by Cabinet in October 2021, and will deliver direct reductions in carbon emissions and generate energy savings for Surrey County Council and the schools in scope. The list of buildings in the decarbonisation and solar rooftops programme is included in Appendix A.

These projects and the associated costs are part of a wider programme of projects and initiatives that put together plot a pathway to achieve net zero 2030 for Surrey County Council as an organisation with the ambition of being overall self financing. The approach to financing SCC's net zero 2030 programme

outlined in Greener Futures Finance Strategy is coming to Cabinet for approval in July 2023.

The principles of accepting Government grant funding to enable such projects was agreed by Cabinet in April 2022 (Surrey's Greener Futures Grant Programmes). The principles of these PSDS3b programmes are as already approved in December 2022 for the previous PSDS3a funded programme and will be adopted for similar future programmes, the next of which will be PSDS3c in autumn 2023. The principles are described further in Appendix B. The principles are fully in line with those which will be presented in the overarching Greener Futures Finance Strategy, which will be brought to Cabinet in July 2023.

A high-level summary of the projects is set out in this paper along with the business case development timescales. To meet the time constraints requiring installation over the summer months it is not possible to bring a fully costed business case for all projects based on final scheme designs to Cabinet, as such this report requests that approval of the final business case be delegated to Cabinet Members via Capital Programme Panel recommendation.

To make use of this year's funding and to maximise the financial savings, the projects need to be undertaken this summer and have a very short time scale for delivery.

(The decisions on this item can be called-in by the Communities, Environment and Highways Select Committee)

- **SURREY INFRASTRUCTURE PLAN - PHASE 4 SCHEMES** (Item 12)

RESOLVED:

1. That Cabinet agrees the implementation of the Surrey Infrastructure Plan Phase 4 projects identified in this report and set out in Appendix 1, within the approved budget envelope, subject to the final business case for each scheme being approved by the Capital Programme Panel.
2. That Cabinet agrees to delegate the development and delivery of the schemes to the Executive Director of Environment, Transport & Infrastructure, in consultation with the Cabinet Member for Transport, Infrastructure & Growth.

Reasons for Decisions:

The recommendations will enable the continued development and delivery of infrastructure schemes that meet a wide range of outcomes and demonstrate deliverability and affordability. They enable the implementation of the fourth phase of schemes and the development of a continuous pipeline of projects that require further feasibility work. The process is intended to remain dynamic with new schemes added to the long list as they are identified. A continuous programme of schemes will be developed taking them from concept through to delivery identifying suitable funding opportunities as they progress.

(The decisions on this item can be called-in by the Communities, Environment and Highways Select Committee)

- **YOUR FUND SURREY- CF218 YVONNE ARNAUD THEATRE** (Item 13)

RESOLVED:

1. That Cabinet approves the full amount requested of £2,988,000 (52% of

total project cost), comprised of:

- Up to £2,988,000 of capital funding towards a project to improve the accessibility of the Yvonne Arnaud Theatre and enable wider community use. To be paid in staged payments, on evidence of spend. The final value of funding will be contingent on Surrey County Council's (SCC) review of a tender before entering into a funding agreement.
- 5% of which will be retained as final payment until final evidence of income, expenditure and building control sign-off is provided.

Reasons for Decisions:

- This application has been the subject of a rigorous assessment process and officers consider the project meets the aims and published criteria of the Fund and to satisfy the requirements to award funding.
- The proposed project will enable the Yvonne Arnaud Theatre (YA), registered charity, to become a thriving, multi-purpose community and cultural hub for the whole of Surrey. The facilities it provides are unique for the County, but the current building is out-dated, inaccessible and not capable of meeting current and future demand.
- The project will ensure that the entire theatre and existing community rooms will become accessible for a variety of new groups and build on the community initiatives and outreach programmes already delivered by the Theatre. Enhanced accessibility will ensure the YA is able to increase its' capacity by 30% and support arts and culture development for charities, schools and diverse community groups across Guildford and Surrey. The development of the YA will ensure the venue, which was built by monies raise by the community themselves, continues to serve a diverse and large number of residents into the future.

(The decisions on this item can be called-in by the Communities, Environment and Highways Select Committee)

- **2023/24 MONTH 1 (APRIL) FINANCIAL REPORT** (Item 14)

RESOLVED:

1. That Cabinet notes the Council's forecast revenue and capital budget positions for the year.
2. That Cabinet approves the extension of Council Tax Relief for Care Leavers for a further 3 years, to be reviewed again in 2026 (para 12 & 13).

Reasons for Decisions:

This report is to comply with the agreed policy of providing a monthly budget monitoring report to Cabinet for approval of any necessary actions and to carry out a review of the Council Tax Relief for Care Leavers, as per the previous Cabinet decision on the subject.

(The decisions on this item can be called-in by the Resources and Performance Select Committee)

- **MODERNISING OUR LIBRARY ESTATE, LIBRARIES TRANSFORMATION - PHASE 1** (Item 16)

RESOLVED:

1. That Cabinet approves capital funding from the pipeline of [E-08-23] for the:
 - Refurbishment of Epsom Library
 - Refurbishment of Redhill library
 - Refurbishment of Woking library
 - Relocation and refurbishment of the proposed new Staines Hub

Reasons for Decisions:

See Minute 97/23

(The decisions on this item can be called- in by the Children, Families and Lifelong Learning Select Committee)

- **WEYBRIDGE HUB REDEVELOPMENT** (Item 17)

RESOLVED:

1. That Cabinet approves total capital funding of [E-09-23] to redevelop Weybridge Library, extending the ground floor and refurbishing the existing building, to create a multi-service hub. The capital funding required is within the Medium Term Financial Strategy (MTFS) and is comprised of:
 - Weybridge Hub budget allocation: [E-09-23]
 - Hubs budget allocation: [E-09-23]
2. That Cabinet notes that the Greener Futures scope has been costed at [E-09-23] but at this time the level of contribution is not confirmed. In the interim, the shortfall will be covered by the Hubs budget allocation, as detailed in the first recommendation above.

Reasons for Decisions:

See Minute 98/23.

(The decisions on this item can be called- in by the Children, Families and Lifelong Learning Select Committee)

- **SURREY INFRASTRUCTURE PLAN - PHASE 4 SCHEMES** (Item 18)

RESOLVED:

1. That Cabinet delegates the approval of a budget envelope of [E-10-23] from the SIP pipeline, in the event that it is required, for the delivery of the project to the Executive Director – Environment, Transport and Infrastructure and Cabinet Member for Transport, Infrastructure and Growth following approval by Capital Programme Panel.

Reasons for Decisions:

- The recommendations will enable the continued delivery of the project which once constructed will provide additional capacity improvements to local junctions and links within the local highway network and in doing so help unlock much-needed additional housing.
- The [E-10-23] budget envelope would be the funding of last resort, and should additional funding be required Surrey County Council would firstly utilise developer s106 monies as they become available. The County Council have been in discussion with Runnymede Borough Council and are aware of potential S106 funds, but which have yet to be secured.

(The decisions on this item can be called- in by the Communities, Environment and Highways Select Committee)

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