

Surrey Health and Social Care

SURREY-WIDE COMMISSIONING COMMITTEES IN COMMON

AGENDA **CONFIDENTIAL PART II**

Committees in Common between the following organisations:

NHS Frimley ICB	✓
NHS Surrey Heartlands ICB	✓
Surrey County Council	✓

Date	Wednesday 21 September 2022	Time	14:30- 15:00
Venue	Virtual meeting/ Woodhatch Place, Reigate (Surrey County Council)		

Members/ Attendees:

Name	Title/ Role	Attendance (✓)/ Apologies (A)		
		Surrey Heartlands ICB	Frimley ICB	Surrey County Council
Convener				
Ian Smith (IS)	Chair, Surrey Heartlands ICB			
Members				
Ian Smith (IS)	Chair, Surrey Heartlands ICB	✓		
Clare Stone (CS)	Surrey Heartlands ICB Director of Multi-Professional Leadership and Chief Nurse, Surrey Heartlands ICB	✓		
Prof Claire Fuller (ProfCF)	Chief Executive Officer, Surrey Heartlands ICB	✓		
Karen McDowell (KMc) <i>On behalf of ProfCF</i>	Chief Operating Officer / Deputy Chief Executive / Accountable Emergency Planning Officer	✓		
Matthew Knight (MK)	Chief Finance Officer ICB	✓		
Dr Timothy Bates (TB)	Clinical Director – Integrated Services	✓		
Sarah Bellars (SB)	Chief Nursing Officer		✓	
Samuel Burrows (SBU)	Chief Transformation & Digital Officer		✓	

Name	Title/ Role	Attendance (✓)/ Apologies (A)		
		Surrey Heartlands ICB	Frimley ICB	Surrey County Council
Richard Chapman (RC)	Chief Finance Officer		✓	
Nicola Airey (NA)	Director for Commissioning and Assurance and Place		✓	
Tim Oliver (TO)	Council Leader			A
Cllr Clare Curran (CCu) <i>On behalf of TO</i>	Cabinet Member for Children			✓
Cllr Sinead Mooney (SM)	Cabinet Member for Children and Families			✓
Cllr Mark Nuti (MN)	Cabinet Member for Adults and Health			✓
Attendees				
Liz Bruce (LB)	Joint Executive Director - Adult Social Care (Surrey County Council)		✓	
Rachael Wardell (RW)	Executive Director for Children, Families and Lifelong Learning, Surrey County Council		✓	
Niki Baier (NB) <i>(For Item 6)</i>	New Ways of Working Programme Director/Director of Acute and Collaborative Contracts, Surrey Heartlands ICB		✓	
Tapiwa Songore (TS)	(Minute-taker) Interim Governance Manager		✓	
Debo Sokoya	Governance Co-ordinator		✓	

Item No.	Timings	Item	Action	Presenter	Paper No
1.	14:30 <i>(5mins)</i>	Welcome, Introductions and Apologies a) Confirmation of Convener	To note	Convener	Verbal
2.		Declarations of Interest a) To receive confirmation from all members and attendees that their entry in the Register of Interests is up-to-date, accurate and complete. b) To receive any declarations of interest pertinent to items on this agenda.	To note	Convener	1
3.		Quorum *	To confirm	Convener	Verbal

Item No.	Timings	Item	Action	Presenter	Paper No
4.	14:35 (5mins)	Minutes from the previous meeting on 22/06/2022	To approve	Convener	2
5.		Action Log	To note	Convener	Verbal
6.	14:40 (10mins)	Progress with the Collaborative Commissioning Agreement	To note	Niki Baier	Verbal
AOB					
7.	14:50 (5mins)	AOB	To note	All	Verbal
8.		Top risks identified			
9.		Overall review of papers submitted to the meeting and decision making			
10.	14:55	Meeting close -Future meeting dates 2023/24 14 June 2023 6 September 2023 13 December 2023 6 March 2024	To note	Convener	Verbal
Date of future meetings for 2022/23: (Wednesday afternoon) <ul style="list-style-type: none"> • 14 December 2022, Virtual meeting 14:30- 16:30 • 22 March 2023; Virtual meeting 14:30- 16:30 					

***Quorum** and membership agreed by organisations individually. Details on Quoracy and voting are included in the Terms of Reference for each organisation as below:

Organisation	Quorum
Frimley ICB	One member
Surrey Heartlands ICB	A minimum of three members
Surrey County Council	Any three Cabinet members