

Surrey Health and Social Care

SURREY-WIDE COMMISSIONING COMMITTEES IN COMMON

AGENDA CONFIDENTIAL PART II

Committees in Common between the following organisations:

NHS Frimley ICB	✓
NHS Surrey Heartlands ICB	✓
Surrey County Council	✓

Date	Wednesday 14 December 2022	Time	16:00- 16:30
Venue	Virtual meeting/ Woodhatch Place, Reigate (Surrey County Council)		

Members/ Attendees:

Name	Title/ Role	Attendance (✓)/ Apologies (A)		
		Surrey Heartlands ICB	Frimley ICB	Surrey County Council
Convener				
Ian Smith (IS)	Chair, Surrey Heartlands ICB			
Members				
Ian Smith (IS)	Chair, Surrey Heartlands ICB	✓		
Clare Stone (CS)	Surrey Heartlands ICB Director of Multi-Professional Leadership and Chief Nurse, Surrey Heartlands ICB	✓		
Prof Claire Fuller (ProfCF)	Chief Executive Officer, Surrey Heartlands ICB	A		
Karen McDowell (KMc) <i>On behalf of ProfCF</i>	Chief Operating Officer / Deputy Chief Executive / Accountable Emergency Planning Officer	✓		
Matthew Knight (MK)	Chief Finance Officer ICB	✓		
Dr Timothy Bates (TB)	Clinical Director – Integrated Services	✓		
Sarah Bellars (SB)	Chief Nursing Officer		✓	
Samuel Burrows (SBU)	Chief Transformation & Digital Officer		✓	

Name	Title/ Role	Attendance (✓)/ Apologies (A)		
		Surrey Heartlands ICB	Frimley ICB	Surrey County Council
Richard Chapman (RC)	Chief Finance Officer		✓	
Tracey Faraday-Drake (TFD)	Director for Children and Young People and All Age Learning Disabilities and Autism		✓	
Tim Oliver (TO)	Council Leader			A
Cllr Clare Curran (CCu) <i>On behalf of TO</i>	Cabinet Member for Children			✓
Cllr Sinead Mooney (SM)	Cabinet Member for Children and Families			✓
Cllr Mark Nuti (MN)	Cabinet Member for Adults and Health			✓
Attendees				
Liz Bruce (LB)	Joint Executive Director - Adult Social Care (Surrey County Council)		✓	
Rachael Wardell (RW)	Executive Director for Children, Families and Lifelong Learning, Surrey County Council			A
Niki Baier (NB) <i>(For Item 6)</i>	Director of Acute and Collaborative Contracts, Surrey Heartlands ICB		✓	
Anna Waterman (AW) <i>(For Item 7)</i>	Head of Commissioning for Disabilities, Autism, Carers and for East and Mid Surrey (Surrey CC)		✓	
Laura Saunders (LS) <i>(For Item 7)</i>	Head of Integrated Learning Disabilities and Autism (Surrey Heartlands ICB)		✓	
Debo Sokoya	(Minute Taker) Governance Manager		✓	

Item No.	Timings	Item	Action	Presenter	Paper No
1.	16:00 <i>(5mins)</i> 16:05	Welcome, Introductions and Apologies a) Confirmation of Convener	To note	Convener	Verbal
2.	<i>(5mins)</i>	Declarations of Interest a) To receive confirmation from all members and attendees that their entry in the Register of Interests is up-to-date, accurate and complete. b) To receive any declarations of interest pertinent to items on this agenda.	To note	Convener	1

Item No.	Timings	Item	Action	Presenter	Paper No
3.		Quorum *	To confirm	Convener	Verbal
4.		Minutes from the previous meeting on 21/09/2022	To approve	Convener	2
5.		Action Log <i>No outstanding actions</i>	To note	Convener	Verbal
6.	16:05 (10mins)	Children's Community Services Joint Service Investigation (JSI)	To discuss	Niki Baier	3
7.	16:15 (10mins)	Great Meadows Step Down supported living: Clinical and Care Support Core service provision. Update Paper and Further recommendations	To approve	Anna Waterman/ Laura Saunders	4
AOB					
8.	16:25 (5mins)	AOB	To note	All	Verbal
9.		Top risks identified			
10.		Overall review of papers submitted to the meeting and decision making			
11.	16:30	Meeting close	To note	Convener	Verbal
Date of future meetings for 2023: (Wednesday) <ul style="list-style-type: none"> • 22 March 2023; Virtual meeting 14:30- 16:30 • 14 June 2023; Virtual meeting 10:00am -12:00 noon • 20 Sept 2023; Virtual meeting 10:00am – 12:00 noon 					

***Quorum** and membership agreed by organisations individually. Details on Quoracy and voting are included in the Terms of Reference for each organisation as below:

Organisation	Quorum
Frimley ICB	One member
Surrey Heartlands ICB	A minimum of three members
Surrey County Council	Any three Cabinet members