

## Surrey Health and Social Care

### SURREY-WIDE COMMISSIONING COMMITTEES IN COMMON

### AGENDA **Part Two-CONFIDENTIAL**

Committees in Common between the following organisations:

|                                      |   |
|--------------------------------------|---|
| NHS Frimley ICB                      | ✓ |
| NHS Surrey Heartlands ICB (SyHt ICB) | ✓ |
| Surrey County Council (SCC)          | ✓ |

|              |   |             |              |
|--------------|---|-------------|--------------|
| <b>Date</b>  | Wednesday 28 June 2023  | <b>Time</b> | 10:25- 11:25 |
| <b>Venue</b> | Virtual meeting/ Woodhatch Place, Reigate (Surrey County Council) |             |              |

#### Members/ Attendees:

| Name   | Title/ Role   | Att (✓)/ Apols (A) |             |     |
|--|---|--------------------|-------------|-----|
|  |   | SyHt ICB           | Frimley ICB | SCC |
| <b>Convener</b>                                    |   |                    |             |     |
| Cllr Sinead Mooney (SM)                            | Cabinet Member for Children and Families, Surrey County Council                             |                    |             |     |
| <b>Members</b>                                     |   |                    |             |     |
| Ian Smith (IS)                                     | Chair   | A                  |             |     |
| Clare Stone (CS)                                   | Director of Multi-Professional Leadership and Chief Nurse                                   | ✓                  |             |     |
| Prof Claire Fuller (ProfCF)                        | (Chair) Chief Executive Officer   | A                  |             |     |
| Karen McDowell (KMc)<br><i>On behalf of ProfCF</i> | Chief Operating Officer   | ✓                  |             |     |
| Matthew Knight (MK)                                | Chief Finance Officer   | ✓                  |             |     |
| Vacant   | Clinical member   | -                  |             |     |
| Tracey Faraday-Drake (TFD)                         | (Chair) Director for Children and Young People and All Age Learning Disabilities and Autism |                    | ✓           |     |
| Sarah Bellars (SBe)                                | Chief Nursing Officer   |                    | ✓           |     |
| Samuel Burrows (SBu)                               | Chief Transformation & Digital Officer  |                    | A           |     |

| Name   | Title/ Role   | Att (✓)/ Apols (A) |             |     |
|--|---|--------------------|-------------|-----|
|  |   | SyHt ICB           | Frimley ICB | SCC |
| Richard Chapman (RC)                               | Chief Finance Officer   |                    | A           |     |
| Cllr Tim Oliver (TO)                               | (Chair) Council Leader  |                    |             | A   |
| Cllr Clare Curran (CC)<br><i>On behalf of TO</i>   | Cabinet Member for Education and Learning   |                    |             | ✓   |
| Cllr Sinead Mooney (SM)                            | Cabinet Member for Children and Families  |                    |             | ✓   |
| Cllr Mark Nuti (MN)                                | Cabinet Member for Adults and Health  |                    |             | ✓   |
| <b>Attendees</b>                                   |   |                    |             |     |
| Liz Bruce (LB)                                     | Joint Executive Director, ASC & Integrated Commissioning  |                    | A           |     |
| Jonathan Lillistone (JL)<br><i>On behalf of LB</i> | Director of Integrated Commissioning, Adult Social Care & Integrated Commissioning  |                    | ✓           |     |
| Stephen Murphy (SM)<br><i>For item 6</i>           | Deputy Director of Mental Health Commissioning, NHS Surrey Heartlands ICB   |                    | ✓           |     |
| Jane Bremner (LB)<br><i>For item 6</i>             | Head of Commissioning: Mental Health, Adult Social Care, Surrey County Council  |                    | ✓           |     |
| Laura Saunders (LS)<br><i>For item 7</i>           | Head of Learning Disabilities and Autism Integrated Commissioning, Surrey Heartlands ICB  |                    | ✓           |     |
| Julia Cramp (JC)<br><i>For item 8</i>              | Consultant – Children’s Community Health Services Programme   |                    | ✓           |     |
| Harriet Derrett-Smith (HD-S)<br><i>For item 8</i>  | Associate Director – Children and Young People’s Integrated Commissioning (Community Health, Wellbeing and Emotional Mental Health) |                    | ✓           |     |
| Natasha Moore (NM)                                 | (Minute-taker) Governance Manager, Surrey Heartlands ICB  |                    | ✓           |     |

| Item No. | Timings         | Item   | Action  | Presenter | Paper No |
|----------|-----------------|--|---------|-----------|----------|
| 1.       | 10:25<br>5 mins | Welcome, Introductions and Apologies<br>a) Confirmation of Convener  | To note | Convener  | Verbal   |
| 2.       |                 | Declarations of Interest<br>a) To receive confirmation from all members and attendees that their entry in the Register of Interests is up-to-date, accurate and complete.<br>b) To receive any declarations of interest pertinent to items on this agenda. | To note | Convener  | 1        |

| Item No.   | Timings          | Item   | Action               | Presenter      | Paper No |
|--|------------------|--|----------------------|----------------|----------|
| 3.   |                  | Quorum *   | To confirm           | Convener       | Verbal   |
| 4.   | 10:30<br>5 mins  | Minutes from the previous meeting on 22/03/2022  | To approve           | Convener       | 2        |
| 5.   | 10:35<br>5 mins  | Matters Arising<br>a) Action Log<br>b) Urgent/ Emergency Decision:<br>Dementia Navigators Contract:<br>approval of short-term extension for six months | To note<br>To ratify | Convener<br>JL | 3a<br>3b |
| 6.   | 10:40<br>10 mins | Community Connections contract:<br>Approval request for route to market  | To approve           | SM/ JB         | 4        |
| 7.   | 10:50<br>10 mins | All Age Learning Disability and Autism<br>Section 75 Agreement   | To approve           | LS             | 5        |
| 8.   | 11:00<br>20 mins | Childrens Community Services   | To approve           | JC/ HD-S       | 6        |
| <b>AOB</b>   |                  |  |                      |                |          |
| 9.   | 11:20<br>5 min   | AOB  | To note              | All            | Verbal   |
| 10.  | 11:25            | Meeting close  | To note              | Convener       | Verbal   |
| <p><b>Date of future meetings for 2023/24:</b><br/> <i>(All hybrid meetings, with 'in person' facility at Woodhatch Place for SCC colleagues)</i></p> <ul style="list-style-type: none"> <li>• Wednesday 20 September 2023; 10:00- 12:00</li> <li>• Wednesday 13 December 2023; 10:00- 12:00</li> <li>• Wednesday 20 March 2024; 10:00- 12:00</li> </ul> |                  |  |                      |                |          |

\***Quorum** and membership agreed by organisations individually. Details on Quoracy and voting are included in the Terms of Reference for each organisation as below:

| Organisation                 | Quorum                     |
|------------------------------|----------------------------|
| <b>Frimley ICB</b>           | One member                 |
| <b>Surrey Heartlands ICB</b> | A minimum of three members |
| <b>Surrey County Council</b> | Any three Cabinet members  |

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